

MINUTES OF MEETING
AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT

An audit committee meeting of the Board of Supervisors of the Amelia Concourse Community Development District was held Wednesday, March 23, 2016 at 9:34 a.m. at the Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida 32034.

Present and constituting a quorum were:

James Marvin	Chairman
Scott Campbell	Supervisor
Jan Doan	Supervisor

Also present were:

Dave deNagy	District Manager
Jason Walters	District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. deNagy called the meeting to order at 9:34 a.m.

SECOND ORDER OF BUSINESS

Selection of Audit Evaluation Criteria

Mr. deNagy stated the board of supervisor's serves as the audit committee. This is the last year of audit services with Berger, Toombs. There are five criteria suggested for the audit evaluation process. They are the ability of personnel, proposers experience, understanding the scope of work, ability to furnish the required services and price. I would recommend that we do a three-year contract with two optional years.

On MOTION by Mr. Marvin seconded by Mr. Doan with all in favor the Audit Evaluation Criteria were approved as presented.

THIRD ORDER OF BUSINESS

Authorization to Issue Audit RFP

On MOTION by Mr. Marvin seconded by Mr. Doan with all in favor to Issue an Audit RFP was approved.

FOURTH ORDER OF BUSINESS **Other Business**

There being none, the next item followed.

FIFTH ORDER OF BUSINESS **Adjournment**

On MOTION by Mr. Doan seconded by Mr. Marvin with all in favor the Meeting was adjourned.
