

Amelia Concourse
Community Development District

August 18, 2020

Amelia Concourse

Community Development District

475 West Town Place, Suite 114, St. Augustine, Florida 32092

Phone: 904-940-5850 - Fax: 904-940-5899

August 11, 2020

Board of Supervisors
Amelia Concourse
Community Development District

Dear Board Members:

The Amelia Concourse Community Development District Meeting is scheduled for **Tuesday, August 18, 2020 at 11:00 a.m.** at the **Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida**. The following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Affidavit of Publication
- IV. Staff Reports (1)
 - A. District Engineer
 - B. Trim All Landscape Report
- V. Approval of Minutes of the May 19, 2020 Meeting
- VI. Consideration of Responses to Request for Qualifications for Engineering Services
 - A. Yuro & Associates
 - B. Johnson, Mirmiran & Thompson, Inc.
- VII. Consideration of Proposal for Holiday Lights
- VIII. Acceptance of the Fiscal Year 2019 Audit
- IX. Public Hearing for the Purpose of Adopting the Fiscal Year 2021 Budget
 - A. Consideration of Resolution 2020-08, Relating to Annual Appropriations and Adopting a Budget for Fiscal Year 2021
 - B. Consideration of Resolution 2020-09, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2021
- X. Discussion of Suspension of Resident's Amenity Privileges
- XI. Other Business
- XII. Staff Reports (2)
 - A. District Counsel
 - B. District Manager – Consideration of Designating a Regular Meeting Schedule for Fiscal Year 2021
 - C. Operations Manager - Report
- XIII. Financial Reports
 - A. Balance Sheet and Statement of Revenues & Expenditures
 - B. Approval of Check Register

- C. Assessment Receipts Schedule
- XIV. Audience Comments / Supervisor's Requests
- XV. Next Scheduled Meeting – TBD
- XVI. Adjournment

Enclosed under the third order of business is a copy of the affidavit of publication for the meeting and public hearing.

Enclosed under the fifth order of business are the minutes of the May 19, 2020 meeting for your review and approval.

The sixth order of business is consideration of responses to the request for qualifications for engineering services. Enclosed for your use is a ranking sheet and selection criteria. For those that receive bound agenda packets, copies of the proposals will be provided under separate cover.

The seventh order of business is consideration of proposal for holiday lights. A copy of the quote is enclosed for your review and approval.

The eighth order of business is acceptance of the Fiscal Year 2019 audit report. A copy of the audit report is enclosed for your review.

The ninth order of business is the public hearing for the purpose of adopting the Fiscal Year 2021 budget. Enclosed for your review and approval are copies of the budget, resolution 2020-08, and resolution 2020-09.

Copies of the balance sheet and statement of revenues and expenditures, assessment receipts schedule and the check register are enclosed for your review and approval.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Daniel Laughlin

Daniel Laughlin
District Manager

AGENDA

Amelia Concourse Community Development District Agenda

Tuesday
August 18, 2020
11:00 a.m.

Amelia Concourse Amenity Center
85200 Amaryllis Court
Fernandina Beach, Florida 32034
www.ameliaconcoursecdd.com

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THIRD ORDER OF BUSINESS

NEWS-LEADER
Published Weekly

511 Ash Street/P.O. Box 16766 (904) 261-3696
Fernandina Beach, Nassau County, Florida 32034

STATE OF FLORIDA
COUNTY OF NASSAU:

Before the undersigned authority personally appeared
Foy R. Maloy, Jr

Who on oath says that (s)he is the Publisher of the
Fernandina Beach News-Leader, a weekly newspaper published at
Fernandina Beach in Nassau County, Florida; that the attached
copy the advertisement, being a DISPLAY LEGAL NOTICE in the
matter of

AMELIA CONCOURSE
BUDGET HEARING

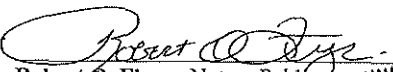
Was published in said newspaper in the issue(s) of


07/22/2020 07/29/2020
LEGAL DISPLAY

Affiant further says that the said News-Leader is
a newspaper published at Fernandina Beach, in said Nassau
County, Florida and that the said newspaper has heretofore been
continuously published in said Nassau County, Florida, each week
and has been entered as second class mail matter at the post office
in Fernandina Beach in said Nassau County, Florida, for a period
of one year preceding the first publication of the attached copy
of advertisement; and Affiant further says that (s)he has neither paid
nor promised any person, firm or corporation any discount,
rebate, commission or refund for the purpose of securing this
advertisement for publication in the said newspaper.



Sworn to and subscribed to before me
This 29th day of July, A.D. 2020


Robert O. Fiege, Notary Public

 Personally Known



**AMELIA CONCOURSE
COMMUNITY DEVELOPMENT DISTRICT**

**NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF
THE FISCAL YEAR 2020/2021 BUDGETS; NOTICE OF POSSIBLE
REMOTE PROCEDURES DURING PUBLIC HEALTH EMERGENCY
DUE TO COVID-19; AND NOTICE OF REGULAR BOARD OF
SUPERVISORS' MEETING.**

The Board of Supervisors ("Board") of the Amelia Concourse Community Development District ("District") will hold a public hearing on August 18, 2020 at 11:00 a.m. at the Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida 32034 for the purpose of hearing comments and objections on the adoption of the proposed budgets ("Proposed Budget") of the District for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("Fiscal Year 2020/2021"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, FL 32092, (904) 940-5850 ("District Manager's Office"), during normal business hours, or by visiting the District's website at www.AmeliaConcourseCDD.com.

It is anticipated that the public hearing and meeting will take place at the Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida 32034. In the event that the COVID-19 public health emergency prevents the hearing and meeting from occurring in-person, the District may conduct the public hearing by telephone or video conferencing communications media technology pursuant to governmental orders, including but not limited to Executive Orders 20-52, 20-69, and 20-150 issued by Governor DeSantis, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

While it may be necessary to hold the above referenced public hearing and meeting utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. To that end, anyone wishing to listen to and/or participate in the meeting can obtain the remote conference information (Zoom Application Link and/or Call-In Number) by visiting the District's Website or contacting the District Manager's Office, both identified above. Participants are strongly encouraged to submit questions and comments to the District Manager's Office at dlaughlin@gmsnf.com or by calling (904) 940-5850 at least 24 hours in advance of the meeting to facilitate the Board's consideration of such questions and comments during the meeting.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Daniel Laughlin
District Manager

FIFTH ORDER OF BUSINESS

MINUTES OF MEETING
AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT

A regular meeting of the Board of Supervisors of the Amelia Concourse Community Development District was held Tuesday, May 19, 2020 at 11:00 a.m. at the Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida 32034 with additional participation through Zoom communications media technology pursuant to Executive Orders 20-52, 20-69 and 20-123 issued by Governor DeSantis pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum were:

Harvey Greenberg	Chairman
Bill Toohey	Vice Chairman
Ellen Cator	Supervisor (via Zoom)
Ellis Lancaster	Supervisor (via Zoom)

Also present were:

Daniel Laughlin	District Manager
Jason Walters	District Counsel (via Zoom)
Dan McCranie	District Engineer (via Zoom)
Tony Shiver	First Coast CMS
Dan Walker	First Coast CMS

The following is a summary of the discussions and actions taken at the May 19, 2020 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 11:00 a.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

Staff Reports (1)

A. District Engineer – Consideration of Requisition Nos. 24-28

Mr. McCranie gave an overview of requisition numbers 24-28, copies of which were included in the agenda package.

On MOTION by Mr. Ellis seconded by Mr. Greenberg with all in favor requisition numbers 24-28 were approved.

Mr. McCranie stated, “It appears that construction is nearly 100% done. We’re working on final paperwork to get the final platting done. I drove through the subdivision this weekend and everything looks good. I assume home building will begin as soon as they get it platted.”

Mr. Greenberg stated, “We’ve had a couple of issues with accidents and I know that initially you had indicated that the plans called for a pass-through of the center median in phase three. We need at this point to aggressively go forward and try to get the County to pay attention to this and do something about it because the accidents are only going to get worse. All of the construction and residential traffic that’s going to be coming out of phase three are making turns by Daisy. There are no provisions for making turns such as a stoplight or stop sign, so they just pull into the beginning of Daisy Court and make the turns. How do we go about doing this?”

Mr. McCranie responded, “I’m not certain what the CDD can do about turning illegally on the County road even though it’s in front of you. I don’t know if it’s a CDD issue if it’s all off CDD property.”

Mr. Greenberg stated, “In order to make this illegal U-turn they’re pulling into the beginning of Daisy Court, so they are pulling on to our property.”

Mr. McCranie stated, “Even that right turn lane is part of the Amelia Concourse right-of-way so unless they’re coming into our entrance, coming around and then leaving our entrance, as soon as you get to the sidewalk you are now on County property. There is nothing engineering-wise I could do. As a Board you could submit a request to the County. They’re not going to put a stop light or stop sign in, so I don’t know what the answer is except for, you could hope that as we don’t have any more major construction traffic coming in and out that they make better decisions when they’re driving. The County would want to look into the factors involved in the accidents such as speeding and if we don’t have those answers I doubt the County is going to spend their money to fix a road.”

Mr. Greenberg stated, “How about they start off with a sign that says no U-turns.”

Mr. Walters stated, “This is a County issue. It’s a County road. The County, and the County only has traffic and roadway safety authority, we don’t have any of that authority so to the extent drivers are making illegal driving decisions that’s up to the County to enforce. We can certainly point out there are some issues near our entrance and that we’re requesting additional controls, but at the end of the day that’s solely within the purview of the Sheriff’s Department. The only thing we could do is say we want to engage an off-duty Sheriff’s deputy to monitor that area for illegal turns or activity. The problem we have is that’s off our site.”

Mr. Toohey stated, “I definitely think we need to explore having the Sheriff’s office monitor this area. If we can’t pay for that, maybe we can coordinate something with our HOA group.”

Mr. Laughlin stated, “Maybe if I report it to the Sherriff’s office they will come out. I’ll look into getting a letter together.”

B. Trim All Landscape Report

Mr. Shiver stated, “Trim All has not been serving the inside area of the amenity center regularly since the facility shut down. We did schedule mulch and starting this week they will have access coming and going for the regular service visits.”

FOURTH ORDER OF BUSINESS

Approval of Minutes of the February 25, 2020 Meeting

On MOTION by Mr. Toohey seconded by Mr. Greenberg with all in favor the minutes of the February 25, 2020 meeting were approved as presented.
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FIFTH ORDER OF BUSINESS

Public Hearing for the Purpose of Adopting Amenity Facility Rental Rates; Consideration of Resolution 2020-05

On MOTION by Mr. Toohey seconded by Mr. Greenberg with all in favor the public hearing was opened.
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Mr. Walters stated, “We’ve talked about in the past, and obviously made the decision to move forward with adopting rates with regard to the rental of our facility. Anytime we adopt rates or charges we have to do so by a public hearing, so that’s the purpose of the resolution and

we did a notice for this. The key item in the resolution is exhibit A, which sets forth the rates. Those were the ranges of rates we had taken guidance from the Board previously on where we're looking to land. You'll see there are two categories specific to the room rental for non-resident and resident, and then we have the proposed range of rates for an hourly fee between \$15 and \$75 for a resident rate, and between \$20 and \$150 for a non-resident. One of the reasons we provide a range like that is, so we have some flexibility. The Board is free to adopt a rate today anywhere in those ranges for each category. If we chose \$20 an hour for a resident and a year from now, we want to move that to \$25 we would be able to do that at a public meeting instead of going through the hearing process."

Mr. Shiver noted the current rate is a flat \$50 rate for a five-hour time period, with an additional refundable deposit of \$125 required. Mr. Shiver also informed the Board that non-resident rentals are not typical, but merely special circumstances. Following a discussion, the Board made the following motion to adopt hourly rates.

On MOTION by Mr. Toohey seconded by Mr. Greenberg with all in favor the public hearing was closed.

On MOTION by Mr. Toohey seconded by Mr. Greenberg with all in favor Resolution 2020-05 adopting rates of \$15/hour for residents and \$150/hour for non-residents was approved.

Ms. Cator joined the meeting at this time.

SIXTH ORDER OF BUSINESS

Public Hearing for the Purpose of Adopting Amended and Restated Rules of Procedure; Consideration of Resolution 2020-06

On MOTION by Mr. Toohey seconded by Mr. Greenberg with all in favor the public hearing was opened.

Mr. Walters stated, "You've got a copy of the amended and restated rules of procedure in your agenda package. This is something we've rolled out to every district we represent throughout the state and every district is required to have its own rules of procedure. This is largely based on State statutes that govern our operations so as we go through sessions, you'll

hear me provide updates on different bills that are working their way through, which have passed, and which we have to comply with. We've updated these comprehensively and rolled them out to every district to make sure they are in compliance with any statutory changes and then there's also usually a tweak or two for best practices learned during that time."

There were no public comments.

On MOTION by Mr. Toohey seconded by Mr. Greenberg with all in favor the public hearing was closed.

On MOTION by Mr. Greenberg seconded by Mr. Toohey with all in favor Resolution 2020-06 adopting amended and restated rules of procedure was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2020-07, Approving a Proposed Budget for Fiscal Year 2021 and Setting a Public Hearing Date for Adoption

Mr. Laughlin informed the Board there is no increase proposed in the budget, therefore the assessments will remain the same as the previous year. Following a brief discussion, the Board made the following motion to approve the budget as presented.

On MOTION by Mr. Greenberg seconded by Mr. Toohey with all in favor Resolution 2020-07, approving the proposed FY21 budget as presented and setting a public hearing for August 18, 2020 at 11:00 a.m. was approved.

EIGHTH ORDER OF BUSINESS

Discussion on Four-Way Stop at Amaryllis and Windflower Intersection

Mr. Greenberg stated, "We have an on-going situation at one of the intersections at the beginning of the new phase. As our roads are still private, what is involved in us putting up a stop sign?"

Mr. Walters responded, "That is something we would need the County involved in. As previously discussed, we do not have any authority over traffic regulation, that is solely the responsibility of State, City and County so the extent there is a four-way stop that was warranted there, the County would have to approve that."

Mr. Toohey stated, “We’ve put stop signs up in a previous community I was involved with that was gated, with private roads. As an HOA we purchased the stop signs ourselves and had them put up and simply had to have the County come and certify them and put the stickers on the back of them. It doesn’t seem like that challenging of a process to get two stop signs put up in an area that could save some lives.”

Mr. Walters stated, “I think if it’s an appropriate spot for one, we ought to do that, but we would require the County to certify that. We could speak with Dan, and he can get with the County road department on that.”

Mr. Greenberg asked Mr. Laughlin to spearhead the request for stop signs.

NINTH ORDER OF BUSINESS

Discussion of Suspension of Resident’s Amenity Privileges

Mr. Shiver stated, “As background to this topic, I was asked by the District to lock up the facility in response to the COVID-19 pandemic, which was not outside the lines of every other CDD that I know of. I manage nearly 40 different community development district amenity centers, as well as HOA facilities and out of all of those we only had two that remained open and those were both HOA facilities. I sent out an e-mail blast to the community letting them know the decision was made and I received a message the next day that the lock was cut off the gate. We came back and replaced that lock and then on Friday, March 20th I received another message that the lock was cut off so I sent an e-blast out reminding the community why the facility was locked and also asking whoever cut the lock off to replace it. The response I received was that I had no legal right to lock this facility and that I could verify that with Nassau County Sheriff’s Department. I tried to call that resident that evening to leave a message. I sent that email to District Counsel who was in contact with County officials and, what I understand, the Sheriff’s Department attorneys. We relocked the gate and had no other contact with that resident. Then, on Friday May 1st I received another email from that resident saying the pool should have been opened per Federal recommendations, and if it is not opened by tomorrow, Nassau police will support me in opening it up myself. I responded to the resident saying, please let me explain to you that it is not my decision to open this pool and I would prefer to call him. He preferred that I keep everything in writing rather than talk to him on the phone, so I sent him an email specifying that it is not my decision and I do not have the authority to open it. I explained that it is a CDD, a special purpose municipal governmental entity and is different than an HOA, and that the facility

will remain closed. The next morning, I received a message that the gate locks were cut again. I reviewed the video footage and saw the individual cutting off the locks with an angle grinder. I contacted District Counsel, District Manager and the District Chairman and I did contact Nassau County Sheriff's Department because I have to drive 60 miles one way just to replace these locks, not to mention my personal time on the weekends is valuable."

Mr. Walters stated, "With respect to the concept we're dealing with today, which is the consideration of limiting access or suspending privileges to use the facilities, this is something we deal with at a lot of districts for a variety of conduct. Without going through the laundry list of things such as we have no right to close it, that is not correct. The Sheriff's Department never supported anyone in damaging District property or accessing the facility when it is closed. The District has the right and responsibility to operate its facilities in a manner that it deems prudent. The resident has been provided notice of the Board's consideration for today, and it's up to the Board to make that decision whether you want to suspend those privileges for whatever you deem the appropriate amount of time, or not at all. Obviously, there has to be some kind of limit to the type of conduct that we will permit. I believe the resident has dialed in and it would certainly be appropriate if he wanted to make a statement on his own behalf that he be able to do so before the Board makes a decision."

Mr. Shiver recommended suspending the resident until the next CDD meeting at which time he would be given the opportunity to reimburse the District for all costs incurred, and if that reimbursement does not take place, the suspension continues.

Mr. Greenberg suggested a 30-day suspension for the resident in question, with the family of the resident suspended for a two-week period and the resident required to reimburse the District for costs incurred within those 30-days.

Mr. Toohey suggested suspension for only the resident in question until restitution is made and an apology is given, and if by the next Board meeting there has been no apology and/or reimbursement of costs incurred by the District, the privileges of the resident and his family will be revoked. The remaining board members concurred and made the following motion.

On MOTION by Mr. Toohey seconded by Mr. Greenberg with all in favor suspension of the resident's amenity privileges until restitution and an apology have been given was approved. If restitution and an apology are not received by the August 18, 2020 meeting, suspension of the entire family's privileges will be considered.

TENTH ORDER OF BUSINESS**Other Business**

There being no other business, the next item followed.

ELEVENTH ORDER OF BUSINESS**Staff Reports (2)**

The following item was taken out of order.

D. Operations Manager

Mr. Shiver informed the Board that the pool will be opened beginning May 20th from 11:00 a.m. to 7:00 p.m., with the facility staffed seven days a week and capacity limited to 21 persons initially. Residents will be required to bring their own chairs.

A. District Counsel

Mr. Walters noted his firm will continue to monitor all of the directives from the Governor's office and local and state directives and will keep board members and staff in the loop.

Mr. Walters also informed the Board a letter was drafted on May 18th to Nassau County Attorney Mike Mullin requesting a status update regarding the ongoing issues with the phase one roadways in which the County allowed a letter of credit to lapse. The Board authorized Mr. Walters to send the letter.

B. District Manager – Report on the Number of Registered Voters (511)

Mr. Laughlin informed the Board there are 511 registered voters reported to be residing within the District boundaries.

Mr. Laughlin also noted the qualifying period for the 2020 general election process begins noon on June 8th and ends noon on June 12th. Anyone interested should contact the Nassau County Supervisor of Elections.

Mr. Laughlin further noted that he received an email from Ms. Voytac requesting to build a Little Library box on District property, at no cost to the community. Mr. Toohey expressed

concern at the general public entering the CDD to access the library and asked for more information. Ms. Voytac noted she would reach out for more information. Mr. Greenberg questioned the insurance concerns of having someone else's property on the District's property and Mr. Walters noted a license agreement could be drafted. Further discussion on the topic was tabled until the August meeting.

Mr. Toohey left the meeting at this time.

C. Operations Manager (Continued)

Mr. Shiver gave an overview of his report, a copy of which was included in the agenda package.

Ms. Cator asked Mr. Shiver about the status of a previously reported issue with a homeowner feeding geese. Mr. Shiver responded the issue would have to be turned over to FWC.

TWELFTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures

Copies of the financial statements were included in the agenda package.

B. Approval of Check Register

A copy of the check register totaling \$240,646.34 was included in the agenda package. Mr. Laughlin noted there is a check to U.S. Bank for \$159,000, as a result of an error on the banks part in which funds were deposited into the general fund, when they should have been deposited into a different account.

On MOTION by Mr. Greenberg seconded by Ms. Cator with all in favor the Check Register was approved.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package showing the District is 100% collected.

THIRTEENTH ORDER OF BUSINESS

Audience Comments / Supervisor's Requests

There being none, the next item followed.

FOURTEENTH ORDER OF BUSINESS

Next Scheduled Meetings –August 18, 2020 at 11:00 a.m. at the Amelia Concourse Amenity Center

FIFTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Greenberg seconded by Ms. Cator with all in favor the meeting was adjourned.

Secretary / Assistant Secretary

Chairman / Vice Chairman

SIXTH ORDER OF BUSINESS

**AMELIA CONCOURSE
COMMUNITY DEVELOPMENT DISTRICT**

DISTRICT ENGINEER REQUEST FOR QUALIFICATIONS

COMPETITIVE SELECTION CRITERIA

- 1) Ability and Adequacy of Professional Personnel** (Weight: 25 Points)

Consider the capabilities and experience of key personnel within the firm including certification, training, and education; affiliations and memberships with professional organizations; etc.
- 2) Consultant's Past Performance** (Weight: 25 Points)

Past performance for other Community Development Districts in other contracts; amount of experience on similar projects; character, integrity, reputation of respondent; etc.
- 3) Geographic Location** (Weight: 20 Points)

Consider the geographic location of the firm's headquarters, offices and personnel in relation to the project.
- 4) Willingness to Meet Time and Budget Requirements** (Weight: 15 Points)

Consider the consultant's ability and desire to meet time and budget requirements including rates, staffing levels and past performance on previous projects; etc.
- 5) Certified Minority Business Enterprise** (Weight: 5 Points)

Consider whether the firm is a Certified Minority Business Enterprise. Award either all eligible points or none.
- 6) Recent, Current and Projected Workloads** (Weight: 5 Points)

Consider the recent, current and projected workloads of the firm.
- 7) Volume of Work Previously Awarded to Consultant by District** (Weight: 5 Points)

Consider the desire to diversify the firms that receive work from the District; etc.

Amelia Concourse Community Development District
Competitive Selection Criteria - Engineering Services

	Ability and Adequacy of Professional Personnel	Consultant's Past Performance	Geographic Location	Willingness to Meet Time and Budget Requirements	Certified Minority Business Enterprise	Recent, Current and Projected Workloads	Volume of Work Previously Awarded to Consultant by District	
	Consider the capabilities and experience of key personnel within the firm including certification, training and education; affiliations and memberships with professional organizations, etc.	Past performance for other Community Development Districts in other contracts; amount of experience on similar projects; character, integrity, reputation of respondent, etc.	Consider the geographic location of the firm's headquarters, offices and personnel in relation to the project.	Consider the consultant's ability and desire to meet time and budget requirements including rates, staffing levels and past performance on previous projects, etc.	Consider whether the firm is a Certified Minority Business Enterprise	Consider the recent, current and projected workloads of the firm.	Consider the desire to diversify the firms that receive work from the District, etc.	Point Total
Proposer	25	25	20	15	5	5	5	100
Yuro & Associates								
Johnson, Mirmiran & Thompson								

A.

**AMELIA CONCOURSE
COMMUNITY DEVELOPMENT DISTRICT
NASSAU COUNTY, FL**

***Request for Qualifications
for
Engineering Services***



Submitted By:



- Engineering / Permitting
- Development Services
- Property Management
- Construction Management
- Erosion Control / SWPPP

August 6, 2020



- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

August 3, 2020

Governmental Management Services
c/o Daniel Laughlin
475 West Town Place, Suite 114
St. Augustine, FL 32092

Mr. Laughlin and Selection Committee Members:

Yuro & Associates is excited for this opportunity to introduce our company and to submit this request for qualifications to Amelia Concourse Community Development District. Yuro & Associates is an FDOT Certified Small Business with a tremendous amount of experience working with dozens of CDDs in a variety of roles and we will use this experience to benefit the Amelia Concourse CDD.

The CDD engineer designated for this project, Michael J. Yuro, P.E., has over 28 years of experience in the engineering and development industry. Mike is the president and founder of Yuro & Associates and will personally attend all CDD board meetings, handle all coordination and direct all efforts associated with this contract. Mike's experience as a CDD engineer includes the Turnbull Creek CDD at Murabella, St. Johns Forest CDD, Heron Isle CDD, and Sampson Creek CDD at St. Johns Golf and Country Club. Mike also served as Director of Development for both Saint Johns Golf and Country Club as well as the RiverTown community, therefore he understands the many different elements of a neighborhood better than most. This combination of experience as both CDD Engineer and Developer allows Yuro & Associates to bring a set of skills and knowledge that other engineering firms simply can't match!

As Director of Development, Mike was responsible for overseeing more than \$75 million worth of infrastructure improvements on behalf of three different CDDs over a 4-year period including the construction of dozens of storm water ponds. In addition, Mike has also served as both a developer appointed CDD Board member, as well as a resident elected member, so he knows firsthand the challenges that a CDD Board faces on a routine basis. Our involvement on all sides of a CDD will allow us to bring immediate value to this assignment because we realize the needs of a CDD and how critical it is to be proactive and efficient with our time. We also are very familiar and comfortable interacting with residents, agencies, developers and Board members. We provide outstanding communication skills as well as a common-sense approach to engineering design, always keeping the CDD bottom line a priority.

Additionally, our office is located in northeast Florida, making it a convenient trip to the Amelia Concourse neighborhood which will bring value to this contract as we will *efficiently* and *economically* address any challenges or issues that may arise. Our team has the experience, expertise and local knowledge to bring immediate value to your project and we look forward to working with you on this exciting development!

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael J. Yuro".

Michael J. Yuro, P.E.
President



- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

AMELIA CONCOURSE CDD

Engineering Proposal

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- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

SECTION 1

Firm Qualifications



- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

Yuro & Associates, LLC is highly qualified with relevant experience on assignments likely to be needed by the Amelia Concourse CDD. Our team has over 30 years of experience in areas such as Design, Permitting, Survey, Construction Management and General Engineering Consulting. In addition to our experience serving as the CDD Engineer for the Turnbull Creek CDD at Murabella, St. Johns Forest CDD, Heron Isles CDD, and Sampson Creek CDD at St. Johns Golf and Country Club, Yuro & Associates also currently provides on-call engineering consulting services for several HOAs, including the Magnolia Point HOA in Green Cove Springs. Tasks completed for these communities include preparation of engineering reports & design plans, construction supervision, evaluation of storm water facilities & roads (including erosion issues) and coordination with County and State agencies on behalf of the CDD.

These assignments, combined with our prior experience in the development industry make us the ideal candidate for the Amelia Concourse CDD Engineering position. We pride ourselves on providing outstanding service for all of our contracts, and the response we have received from residents and CDD Board members has been overwhelmingly positive.

A: Ability and Adequacy of Professional Personnel

The CDD engineer designated for this project, Michael J. Yuro, P.E., has over 28 years of experience in the engineering and development industry. Mike's experience includes serving as the District Engineer for the Turnbull Creek CDD, St. Johns Forest CDD, Heron Isles CDD and Sampson Creek CDD at St. Johns Golf and Country Club. Mike also served as Director of Development for both St. Johns Golf & Country Club as well as the RiverTown community, therefore he understands the many different elements of a neighborhood better than most. Mike will use his knowledge of neighborhood infrastructure, easements, plats, and the distinction between the responsibilities of the CDD, HOA and individual resident lots to ensure that the CDD is receiving the services that you need and not paying for the responsibilities of others. Additionally, Mike has been a CDD Board member himself, and as such he has a thorough understanding of the needs and challenges that a CDD Board consistently faces. Mike Yuro will be the designated CDD Engineer for this assignment and will personally attend meetings, handle all coordination and direct all efforts associated with this contract.

Our past CDD efforts include developing site design plans & permitting them through St. Johns County, coordinating with SJRWMD on a variety of issues on behalf of CDDs as well as managing millions of dollars' worth of construction contracts (and often times value engineering the original engineering design during construction to save money for the CDD!)

B: Certified Minority Business Enterprise

Yuro & Associates is not a Certified *Minority* Business Enterprise; however, more and more agencies are moving towards fulfilling goals of **Certified Small Businesses**. We are proud to inform you that **Yuro & Associates, LLC is an FDOT Certified Small Business**.



- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

C: Willingness to Meet Time and Budget Requirements

We are committed to meeting all of your expectations, and as such, we will consistently strive to *exceed* your time and budget requirements. We have the experience and resources needed for this contract and we will commit whatever resources and time that is necessary to ensure that the needs of the Amelia Concourse CDD are met 100% of the time! Should the needs of the CDD be such that additional resources are required, we will adjust our staffing level as necessary and/or utilize specialized sub-contractors. We have built our reputation on delivering outstanding client service and look forward to including the Amelia Concourse CDD on our list of satisfied clients!

D: Past Performance and Experience

Yuro & Associates, LLC is currently serving as the CDD Engineer for the Turnbull Creek CDD at Murabella, the St. Johns Forest CDD, and Heron Isles CDD. In all instances, Yuro & Associates was a unanimous choice for the CDD Engineer out of numerous qualified companies. In addition, Yuro & Associates has served as the CDD Engineer and Operations Manager for Sampson Creek CDD at St. Johns Golf and Country Club and also provided on-call Engineering consulting services for numerous HOAs, including the Magnolia Point HOA. Tasks completed for these communities include preparation of engineering reports & design plans, construction supervision, evaluation of stormwater facilities & roads and coordination with County and State agencies on behalf of the CDD. These assignments, combined with our prior experience in the Development industry, make us the ideal candidate for the Amelia Concourse CDD Engineering position. We pride ourselves on providing outstanding service for all of our contracts, and the response we have received from residents and CDD Board members has been overwhelmingly positive. In fact, the Vice Chairman of the Sampson Creek CDD had this to say:

*"...Mike is an intelligent and motivated individual who has impeccable attention to detail...Mike has reviewed all current service contracts and identified ways to reduce costs and strengthen the districts confidence in those providers...**I highly recommend Yuro & Associates**".*

In addition to serving as the CDD Engineer for the CDDs mentioned above, we have also had a tremendous amount of experience working with other community CDDs & HOAs including: Wingfield Glen HOA, St. Johns Forest HOA, Rose Creek Condo Association, Fleming Island CDD, Heritage Landing CDD, Julington Creek CDD, Two Creeks CDD, Sweetwater CDD, Montecito CDD, Pineridge Plantation CDD, Atlantic West (development for Lennar), Bainbridge CDD, Glen St. Johns CDD, Westland Oaks Development (for REDUS), Highland Glen HOA, Timber Creek HOA, Mill Creek HOA, Sawgrass Country Club HOA, Baypointe Condo Association & Marsh Landing HOA. We consider consulting with community associations to be our specialty!

Yuro & Associates was also recently awarded a continuing contract for Engineering services from St. Johns County.



- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

E: Geographic Location of Office

Yuro & Associates is located in northeast Florida, at 145 Hilden Road in St. Johns County. With easy access to I-95, our location makes necessary trips to the Amelia Concourse community convenient and efficient. This close proximity will provide for outstanding response time and availability to react to the needs of the CDD and respond promptly to any issue.

F: Current and Projected Workload

The three neighborhoods where we are the current CDD Engineer are completely built out with their infrastructure, so while we are bringing value to these communities, it is on an as-needed basis. As such, Yuro & Associates, LLC has more than enough resources available to meet the needs of this project assignment. We are a growing firm that has recently purchased larger office space to accommodate any adjustments in staffing. We will continuously monitor the workload associated with this contract to ensure that the needs of the CDD Board are always being met in a very timely manner.

G: Volume of Work Previously Awarded by the District

Yuro & Associates has a tremendous amount of experience working for CDDs, but has not worked for Amelia Concourse CDD previously.



- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

SECTION 2

Standard Form 330

ARCHITECT - ENGINEER QUALIFICATIONS



PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION (City and State)

Amelia Concourse CDD

2. PUBLIC NOTICE DATE

3. SOLICITATION OR PROJECT NUMBER

RFQ for Engineering Services

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Michael J. Yuro, P.E., President

5. NAME OF FIRM

Yuro & Associates, LLC

6. TELEPHONE NUMBER

(904) 342-5199

7. FAX NUMBER

8. E-MAIL ADDRESS

myuro@mjyuro.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	PARTNER	SUBCON-TRACTOR			
a.	<input checked="" type="checkbox"/>				Yuro & Associates, LLC <input type="checkbox"/> CHECK IF BRANCH OFFICE	145 Hilden Road Unit 108 Ponte Vedra, FL 32081	Engineering Services
c.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

☒ (Attached)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Michael J. Yuro, P.E.	District Engineer	28	12

15 FIRM NAME AND LOCATION *(City and State)*

Yuro & Associates, LLC Ponte Vedra, FL 32081

16. EDUCATION *(DEGREE AND SPECIALIZATION)*

Georgia Southern University
 - Bachelor of Science, Civil Engineering Technology (1991)
University of North Florida
 - Bachelor of Science, Civil Engineering (2006)

17. CURRENT PROFESSIONAL REGISTRATION *(STATE AND DISCIPLINE)*

Florida - P.E. #65247
Georgia - P.E. #026942
New Jersey - P.E. #42888
Pennsylvania - P.E. #050302 (inactive)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, Etc.)*

FDEP - Qualified Stormwater Management Inspector (Inspector #19349)
GSWCC Certified Inspector

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
a.	CDD Engineer - Turnbull Creek St. Johns County, FL	PROFESSIONAL SERVICES current	CONSTRUCTION <i>(If applicable)</i>
	<input checked="" type="checkbox"/> Check if project performed with current firm		
	Currently the CDD Engineer with a contract for continuing engineering services that may be necessary for the community. Typical assignments include preparing engineering reports, design plans, specifications for roadway and landscape improvements, as well as park and other recreation improvements.		
b.	CDD Engineer - Sampson Creek CDD St. Johns County, FL	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i>
	<input checked="" type="checkbox"/> Check if project performed with current firm		
	CDD Engineer with a contract for continuing engineering services that may be necessary for the community. Typical assignments include preparing engineering reports, design plans, specifications for roadway and landscape improvements, as well as park and other recreation improvements.		
c.	CDD Engineer - St. Johns Forest CDD St. Johns County, FL	PROFESSIONAL SERVICES current	CONSTRUCTION <i>(If applicable)</i>
	<input checked="" type="checkbox"/> Check if project performed with current firm		
	Currently the CDD Engineer with a contract for continuing engineering services that may be necessary for the community. Typical assignments include preparing engineering reports, design plans, specifications for roadway and landscape improvements, as well as park and other recreation improvements.		
d.	Sampson Creek CDD St. Johns County, FL	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i>
	<input checked="" type="checkbox"/> Check if project performed with current firm		
	Operations Manager for St. Johns Golf & Country Club (799 homes), responsible for overseeing all District owned infrastructure & assets including roads, amenity facility, ponds, street lighting & landscaping. Manage field operations of District, including preparing RFP's, evaluating bids, managing vendor contracts & construction inspection		
e.	Heron Isles CDD Yulee, FL	PROFESSIONAL SERVICES current	CONSTRUCTION <i>(If applicable)</i>
	<input type="checkbox"/> Check if project performed with current firm		
	Currently the CDD Engineer with a contract for continuing engineering services that may be necessary for the community. Typical assignments include preparing engineering reports, design plans, specifications for roadway and landscape improvements, as well as park and other recreation improvements.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Tracy Kelley	13. ROLE IN THIS CONTRACT Administrative	14. YEARS EXPERIENCE	
		a. TOTAL 25	b. WITH CURRENT FIRM 12
15 FIRM NAME AND LOCATION <i>(City and State)</i> Yuro & Associates, LLC St. Augustine, FL 32092			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Georgia Southern University - Bachelor of Arts (1992)		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, Etc.)</i>			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i> Sampson Creek CDD St. Johns County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010 - 2016	CONSTRUCTION <i>(If applicable)</i>
a.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Weekly coordination with vendors to facilitate review of invoices, monthly reports, etc.	<input checked="" type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION <i>(City and State)</i> Turnbull Creek CDD St. Johns County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2019 - present	CONSTRUCTION <i>(If applicable)</i>
b.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Maintenance of all files and correspondence, including coordination with agencies such as SJRWMD & the St. Johns County Engineering & Permitting offices, as necessary.	<input checked="" type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION <i>(City and State)</i> St. Johns Forest CDD St. Johns County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2010 - present	CONSTRUCTION <i>(If applicable)</i>
c.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Maintenance of all files and correspondence, including coordination with agencies such as SJRWMD & the St. Johns County Engineering & Permitting offices, as necessary.	<input checked="" type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION <i>(City and State)</i> Heron Isles CDD St. Johns County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES present	CONSTRUCTION <i>(If applicable)</i>
d.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Provide support for contract maintenance and project research, as necessary	<input checked="" type="checkbox"/> Check if project performed with current firm	
	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
e.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT*(Complete one Section E for each key person.)*

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Jen Bachman	Business Development Manager	11	4

15 FIRM NAME AND LOCATION *(City and State)***Yuro & Associates, LLC Ponte Vedra, FL 32081**16. EDUCATION *(DEGREE AND SPECIALIZATION)*

Saint Olaf College
 - Bachelor of Arts, Math & Economics (1997)

17. CURRENT PROFESSIONAL REGISTRATION *(STATE AND DISCIPLINE)*18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, Etc.)***19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED	
a.	Turnbull Creek CDD St. Johns County, FL	PROFESSIONAL SERVICES Current	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Provide support for contract maintenance and project research, as necessary		
b.	St. Johns Forest CDD St. Johns County, FL	PROFESSIONAL SERVICES Current	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Provide support for contract maintenance and project research, as necessary		
c.	Sampson Creek CDD St. Johns County, FL	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Provide support for contract maintenance and project research, as necessary		
d.	Heron Isles Yulee, FL	PROFESSIONAL SERVICES current	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Provide support for contract maintenance and project research, as necessary		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Dan Murman	13. ROLE IN THIS CONTRACT Design / CADD Operator	14. YEARS EXPERIENCE	
		a. TOTAL 2	b. WITH CURRENT FIRM 2
15 FIRM NAME AND LOCATION <i>(City and State)</i> Yuro & Associates, LLC Ponte Vedra, FL 32081			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> University of South Florida - Bachelor of Science in Electrical Engineering (1993)		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, Etc.)</i>			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a.	Turnbull Creek CDD St. Johns County, FL		Present	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed			
b.	St. Johns Forest CDD St. Johns County, FL		Present	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed			
c.	Sampson Creek CDD St. Johns County, FL		2016	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed			
d.	St. Johns Golf & Country Club St. Johns County, FL		2016	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed			
e.	Heron Isles CDD Yulee, FL		Present	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Maddux Yuro	13. ROLE IN THIS CONTRACT Design / CADD Operator	14. YEARS EXPERIENCE	
		a. TOTAL 2	b. WITH CURRENT FIRM 4
15 FIRM NAME AND LOCATION <i>(City and State)</i> Yuro & Associates, LLC Ponte Vedra, FL 32081			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> UNF St. Johns River State College (2015-2016)		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>	
18. OTHER PROFESSIONAL QULAIICATIONS <i>(Publications, Organizations, Training, Awards, Etc.)</i>			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED
a.	Turnbull Creek CDD St. Johns County, FL	Present	2016
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
b.	St. Johns Forest CDD St. Johns County, FL	Present	2016
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
c.	Sampson Creek CDD St. Johns County, FL	2016	2016
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
d.	St. Johns Golf & Country Club St. Johns County, FL	2016	2016
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
e.	Heron Isles CDD Yulee, FL	Present	2016
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Riley Cotton	13. ROLE IN THIS CONTRACT Design / CADD Operator	14. YEARS EXPERIENCE	
		a. TOTAL 2	b. WITH CURRENT FIRM 2
15. FIRM NAME AND LOCATION <i>(City and State)</i> Yuro & Associates, LLC Ponte Vedra, FL 32081			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> UNF		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, Etc.)</i>			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
a.	Turnbull Creek CDD St. Johns County, FL	PROFESSIONAL SERVICES Present	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
b.	St. Johns Forest CDD St. Johns County, FL	PROFESSIONAL SERVICES Present	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
c.	Sampson Creek CDD St. Johns County, FL	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
d.	St. Johns Golf & Country Club St. Johns County, FL	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
e.	Heron Isles CDD Yulee, FL	PROFESSIONAL SERVICES Present	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Josh Jacobson	13. ROLE IN THIS CONTRACT Design / CADD Operator	14. YEARS EXPERIENCE	
		a. TOTAL 2	b. WITH CURRENT FIRM 2
15 FIRM NAME AND LOCATION <i>(City and State)</i> Yuro & Associates, LLC Ponte Vedra, FL 32081			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> UNF		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, Etc.)</i>			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
a.	Turnbull Creek CDD St. Johns County, FL	PROFESSIONAL SERVICES Present	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
b.	St. Johns Forest CDD St. Johns County, FL	PROFESSIONAL SERVICES Present	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
c.	Sampson Creek CDD St. Johns County, FL	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
d.	St. Johns Golf & Country Club St. Johns County, FL	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		
e.	Heron Isles CDD Yulee, FL	PROFESSIONAL SERVICES Present	CONSTRUCTION <i>(If applicable)</i>
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE CADD Design as needed		
	<input checked="" type="checkbox"/> Check if project performed with current firm		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Gary P. Yuro, PLS	Cadd Design	a. TOTAL 22	b. WITH CURRENT FIRM 7
15 FIRM NAME AND LOCATION <i>(City and State)</i>			
Yuro & Associates, LLC		St. Augustine, FL 32092	
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i>		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>	
East Stroudsburg University - Bachelor of Science (1993)		New Jersey - Professional Land Surveyor	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, Etc.)</i>			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	Sampson Creek CDD St. Johns County, FL	PROFESSIONAL SERVICES 2011	CONSTRUCTION <i>(If applicable)</i>
a.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Cadd design & topographic services for the site design of a new fitness room expansion for the Sampson Creek CDD at St. Johns Golf & Country Club		
	Magnolia Point HOA Clay County, FL	PROFESSIONAL SERVICES 2010-2014	CONSTRUCTION <i>(If applicable)</i>
b.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Cadd design & base map development for numerous drainage and infrastructure projects for the Magnolia Point HOA		
	St. Johns Forest St. Johns County, FL	PROFESSIONAL SERVICES 2011	CONSTRUCTION <i>(If applicable)</i>
c.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Site Inspection and evaluation of construction bond requirements. Project resulted in the reduction of tree bonds held by the County by \$25,000.		
	TECO Peoples Gas St. Johns County, FL	PROFESSIONAL SERVICES 2010-2014	CONSTRUCTION <i>(If applicable)</i>
d.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Cadd design & plans production for numerous gas main installation projects throughout Florida, including along CR 210 & Greenbriar Road.		
	Sawgrass Country Club - Restroom Renovations	PROFESSIONAL SERVICES 2014	CONSTRUCTION <i>(If applicable)</i>
e.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Cadd design and plans production of 2 new restrooms for the Sawgrass Country Club. The restrooms were being renovated as part of the overall golf course renovations and full plans & permitting with St. Johns County was required.		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 1
21. TITLE AND LOCATION <i>(City and State)</i> <div style="display: flex; justify-content: space-around;"> CDD Engineer Yulee, FL </div>		22. YEAR COMPLETED <div style="display: flex; justify-content: space-between;"> <div> PROFESSIONAL SERVICES Present </div> <div>CONSTRUCTION (If applicable)</div> </div>
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Heron Isles CDD	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>		

Current CDD Engineer for the Heron Isles CDD providing continuing engineering services for a variety of work authorizations, including preparing engineering studies and reports, facility inspections, drainage evaluation, traffic evaluation and civil engineering designs.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Yuro & Associates, LLC	(2) FIRM LOCATION <i>(City and State)</i> Ponte Vedra, FL	(3) ROLE CDD Engineer
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 2
21. TITLE AND LOCATION (City and State) CDD Engineer St. Johns County, FL		22. YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (If applicable) Present
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Turnbull Creek CDD	b. POINT OF CONTACT NAME Dave deNagy	c. POINT OF CONTACT TELEPHONE NUMBER (904) 940-5850
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)		

Current CDD Engineer for the Turnbull Creek CDD @ Murabella providing continuing engineering services for a variety of work authorizations, including preparing engineering studies and reports, facility inspections, drainage evaluation, traffic evaluation and civil engineering designs. Our major design task to Dave has been the inspector, evaluation and preparing design plans for the phase 2 pond bank reconstruction project. This effort is necessary due to failing pond banks throughout the community. Previously, Yuro & Associates completed the 1-year warranty inspection for the phase 1 pond bank repair effort.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Yuro & Associates, LLC	(2) FIRM LOCATION (City and State) Ponte Vedra, FL	(3) ROLE CDD Engineer
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 3
21. TITLE AND LOCATION <i>(City and State)</i> CDD Engineer St. Johns County, FL		22. YEAR COMPLETED PROFESSIONAL SERVICES 2010 - 2016 CONSTRUCTION (If applicable)
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Sampson Creek CDD	b. POINT OF CONTACT NAME Steve Sharpe (former board member)	c. POINT OF CONTACT TELEPHONE NUMBER (904) 887-4839
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>		

CDD Engineer for the Sampson Creek CDD @ St. Johns Golf & Country Club providing continuing engineering services for a variety of work authorizations, including preparing engineering studies and reports, facility inspections, drainage evaluation, traffic evaluation and civil engineering designs. In addition, we have coordinated with the SJRWMD and the previous developer to help facilitate the transfer of permits into the CDD for the operation phase of the permits, including evaluating and resolving conservation easement issues. Also coordinated with St. Johns County on behalf of the CDD for the improvements to CR 210 which included widening the existing 4-lane road to 6-lanes in front of this community. We reviewed design plans to ensure the Sampson Creek CDD is not harmed by the improvements and also assisted with the permitting coordination for the County during the expansion of the front entry pond at SJGCC.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Yuro & Associates, LLC	(2) FIRM LOCATION <i>(City and State)</i> Ponte Vedra, FL	(3) ROLE CDD Engineer
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER <div>4</div>
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21. TITLE AND LOCATION <i>(City and State)</i>		22. YEAR COMPLETED	
CDD Engineer	St. Johns County, FL	PROFESSIONAL SERVICES 2010 - Present	CONSTRUCTION (If applicable)

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
St. Johns Forest CDD	Ms. Janice Davis (CDD Manager)	(904) 940-6400

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>
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Current CDD Engineer for the St. Johns Forest CDD, providing continuing engineering services for a variety of work authorizations, including preparing engineering studies and reports, facility inspections, drainage evaluation, traffic evaluation and civil engineering designs. In addition, we have coordinated with St. Johns County on behalf of the development to evaluate and consolidate all outstanding bonds, an effort that resulted in over \$250k in savings. Also coordinated with St. Johns County on behalf of the CDD for improvments to CR 210 which included widening the existing 4-lane road to 6-lanes in front of this community. We also reviewed design plans and the proposed R/W acquisition agreement from the County to ensure the St. Johns Forest CDD is not harmed by the improvements.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Yuro & Associates, LLC	(2) FIRM LOCATION <i>(City and State)</i> Ponte Vedra, FL	(3) ROLE CDD Engineer
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 5
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21. TITLE AND LOCATION (City and State) RiverTown St. Johns County, FL		22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES 2005 - 2009</td> <td>CONSTRUCTION (If applicable) 2006 - 2009</td> </tr> </table>		PROFESSIONAL SERVICES 2005 - 2009	CONSTRUCTION (If applicable) 2006 - 2009
PROFESSIONAL SERVICES 2005 - 2009	CONSTRUCTION (If applicable) 2006 - 2009				

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Main Street CDD	b. POINT OF CONTACT NAME Mr. Bill Petkoski	c. POINT OF CONTACT TELEPHONE NUMBER (904) 347-6925

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Mike Yuro was the Director of Development and acting Construction Manager for the Main Street CDD for the design and development improvements at RiverTown, a 4,170 acre DRI in northwest St. Johns County. During Mike's time on this project, he oversaw the final design and permitting of all phase 1 design documents as well as approximately \$70 million worth of infrastructure construction for this project. Elements constructed in phase 1 included approximately 500 lots (over 225 platted), more than 6 miles of wet utility lines (water, sewer & re-use), along with 4 lift stations. Coordination of dry utilities was also part of the initial phase of construction, which included converting over a mile of overhead power lines to underground, along with gas, cable & phone.

Additional responsibilities during the first phase of construction also included managing the entire 4,170 acre property, including coordination with adjacent land owners, the resident hunt club along with continued coordination of timber operations on the property.

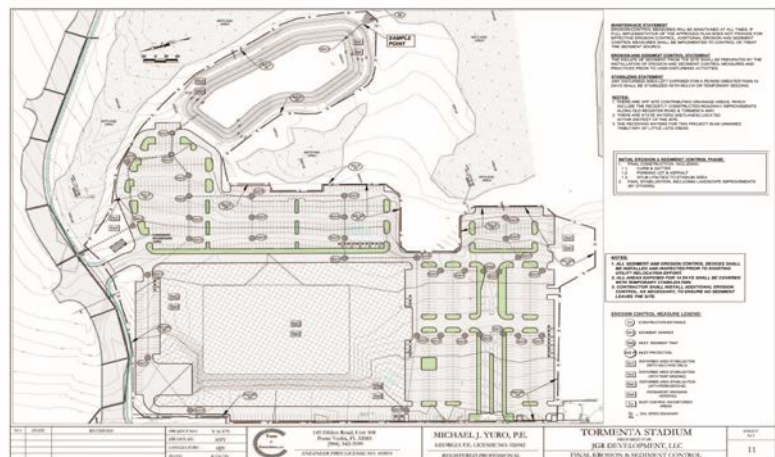
Mike was also responsible for supervising the team of design consultants and contractors, including the CDD Engineer. This effort included struction inspection, reviewing and approving pay requests, publishing RFP's, and evaluating bids on behalf of the CDD.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a. (1) FIRM NAME Yuro & Associates, LLC	(2) FIRM LOCATION (City and State) Ponte Vedra, FL	(3) ROLE Director of Development
b. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 6
21. TITLE AND LOCATION (City and State) <div style="display: flex; justify-content: space-around;"> Tormenta Stadium Statesboro, GA </div>		22. YEAR COMPLETED <div style="display: flex; justify-content: space-between;"> <div> PROFESSIONAL SERVICES 2019 - Present </div> <div> CONSTRUCTION (If applicable) </div> </div>
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER BVT Enterprises, Inc.	b. POINT OF CONTACT NAME Mr. Darin Van Tassell	c. POINT OF CONTACT TELEPHONE NUMBER (912) 687-2526
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)		

Yuro & Associates is the design engineer for this 22 acre site development that includes a 5000 seat soccer stadium associated parking and a 3 acre regional pond that also accounts for adjacent commercial development & road construction. Michael J. Yuro, P.E. is also assisting and consulting on the overall development & planning of the surrounding 100+ acres which will include commercial, retail, grocery & residential.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Yuro & Associates, LLC	(2) FIRM LOCATION <i>(City and State)</i> Ponte Vedra, FL	(3) ROLE Site Design & Land Planning
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 7
21. TITLE AND LOCATION <i>(City and State)</i> Utility Design & Permitting		22. YEAR COMPLETED PROFESSIONAL SERVICES 2011-present
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER TECO Peoples Gas	b. POINT OF CONTACT NAME Jerrod Carter	c. POINT OF CONTACT TELEPHONE NUMBER 904-443-7355
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>		

Provides utility design and coordination for gas main installations throughout Florida, from South Miami Beach to North Jacksonville. Have designed well over 100 miles woth of plastic and steel gas mains along with hundreds of new gas service connections and numerous railroad crossings. This assignment includes permitting with dozens of agencies including FDOT, FDEP, water management districts, cities, counties, railroads, and special districts.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Yuro & Associates	(2) FIRM LOCATION <i>(City and State)</i> Ponte Vedra, FL	(3) ROLE Design & Utility Coordination
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 8
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21. TITLE AND LOCATION <i>(City and State)</i>		22. YEAR COMPLETED	
St. Johns Golf & Country Club	St. Johns County, FL	PROFESSIONAL SERVICES 2005 - 2006	CONSTRUCTION (If applicable) 2005 - 2006

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Sampson Creek CDD	b. POINT OF CONTACT NAME Mr. Doug Maier	c. POINT OF CONTACT TELEPHONE NUMBER (904) 759-1395

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

799 unit PUD in Northwest St. Johns County. This approximate \$20 million improvement includes the development of 799 single family lots and associated infrastructure including roads, drainage improvements, wet utilities (water, sewer, forcemain) and dry utilities (gas, cable, tv & underground electric). Also included with this project was the construction of an 18 hole championship golf course, club house, and coordinated landscape throughout the neighborhood. Amenity features constructed with this project include a swim club, lap pool & recreation pool with water slide feature, fitness room, tennis courts, basketball courts, soccer field and playground.

Responsibilities included overseeing the final three phases of construction, including utility & roadway construction, lot fill & stormwater improvements. Additionally, Mike assisted with the turn over of control for both the CDD and HOA, from developer controlled to resident controlled boards. The final elements of this project included getting all bonds released by St. Johns County as well as conducting a final inspection of the property with the CDD staff in order to facilitate the turn over from the developer to the residents.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Yuro & Associates, LLC	(2) FIRM LOCATION <i>(City and State)</i> Ponte Vedra, FL	(3) ROLE Director of Development
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 9
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21. TITLE AND LOCATION (City and State)		22. YEAR COMPLETED	
RiverTown Fields	St. Johns County, FL	PROFESSIONAL SERVICES 2008	CONSTRUCTION (If applicable) 2008

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Main Street CDD	b. POINT OF CONTACT NAME Mr. Bill Petkoski	c. POINT OF CONTACT TELEPHONE NUMBER (904) 347-6925

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Recreational Park consisting of \$4.6 million worth of improvements. Included in this project are 4 championship caliber youth baseball fields with all associated elements (bull pens, patting cages, dugouts, scoreboard, etc.). A state of the art concession building surrounding a "stadium" field make this one of the most unique ballparks in N.E. Florida.

Other improvements included with this project include a 1/2 mile entry road with gate, parking lot, box culvert crossing over sensitive wetland and the relocation of a 36" specimen Oak Tree.

Mike Yuro was Director of Development and acting Construction Manager for the Main Street CDD during the construction of this project, and as such he was ultimately responsible for the final delivery of this first class amenity. He personally Value Engineered the entry road design to save approximately \$500,000 in construction cost!



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Yuro & Associates, LLC	(2) FIRM LOCATION (City and State) Ponte Vedra, FL	(3) ROLE Director of Development
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)						70. EXAMPLE PROJECT KEY NUMBER <div style="text-align: center; font-size: 1.2em;">10</div>	
71. TITLE AND LOCATION (<i>City and State</i>) <div style="display: flex; justify-content: space-between;"> "The Clubhouse" Statesboro, Georgia </div>					72. YEAR COMPLETED <div style="display: flex; justify-content: space-around;"> <div>PROFESSIONAL SERVICES <div style="text-align: center; font-weight: bold;">2009</div></div> <div>CONSTRUCTION (If applicable) <div style="text-align: center; font-weight: bold;">2010</div></div> </div>		
73. PROJECT OWNER'S INFORMATION							
a. PROJECT OWNER <div style="text-align: center; font-weight: bold;">BVT Enterprises, Inc.</div>			b. POINT OF CONTACT NAME <div style="text-align: center; font-weight: bold;">Mr. Darin Van Tassell</div>			c. POINT OF CONTACT TELEPHONE NUMBER <div style="text-align: center; font-weight: bold;">(912) 687-2526</div>	
74. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (<i>Include scope, size, and cost</i>)							

40,000sf expansion to the existing "Hackers" Golf Park facility. The existing facility includes a 27 acre driving range, putt-putt course and batting cages along with a clubhouse and associated parking & lighting requirements. Yuro & Associates designed every aspect of this original \$3 million facility.

The \$8 million expansion to include "The Clubhouse" will add a 40,000sf indoor family entertainment facility with associated parking and drainage requirements. Yuro & Associates, LLC provided Value Engineering (V.E.) services for this expansion which resulted in a savings of approximately 40% on the Civil Site construction effort. This savings prompted the owner, Darin Van Tassell to say:

"Yuro & Associates performed a Value Engineering (V.E.) review that identified savings in excess of \$136k for our civil design drawings alone - an almost 40% savings on our original estimate!... We would strongly recommend the services of Yuro & Associates, LLC to anyone developing a new project or looking for cost saving measures for a project already underway. We would have been foolish to have done otherwise."



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Yuro & Associates, LLC	(2) FIRM LOCATION <i>(City and State)</i> Ponte Vedra, FL	(3) ROLE Design & Value Engineering
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

[illegible]

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Heron Isles	6	Tormenta Stadium
2	CDD Engineer - Turnbull Creek	7	TECO Peoples Gas
3	CDD Engineer - Sampson Creek CDD	8	St. Johns Golf & Country Club
4	CDD Engineer - St. Johns Forest CDD	9	RiverTown Fields
5	RiverTown	10	The Clubhouse

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED

The skill set and experiences outlined in this proposal demonstrate that we are a perfect fit for the responsibilities listed in your RFP. We are providing identical services for the Turnbull Creek CDD, St. Johns Forest CDD and Heron Isles CDD. Not only have we provided valuable services for these Districts, we have also received overwhelming support and positive feedback from both the residents and CDD Board. A brief listing of the benefits that we bring to this project includes:

- Licensed Professional Engineer with over 25 years of experience.
- CDD Engineer for the Turnbull Creek CDD (at Murabella), the St. Johns Forest CDD, Heron Isles CDD and the Sampson Creek CDD (at SJGCC)
- On-Call neighborhood Engineer for the Magnolia Point HOA
- Served as Operations Manager for the Sampson Creek CDD at SJGCC; responsibilities include overseeing vendor contracts & maintenance of all District infrastructure, as well as advising and working with the CDD Board as necessary
- Experience as Director of Development for RiverTown, a 4,170 acre DRI in northwest St. Johns County; responsible for over \$75 million worth of infrastructure improvements in past 4 years
- Experience as Director of Development for St. Johns Golf & Country Club, a 799 unit development in northwest St. Johns County.
- Assisted in formation of 2 CDDs for RiverTown (Main Street & Rivers Edge)
- Assisted with turn-over of CDD from developer to resident controlled board (@ SJGCC)
- Served on CDD as developer appointed representative
- Served as Chairman of CDD as resident elected Board member

In summary, Mike Yuro and staff has spent the last 20 years working for and with CDDs in northeast Florida in just about every capacity imaginable, from design engineer, to developer, to Board member to management consultant. This experience makes Yuro & Associates the perfect choice to handle the responsibilities associated with this contract as we are confident that we will bring immediate value to the Amelia Concourse Community Development District.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

August 3, 2020

33. NAME AND TITLE

Michael J. Yuro, P.E., President

1. SOLICITATION NUMBER (if any)

(if a firm has branch offices, complete for each specific branch office seeking work.)

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number <i>(see below)</i>
		(1) FIRM	(2) BRANCH			
2	Administrative	2		C14	Conservation & Resource Mngmt	1
8	CADD Technician	3		C15	Construction Management	1
12	Civil Engineer	1		C18	Cost Estimating	1
15	Construction Inspector	1		D04	Design-Build	2
16	Construction Manager	1		H11	Housing	1
				P05	Planning - Community	1
				P06	Planning - Site	2
				R04	Recreation Facilities	1
				S10	Flood Plain Study	1
				S13	Storm Water Facilities	1
				T03	Traffic & Transportation	1
				Z01	Zoning	1
	Other Employees					
	Total	8				

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(Insert revenue index number shown at right)</i>		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	3	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	3	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

The foregoing is a statement of facts.

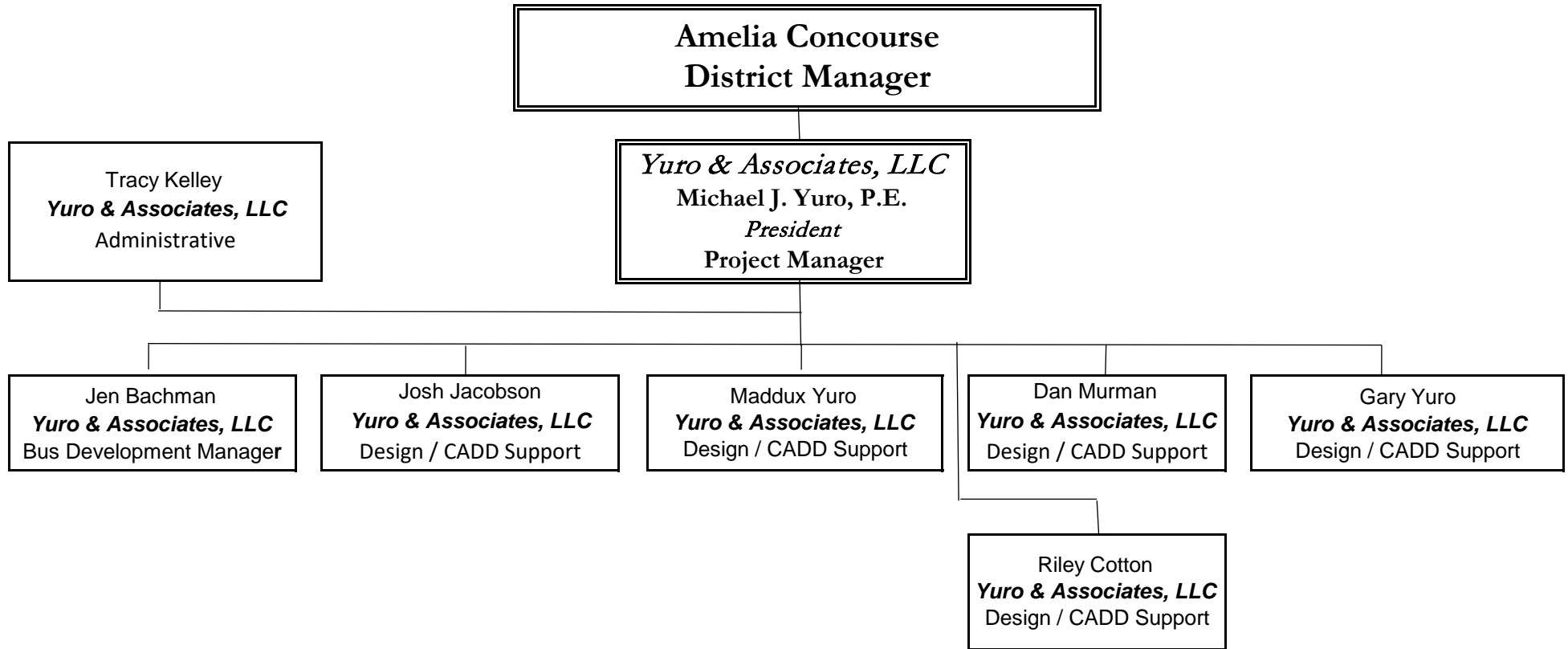
<p>a. SIGNATURE</p> 	<p>b. DATE</p> <p>August 3, 2020</p>
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Michael J. Yuro, P.E. , President

RFQ for Engineering Services

Amelia Concourse CDD

Organizational Chart





- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

SECTION 3

Key Personnel



- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

Michael J. Yuro, P.E.

CAREER SUMMARY

Mike Yuro, the founder of Yuro & Associates, has over 28 years of professional experience related to infrastructure improvements and real estate development, from design & permitting engineering plans to land use entitlements and construction management. Mike has had proven success in transportation design, and his career has progressed to include site/civil design, utility design & permitting, environmental permitting, project management, client management and construction management. This broad experience has allowed him to consistently bring value as a CDD engineer for a variety of clients. Specific areas of expertise include:

- Engineering Services
- Construction Management
- Development Services
- Permitting
- Erosion Control /SWPPP
- Feasibility / Due Diligence
- Project Management
- Value Engineering
- Utility Design / Coordination

EDUCATION & LICENSURE

BS – Civil Engineering Technology, Georgia Southern University – Statesboro, Georgia

BS – Civil Engineering, University of North Florida – Jacksonville, Florida

Professional Engineer: FLORIDA – NO. 65247; GEORGIA – NO. 26942; NEW JERSEY – NO. 42888;
PENNSYLVANIA – NO. PE-050302-E

FDOT CERTIFIED SMALL BUSINESS

FDEP – QUALIFIED STORM WATER MANAGEMENT INSPECTOR: INSPECTOR NO.19349

GSWCC – LEVEL II CERTIFIED DESIGN PROFESSIONAL: CERTIFICATION NO. 61307

WORK EXPERIENCE

YURO & ASSOCIATES, LLC
President

2009 – PRESENT

- **Engineering Design & Consulting** – Serves as the CDD Engineer for the Turnbull Creek CDD, the St. Johns Forest CDD and Heron Isles CDD. Served as the CDD Engineer for the Sampson Creek CDD from 2009 to 2016. Serves as the on-call engineer for design & consulting issues for the Magnolia Point Golf & Country Club and has provided similar services for a number of other communities, HOAs & Condo Associations. Expertise includes infrastructure inspection, drainage evaluations, site design & general engineering consulting.
- **Development Services** – Completed development related projects for clients such as Wells Fargo, Lennar Corp, Taylor Morrison and the Drapak Group. Projects have included due diligence reports, construction management, permit coordination as well as facilitating the release of construction bonds.
- **Utility Design & Permitting** – Completed dozens of projects for TECO Peoples Gas for the design, permitting & installation of approximately 50 miles of P.E. & Steel gas mains. Also designed the relocation of a 6” JEA water main as part of a FDOT 3R project in Jacksonville, FL.
- **Construction Management** – Mike has utilized his experience as a design engineer as well as his years “in the field” as Director of Development to help ensure construction projects are



- Development Services
- Engineering / Permitting
- Property Management
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- Erosion Control/SWPPP

completed in a quality manner. Construction projects that Mike has managed include roadway construction, utility installation, parking lot construction, commercial site development, construction of a go cart track, construction of 6 soccer fields as well as vertical construction of an amenity center.

THE ST. JOE COMPANY – JACKSONVILLE, FLORIDA

2005 – 2009

Director of Development

Directly responsible for all aspects of development in the North Florida Region from design & permitting through final construction. Managed the development of several communities, including St. Johns Golf & Country Club, which included 799 homesites, a golf course and clubhouse, amenity center, 4 lift stations and several miles of “offsite” roadway improvements for St. Johns County. Also managed the development of RiverTown, a 4,170 acre development in Northwest St. Johns County, Florida which includes 4,500 approved units, 500,000sf of commercial space, 3 school sites, a golf course, 7 neighborhood amenities and over 6 miles of off-site road construction.

- Managed over \$86M worth of construction contracts.
- Delivered over 400 completed lots in the first phase of construction.
- Coordinating with 5 different builders in a very tight “TND” neighborhood.
- Managed design, permitting & construction of more than 4 miles of main line “wet utilities” (water, FM, re-use).
- Coordination of dry utilities including power (FPL), gas (TECO), and communication (AT&T), including advanced relocation, as necessary.
- Coordinated design and construction of over 1-mile of overhead to underground conversion of power.
- Oversaw design & construction of 4 lift stations, including a “master triplex lift station” with 3-180hp pumps.
- Construction management of over 6 miles of 4-lane roadway improvements.
- Coordinated with FDOT on design of over 1-mile of State Road improvements including 2 roundabouts.
- Managed the construction of a 4 field baseball complex complete with stadium style seating & concession bldg.
- Value Engineered neighborhood & roadway design plans which resulted in over \$3M in savings.

TRANSYSTEMS CORPORATION – JACKSONVILLE, FLORIDA

2004 – 2005

Design Team Leader

Presided over the transportation operations in North Florida. Responsible for supervising and directing the civil design staff, project management, client management, marketing and strategic planning. Also served as Project Manager for municipal clients as well as land development clients. Utility design & coordination on the following:

- McDuff Avenue roadway & utility improvements in Jacksonville, FL
 - Very urban area requiring extensive utility coordination and advance relocation services.
- Crystal Springs Road improvements in Jacksonville, FL
- South Francis Road in St. Johns County, FL



- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

EDWARDS AND KELCEY – JACKSONVILLE, FLORIDA

1994 – 2004

Vice President/Client Manager

Served as supervisor of several design teams in addition to assuming the duties of Vice President and Client Manager for several of the largest clients for the Jacksonville office. Responsibilities included establishing priorities for several design groups, procurement of work from numerous clients, project management and supervision.

- Provided design oversight and Value Engineering.
- Responsible for the design, production and ultimate client satisfaction of well over \$30M worth of infrastructure improvements.
- Responsibilities included Constructability reviews; QC review; utility design & relocation coordination, transportation design, commercial site development; and land development
- Utility design coordination and advanced relocation services for numerous projects, including:
 - SR 100 4-lane improvements in Bunnell, FL
 - Lenox Avenue 3-lane improvements in Jacksonville, FL



- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

SECTION 4

Client References



- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

In addition to the letter of references included in this section, we welcome the committee to contact any of the references listed here. They will be able to provide testimony to the high quality of work provided by Yuro & Associates.

Turnbull Creek & Heron Isles CDDs

Ernesto Torres
CDD Manager
(904) 940-5850 ext. 403

Sampson Creek CDD

Mr. Steve Sharpe
Former CDD Board Member
(904) 887-4839

St. Johns Forest CDD

Ms. Janice Davis
CDD Manager
(904) 940-6400

BVT Enterprises, Inc.

Mr. Darin Van Tassell
President
(912) 687-2526

Jerod Carter

TECO Peoples Gas
Engineer/Technician
(904) 443-7355



- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

SECTION 5

Insurance

THIS RECEIPT IS ISSUED PURSUANT
TO COUNTY ORDINANCE 97-26

2019/2020 ST. JOHNS COUNTY LOCAL BUSINESS TAX RECEIPT

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

EXPIRES

September 30, 2020

ACCOUNT

44877

TYPE OF

000107

CONSULTANT

BUSINESS

BUSINESS

145 HILDEN RD STE 108
PONTE VEDRA, FL 32081

ADDRESS

☒ NEW BUSINESS

TRANSFER

22.00

ORIGINAL TAX

AMOUNT 22.00

PENALTY .00

COLLECTION COST 22.00

TOTAL 22.00

BUSINESS

YURO AND ASSOCIATES LLC

YURO AND ASSOCIATES LLC

OWNER

MAILING

145 HILDEN RD UNIT 108
PONTE VEDRA, FL 32081

ADDRESS

THIS FORM BECOMES A RECEIPT ONLY WHEN VALIDATED

PAID-11662356-0001-0001 146 08/13/2019 22.00



DENNIS W. HOLLINGSWORTH
ST. JOHNS COUNTY TAX COLLECTOR

This receipt does not constitute a franchise, an agreement, or permission or authority to perform the services or operate the business described herein without a franchise agreement, or other county commission, state or federal permission or authority is required by county, state or federal law.



- Development Services
- Engineering / Permitting
- Property Management
- Construction Management
- Erosion Control/SWPPP

SECTION 6

Business/Professional License



Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

YURO, MICHAEL J

1001 MEADOW VIEW LANE
ST. AUGUSTINE FL 32092

LICENSE NUMBER: PE65247

EXPIRATION DATE: FEBRUARY 28, 2021

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

YURO & ASSOCIATES, LLC

145 HILDEN ROAD
UNIT 108
PONTE VEDRA FL 32081

LICENSE NUMBER: CA28658

EXPIRATION DATE: FEBRUARY 28, 2021

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B.



TECHNICAL PROPOSAL

AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT

Submitted to: GOVERNMENTAL MANAGEMENT SERVICES-NORTH FLORIDA, LLC

August 4, 2020



August 4, 2020

Daniel Laughlin, District Manager
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

**RE: Request for Qualifications for Professional Engineering Services
Amelia Concourse Community Development District (CDD)**

Dear Mr. Laughlin:

A Community Development District (CDD) is integral in providing the residents and businesses of the community it serves the highest quality of life possible, ensuring that high standards of development will continue to be met long into the future. Amelia Concourse CDD is no exception. We understand the district is responsible for maintaining its existing infrastructure, providing capital improvements, and improving the quality of the development, all while operating within closely monitored and audited budgets to meet the high expectations for the community they serve. It is crucial to your District's continued long-term success that your consulting engineer shares your focus on careful, timely, and cost-conscious fulfillment of the residents' expectations. Johnson, Mirmiran & Thompson, Inc. (JMT) has successfully performed on a myriad of general service contracts based on our reputation for delivering a high-quality product and outstanding service to our partners.

Leading our commitment to the Amelia Concourse CDD is myself, Jason Evert. **I will be responsible for attending District Board meetings, performing construction services, and any other engineering tasks.** I have over 20 years of permitting and environmental experience and a strong understanding of the unique needs of a CDD, which is informed in part by my former role as a development association vice-president. Professionally, my ability to develop strong relationships with clients has ensured that the end results exceed the expectations of District Managers through careful coordination of schedules, budgets, and priorities. I am most proud of my reputation of responsiveness when addressing the needs of JMT's clients, and how clients have stated that JMT is "easy to work with."

JMT's staff has a breadth of experience in working with special districts, which means you benefit by getting professional expertise delivered with a personalized approach and attentiveness to your needs. As the District Engineer for several CDDs, we believe we have a thorough understanding of your service requirements.

Our first priority is to establish a personalized team for each individual work assignment undertaken. This process begins with understanding your needs. Based on our coordination and research, we will assign a project team that has the best experience to meet those needs. I will strategically determine how to best utilize our internal resources as well as choose subconsultants, if needed, that would best complete the team. This approach ensures that we have the right resources to exceed your expectations.

Asset Management: JMT can assist the District by developing or updating land ownership and maintenance maps depicting District property and facilities and areas maintained by vendors such as landscapers or aquatic services. Wetlands and buffer areas may also be added as needed to educate residents and vendors of the different vegetation restrictions that may exist. These maps are living documents that may be updated as your community grows or as vendor needs change. JMT can also provide asset reports cataloging facilities or property, such as stormwater facilities or streets, for condition, suggested maintenance, or replacement so that future capital fund expenditures may be scheduled in advance.

Capital Improvements: JMT can provide the District with planning assistance in determining needed capital improvements including the development of construction plans and permits. JMT can also assist in developing capital improvement budgets so that funding may be planned for long term improvements.

Roadway Improvements: JMT can provide the District with traffic analyses to identify vehicle circulation, intersection sight distances, offsite signal warrants, pedestrian crosswalk safety, sidewalk ADA compliance, striping and signing, and street lighting studies and improvement plans.

Drainage Improvements: JMT will identify any nuisance drainage problems, identify potential solutions, and provide cost estimates for each alternative. Sometimes simple regrading or modifications to curbs or landscaping can correct standing water on streets or in grassy areas.

Permitting: JMT will inspect existing ponds in accordance with St. John's River Water Management District (SJRWMD) maintenance schedules. All inspection reports will be filed and cataloged by our staff. We have experience also working with other water management districts such as SWFWMD, and our continuing services contracts, for reviewing ERP permits. Our past work on NPDES and Drainage Connection permits for FDOT have been invaluable in serving the stormwater needs of the following clients:

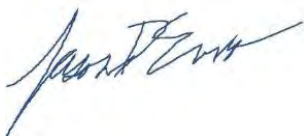
- Bahia Lakes CDD in Ruskin, Florida
- Bobcat Trail CDD in North Port, Florida
- Bridgewater of Wesley Chapel CDD in Wesley Chapel, Florida
- Concord Station CDD in Land O' Lakes, Florida
- Diamond Hill CDD in Valrico, Florida
- Fishhawk Ranch CDD in Valrico, Florida
- Fishhawk IV CDD in Valrico, Florida
- Harbour Isles CDD in Apollo Beach, Florida
- Heritage Oak Park CDD in Port Charlotte, Florida
- Heritage Springs CDD in Trinity, Florida
- Lexington Oaks CDD in Wesley Chapel, Florida
- Mira Lago CDD in Apollo Beach, Florida
- Oak Creek CDD in Wesley Chapel, Florida
- River Bend CDD in Ruskin, Florida
- South Fork CDD in Riverview, Florida
- South Fork East CDD in Riverview, Florida
- Spring Ridge CDD in Brooksville, Florida
- Sterling Hill CDD in Spring Hill, Florida
- The Bridgewater CDD in Lakeland, Florida
- The Woodlands CDD in North Port, Florida
- University Place CDD in Lakewood Ranch, Florida
- Waterset North CDD Apollo Beach, Florida
- Westchase CDD in Tampa, Florida

Teamwork, integrity, responsibility, and hard work are the cornerstones of our corporate culture and the reason we have earned repeat business and referrals from satisfied clients. Our focus is to ensure that our partners get the positive results and successful projects that they want and deserve. These core values are at the heart of every service we perform.

We are confident that the information in this Request for Proposal and the client testimonials substantiate our capabilities and our commitment of quality and integrity to our clients. We look forward to working with the Amelia Concourse CDD to enhance your community.

Very truly yours,

JOHNSON, MIRMIRAN & THOMPSON, INC.



Jason Evert
Project Manager



Sergio Quevedo, PE, PTOE
Vice President

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ABILITY AND ADEQUACY OF PROFESSIONAL PERSONNEL

FIRM PROFILE

Johnson, Mirmiran & Thompson, Inc. (JMT) is an employee-owned, multi-disciplined architectural/engineering firm offering a full array of planning, design, and construction phase consulting services for infrastructure projects throughout the United States and its territories since 1971. Our client base consists of state, federal, and local government agencies as well as many private institutions, commercial, and industrial clients.

JMT is currently ranked **#52 on the Engineering News-Record's (ENR) list of the nationwide Top 500 Design Firms**. JMT's staff of more than 1,600

professionals -- engineers, architects, planners, environmental scientists, surveyors, construction and program managers, inspectors, designers, CADD technicians, and Geographic Information Systems (GIS) and information technology specialists -- is dedicated to the highest quality project performance.

From our offices throughout the Southeast and mid-Atlantic states, we provide complete solutions to support your facilities, transportation, and technology infrastructure needs.

SERVICE OFFERINGS INCLUDE:

- Civil Engineering
- Water Resources
- Transportation and Traffic Planning and Design
- Natural and Cultural Resources
- Surveying and Utility Location
- Program Management
- Construction Management and Inspection
- Transit, Aviation, and Port Planning and Design
- Environmental Engineering
- Scheduling, Estimating, and Claims Analysis
- Geographic Information Systems and IT
- Structural Engineering
- Building Commissioning
- Marine and Coastal Engineering
- Mechanical/Electrical/Plumbing Engineering
- Water/Wastewater Engineering
- Underwater Inspection

JMT's client base consists of a wide range of public and private organizations with an equal range of project types. With a primary focus on projects requiring civil site development and transportation services combined with a keen desire to work closely with our clients, JMT's service base has grown. **Among our specialties are stormwater management facility design, roadway and sidewalk design, street lighting, roadways, waterways, wetlands and community facilities.**

Our employees are committed to the values of the firm: integrity, respect, excellence, and positive communication.

JMT's office in Jacksonville has convenient access to the Interstate system and expressways. Our office is a functional, exciting environment that enhances JMT's corporate values. JMT also strives to stay at or ahead of the curve with state-of-the-art software and hardware systems that allow our staff to provide the highest quality deliverables in a timely manner.





SELECT KEY PERSONNEL

JMT consists of dedicated, high-quality staff with reputations for excellence and integrity. As previously mentioned, we take great pride in the caliber of our staff and our internal “teamwork” culture. We have reviewed the Request for Qualifications in detail and performed a cursory site review to assure we have the appropriate staff both in quality and quantity. We have assembled a team of professionals consisting of key staff members, that are listed in this section, for the anticipated service areas. With this team, JMT will deliver outstanding services to the Amelia Concourse Community Development District (CDD).



JASON EVERT

Jason has been involved in environmental planning and permitting for over 20 years. His experience includes municipal projects, state- and county-sponsored transportation projects, dredging and marina projects, drainage and safety improvement projects, and commercial, residential, and mixed-use development projects. He has served as facilitator for stakeholder meetings for high-visibility projects, and routinely assists project engineers in developing creative solutions to address multiple, competing needs. Regardless of project complexity, his primary goal is to protect and enhance the fiscal investment made by property owners in the community.



ROBERT DVORAK, PE

Robert is responsible for managing the water resource and drainage projects for JMT as well as the design, hydrologic and hydraulic modeling, and regulatory permitting for a wide range and variety of projects. He has 34 years of professional civil engineering experience, all in the state of Florida. His experience with the implementation of local and state regulations has enhanced his ability to expedite the permitting process.



STEPHEN BRLETIC, PE

Stephen has over 9 years of experience in Tampa Bay area land development engineering. His project experiences include design and permitting for a wide range of projects, including residential subdivisions, commercial developments, and borrow pits. He routinely performs the functions necessary to design and permit land development projects.



STEVEN COLLINS, PE, PHD

Steven has 15 years of experience in water resource engineering for federal, state, and local projects. His experience includes highway drainage design, stormwater management BMP designs, hydrologic/hydraulic and sediment transport modeling, erosion and sediment control, watershed assessments and planning, TMDL/WIP/MS4 compliance, wetland mitigation, stream restoration and stabilization, landscape design, construction inspection, cost estimating, and water quality analyses.



STEVEN EDINGER, PE

Steven graduated with a specialization in watersheds and water resources. He has over 4 years of experience and his responsibilities include field investigations, storm water management, erosion and sediment control, drainage analysis, and hydraulic designs. Mr. Edinger has worked extensively with Hillsborough County, several Community Development Districts (CDDs) in Florida, and Pennsylvania Department of Transportation (PennDOT).



DEREK DOUGHTY, PE, CFM, D.WRE

Derek has over 33 years of diversified civil engineering experience, including 27 years in hydrologic and hydraulic modeling of stormwater conveyance systems and management facilities. Derek has extensive experience in watershed management, master planning, land engineering and planning, developments of regional impact, stormwater projects, commercial, single-family and multi-family site development engineering, and roadway design.



RICK NEIDERT

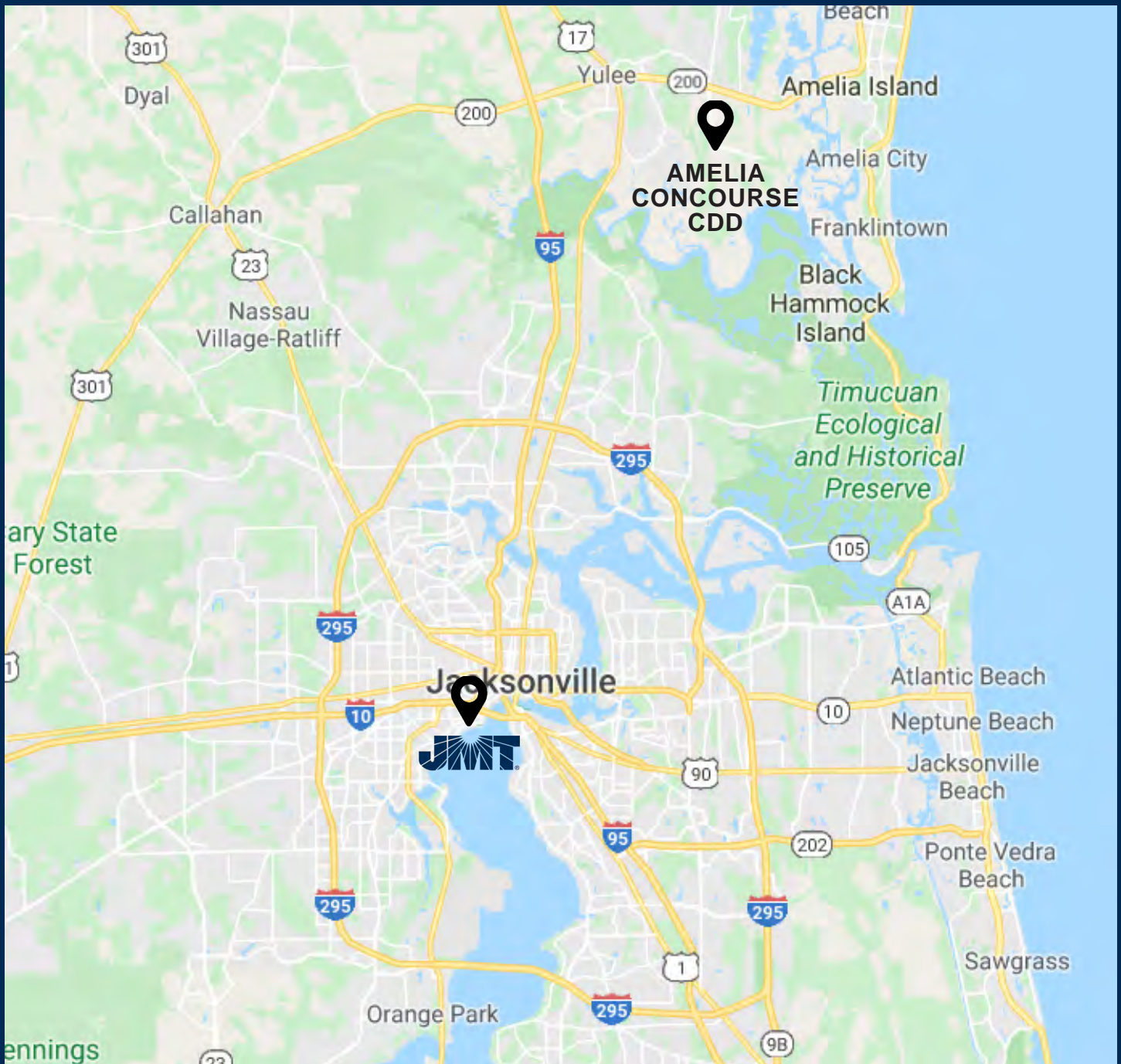
Rick has 27 years of field experience with roadway, utility, and stormwater projects, construction inspection and constructability, and field survey, which bring a valuable perspective to our design and construction management teams. He is responsible for performing inspections on a variety of transportation and stormwater projects throughout southwest Florida.

GEOGRAPHIC LOCATION

JMT Jacksonville

2008 Riverside Avenue, Suite 200

Jacksonville, FL 32204



JMT's headquarters is located in Hunt Valley, Maryland. We have over 35 offices within the United States; spanning the East Coast, Texas, and Colorado.

PAST PERFORMANCE

DIAMOND HILL COMMUNITY DEVELOPMENT DISTRICT (CDD)

Valrico, FL

Owner: Rizzetta & Company, Inc.

Brilliant Cut Way Drainage Improvements. JMT performed survey, design, permitting, and construction administration to improve drainage and alleviate nuisance flooding in yards adjacent to CDD ponds and residential properties. *(Construction budget: \$20,000)*

Permit Inventory and Inspection Scheduling. JMT researched and inventoried permit documents from the Southwest Florida Water Management District (SWFWMD) office and developed a detailed map and spreadsheet indicating each permit, Diamond Hill Community pond location, inspection time, and parcel number.

Pond Repairs. JMT assessed the conditions of a stormwater detention pond and examined recent repairs to its drainage structure and inflow pipe foundation for this two-phase project. Staff collected data, evaluated and researched permits, and performed hydraulic and hydrologic calculations. For Phase I, JMT published a report outlining feasible improvements and cost estimates. For Phase II, JMT developed construction documents for competitive bid and designed a much-improved energy dissipating structure with sand cement armoring and regrading along the bottom and side slopes of the pond.



Before



After

Pond Repairs at Diamond Hill CDD

HARBOUR ISLES COMMUNITY DEVELOPMENT DISTRICT (CDD)

Apollo Beach, FL

Owner: Rizzetta & Company, Inc.

Permit Inventory and Inspection Scheduling. JMT researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, Harbour Isles Community pond location, inspection time, and Hillsborough County parcel number.

New Fitness Center. JMT completed site design and permitting for a new community fitness center. Staff obtained permits from Hillsborough County and SWFWMD. JMT prepared contract documents, including general conditions, assisted in the bid phase, and provided construction phase services. *(Construction budget: \$119,000)*

Night Swimming Assessment. JMT performed light readings and made lighting recommendations regarding the availability of the community swimming pool during dark hours.

Traffic Analyses. JMT reviewed a Signal Warrant Study from the Florida Department of Transportation (FDOT) for the intersection of US 41/SR 45 at Spindle Shell Way. JMT is currently working with FDOT and a neighboring development to discuss their review.

Miscellaneous Assistance. JMT provides ongoing miscellaneous assistance regarding CDD assets such as reclaimed water assessment and construction, pool paver subsidence, nuisance flooding around the pool and landscaping, utility valve subsidence, decorative lighting assistance, and monitoring the County's progress extending reclaimed water to the development within the next two years.



Pond Restoration at Harbour Isles CDD



Sidewalk Repairs at Fishhawk Ranch CDD

FISHHAWK RANCH COMMUNITY DEVELOPMENT DISTRICT (CDD)

Lithia, FL

Owner: Rizzetta & Company, Inc.

Permit Inventory and Inspection Scheduling. JMT researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, Fishhawk Ranch Community pond location, inspection time, and Hillsborough County parcel number.

Engineer Transition. This task required coordination with the past Engineer-of-Record for the community to retain and update all documents during a transition and merger of three CDDs including maintenance and inventory data and maps, clubhouse equipment inventory, and past CDD owned improvement project data.

Trail Evaluation/Repair Projects. This task required field evaluation of specific sections of the Fishhawk Ranch community trail which experienced drainage issues or failure. JMT performed limited survey, design, and permitting to address the trail issues in some cases. JMT also performed construction administration services related to the construction and improvements to the trails.

Fishhawk Aquatic Center Vault Replacement. This task required evaluation of an aging underground vault that housed pumps and equipment for the waterfall feature pool at the Aquatic Center that was failing. JMT handled soliciting an RFP to contractors along with construction administration services related to the vault replacement. *(Construction budget: \$75,000)*

Fishhawk Tennis Club Drainage Improvements. This task required design and construction administration services to address ponding and drainage impendence surrounding the existing clay tennis courts while maintaining the aesthetics and landscaping in the area. *(Construction budget: \$12,000)*

MIRA LAGO COMMUNITY DEVELOPMENT DISTRICT (CDD)

Apollo Beach, FL

Owner: Rizzetta & Company, Inc.

Permit Inventory and Inspection Scheduling. JMT researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, Mira Lago Community pond location, inspection time, and Hillsborough County parcel number.

Pond Bank Restoration. JMT performed surveying, design, and construction administration tasks for the reconstruction and restoration of the pond banks on numerous stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality. *(Construction budget: \$70,000)*

Adjacent Development Impact Management. This task required coordination with state permit agencies and private developers to coordinate impacts to the existing community caused by the new construction of a subdivision adjacent to the CDD owned properties and residential lots.



Pond Bank Restoration at Mira Lago CDD

RIVER BEND COMMUNITY DEVELOPMENT DISTRICT (CDD)

Ruskin, FL

Owner: Meritus Communities

Permit Inventory and Inspection Scheduling. JMT researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, River Bend Community pond location, inspection time, and Hillsborough County parcel number.

Amenity Center Drainage Improvements. The River Bend CDD has experience chronic flooding due to rapid expansion of the amenities within the parcel without accommodating additional stormwater runoff. JMT performed survey, design, permitting, and construction administration services to address existing flooding occurring at the access, parking lot, playground, tennis court, pool equipment area, and open spaces. The improvements will accommodate future amenity projects through total buildout of the parcel. *(Construction budget: \$119,000)*

Basketball/Tennis Court Replacement. JMT performed survey, design, permitting, and construction administration for a basketball/tennis court with associated fencing and security adjacent to their clubhouse pool to replace the existing failed courts. *(Construction budget: \$135,000)*

Pool Heating Analysis and Construction. JMT prepared a comparative analysis of heating the District's pool using natural gas, electricity, or propane. JMT also performed all construction administration services associated with implementing an electrical heat pump system. *(Construction budget: \$65,000)*



Basketball/Tennis Court Replacement at River Bend CDD



Pond Bank Restoration at Bridgewater of Wesley Chapel CDD

BRIDGEWATER AT WESLEY CHAPEL COMMUNITY DEVELOPMENT DISTRICT (CDD)

Wesley Chapel, FL

Owner: Rizzetta & Company, Inc.

Pond Bank Restoration. JMT performed surveying, design, and construction administration tasks for the reconstruction and restoration of the pond banks on numerous stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality. *(Construction performed to-date: \$70,000)*

Pond Maintenance Plan. The objective of this task was to determine the extent of repair needed for each pond, establish an estimated cost, and prioritize each pond based on the functional performance requirements. Inspections were performed for each pond site noting any issue that would require maintenance or repair. Numerous ponds had erosion on the side slopes and several had control structures that were not functioning as designed due to skimmer settlement or foundation/embankment erosion. A report was prepared and presented to the CDD Board for additional action and as a planning tool to eventually address all the ponds.

Sidewalk Evaluation. This task required a walkthrough of the entire community to evaluate the ADA compliance of the CDD maintained sidewalks. A full inventory with picture documentation was then presented to the board with cost estimates of the repairs. JMT also performed construction administration services in relation to the repair project. *(Construction budget: \$30,000)*

CONCORD STATION COMMUNITY DEVELOPMENT DISTRICT (CDD)

Land O' Lakes, FL

Owner: Rizzetta & Company, Inc.

Splash Pad. JMT performed project management, permitting, and construction administration services in relation to construction of a splash pad amenity and hardscape improvements at the CDD clubhouse. (*Construction budget: \$150,000*)

CDD Common Area Drainage Improvements. JMT provided survey, design, permitting and construction administration services to address extensive ponding issues on CDD property that was affecting private property.



Splash Pad at Concord Station CDD

BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT (CDD)

North Port, FL

Owner: Inframark Infrastructure Mgmt. Services

Roadway Assessment. JMT provided a proposal to research the composition of the original roadway asphalt design and performed a site visit to observe existing pavement conditions. JMT will evaluate pavement conditions based on current pavement surface rating guidelines and document the findings, including pictures, in a written report with construction cost estimates.

STERLING HILL COMMUNITY DEVELOPMENT DISTRICT (CDD)

Spring Hill, FL

Owner: Rizzetta & Company, Inc.

Permit Inventory and Inspection Scheduling. JMT researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, Sterling Hill Community pond location, inspection time, and Hernando County parcel number.

Splash Pad. JMT provided project management services for the CDD selected contractor and Engineer-of-Record for a splash pad project at the Sterling Hill South clubhouse facility. This also required permit modifications to the community's SWFWMD Environmental Resource Permit.

HERITAGE OAK PARK COMMUNITY DEVELOPMENT DISTRICT (CDD)

Port Charlotte, FL

Owner: Inframark Infrastructure Mgmt. Services

Clubhouse Acoustics Project. Due to poor sound quality and reverberation in the main hall of the clubhouse, the board requested JMT to research specialist acoustic consultants, procure proposals, and provide a summary and recommendation for the boards review and approval. The project was successfully implemented and consisted of 21 acoustic panels placed on walls throughout the clubhouse covered in matching fabric.

Pool Deck Improvement Project. JMT prepared plans and specifications for improvements to the clubhouse pool deck which was experiencing subsidence due to poor underlying soils. JMT also prepared and issued an RFP package, solicited proposals from contractors, and held a pre-proposal meeting on-site. This project is ongoing.

HERITAGE SPRINGS COMMUNITY DEVELOPMENT DISTRICT (CDD)

Trinity, FL

Owner: *Inframark Infrastructure Mgmt. Services*

Hole #17 Drainage Improvement Project. JMT designed regrading for a section of the community golf course that was already filled and partially blocking the free flow of water over a 250-foot weir. The new design created a compromise, providing a dry landing area for golfers without inhibiting the flow of water during flood conditions. JMT included rip-rap to stabilize areas within high-flow zones, along with a stone-filled Geoweb containment system. *(Construction budget: \$35,000)*

Pond Inspections and Report Writing. JMT conducts inspections and writes reports as part of this as-needed professional engineering assignment. There are 39 water management facilities in the CDD which require inspection and certification compliance for the SWFWMD. JMT researched each file to establish a list of facilities and prioritize their inspection and certification needs. Currently, JMT is conducting several inspections quarterly to maintain a satisfactory schedule with the District.

Warrington Way Drainage Project. Warrington Way has historically flooded due to low elevations in the roadway, causing standing water during peak flood conditions in adjacent wetlands. This project required a bypass drainage system to capture and route water away from the Warrington Way storm sewer system, thereby alleviating flood water and providing another outfall to the wetland. JMT updated the Master Drainage Analysis and provided a hydrologic and hydraulic modeling analysis, ensuring the proposed project would not adversely impact downstream properties. JMT also obtained a modification to the approved Environmental Resource Permits (ERP) from SWFWMD and provided construction management services, handling everything from bidding to construction observations and final close-outs. *(Construction budget: \$150,000)*

Pond Repairs. JMT provides ongoing pond inspections and develops plans for specific repairs to banks, gabions, weirs, and flumes. JMT also ensures water can flow freely from the development by clearing potential obstructions around structures in the wetlands.

Grass Carp Research. JMT developed research literature regarding grass carp to control nuisance vegetation in stormwater detention ponds and presented a full report with recommendations to the Board.

LEXINGTON OAKS COMMUNITY DEVELOPMENT DISTRICT (CDD)

Wesley Chapel, FL

Owner: *Inframark Infrastructure Mgmt. Services*

Pond Bank Restoration. JMT performed surveying, design, and construction administration tasks to reconstruct and restore numerous stormwater management pond banks within the community. This project restored eroded banks and repaired drainage structures, thereby improving safety and functionality. *(Construction performed to-date: \$450,000)*

Permit Inventory and Inspection Scheduling. JMT researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, Lexington Oaks Community pond location, inspection time, and Hillsborough County parcel number.

Pond Maintenance Plan. JMT performed inspections for several pond sites to determine potential issues requiring maintenance or repair. JMT found numerous ponds with eroded side slopes and dysfunctional control structures due to skimmer settlement and foundation/embankment erosion. JMT prepared a report for the CDD to use as a planning tool for future pond maintenance and repair.

Amenities Center Drainage Improvements. JMT performed survey and design services to alleviate extensive flooding which kept residents from using playcourts and fields and prohibited maintenance. *(Construction budget: \$40,000)*

ADA Facility Compliance. JMT developed a list of necessary ADA facility improvement requirements and developed plans for the first set of new sidewalks scheduled for improvement in the near future.

Reserve Study. JMT has prepared two updates to the CDD's Reserve Study.

Court Resurfacing. JMT prepared plans for the resurfacing of two tennis courts and one basketball court. *(Construction budget: \$15,000)*

Pool Heating Analysis. JMT prepared an analysis comparing natural gas and propane heating for the District's pool.

SOUTH FORK COMMUNITY DEVELOPMENT DISTRICT (CDD)

Riverview, FL

Owner: *Inframark Infrastructure Mgmt. Services*

Permit Inventory and Inspection Scheduling. JMT researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, South Fork Community pond location, inspection time, and Hillsborough County parcel number.

Pond Bank Restoration. JMT performed surveying, design, and construction administration tasks for the reconstruction and restoration of the pond banks on three stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality. (*Construction budget: \$209,000*)

Traffic Analyses. JMT has reviewed the Signal Warrant Study provided by FDOT for the intersection of Ambleside Boulevard at US 301. JMT provided updated traffic counts to determine if the recent development in the area had increased traffic volumes to the point of warranting a signal at this location.

Pond Maintenance Plan. The objective of this task was to determine the extent of repair needed for specific ponds, establish an estimated cost, and prioritize the immediate needs for each pond based on the functional performance requirements. Inspections were performed for each pond site noting any issue requiring maintenance or repair. Numerous ponds had erosion on the side slopes, and several had drainage structures that were not functioning as designed due to becoming dislodged from embankment erosion. A report was prepared and presented to the CDD Board for alternative measures to address the pond issues and RFP packages were prepared for bidding purposes.

Clubhouse Parking Lot Expansion. JMT performed survey, design, and permitting tasks to add six parking spaces and incorporate an inlet and pipe system to alleviate an ongoing problem with standing water in the driveway.



Pond Bank Restoration at South Fork CDD | Photo credit: James Griffin and Griffin Brothers Civil Construction



Pedestrian Boardwalk at Oak Creek CDD

OAK CREEK COMMUNITY DEVELOPMENT DISTRICT (CDD)

Wesley Chapel, FL

Owner: *Inframark Infrastructure Mgmt. Services*

Permit Inventory and Inspection Scheduling. JMT researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, Oak Creek Community pond location, inspection time, and Pasco County parcel number.

Basketball Court. JMT performed survey, design, permitting, and construction administration for a new basketball court adjacent to their clubhouse pool. The court will also be striped for a dual use for two pickleball courts. (*Construction budget: \$36,000*)

Trail Boardwalks. JMT performed survey, design, permitting, and construction administration for a pedestrian boardwalk in two locations within the community to connect existing trails through wetlands and over creeks to provide residents with safe access to the natural uplands to utilize as a picnic or walking trail amenity. (*Construction budget: \$63,000*)

Playground Expansion. JMT performed survey, design, and permitting to expand the existing playground to accommodate a new swing set area for toddlers while maintaining safe ADA access.

SPRING RIDGE COMMUNITY DEVELOPMENT DISTRICT (CDD)

Brooksville, FL

Owner: *Inframark Infrastructure Mgmt. Services*

Community Lighting Analysis and Planning. JMT performed an evaluation of the current street lighting within the Spring Ridge community and provided a planning site plan to the local electricity provider to add light poles to increase coverage of light during the night as an increase to safety.

Traffic Study. JMT is conducting an analysis of the current traffic conditions within the community to determine if changes to speed limits, signage, and crosswalks are necessary to increase safety and reduce speeding.

Clubhouse Parking Improvements/Crosswalks. JMT provided survey, design, and construction administration services in relation to drainage improvements, providing additional parking, and designing walkways to ADA standards. This task also included implementing crosswalks throughout the community to FDOT standards.

THE WOODLANDS COMMUNITY DEVELOPMENT DISTRICT (CDD)

North Port, FL

Owner: *Inframark Infrastructure Mgmt. Services*

SWFWMD ERP and WUP Permit Map. The board requested JMT to produce a map showing the limits covered by each SWFWMD ERP and WUP permit within the development. JMT researched SWFWMD files to identify stormwater management facilities and wells and pumps and developed separate spreadsheet to identify the the permittees and operation and maintenance entities. This map will be used a useful resource for current and future board members, the community's vendors and the CDD staff.

Pond Equalizer Pipe. JMT provided construction observation and an as-built survey for a stormwater pipe project designed to equalized water levels between two existing master drainage ponds. The project allowed for an increase in surface water withdrawal used for irrigation throughout the development.

WESTCHASE COMMUNITY DEVELOPMENT DISTRICT (CDD)

Tampa, FL

Owner: *Inframark Infrastructure Mgmt. Services*

CDD Common Area Drainage Improvements.

JMT performed survey, design, and construction administration services to address ponding issues on CDD property that was affecting private property. The project included replacing a collapsed plastic pipe and inlet system with equivalent concrete units. This project is ongoing and the CDD staff are soliciting proposals to perform the work.

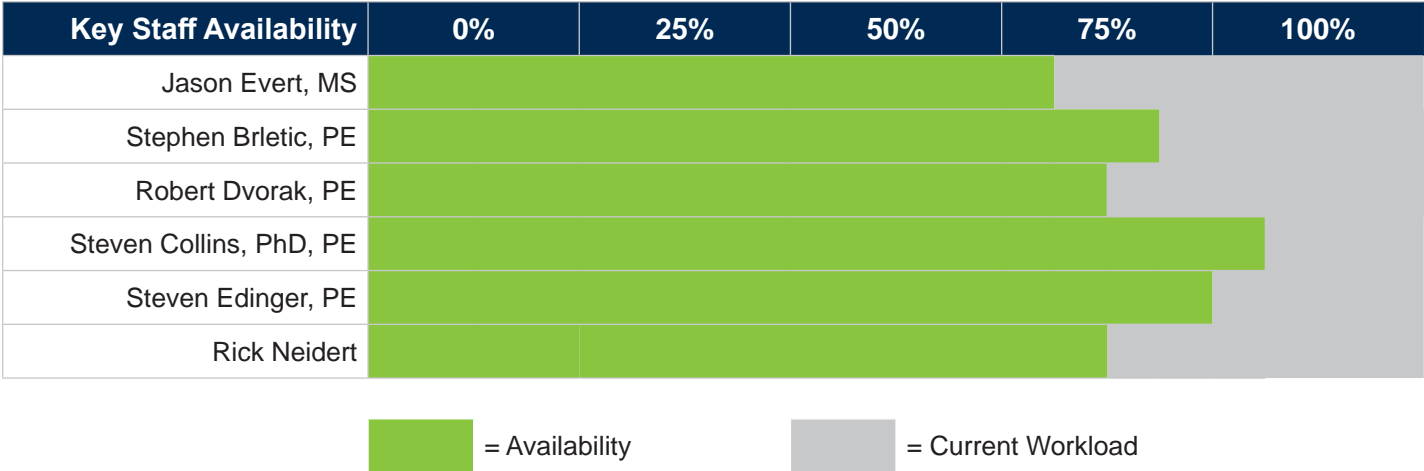
Asset/Landscape Maintenance Maps. JMT was tasked to update the existing community maps in relation to landscape maintenance and CDD ownership to the most recent records. These maps will be used as a useful resource for current and future board members, the community's vendors, and the CDD staff. The landscape map is currently being used in their current RFP for landscaping services.



Pond Restoration at Westchase CDD

CURRENT / PROJECT WORKLOAD

The JMT team is available and has the capacity, technical expertise, range of services, and uniquely qualified personnel to provide Amelia Concourse CDD with all the services required. Our availability means you can expect stellar responsiveness, quality products, and projects delivered on or ahead of schedule. JMT has additional backup staff in our other Florida offices if additional resources are required. All the key personnel are ready to begin work immediately. The chart below graphically depicts the workload commitments and availability over the next twelve months for the key personnel.



WORK PREVIOUSLY AWARDED

JMT has not been selected previously to provide services to Amelia Concourse CDD. Currently, JMT serves as District Engineer for Diamond Hill CDD, Harbour Isles CDD, Lexington Oaks CDD, Heritage Springs CDD, and South Fork CDD. INFRAMARK is the District Manager for Lexington Oaks CDD, Heritage Springs CDD, Oak Creek CDD, and South Fork CDD and is familiar with our work.

MINORITY BUSINESS ENTERPRISE

JMT is not a Minority Business Enterprise (MBE). We routinely partner with experienced and proven MBE’s to provide complimentary services on a wide range of projects.

PROJECT MANAGEMENT TOOLS

Our goal is a long-term partnership with Amelia Concourse CDD. As partners, you can count on us to deliver desired results based on adherence to our corporate culture:

- **Teamwork** – We take pride in our ability to assemble the best team to accomplish your specific objectives. Every member of our team commits to exceeding your expectations. In order to achieve this, we will be actively involved in your organization and challenge ourselves to anticipate your future needs.
- **Integrity** – We have maintained long-term relationships with many of our clients. These relationships continue to thrive because our clients know that the JMT team can be trusted to act in their best interest at all times while achieving win-win solutions for all the stakeholders.
- **Responsibility** – As we enter into a new partnership, our commitment to you is that we take full responsibility for the end result. That means that you can rely on us to be proactive, to anticipate any potential challenges, and to offer solutions.

- **Hard work** – Every member of our team understands that hard work is the foundation for every project. Once we mutually agree on an approach, our team focus is on delivering superior service and a project that surpasses your quality, schedule, and budget requirements.
- **Community Involvement** – Among our core values is a serious commitment to community involvement. From Chamber events to college scholarships, JMT gives back to our community and will do so with Amelia Concourse CDD.

We understand that every aspect of our corporate culture needs to be adhered to daily to guarantee results for your organization. We look forward to the opportunity to become partners with Amelia Concourse CDD and to help you achieve all your objectives.

The following sections address JMT's particular approach to meeting schedule and budget expectations.



MANAGING PROJECTS TO MEET SCHEDULE AND BUDGET

The JMT team is committed to meet and exceed Amelia Concourse CDD's schedule and budget requirements, whether our project budget is \$5,000 or \$500,000. Astute, prudent management of financial and human resources is one of our core business values. We routinely deliver our projects ahead of schedule through a targeted, well-orchestrated effort of the entire team, including CDD staff. The depth of our team gives us the ability to add considerable resources to meet any schedule and to handle multiple assignments simultaneously, as we have proven on numerous general services contracts.

As Project Manager, Jason Evert, will follow these **guidelines to successfully accomplish each assignment:**

- Identify the right team to efficiently deliver each assignment.
- Develop a well-defined scope.
- Keep the same people on the project team for the duration of the task.
- Conduct team meetings, typically weekly or bi-weekly.
- Proactively anticipate potential schedule or budget challenges and resolve them in advance.

All JMT project managers have been formally trained in JMT's approach to project management and for each project, the PM develops a detailed **Project Management Plan (PMP)** that describes the scope and deliverables and details the schedule, milestones, work breakdown structure, task assignments, and Quality Control Plan, including specific responsibilities for each key team member. The PMP and in-house PM tools save significant time. Some of the tools used to maintain control of the schedule and budget are described in the next sections.

SCHEDULE & BUDGET CONTROLS

Schedule: With our depth of staff and vast array of multi-disciplined experience, JMT has the capability to fast track any project. This expertise provides the client with a **one-stop shop** for any project – whether we are serving as program manager, project manager, design support, or construction manager. We provide a complete array of engineering and management services integrated to our client's needs.

Between the level of expertise and the personnel available that have previous experience working on similar contracts for other local agencies, we have the capacity and expertise to maintain accelerated task order schedules. **Our depth of staff in the required disciplines ensures that each task assignment will be given the manpower necessary to provide Amelia Concourse's CDD with a quality end product within the project budget and schedule.**

Our schedules are developed in great detail, describing every activity involved in every phase. Moreover, activities are linked so that we are in essence creating a critical path project schedule. This schedule is one of several that our task order manager reviews for compliance on a weekly basis. He will review the level of completeness of every activity with the individuals performing the work and confirm that the project is on schedule.

We have the capacity and expertise to complete all assignments for this project on time. We recognize that a major element used to evaluate the effectiveness of our services is the degree to which schedules are completed. Our project efforts are directed toward a high level of schedule control and our project management policies have been devised to support this objective. We also realize that effective, timely response to the unexpected requests from the board, often on a moment's notice, is both art and science. We are confident that our team can easily respond to such assignments under this contract within the required number of days. Rapid, effective response to unforeseen situations is a skill that our team members have developed through years of experience and practice of putting our clients' immediate needs first and foremost. These values and high-performance expectations are ingrained into our culture. This Team maintains an attitude that all work schedules can be compressed saving time and man-hours for other assignments saving valuable community dollars.

Our web-based project management and accounting tools, in conjunction with scheduling software, regular team communications, corporate procedures for project execution, and sound judgment, allow our task order managers to identify problems early, so expedient correction can minimize schedule or cost overruns.

Budget: Keeping in mind the CDD's budget for each assignment, we will develop an appropriate scope to satisfy the budget constraints. Once underway, JMT focuses on cost control using a state-of-the-art integrated accounting and resource planning software and a collaborative team approach. Each project phase is automated using our Power BI, of the Microsoft 365 software package, that breaks down the project budget into discrete project phases (e.g., Master Planning, Design, Construction Management, etc.). During the performance of the project we track the hours and dollars expended on each project phase. All employee timesheets are input electronically at least weekly, so up-to-date project costs are available on each PM's dashboard. Power BI generates real-time reports showing hours spent versus budgeted and job costs incurred versus budgeted as well as the monthly invoice. With these tools, consistent, precise budgets are maintained.

PROPOSED BILLING STRUCTURE

For each assignment, our project managers prepare a monthly progress report describing for each phase the percent of work completed, work performed during the report period, status with respect to schedule, unusual problems, delays, approval action, information required, and potential schedule slippage with recommendations.

Project team meetings are held weekly or bi-weekly to discuss the progress of the project. Each phase is reviewed for progress, manpower allocations, budget, and schedule. Any issues are discussed and a strategy for their resolution is addressed. Invoices will be prepared by the Project Manager based on the hours worked on each assignment at hourly rates established in the contract.

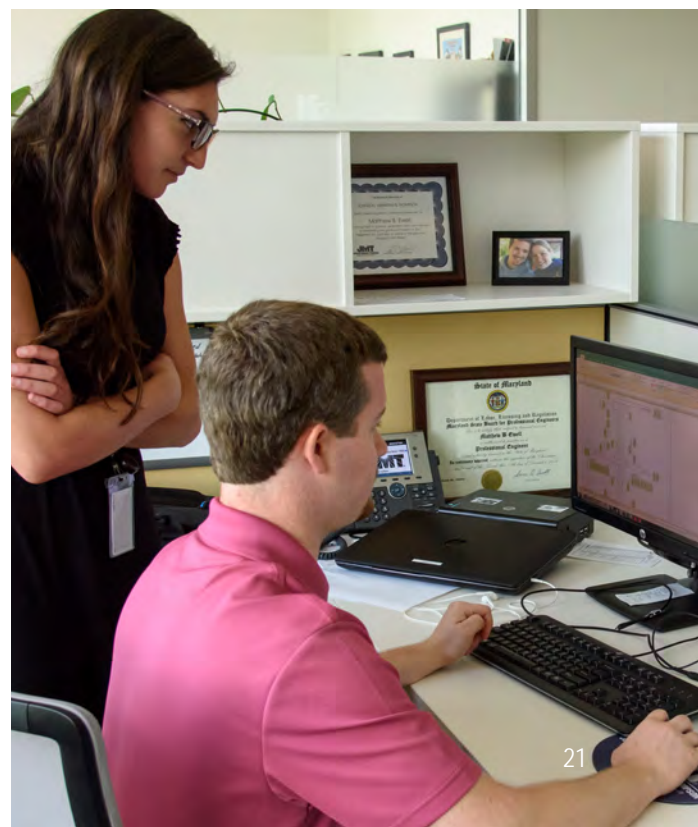
PERSONNEL ASSIGNMENT & PROJECT EFFICIENCY

The success of any project depends on utilizing the right personnel – those who possess the needed technical knowledge, successful project experience, specialized equipment, and collaboration skills.


Once notified of an assignment and based on the type and scope of work, Stephen will assemble the right project team in terms of team size and expertise, with the objective of keeping the team as small as possible to meet the schedule and keeping the team intact throughout the entire project.

Clear expectations and close collaboration from the start of each assignment will enhance efficiency and minimize delays. JMT's focus is always on the end result: accurate, concise, and clear deliverables.


We have repeatedly demonstrated our ability to perform complex assignments on time and within budget, and to be proactively aware of and promptly responsive to the CDD's needs. The proof of our willingness and ability to meet schedule and budget expectations is in our performance.



LICENSES



Ron DeSantis, Governor



FBPE
FLORIDA BOARD OF
PROFESSIONAL ENGINEERS

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS


THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

JOHNSON MIRMIRAN & THOMPSON, INC.
615 CRESCENT EXECUTIVE COURT
SUITE 106
LAKE MARY FL 32746

LICENSE NUMBER: CA5917


EXPIRATION DATE: FEBRUARY 28, 2021

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Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LB8146**
Expiration Date February 28, 2021

Professional Surveyor and Mapper Business License
Under the provisions of Chapter 472, Florida Statutes

JOHNSON, MIRMIRAN & THOMPSON, INC
2400 E COMMERCIAL BLVD STE 800
FORT LAUDERDALE, FL 33308-4004

nicole fried

NICOLE "NIKKI" FRIED
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

State of Florida

Department of State

I certify from the records of this office that JOHNSON, MIRMIRAN & THOMPSON, INC. is a Maryland corporation authorized to transact business in the State of Florida, qualified on March 7, 1985.

The document number of this corporation is P05237.

I further certify that said corporation has paid all fees due this office through December 31, 2020, that its most recent annual report/uniform business report was filed on February 3, 2020, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Third day of February, 2020*



Randy R. Lee
Secretary of State

Tracking Number: 3376064636CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

INSURANCE CERTIFICATES



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/9/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 11311 McCormick Road, Ste 450 Hunt Valley MD 21031-8622		CONTACT NAME: PHONE (A/C, No, Ext): 443-798-7499 FAX (A/C, No): 443-798-7290 E-MAIL ADDRESS: BW2 BSD.Certs@ajg.com	
INSURED Johnson, Mirmiran & Thompson, Inc. 2000 East 11th Avenue Suite 300 Tampa FL 33605		INSURER(S) AFFORDING COVERAGE INSURER A: Zurich American Insurance Company NAIC # 16535 INSURER B: Continental Insurance Company 35289 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 689997768

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER		GLO017137405	9/1/2019	9/1/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/OP AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		BAP017137505	9/1/2019	9/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		6011444526	9/1/2019	9/1/2020	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A	WC017137806	9/1/2019	9/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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JOHNMIR-02

JTORREZ

CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
11/22/2019

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PRODUCER Ames & Gough 8300 Greensboro Drive Suite 980 McLean, VA 22102		CONTACT NAME: PHONE (A/C, No, Ext): (703) 827-2277 FAX (A/C, No): (703) 827-2279 E-MAIL: admin@amesgough.com ADDRESS:		
INSURED Johnson, Mirmiran & Thompson, Inc. 2000 East 11th Avenue Suite 300 Tampa, FL 33605		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Lexington Insurance Company A, XV		19437
		INSURER B:		
		INSURER C:		
		INSURER D:		
INSURER E:				
INSURER F:				

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liab.		020720868	12/1/2019	12/1/2020	Per Claim/Aggregate 10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Retro Date: 1/1/1971

CERTIFICATE HOLDER	CANCELLATION
EVIDENCE OF COVERAGE	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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ARCHITECT – ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

Amelia Concourse Community Development District, Nassau County, FL

2. PUBLIC NOTICE DATE

3. SOLICITATION OR PROJECT NUMBER

N/A

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Jason Evert | Project Manager

5. NAME OF FIRM

Johnson, Mirmiran and Thompson, Inc. (JMT)

6. TELEPHONE NUMBER

904-476-9571

7. FAX NUMBER

N/A

8. E-MAIL ADDRESS

jevert@jmt.com

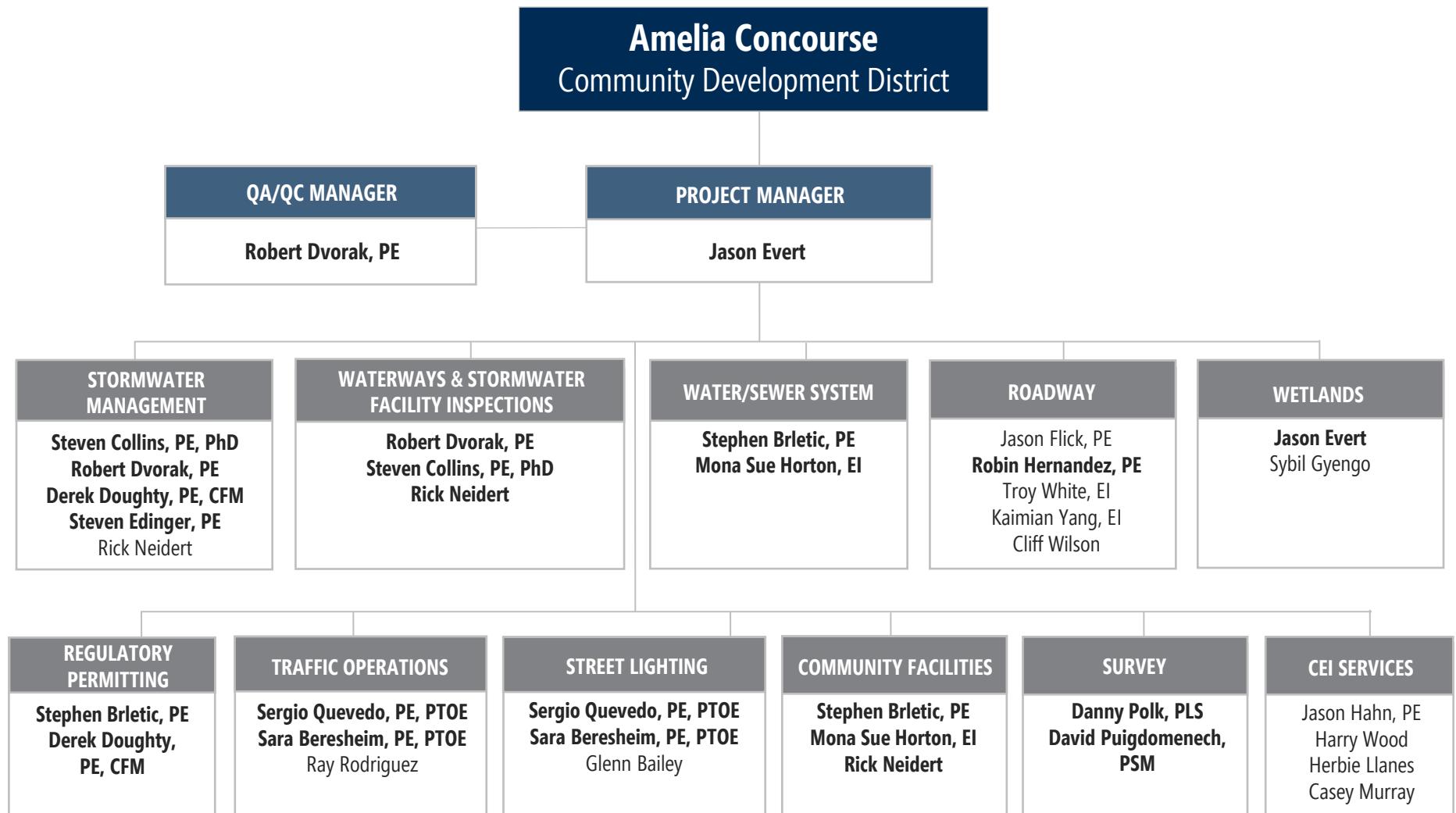
C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	PARTNER	SUBCON-TRACTOR			
a.	X				Johnson, Mirmiran and Thompson, Inc. (JMT) <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	2008 Riverside Avenue, Suite 200 The Renaissance at Riverside Building Jacksonville, Florida 32204	Civil Engineering and Surveying
b.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

☒ *(Attached)*



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Jason Evert	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 25	b. WITH CURRENT FIRM 4
15. FIRM NAME AND LOCATION (City and State) Johnson, Mirmiran & Thompson, Inc. (JMT) Jacksonville, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) BS, Biology, Hope College, 1993; MS, Biology, University of Florida, 1999; Continuing Education: University of Florida, Botany, 2000; University of North Florida, Conservation Biology, 2001; Univ. of Queensland, Tropical Coastal Ecosystems, 2015		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Authorized Gopher Tortoise Agent #GTA-00027; FL Stormwater, Erosion, and Sedimentation Control Inspector #28385; American Fisheries Society Associate Fisheries #2363	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Evert has been performing natural resource research and analysis, environmental planning, and permitting for 25 years. Most of his projects involve complex regulatory issues and a significant amount of documentation, including that necessary for NEPA and ESA (e.g., federal ecosystem restoration projects and dredging projects). His experience is drawn from previous positions in both the private and state/federal government sectors, which afforded him opportunities to work on projects set in marine, estuarine, freshwater, and wetland locations. His role currently comprises project management for permitting of transportation, navigation, and commercial projects, <i>in situ</i> data collection, ecological research, and writing/editing.			

19. RELEVANT PROJECTS

a.	1) TITLE AND LOCATION (City and State) Fishhawk Ranch Community Development District Engineering Support Hillsborough County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Environmental Manager. Mr. Evert executed a wetland delineation plan for this CDD. JMT provides engineering services to the Fishhawk Ranch CDD on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Various tasks completed for the Fishhawk Ranch community include: Permit Inventory and Inspection Scheduling – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County. Engineer Transition – This task required coordination with the past EOR for the community to retain and update all documents during a transition and merger of 3 CDDs including maintenance and inventory data and maps, clubhouse equipment inventory, and past CDD owned improvement project data.		
b.	1) TITLE AND LOCATION (City and State) The Bridgewater Community Development District Engineering Support Lakeland, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Environmental Manager. Mr. Evert performed permitting tasks for this CDD. JMT provides engineering services to The Bridgewater CDD on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.		
c.	1) TITLE AND LOCATION (City and State) SR 5 (US 1) from Ponce de Leon Boulevard to Cross Ridge Drive, St. Johns County, FL FDOT District 2	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2018	CONSTRUCTION (if applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Environmental Manager. Mr. Evert executed a wetland delineation and gopher tortoise survey for a nine-mile length of US Highway 1 in order to accommodate re-paving, expansion of turn lanes, and additional safety measures.		
d.	1) TITLE AND LOCATION (City and State) St. Johns Avenue Drainage Improvements, CR 309C to SR 19, Putnam County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Environmental Manager. Mr. Evert managed all necessary environmental permitting services for drainage improvements along a mile-long roadway through and urban section of Palatka, Florida. Challenges included pond siting, avoidance of wetland impacts, and gopher tortoise management.		
e.	1) TITLE AND LOCATION (City and State) Design and Permitting of Water Oak Road Improvements and Old Haw Creek Road, Flagler County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Environmental Manager. Mr. Evert is responsible for the permitting on the reconstruction of an existing dirt road with open drainage to a two-way road with 12-foot lanes with a combination of open and closed drainage and signing and marking improvements. This project will connect CR 2006 to Mahogany Road (paved) and the Northern segment of Water Oak Road (paved). A shoulder and sections of guardrail are also included with these improvements. The project is being funded with State Funds under review by FDOT District 5.		

f.	1) TITLE AND LOCATION <i>(City and State)</i> Orange Boulevard Safety Improvements Sanford, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(if applicable)</i> N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Environmental Manager. Mr. Evert is directing all necessary environmental assessments pertaining to wetlands and protected/regulated species associated with 6-8 new water treatment facilities and three miles of new sidewalk and roadway safety improvements along Orange Boulevard (County Road 431) near Orlando, Florida, in order to improve safety, address drainage deficiencies, enhance pedestrian and bicycle continuity and access throughout the project, and provide a complete set of plans and support documents for letting to construction. Mr. Evert documented soils, land use, protected/regulated species in the project area, including Florida panther, Florida black bears, and gopher tortoises and also completed ten wetland delineations among habitats ranging from low quality (comprising invasive species in between residential lots) to high quality (old-growth hardwood swamp adjoining the St. Johns River). Finally, he conducted Uniform Mitigation Assessment Methods (UMAMs) to determine mitigation requirements and costs and determined the likely cost for permitting and relocation of gopher tortoises. <input checked="" type="checkbox"/> Check if project performed with current firm		
g.	1) TITLE AND LOCATION <i>(City and State)</i> Miscellaneous Professional Services for Transportation Development & Design Engineering Services, Hillsborough County, Hillsborough County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2017 - Ongoing	CONSTRUCTION <i>(if applicable)</i> N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Environmental Manager. This contract is a 3-year, \$3 million agreement with the County. JMT has been under similar contracts with Hillsborough County continuously for nearly 20 years. Task work orders are issued from various sections within the Hillsborough County Public Works Department. Recent assignments have included preliminary engineering reports, traffic studies and operational analysis, roadway resurfacing, ADA and safety reviews, intersection improvements and design, roundabout design, traffic operations design, signal installation, drainage improvements, construction inspection, and master planning for sidewalk and intersection improvement programs. <input checked="" type="checkbox"/> Check if project performed with current firm		
h.	1) TITLE AND LOCATION <i>(City and State)</i> CCNA Intersection Projects Hillsborough County, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2019 - Ongoing	CONSTRUCTION <i>(if applicable)</i> N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Environmental Manager. Provided wetland and protected species assessments for six intersection improvement projects located throughout Hillsborough County. Intersections included Bearss Avenue at Florida Avenue (US 41). Issues included determination of presence and impact evaluation of protected species, critical habitats, wetlands for various alternatives, and assessment of environmental permitting needs. <input checked="" type="checkbox"/> Check if project performed with current firm		
i.	1) TITLE AND LOCATION <i>(City and State)</i> Downtown Clearwater Municipal Marina Clearwater, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2008-2010	CONSTRUCTION <i>(if applicable)</i> 2011
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager. As a subconsultant, Mr. Evert served as project manager and permitting agent, responsible for natural resource surveys and all aspects of environmental (FDEP and USACE, including Section 10 of the Rivers and Harbors Act) permitting and agency coordination for construction of a 200+-slip marina in Clearwater Harbor, Florida. Determination of impacts to protected species (including the Florida manatee), seagrasses, and water quality were important considerations, as was coordination with US Coast Guard to ensure that the structures were properly lighted and would not impede navigation of the adjacent federal channel. <input type="checkbox"/> Check if project performed with current firm		
j.	1) TITLE AND LOCATION <i>(City and State)</i> General Engineering Services, SWFWMD Tampa Bay, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2019-2024	CONSTRUCTION <i>(if applicable)</i> N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager. JMT was selected as a consultant SWFWMD's General Engineering Services contract. This contract allows JMT to work on the specific task items within each Chapter for SWFWMD, as requested. Mr. Evert is serving as project manager for tasks related to environmental and biological monitoring and assessments, soils and cultural resource assessments, environmental permitting support, development of water quality monitoring plans, and univariate and multivariate statistical analysis and modeling. <input checked="" type="checkbox"/> Check if project performed with current firm		
k.	1) TITLE AND LOCATION <i>(City and State)</i> CR 361B over Rocky Creek Bridge Replacement PD&E Study Taylor County, FL. FDOT District 2	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2018	CONSTRUCTION <i>(if applicable)</i> N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Environmental Manager. JMT is a subconsultant who has been retained by FDOT for this project. The nature of the Project is to provide alignment alternative investigation in support of the Project Development and Environment (PD&E) Study for the replacement of the existing structurally deficient bridge (BN 3800070) on CR 361B over Rocky Creek in Taylor County, Florida, located northwest of Perry, Florida, and associated roadway improvements. JMT is providing the Environmental Analysis and Reports. <input checked="" type="checkbox"/> Check if project performed with current firm		
l.	1) TITLE AND LOCATION <i>(City and State)</i> Wekiva 7B – SR 46 from West of Center Road to I-4 Seminole County, FL, FDOT District 5	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2018	CONSTRUCTION <i>(if applicable)</i> N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Environmental Manager. Mr. Evert is overseeing the JMT team, which is undertaking field evaluations, wetland delineation, and assessment of mitigation required to obtain environmental permits for the planned six-laning of SR 46 from Orange Blvd. to I-4 in Seminole County, FL. <input checked="" type="checkbox"/> Check if project performed with current firm		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Steven Collins, PhD, PE		13. ROLE IN THIS CONTRACT Senior Engineer – Water Resources		14. YEARS EXPERIENCE	
				a. TOTAL 15	b. WITH CURRENT FIRM 4
15. FIRM NAME AND LOCATION (City and State) Johnson, Mirmiran and Thompson, Inc. (JMT) Lake Mary, FL					
16. EDUCATION (DEGREE AND SPECIALIZATION) PhD / Biology ME / Agricultural and Biological Engineering BS / Biological Systems Engineering			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer FL, No. 80872; SC, No. 33335; MD, No. 37647;		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Dr. Collins is a water resources engineer with experience in highway drainage design, stormwater management BMP designs, hydrologic/hydraulic and sediment transport modeling, erosion and sediment control, watershed assessments and planning, TMDL/WIP/MS4 compliance, wetland mitigation, stream restoration and stabilization, landscape design, construction inspection, cost estimating, water quality analyses, and permitting. He has experience using ICPRv4, ArcGIS 10.x, HEC-RAS, HEC-HMS, HSPF, EPA-SWMM, XP-SWMM, TR-20, TR-55, HY-8, AutoCAD Civil 3D, and MicroStation.					
19. RELEVANT PROJECTS					
1) TITLE AND LOCATION (City and State)		2) YEAR COMPLETED			
River Bend Community Development District (CDD) Engineering Support, Hillsborough County, FL		PROFESSIONAL SERVICES Ongoing		CONSTRUCTION (if applicable) Varies	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm			
a. Drainage Engineer. JMT is providing engineering services to the River Bend Community Development District (CDD) in Ruskin, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. Various tasks completed for the River Bend community include: Permit Inventory and Inspection Scheduling This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County. Amenity Center Drainage Improvements The River Bend CDD has experience chronic flooding due to rapid expansion of the amenities within the parcel without accommodating additional stormwater runoff. JMT performed survey, design, permitting, and construction administration services to address existing flooding occurring at the access, parking lot, playground, tennis court, pool equipment area, and open spaces. The improvements will accommodate future amenity projects through total buildout of the parcel.					
1) TITLE AND LOCATION (City and State)		2) YEAR COMPLETED			
South Fork Community Development District (CDD) Engineering Support, Riverview, FL		PROFESSIONAL SERVICES Ongoing		CONSTRUCTION (if applicable) Varies	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm			
b. Drainage Engineer. JMT is providing engineering services to the South Fork Community Development District (CDD) in Riverview, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. Various tasks completed for the South Fork community include Permit Inventory and Inspection Scheduling, Pond Bank Restoration, Traffic Analyses, and Pond Maintenance Plan.					
1) TITLE AND LOCATION (City and State)		2) YEAR COMPLETED			
Water Oak Road Improvements Flagler County, FL		PROFESSIONAL SERVICES Ongoing		CONSTRUCTION (if applicable) N/A	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm			
c. Drainage Design for the reconstruction of an existing dirt road with open drainage to a two way road with 12-foot lanes, a combination of open and closed drainage with signing and marking improvements. This project will connect CR 2006 to Mahogany Road (paved) and the Northern segment of Water Oak Road (paved). A shoulder and sections of guardrail are also included with these improvements. The project is being funded with State Funds under review by FDOT District 5.					
1) TITLE AND LOCATION (City and State)		2) YEAR COMPLETED			
Orange Boulevard Safety Improvements Sanford, FL		PROFESSIONAL SERVICES Ongoing		CONSTRUCTION (if applicable) N/A	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm			
d. Drainage Engineer. Dr. Collins is managing the drainage design team for with three miles of new sidewalk and roadway safety improvements along Orange Boulevard (CR 431) from ST 46 to Monroe Rd. The proposed design is alleviating localized flooding issues, and conveyance will be improved along the entire corridor. Dr. Collins is responsible for the design and supporting hydrologic and hydraulic calculations for bridge widening and associated required stabilization, ditch retrofits to eliminate deep ditches within the clear zone while providing conveyance for local and offsite runoff. Both shallow, roadside ditches and a closed stormdrain system with ditch-bottom and curbside inlets are being designed. At one location where the improvements encroach on a mapped floodplain, a compensation area that replaces the lost storage volume is proposed. Dr. Collins is also supporting the design of seven stormwater BMPs.					

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Robert Dvorak, PE		13. ROLE IN THIS CONTRACT QA/QC Manager / Senior Engineer – Water Resources		14. YEARS EXPERIENCE	
				a. TOTAL 34	b. WITH CURRENT FIRM 24
15. FIRM NAME AND LOCATION (City and State) Johnson, Mirmiran and Thompson, Inc. (JMT) Tampa, FL					
16. EDUCATION (DEGREE AND SPECIALIZATION) BSE, Agricultural Engineering, University of Florida, 1984			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer FL 40962		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Dvorak is responsible for managing the water resource projects for Johnson, Mirmiran and Thompson, Inc. as well as the design, hydrologic and hydraulic modeling, and regulatory permitting for a wide range and variety of projects. He has over 33 years of professional civil engineering experience, all in the state of Florida. His experience with the implementation of local and state regulations has enhanced his ability to expedite the permitting process with the U.S. Army Corps of Engineers (ACOE), the Department of Environmental Protection (DEP), the regional Water Management Districts (WMD's), and the Florida Department of Transportation (FDOT).					
19. RELEVANT PROJECTS					
1) TITLE AND LOCATION (City and State) Heritage Springs Community Development District Engineering Support Pasco County, FL		(2) YEAR COMPLETED			
		PROFESSIONAL SERVICES Ongoing		CONSTRUCTION (if applicable) Varies	
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. JMT serves as District Engineer for the Heritage Springs CDD and our recent tasks have been varied, including permit inventory and inspections, coordination of and recommendations for maintenance of wetland and mitigation areas, design of drainage improvements, and repair of erosion and scour problems on stormwater ponds, open conveyances, and weirs. For most projects, in addition to design and permitting services, JMT has provided construction support including RFP development, bidding assistance through construction observation and project close-out. JMT also completed a synthesis of research literature regarding the use of grass carp to control nuisance vegetation in stormwater detention ponds. A report with recommendations was presented to the Board.				
1) TITLE AND LOCATION (City and State) Oak Creek Community Development District Engineering Support Hillsborough County, FL		(2) YEAR COMPLETED			
		PROFESSIONAL SERVICES Ongoing		CONSTRUCTION (if applicable) Varies	
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. JMT provides engineering services to the Oak Creek CDD in Wesley Chapel on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. Various tasks completed for the Oak Creek community include: Basketball Court – JMT is preparing plans to construct a basketball court to add to the existing amenities in the vicinity of the clubhouse pool. JMT will also oversee contractor bidding and construction phase services. Trail Boardwalks – JMT is preparing plans to construct a pedestrian boardwalk in two locations within the community to connect existing trails through wetlands and over creeks to provide residents with access to the natural uplands to utilize as a picnic or walking trail amenity.				
1) TITLE AND LOCATION (City and State) Fishhawk Ranch Community Development District Engineering Support Hillsborough County, FL		(2) YEAR COMPLETED			
		PROFESSIONAL SERVICES Ongoing		CONSTRUCTION (if applicable) Varies	
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Engineer. JMT provides engineering services to the Fishhawk Ranch CDD on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Various tasks completed for the Fishhawk Ranch community include: Permit Inventory and Inspection Scheduling – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County. Engineer Transition – This task required coordination with the past EOR for the community to retain and update all documents during a transition and merger of 3 CDDs including maintenance and inventory data and maps, clubhouse equipment inventory, and past CDD owned improvement project data.				
1) TITLE AND LOCATION (City and State) SWFWMD – Professional Engineering Consultant Services for Regulatory Review, Evaluation and Related Work - Hernando County, FL		(2) YEAR COMPLETED			
		PROFESSIONAL SERVICES 2006 - 2012		CONSTRUCTION (if applicable) N/A	
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. JMT provided engineering services concerning regulatory review and evaluation of permit application on an as-needed basis pursuant to individual work orders. The project services included: ERP application reviews, field inspections, as-built processing, computer modeling, meetings with District staff and consultants, project evaluation reports including final regulatory determinations, and presentations for informal dispute resolution and formal expert witness testimony. JMT processed more than a thousand assigned files in over 50 work orders involving review and evaluation of Statement of Completion and as-built drawings.				

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Stephen Brletic, PE	13. ROLE IN THIS CONTRACT Senior Engineer – Civil	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">a. TOTAL 9</td> <td style="width: 50%; text-align: center;">b. WITH CURRENT FIRM 5</td> </tr> </table>		a. TOTAL 9	b. WITH CURRENT FIRM 5
a. TOTAL 9	b. WITH CURRENT FIRM 5				
15. FIRM NAME AND LOCATION (City and State) Johnson, Mirmiran and Thompson, Inc. (JMT) Tampa, FL					
16. EDUCATION (DEGREE AND SPECIALIZATION) BS in Civil Engineering, University of North Florida, 2011		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, Florida (81281)			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Brletic has 9 years of experience in land development engineering in the Tampa Bay area. His project experience includes design and permitting for a wide range of projects, including residential subdivisions, commercial developments, and borrow pits. He routinely performs the functions necessary to design and permit land development projects.					

19. RELEVANT PROJECTS

	1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Fishhawk Ranch Community Development District Engineering Support Hillsborough County, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. JMT provides engineering services to the Fishhawk Ranch CDD on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Various tasks completed for the Fishhawk Ranch community include: Permit Inventory and Inspection Scheduling – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County. Engineer Transition – This task required coordination with the past EOR for the community to retain and update all documents during a transition and merger of 3 CDDs including maintenance and inventory data and maps, clubhouse equipment inventory, and past CDD owned improvement project data.		
	Lexington Oaks Community Development District Engineering Support Pasco County, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. JMT provided engineering services on a work order basis to serve as District Engineer for the Lexington Oaks CDD. The District is an approximately 800-acre master planned golf course development consisting of over 500 residential units and commercial buildings. Work orders included addressing pond erosion problems and sinkhole concerns, analysis of parking lot flooding, negotiations with the county for safety improvements to roadways, and assistance in repair for walls.		
	Mira Lago West Community Development District Engineering Support Ruskin, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. JMT provides engineering services to the Mira Lago West CDD in Ruskin on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Various tasks completed for the Mira Lago West community include: Permit Inventory and Inspection Scheduling – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County. Pond Bank Restoration – JMT performed surveying, design and construction administration tasks for the reconstruction and restoration of the pond banks on numerous stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality. Adjacent Development Impact Management – This task required coordination with state permit agencies and private developers to coordinate impacts to the existing community caused by the new construction of a subdivision adjacent to the CDD owned properties and residential lots.		
	Oak Creek Community Development District Engineering Support Hillsborough County, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Design Engineer. JMT provides engineering services to the Oak Creek CDD in Wesley Chapel on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. Various tasks completed for the Oak Creek community include: Basketball Court: JMT is preparing plans to construct a basketball court to add to the existing amenities in the vicinity of the clubhouse pool. JMT will also oversee contractor bidding and construction phase services. Trail Boardwalks: JMT is preparing plans to construct a pedestrian boardwalk in two locations within the community to connect existing trails through wetlands and over creeks to provide residents with access to the natural uplands to utilize as a picnic or walking trail amenity.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Derek Doughty, PE, CFM, D.WRE	13. ROLE IN THIS CONTRACT Senior Engineer – Water Resources	14. YEARS EXPERIENCE <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">a. TOTAL</td> <td style="width: 50%; border: none;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center; border: none;">33</td> <td style="text-align: center; border: none;">2</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	33	2															
a. TOTAL	b. WITH CURRENT FIRM																					
33	2																					
15. FIRM NAME AND LOCATION (City and State) Johnson, Mirmiran and Thompson, Inc. (JMT) Tampa, FL																						
16. EDUCATION (DEGREE AND SPECIALIZATION) MS, Engineering University of South Florida, Tampa, FL BS, Applied Mathematics, Worcester Polytechnic Institute, Worcester, MA		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, FL 54010 Certified Floodplain Manager US-16-08997																				
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Doughty has over 33 years of diversified civil engineering experience, including 26 years in hydrologic and hydraulic modeling of stormwater conveyance systems and management facilities. Derek has extensive experience in watershed management, master planning, land engineering and planning, developments of regional impact, stormwater projects, commercial, single-family and multi-family site development engineering, and roadway design. His responsibilities include project management, lead technical engineer, and project engineer while involved in planning, design and permitting services for a wide range of public and private projects.																						
19. RELEVANT PROJECTS																						
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E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Steven Edinger, PE	13. ROLE IN THIS CONTRACT Project Engineer – Water Resources	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">a. TOTAL 4</td> <td style="width: 50%; text-align: center;">b. WITH CURRENT FIRM 4</td> </tr> </table>		a. TOTAL 4	b. WITH CURRENT FIRM 4
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15. FIRM NAME AND LOCATION (City and State) Johnson, Mirmiran and Thompson, Inc. (JMT) Tampa, FL					
16. EDUCATION (DEGREE AND SPECIALIZATION) BS / Environmental Systems Engineering		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, FL 89038			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Edinger graduated with a specialization in watersheds and water resources. His responsibilities include field investigations, storm water management, erosion and sediment control, drainage analysis, and hydraulic designs. Mr. Edinger has worked extensively with Hillsborough County, several Community Development Districts (CDDs) in Florida, and Pennsylvania Department of Transportation (PennDOT).					
19. RELEVANT PROJECTS					
1) TITLE AND LOCATION (City and State) South Fork Community Development District (CDD) Engineering Support Riverview, FL		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (if applicable) Varies</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
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a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Drainage Design Engineer. JMT is providing engineering services to the South Fork Community Development District (CDD) in Riverview, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. This task is to add parking spaces to an existing parking lot and resolve a drainage complaint. Mr. Edinger is responsible for hydraulic design, impervious area calculations, and obtaining permits from SWFMWD and Hillsborough County.					
1) TITLE AND LOCATION (City and State) Concord Station Community Development District (CDD) Engineering Support, Land O'Lakes, FL		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (if applicable) Varies</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
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1) TITLE AND LOCATION (City and State) Orange Boulevard Safety Improvements Sanford, FL		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (if applicable) N/A</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A
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c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Design Engineer. Assisted with drainage design for a 3-mile roadway safety improvement project (Prepared existing/proposed land use, curve number, and drainage area maps). Performed water quantity and quality analysis to assist with the design of 7 stormwater facilities including wet ponds and baffle boxes. Prepared the bridge hydraulic report and hydraulic analysis modeling water surface elevations and scour at Lockhart-Smith Bridge as a result of proposed improvements.					
1) TITLE AND LOCATION (City and State) SR 10 from Palafox Street to Chemstrand Road, FDOT District 3 Pensacola, FL		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES 2018 - Ongoing</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (if applicable) N/A</td> </tr> </table>		PROFESSIONAL SERVICES 2018 - Ongoing	CONSTRUCTION (if applicable) N/A
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d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Drainage Design Engineer. JMT is designing and preparing contract documents for improvements of Alt U.S. 90 (Nine Mile Road) from Palafox Street to Chemstrand Road in Escambia County. The improvements consist of upgrading traffic signals, modifying medians, and adding left turn lanes at unsignalized intersections. Mr. Edinger is responsible for ditch conveyance calculations, storm sewer design, and delineation of drainage areas to inlets and ditches.					
1) TITLE AND LOCATION (City and State) Big Bend at Heritage Greens, Hillsborough County Tampa, FL		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (if applicable) N/A</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A
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E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Sergio Quevedo, PE, PTOE	13. ROLE IN THIS CONTRACT Senior Engineer – Traffic	14. YEARS EXPERIENCE <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">a. TOTAL <div style="text-align: center;">18</div></td> <td style="width: 50%; border: none;">b. WITH CURRENT FIRM <div style="text-align: center;">3</div></td> </tr> </table>		a. TOTAL <div style="text-align: center;">18</div>	b. WITH CURRENT FIRM <div style="text-align: center;">3</div>
a. TOTAL <div style="text-align: center;">18</div>	b. WITH CURRENT FIRM <div style="text-align: center;">3</div>				
15. FIRM NAME AND LOCATION (City and State) Johnson, Mirmiran and Thompson, Inc. (JMT) Tampa, FL					
16. EDUCATION (DEGREE AND SPECIALIZATION) BS, Civil Engineering, University of Florida 2000 MS, Civil Engineering, University of Florida 2001		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, FL Professional Traffic Operations Engineer, FL			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Quevedo has 18 years of experience; he is proficient in managing a staff of technical personnel performing traffic operational and safety studies, ADA assessments, signing and pavement marking design, signalization design, ITS design, and lighting design. His experience includes numerous traffic studies, covering signal warrants, intersection safety and operations, arterial safety and operations, four-way stop warrants, signal retiming, speed, delay, and fatal crash and high crash location reviews.					
19. RELEVANT PROJECTS					
1) TITLE AND LOCATION (City and State) South Fork Community Development District (CDD) Engineering Support Riverview, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) Varies</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies				
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Traffic Engineer. JMT is providing engineering services to the South Fork Community Development District (CDD) in Riverview, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. Various tasks completed for the South Fork community include Permit Inventory and Inspection Scheduling, Pond Bank Restoration, Traffic Analyses, and Pond Maintenance Plan. JMT provided traffic counts for the US 301 and Ambleside Boulevard intersection for the CDD.					
1) TITLE AND LOCATION (City and State) Miscellaneous Traffic Engineering Services, Hillsborough County Hillsborough County, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES 2016-Ongoing</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) N/A</td> </tr> </table>		PROFESSIONAL SERVICES 2016-Ongoing	CONSTRUCTION (if applicable) N/A
PROFESSIONAL SERVICES 2016-Ongoing	CONSTRUCTION (if applicable) N/A				
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Traffic Engineer. JMT is providing studies and design for traffic safety and operations for roads and streets under Hillsborough County's Miscellaneous Traffic Engineering Services contract. Recent tasks performed throughout the County include Signal Warrant Study, Network Safety Study, Crosswalk Study, Pedestrian Crosswalk Signal Design, Temporary Traffic Control Plans, and Lighting Studies.					
1) TITLE AND LOCATION (City and State) CCNA Intersection Projects, Hillsborough County Hillsborough County, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES 2019-Ongoing</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) N/A</td> </tr> </table>		PROFESSIONAL SERVICES 2019-Ongoing	CONSTRUCTION (if applicable) N/A
PROFESSIONAL SERVICES 2019-Ongoing	CONSTRUCTION (if applicable) N/A				
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Principal-In-Charge and QA/QC Manager. JMT is providing survey; data collection; traffic operation studies; roadway, drainage, signing and pavement marking, and signalization design; environmental permitting; and post design services for this contract. The purpose of this project is to comprehensively evaluate multiple intersections within the County and document information necessary to reach a decision on the feasibility, operations, and conceptual design that will meet the goals of the Vision Statement. The six intersections are Bearss Avenue at Florida Avenue; Bearss Avenue at Zambito Road; Ehrlich Road at Hutchison Road; Himes Avenue at Idlewild Avenue; Himes Avenue at Busch Boulevard; and Himes Avenue at Waters Avenue.					
1) TITLE AND LOCATION (City and State) Miscellaneous Professional Engineering for Bicycle and Pedestrians, Hillsborough County, Hillsborough County, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES 2018 - Ongoing</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) N/A</td> </tr> </table>		PROFESSIONAL SERVICES 2018 - Ongoing	CONSTRUCTION (if applicable) N/A
PROFESSIONAL SERVICES 2018 - Ongoing	CONSTRUCTION (if applicable) N/A				
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Traffic Engineer. JMT is providing Hillsborough County with bicycle and pedestrian related support including the design of multi-use trails, sidewalks, and bicycle lanes, as well as safety improvements identified through the Safe Routes to School program. These improvements include shoulder widening and the installation of sidewalks near schools. Another assignment under this contract included sidewalk feasibility studies for 46 locations within the County to assess the needs and feasibility for pedestrian safety improvements.					
1) TITLE AND LOCATION (City and State) Districtwide Resurfacing, FDOT District 1 Throughout District 1, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES 2015-2018</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) N/A</td> </tr> </table>		PROFESSIONAL SERVICES 2015-2018	CONSTRUCTION (if applicable) N/A
PROFESSIONAL SERVICES 2015-2018	CONSTRUCTION (if applicable) N/A				
f. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Traffic Engineer. This task work order (TWO) based contract included multiple projects throughout the District including resurfacing, intersection improvements, addition of turn lanes and bicycle lanes, widening, lighting, and pedestrian safety improvements. Task work orders included: Intersection Improvements: CR 544 at SR 17 in Haines City, FL, SR 64 at North Olivia Drive in Highlands County, FL, and US 41 from Salford Boulevard to Sumter Boulevard in Sarasota County, FL.					

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Sara Beresheim, PE, PTOE	13. ROLE IN THIS CONTRACT Senior Engineer – Traffic	14. YEARS EXPERIENCE <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">a. TOTAL</td> <td style="width: 50%; border: none;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center; border: none;">18</td> <td style="text-align: center; border: none;">3</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	18	3
a. TOTAL	b. WITH CURRENT FIRM						
18	3						
15. FIRM NAME AND LOCATION (City and State) Johnson, Mirmiran and Thompson, Inc. (JMT) Tampa, FL							
16. EDUCATION (DEGREE AND SPECIALIZATION) BS, University of Florida 2001		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, FL 63951 Professional Traffic Operations Engineer, FL					
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mrs. Beresheim has 18 years of experience in the design and production of signing and pavement marking, signalization, ITS, and lighting plans, as well as performing numerous traffic and safety studies. Her background includes ADA reviews, plans and report preparation, and quality assurance reviews. She has completed numerous traffic studies, including signal warrant studies, intersection safety and operations studies, arterial safety and operations studies, signal retiming studies, advisory speed studies, lighting analyses, and fatal crash and high crash location reviews.							
19. RELEVANT PROJECTS							
1) TITLE AND LOCATION (City and State) Westchase Community Development District (CDD) Engineering Support Riverview, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center; border: none;">Ongoing</td> <td style="text-align: center; border: none;">Varies</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	Ongoing	Varies
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
Ongoing	Varies						
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Traffic Engineer. JMT is providing engineering services to the Westchase Community Development District (CDD) in Tampa, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. JMT provided a signing and marking inspection and certification for the CDD.		<input checked="" type="checkbox"/> Check if project performed with current firm					
1) TITLE AND LOCATION (City and State) South Fork Community Development District (CDD) Engineering Support Riverview, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center; border: none;">Ongoing</td> <td style="text-align: center; border: none;">Varies</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	Ongoing	Varies
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
Ongoing	Varies						
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Traffic Engineer. JMT is providing engineering services to the South Fork Community Development District (CDD) in Riverview, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. Various tasks completed for the South Fork community include Permit Inventory and Inspection Scheduling, Pond Bank Restoration, Traffic Analyses, and Pond Maintenance Plan.		<input checked="" type="checkbox"/> Check if project performed with current firm					
1) TITLE AND LOCATION (City and State) Miscellaneous Traffic Engineering Services, Hillsborough County Hillsborough County, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center; border: none;">2016-Ongoing</td> <td style="text-align: center; border: none;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	2016-Ongoing	N/A
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
2016-Ongoing	N/A						
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. JMT is providing studies and design for traffic safety and operations for roads and streets under Hillsborough County's Miscellaneous Traffic Engineering Services contract. Recent tasks performed throughout the County include Signal Warrant Study, Network Safety Study, Crosswalk Study, Pedestrian Crosswalk Signal Design, Temporary Traffic Control Plans, and Lighting Studies.		<input checked="" type="checkbox"/> Check if project performed with current firm					
1) TITLE AND LOCATION (City and State) Districtwide Safety Studies and Minor Design, FDOT District 7 Throughout District 7, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center; border: none;">2017-Ongoing</td> <td style="text-align: center; border: none;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	2017-Ongoing	N/A
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
2017-Ongoing	N/A						
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. JMT is providing studies and design for traffic safety projects and operational improvements under this contract. Recent tasks include Engineering Support Services, Severe Crash Location Reviews, Road Safety Audits and Safety Assessment Reports, Pasco Countywide Bicycle Safety Action Plan, Corridor Lighting Prioritization Safety Reviews & Studies, Pedestrian/Bicycle Engineering Safety Initiative, Mid-Block Crossing Studies, and Analyses for Additional Crossings at Signalized Intersections. Design tasks include Dale Mabry Highway Lighting, Signal installation at SR 574 (MLK) at 26 th Street, Hillsborough Avenue HAWK installation, and US 19 Pedestrian Improvements.		<input checked="" type="checkbox"/> Check if project performed with current firm					
1) TITLE AND LOCATION (City and State) Miscellaneous Professional Services for Transportation Development & Design Engineering Services, Hillsborough County, Hillsborough County, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center; border: none;">2017 - Ongoing</td> <td style="text-align: center; border: none;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	2017 - Ongoing	N/A
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
2017 - Ongoing	N/A						
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Senior Traffic Engineer. JMT has been under similar contracts with Hillsborough County continuously for nearly 20 years. Recent assignments have included preliminary engineering reports, traffic studies and operational analysis, roadway resurfacing, ADA and safety reviews, intersection improvements and design, roundabout design, traffic operations design, signal installation, drainage improvements, construction inspection, and master planning for sidewalk and intersection improvement programs.		<input checked="" type="checkbox"/> Check if project performed with current firm					

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Robin Hernandez, PE	13. ROLE IN THIS CONTRACT Senior Engineer – Transportation	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">a. TOTAL</td> <td style="width: 50%; border-bottom: 1px solid black;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center;">17</td> <td style="text-align: center;">3</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	17	3
a. TOTAL	b. WITH CURRENT FIRM						
17	3						
15. FIRM NAME AND LOCATION (City and State) Johnson, Mirmiran and Thompson, Inc. (JMT) Tampa, FL							
16. EDUCATION (DEGREE AND SPECIALIZATION) BSCE, Civil Engineering, University of South Florida, 2003		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, FL 68411					
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Ms. Hernandez has over 17 years of experience in civil engineering design and project management. She has managed multiple task-based contracts and roadway improvement projects for Pinellas County, Hillsborough County, and the FDOT. Design background includes roadway and pavement design, temporary traffic control, cost estimation, ADA improvements, and roadway and traffic safety improvements. Ms. Hernandez also has experience with road safety audits and preliminary engineering and safety analysis reports.							
19. RELEVANT PROJECTS							
1) TITLE AND LOCATION (City and State) Miscellaneous Professional Services for Transportation Development & Design Engineering Services, Hillsborough County, Hillsborough County, FL		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center;">2017 - Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	2017 - Ongoing	N/A
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
2017 - Ongoing	N/A						
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Contract Manager. This contract is a 3-year, \$3 million agreement with the County. JMT has been under similar contracts with Hillsborough County continuously for nearly 20 years. Task work orders are issued from various sections within the Hillsborough County Public Works Department. Recent assignments have included preliminary engineering reports, traffic studies and operational analysis, roadway resurfacing, ADA and safety reviews, intersection improvements and design, roundabout design, traffic operations design, signal installation, drainage improvements, construction inspection, and master planning for sidewalk and intersection improvement programs.							
1) TITLE AND LOCATION (City and State) Miscellaneous Traffic Engineering Services, Hillsborough County Hillsborough County, FL		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center;">2016-Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	2016-Ongoing	N/A
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
2016-Ongoing	N/A						
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Roadway Engineer. JMT is providing studies and design for traffic safety and operations for roads and streets under Hillsborough County's Miscellaneous Traffic Engineering Services contract. Recent tasks performed throughout the County include Signal Warrant Study, Network Safety Study, Crosswalk Study, Pedestrian Crosswalk Signal Design, Temporary Traffic Control Plans, and Lighting Studies.							
1) TITLE AND LOCATION (City and State) Districtwide Safety Studies and Minor Design, FDOT District 7 Throughout District 7, FL		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center;">2017-Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	2017-Ongoing	N/A
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
2017-Ongoing	N/A						
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Roadway Engineer. JMT is providing studies and design for traffic safety projects and operational improvements under this contract. Recent tasks include Engineering Support Services, Severe Crash Location Reviews, Road Safety Audits and Safety Assessment Reports, Pasco Countywide Bicycle Safety Action Plan, Corridor Lighting Prioritization Safety Reviews & Studies, Pedestrian/Bicycle Engineering Safety Initiative, Mid-Block Crossing Studies, and Analyses for Additional Crossings at Signalized Intersections. Design tasks include Dale Mabry Highway Lighting, Signal installation at SR 574 (MLK) at 26 th Street, Hillsborough Avenue HAWK installation, and US 19 Pedestrian Improvements.							
1) TITLE AND LOCATION (City and State) CCNA Intersection Projects, Hillsborough County Hillsborough County, FL		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center;">2019-Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	2019-Ongoing	N/A
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
2019-Ongoing	N/A						
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Roadway Engineer. JMT is providing survey; data collection; traffic operation studies; roadway, drainage, signing and pavement marking, and signalization design; environmental permitting; and post design services for this contract. The purpose of this project is to comprehensively evaluate multiple intersections within the County and document information necessary to reach a decision on the feasibility, operations, and conceptual design that will meet the goals of the Vision Statement. The six intersections are Bearss Avenue at Florida Avenue; Bearss Avenue at Zambito Road; Ehrlich Road at Hutchison Road; Himes Avenue at Idlewild Avenue; Himes Avenue at Busch Boulevard; and Himes Avenue at Waters Avenue.							
1) TITLE AND LOCATION (City and State) Tampa Bay Boulevard Linear Park, City of Tampa Tampa, FL		(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center;">2017 - 2018</td> <td style="text-align: center;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	2017 - 2018	N/A
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)						
2017 - 2018	N/A						
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Roadway Engineer. JMT provided design, permitting, and construction phase services for roadway improvements and streetscape for Tampa Bay Boulevard between Lois Avenue and Dale Mabry Highway as identified in the Drew Park CRA Masterplan. This included turning the wide median into a walkable linear park by adding sidewalk, benches, lighting, and historic markers.							

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Rick Neidert	13. ROLE IN THIS CONTRACT Senior Inspector – Water Resources	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">a. TOTAL</td> <td style="width: 50%; border-bottom: 1px solid black;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center;">27</td> <td style="text-align: center;">13</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	27	13
a. TOTAL	b. WITH CURRENT FIRM						
27	13						
15. FIRM NAME AND LOCATION (City and State) Johnson, Mirmiran and Thompson, Inc. (JMT) Tampa, FL							
16. EDUCATION (DEGREE AND SPECIALIZATION) N/A		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) N/A					
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Neidert is responsible for performing inspections on a variety of stormwater management facilities throughout southwest Florida for as-builts and recertification compliance. He also participates in advisory committee and association meetings to keep abreast of water management, environment surface water, and water use current and future issues and concerns. He has also performed inspections and surveys on numerous projects throughout southwest Florida.							

19. RELEVANT PROJECTS

1) TITLE AND LOCATION (City and State) South Fork Community Development District (CDD) Engineering Support Riverview, FL	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">Varies</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	Ongoing	Varies
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)					
Ongoing	Varies					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm a. Inspector. JMT is providing engineering services to the South Fork Community Development District (CDD) in Riverview, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. Various tasks completed for the South Fork community include Permit Inventory and Inspection Scheduling, Pond Bank Restoration, Traffic Analyses, and Pond Maintenance Plan.						
1) TITLE AND LOCATION (City and State) Heritage Springs Community Development District Engineering Support Pasco County, FL	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	Ongoing	N/A
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)					
Ongoing	N/A					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm b. Inspector. Pond Inspections and Report Writing – JMT team conducts inspections and writes reports as part of a professional engineering services as-needed basis assignment. There are 39 water management facilities located in the HSCDD that require inspection and certification of compliance for SWFWMD. JMT was tasked to research the files at SWFWMD to establish a list of facilities and to prioritize the need for inspection and certification. Currently, JMT is conducting several inspections per quarter year to maintain a satisfactory schedule with SWFWMD.						
1) TITLE AND LOCATION (City and State) Lexington Oaks Community Development District Engineering Support Pasco County, FL	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">Varies</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	Ongoing	Varies
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)					
Ongoing	Varies					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm c. Inspector. JMT provided engineering services on a work order basis to serve as District Engineer for the Lexington Oaks CDD. The District is an approximately 800-acre master planned golf course development consisting of over 500 residential units and commercial buildings. Work orders included addressing pond erosion problems and sinkhole concerns, analysis of parking lot flooding, negotiations with the county for safety improvements to roadways, and assistance in repair for walls.						
1) TITLE AND LOCATION (City and State) Fishhawk Ranch Community Development District Engineering Support Hillsborough County, FL	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (if applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">Varies</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	Ongoing	Varies
PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)					
Ongoing	Varies					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm d. Inspector. JMT provides engineering services to the Fishhawk Ranch CDD on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Various tasks completed for the Fishhawk Ranch community include: Permit Inventory and Inspection Scheduling —This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County. Engineer Transition —This task required coordination with the past EOR for the community to retain and update all documents during a transition and merger of 3 CDDs including maintenance and inventory data and maps, clubhouse equipment inventory, and past CDD owned improvement project data.						

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Mona "Sue" Horton, El	13. ROLE IN THIS CONTRACT Engineer - Utilities & Roadway Design	14. YEARS EXPERIENCE	
		a. TOTAL 20	b. WITH CURRENT FIRM 12

15. FIRM NAME AND LOCATION (City and State)
Johnson, Mirmiran and Thompson, Inc. (JMT) | Tampa, FL

16. EDUCATION (DEGREE AND SPECIALIZATION)
BS, Civil Engineering, University of South Florida, 1998

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)
Engineering Intern, FL 1100006882

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Ms. Horton has over 20 years of experience in transportation engineering design. Her experience includes roadway design, signing and pavement marking, signalization, ITS, toll plazas, community awareness plans, 3R reports, typical section packages, pavement design, engineer's estimates, computation books, and utility coordination. Ms. Horton's typical utility coordination activities include identifying involved utility agencies, sending plans to utilities at each submittal, identifying conflicts, and working to resolve conflicts with plan changes or Utility Work Schedules.

19. RELEVANT PROJECTS

1) TITLE AND LOCATION (City and State) Lexington Oaks CDD Engineering Services Wesley Chapel, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Engineer. JMT is providing engineering services on a work order basis to serve as District Engineer for the Lexington Oaks CDD. The District is an approximately 800-acre master planned golf course development consisting of over 500 residential units and commercial buildings. Work orders to date include addressing pond erosion problems and sink hole concerns, analysis of parking lot flooding, negotiations with county for safety improvements to roadways, and assistance in repair for walls.		
1) TITLE AND LOCATION (City and State) Heritage Springs Community Development District Engineering Support Pasco County, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Engineer. Ms. Horton has assisted with various assignments for the Heritage Springs CDD, including a valuation of the assets for which the District is responsible, which includes stormwater detention ponds, wetlands, mitigation areas, and roadway gutters and inlets and the conveyance systems from the roadways to the ponds.		
1) TITLE AND LOCATION (City and State) Diamond Hill Community Development District Engineering Support Hillsborough County, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Engineer. Professional engineering services on a continuing basis including planning, preparing reports, and preparing plans, designs, and specifications and construction services for: Water management system and facilities, water and sewer system and facilities, roads, landscaping and street lighting, and engineering contract management and inspection services during construction.		
1) TITLE AND LOCATION (City and State) Fishhawk Ranch Community Development District Engineering Support Hillsborough County, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Engineer. JMT provides engineering services to the Fishhawk Ranch CDD on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Various tasks completed for the Fishhawk Ranch community include: Permit Inventory and Inspection Scheduling – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County. Engineer Transition – This task required coordination with the past EOR for the community to retain and update all documents during a transition and merger of 3 CDDs including maintenance and inventory data and maps, clubhouse equipment inventory, and past CDD owned improvement project data.		
1) TITLE AND LOCATION (City and State) Mira Lago West Community Development District Engineering Support Ruskin, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Engineer. JMT provides engineering services to the Mira Lago West CDD in Ruskin on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Various tasks completed for the Mira Lago West community includes permit inventory and inspection scheduling, pond bank restoration, and adjacent development impact management.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Cliff Wilson	13. ROLE IN THIS CONTRACT Transportation Designer	14. YEARS EXPERIENCE	
		a. TOTAL <div style="text-align: center;">38</div>	b. WITH CURRENT FIRM <div style="text-align: center;">15</div>
15. FIRM NAME AND LOCATION <i>(City and State)</i> Johnson, Mirmiran and Thompson, Inc. (JMT) Tampa, FL			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> University of Florida, College of Architecture		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> Florida Institute of Consulting Engineers – Certified in Advanced Work Zone Traffic Control	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> Mr. Wilson has 38 years of experience in the transportation and traffic engineering field. His transportation experience includes roadway design, traffic control plans, transportation planning, drainage design, signing and pavement marking design and utility relocation plans using Microstation and Geopak			

19. RELEVANT PROJECTS

	1) TITLE AND LOCATION <i>(City and State)</i> Harbour Isles Community Development District Engineering Support Hillsborough County, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <div style="text-align: center;">Ongoing</div>	CONSTRUCTION <i>(if applicable)</i>
a.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Designer. JMT serves as the District Engineer for this community. Assignments have included: design, permitting, and construction phase services for a new fitness center; night swimming assessment; traffic analyses; SWFWMD permit reviews; and assistance with nuisance flooding, pool paver subsidence, and planning for reclaimed water.		
	1) TITLE AND LOCATION <i>(City and State)</i> Diamond Hill Community Development District Engineering Support Hillsborough County, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <div style="text-align: center;">Ongoing</div>	CONSTRUCTION <i>(if applicable)</i>
b.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Designer. JMT serves as the District Engineer for this community. Assignments have included pond repairs, pond inspections, and assistance with minor maintenance issues.		
	1) TITLE AND LOCATION <i>(City and State)</i> Autumn Leaves Drive Drainage Improvements Hillsborough County, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <div style="text-align: center;">2014</div>	CONSTRUCTION <i>(if applicable)</i> <div style="text-align: center;">2014</div>
c.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Designer. Autumn Leaves Drive and the immediate vicinity has experienced street flooding during heavy rainfall events. However, during drought periods, the water level in the Autumn Leaves Drive stormwater pond was below that desired by some of the neighborhood residents. The alternative selected for construction included conveyance upgrades, an overbank weir, an additional outfall pipe, and control structure modifications.		
	1) TITLE AND LOCATION <i>(City and State)</i> State Road 580 Sidewalk Design Pinellas County, Florida	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <div style="text-align: center;">2008</div>	CONSTRUCTION <i>(if applicable)</i> <div style="text-align: center;">2009</div>
d.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Designer. This project for FDOT District 7 involved sidewalk design along SR 580 in Hillsborough County including drainage design and pedestrian enhancements at each intersection.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Danny Polk, PLS	13. ROLE IN THIS CONTRACT Senior Surveyor	14. YEARS EXPERIENCE <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">a. TOTAL <div style="text-align: center;">49</div></td> <td style="width: 50%; border: none;">b. WITH CURRENT FIRM <div style="text-align: center;">15</div></td> </tr> </table>		a. TOTAL <div style="text-align: center;">49</div>	b. WITH CURRENT FIRM <div style="text-align: center;">15</div>	
a. TOTAL <div style="text-align: center;">49</div>	b. WITH CURRENT FIRM <div style="text-align: center;">15</div>					
15. FIRM NAME AND LOCATION (City and State) Johnson, Mirmiran and Thompson, Inc. (JMT) Tampa, FL						
16. EDUCATION (DEGREE AND SPECIALIZATION) Coursework at Tennessee Technical University		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Florida Professional Surveyor #3317				
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Polk has 48 years of progressive experience in all aspects of surveying and related areas throughout the west coast of Florida. Mr. Polk's experience is all-inclusive, from design and boundary surveys to right-of-way mapping and project management. He serves as Survey Manager at JMT, with responsibility for field and office production. Mr. Polk is a registered professional land surveyor in the State of Florida.						
19. RELEVANT PROJECTS						
a.	1) TITLE AND LOCATION (City and State) Plat Reviews, Hillsborough County Hillsborough County, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES <div style="text-align: center;">Ongoing</div></td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div></td> </tr> </table>		PROFESSIONAL SERVICES <div style="text-align: center;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div>
	PROFESSIONAL SERVICES <div style="text-align: center;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div>				
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="display: flex; justify-content: space-between;"> Survey Manager. Reviewed record plats for compliance with Hillsborough County standards. <input checked="" type="checkbox"/> Check if project performed with current firm </div>					
b.	1) TITLE AND LOCATION (City and State) Plat Reviews, City of Tampa Tampa, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES <div style="text-align: center;">Ongoing</div></td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div></td> </tr> </table>		PROFESSIONAL SERVICES <div style="text-align: center;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div>
	PROFESSIONAL SERVICES <div style="text-align: center;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div>				
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="display: flex; justify-content: space-between;"> Survey Manager. JMT was responsible for review of record plats for compliance with City of Tampa standards and Florida Statute Chapter 177. JMT has performed plat reviews for the City for the past five years. Mr. Polk has been responsible for QA/QC of the standards set forth by the City and the state of Florida. His reviews are detailed in nature and comments are easily understood and addressed by the submitting firm's surveyor. <input checked="" type="checkbox"/> Check if project performed with current firm </div>					
c.	1) TITLE AND LOCATION (City and State) Tampa Augmentation Project Tampa, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES <div style="text-align: center;">Ongoing</div></td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div></td> </tr> </table>		PROFESSIONAL SERVICES <div style="text-align: center;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div>
	PROFESSIONAL SERVICES <div style="text-align: center;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div>				
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="display: flex; justify-content: space-between;"> Senior Surveyor. JMT established horizontal and vertical controls for the design of a site in Flatwoods Park to test and see if the area could be used to recharge groundwater using wastewater from the City of Tampa sewage treatment plant. JMT located and evaluated the production wells, piezometers, and staff gauges in both rapid infiltration basin (RIB) areas. <input checked="" type="checkbox"/> Check if project performed with current firm </div>					
d.	1) TITLE AND LOCATION (City and State) Westshore Boulevard from Cleveland Street to Spruce Street Tampa, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES <div style="text-align: center;">2019-Ongoing</div></td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div></td> </tr> </table>		PROFESSIONAL SERVICES <div style="text-align: center;">2019-Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div>
	PROFESSIONAL SERVICES <div style="text-align: center;">2019-Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div>				
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="display: flex; justify-content: space-between;"> Project Surveyor. JMT established a secondary control network along the corridor. Field crews performed reconnaissance and location of boundary and right-of way corners, subdivision block corners, parcel boundaries and existing right-of-way shown on FDOT control surveys. Mr. Polk was in charge of reestablishing the existing right-of-way from the research and field information collected. Existing right-of-way maps for the corridor were prepared. <input checked="" type="checkbox"/> Check if project performed with current firm </div>					
e.	1) TITLE AND LOCATION (City and State) Central Avenue at Osborne Avenue, Traffic Signal Design Tampa, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES <div style="text-align: center;">2015-Ongoing</div></td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div></td> </tr> </table>		PROFESSIONAL SERVICES <div style="text-align: center;">2015-Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div>
	PROFESSIONAL SERVICES <div style="text-align: center;">2015-Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div>				
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="display: flex; justify-content: space-between;"> Survey Manager. JMT is providing professional engineering and surveying services for the City of Tampa to upgrade/replace the existing traffic signal at the intersection of Central Avenue and Osborne Avenue in Tampa, Florida. The project will include providing sidewalk and crosswalk improvements necessary to accommodate ADA criteria at the intersection. <input checked="" type="checkbox"/> Check if project performed with current firm </div>					
f.	1) TITLE AND LOCATION (City and State) Miscellaneous Professional Services for Transportation Development & Design Engineering Services, Hillsborough County, Hillsborough County, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES <div style="text-align: center;">2017 - Ongoing</div></td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div></td> </tr> </table>		PROFESSIONAL SERVICES <div style="text-align: center;">2017 - Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div>
	PROFESSIONAL SERVICES <div style="text-align: center;">2017 - Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center;">N/A</div>				
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="display: flex; justify-content: space-between;"> Survey Manager. This contract is a 3-year, \$3 million agreement with the County. JMT has been under similar contracts with Hillsborough County continuously for nearly 20 years. Task work orders are issued from various sections within the Hillsborough County Public Works Department. Mr. Polk performed horizontal and vertical controls, right-of-way, and design surveys on the following projects: Lula Road resurfacing from Beach Avenue to U.S. 41; Boyette Road Resurfacing from Rhodine Road to Lithia Pinecrest Road; Lithia Springs Road resurfacing from Park Entrance to Lithia Pinecrest Road; and Bay to Bay Boulevard from Dale Mabry Highway to Bayshore Boulevard. <input checked="" type="checkbox"/> Check if project performed with current firm </div>					

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME David Puigdomenech, PSM	13. ROLE IN THIS CONTRACT Senior Surveyor	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">a. TOTAL</td> <td style="width: 50%; border-bottom: 1px solid black;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center;">33</td> <td style="text-align: center;">15</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	33	15
a. TOTAL	b. WITH CURRENT FIRM						
33	15						
15. FIRM NAME AND LOCATION (City and State) Johnson, Mirmiran and Thompson, Inc. (JMT) Tampa, FL							
16. EDUCATION (DEGREE AND SPECIALIZATION) AA, Engineering, Hillsborough Community College, 1988 BS, Business Management, University of Phoenix, 2004		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Florida Professional Surveyor & Mapper - 6031					
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Puigdomenech has 32 years of progressive experience in all aspects of surveying and related areas throughout the west coast of Florida. Mr. Puigdomenech's experience is all-inclusive, from design and boundary surveys to right-of-way mapping and project management. In addition to serving as project surveyor, he also supervises JMT's survey crews. Mr. Puigdomenech is a registered professional surveyor and mapper in the State of Florida.							

19. RELEVANT PROJECTS

	1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	South Fork Community Development District (CDD) Engineering Support Riverview, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Surveyor. JMT is providing engineering services to the South Fork CDD in Riverview, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Various tasks completed for the South Fork community include Permit Inventory and Inspection Scheduling, Pond Bank Restoration, Traffic Analyses, and Pond Maintenance Plan. Survey tasks have included projects for pond maintenance and bank restoration as well as general engineering design projects.		
	Oak Creek Community Development District Engineering Support Hillsborough County, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Surveyor. JMT provides engineering services to the Oak Creek CDD in Wesley Chapel on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. Various tasks completed for the Oak Creek community include: Basketball Court —JMT prepared plans to construct a basketball court to add to the existing amenities in the vicinity of the clubhouse pool. JMT oversaw contractor bidding and construction phase services. Trail Boardwalks —JMT prepared plans to construct a pedestrian boardwalk in two locations within the community to connect existing trails through wetlands and over creeks to provide residents with access to the natural uplands to utilize as a picnic or walking trail amenity. Survey tasks have included topographic design surveys for miscellaneous community improvements.		
	Lexington Oaks Community Development District Engineering Support Pasco County, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Surveyor. JMT provided engineering services on a work order basis to serve as District Engineer for the Lexington Oaks CDD . The District is an approximately 800-acre master planned golf course development consisting of over 500 residential units and commercial buildings. Work orders included addressing pond erosion problems and sinkhole concerns, analysis of parking lot flooding, negotiations with the county for safety improvements to roadways, and assistance in repair for walls. Survey tasks have included projects for pond maintenance and drainage repair as well as topographic design surveys for miscellaneous community improvements.		
	Westchase Community Development District (CDD) Engineering Support Riverview, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Surveyor. JMT is providing engineering services to the Westchase CDD in Tampa, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. Survey tasks have included topographic design surveys for drainage improvements and boundary surveys for community parcels.		
	The Woodlands Community Development District (CDD) Engineering Support , North Port, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Surveyor. JMT is providing engineering services to The Woodlands Community Development District (CDD) in North Port, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Survey tasks have included projects for pond maintenance and bank restoration as well as general engineering design projects.		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 1		
21. TITLE AND LOCATION (City and State) Fishhawk Ranch Community Development District (CDD) Lithia, Hillsborough County, FL		22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES Ongoing</td> <td>CONSTRUCTION <i>(If applicable)</i> Varies</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Varies
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Varies			
23. PROJECT OWNER'S INFORMATION				
a. PROJECT OWNER Rizzetta & Company, Inc.	b. POINT OF CONTACT NAME Greg Cox	c. POINT OF CONTACT TELEPHONE NUMBER (813) 933-5571		

JMT provides engineering services to the **Fishhawk Ranch Community Development District (CDD)** in **Lithia** on an as-needed basis to assist the community in maintaining and improving its infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the Fishhawk Ranch community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community when the pond inspections were to be completed, and the parcel number for Hillsborough County.
- **Engineer Transition** – This task required coordination with the past EOR for the community to retain and update all documents during a transition and merger of 3 CDDs including maintenance and inventory data and maps, clubhouse equipment inventory, and past CDD owned improvement project data.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Johnson, Mirmiran and Thompson, Inc. (JMT)	(2) FIRM LOCATION (City and State) Tampa, FL
		(3) ROLE Engineering, Survey

<div>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i></div>		<div>20. EXAMPLE PROJECT KEY NUMBER 2</div>		
<div>21. TITLE AND LOCATION <i>(City and State)</i> The Bridgewater Community Development District (CDD) Lakeland, FL</div>	<div>22. YEAR COMPLETED</div> <table><tr><td>PROFESSIONAL SERVICES Ongoing</td><td>CONSTRUCTION <i>(If applicable)</i> Varies</td></tr></table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Varies
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Varies			

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Rizzetta & Company, Inc.	b. POINT OF CONTACT NAME Grant Phillips	c. POINT OF CONTACT TELEPHONE NUMBER (813) 933-5571
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JMT provides engineering services to **The Bridgewater Community Development District (CDD)** in **Lakeland** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for The Bridgewater community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Polk County.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Johnson, Mirmiran and Thompson, Inc. (JMT)	(2) FIRM LOCATION <i>(City and State)</i> Tampa, FL	(3) ROLE Engineering, Survey
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F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 3		
21. TITLE AND LOCATION (City and State) Harbour Isles Community Development District (CDD) Hillsborough County, FL		22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES Ongoing</td> <td>CONSTRUCTION <i>(If applicable)</i> Varies</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Varies
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Varies			
23. PROJECT OWNER'S INFORMATION				
a. PROJECT OWNER Rizzetta & Company, Inc.	b. POINT OF CONTACT NAME Grant Phillips	c. POINT OF CONTACT TELEPHONE NUMBER (813) 933-5571		

JMT provides engineering services to the **Harbour Isles Community Development District (CDD)** on an as-needed basis to assist the community in maintaining and improving its infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity and each has a specific scope and schedule which is coordinated through the Board and District Manager.

Various tasks completed for the Harbour Isles community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community when the pond inspections were to be completed, and the parcel number for Hillsborough County.
- **New Fitness Center** – JMT recently completed the site design and permitting for a new fitness center adjacent to the existing clubhouse. Permits were obtained from Hillsborough County and the Southwest Water Management District. We prepared the contract documents, including general conditions, assisted in the bid phase, and provided construction phase services as well. *(Construction budget: \$119,000)*
- **Night Swimming Assessment** – JMT performed light readings and made lighting recommendations with respect to the availability of the community swimming pool during dark hours.
- **Traffic Analyses** – JMT has reviewed the Signal Warrant Study provided by the Florida Department of Transportation for the intersection of US 41/SR 45 at Spindle Shell Way. Discussion with FDOT and the neighboring development are underway.
- **Miscellaneous Assistance** – JMT provides miscellaneous assistance regarding CDD assets, such as:
 - ✓ Reclaimed water assessment and construction
 - ✓ Pool paver subsidence
 - ✓ Nuisance flooding around landscaped areas and pool area
 - ✓ Utility valve subsidence
 - ✓ Monitoring progress of County's plans to extend reclaimed water to the development within the next two years
 - ✓ Decorative lighting assistance

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Johnson, Mirmiran and Thompson, Inc. (JMT)	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Engineering, Survey

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 4		
21. TITLE AND LOCATION (City and State) Diamond Hill Community Development District (CDD) Hillsborough County, FL		22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES Ongoing</td> <td>CONSTRUCTION <i>(If applicable)</i> Varies</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Varies
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Varies			
23. PROJECT OWNER'S INFORMATION				
a. PROJECT OWNER Rizzetta & Company, Inc.	b. POINT OF CONTACT NAME Greg Cox	c. POINT OF CONTACT TELEPHONE NUMBER (813) 933-5571		

JMT provides engineering services to the **Diamond Hill Community Development District (CDD)** in **Valrico** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the Diamond Hill community include:

- **Brilliant Cut Way Drainage Improvements** – JMT performed survey, design, permitting, and construction administration for drainage improvement to alleviate nuisance yard flooding adjacent to CDD ponds and residential properties. *(Construction budget: \$20,000)*
- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community when the pond inspections were to be completed, and the parcel number for Hillsborough County.
- **Pond Repairs** - JMT reviewed the stormwater detention pond conditions and performance. Specific concerns were recent repairs to drainage structures and inflow pipe foundations. Data collection and permit evaluation and research, as well as hydraulic and hydrologic calculations, were specific tasks. The final deliverable was a report addressing probable improvements and cost estimates for Phase I. Phase II consisted of developing construction documents for competitive bid. The design improvements consisted of an energy dissipating structure with sand cement armoring and regrading around the pond bottoms and side slopes.



- **Pond Inspections** – JMT reviewed all the permits for the development's 23 ponds and developed an inspection schedule to comply with SWFWMD requirements. JMT performs the necessary pond inspections.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Johnson, Mirmiran and Thompson, Inc. (JMT)	(2) FIRM LOCATION (City and State) Tampa, FL
		(3) ROLE Engineering, Survey

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 5
21. TITLE AND LOCATION (City and State) Heritage Springs Community Development District (CDD) Wesley Chapel, FL	PROFESSIONAL SERVICES Ongoing	22. YEAR COMPLETED CONSTRUCTION (If applicable) Varies

23. PROJECT OWNER'S INFORMATION

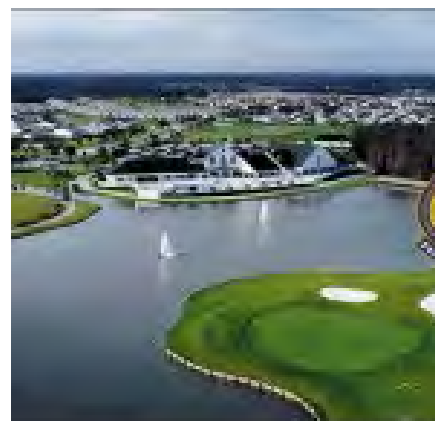
a. PROJECT OWNER INFRAMARK	b. POINT OF CONTACT NAME Andrew Mendenhall	c. POINT OF CONTACT TELEPHONE NUMBER (813) 991-1116
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JMT provides engineering services to the **Heritage Springs Community Development District (CDD)** in **Trinity** on an as-needed basis to assist the community in maintaining and improving its infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the Heritage Springs community include:

- Hole #17 Drainage Improvement Project** – This project involved the design for the regrading of an area of the golf course which had been filled, partially blocking the free flow of water over a 250-foot weir. This design was a compromise between the need to move the water during flood conditions and the need for a dry landing area for golfers. Rip-rap will be used to stabilize areas within the high flow zones along with a stone-filled Geoweb containment system. *(Construction budget: \$35,000)*
- Pond Inspections and Report Writing** – The JMT team conducts inspections and writes reports as part of a professional engineering services as-needed basis assignment. There are 39 water management facilities located in the CDD that require inspection and certification of compliance for SWFWMD. JMT was tasked to research the files at SWFWMD to establish a list of facilities and to prioritize the need for inspection and certification. Currently, JMT is conducting several inspections per quarter year to maintain a satisfactory schedule with SWFWMD.
- Warrington Way Drainage Project** – This project was comprised of a bypass drainage system to capture and route water away from the Warrington Way storm sewer system to alleviate flooding problems. Warrington Way has historically flooded due to elevations in the roadway which are too low, allowing standing water when the flood stage in the adjacent wetlands reaches its peak. The drainage project allows for another outfall to the wetland thus reducing flooding in Warrington Way. This project required JMT to update the Master Drainage Analysis for the development and to provide a hydrologic and hydraulic modeling analysis demonstrating that the proposed project would not adversely impact downstream properties. A modification to the approved ERP was obtained from the Southwest Florida Water Management District. JMT also provided construction management services and handled everything from bidding to construction observation to final close-out. *(Construction budget: \$150,000)*
- Pond Repairs** – This task included ongoing inspection of the ponds and developing plans for specific repairs. These repairs included numerous bank erosions, erosion along the edges of gabions, weir repairs, and flume repairs. JMT also assisted in the project to clear around structures in wetlands to provide for a free flow of water out of the development.
- Grass Carp Research** – JMT completed a synthesis of research literature regarding the use of grass carp to control nuisance vegetation in stormwater detention ponds. A report with recommendations was presented to the Board.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a. (1) FIRM NAME Johnson, Mirmiran and Thompson, Inc. (JMT)	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Engineering, Survey
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F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 6
21. TITLE AND LOCATION (City and State) Lexington Oaks Community Development District (CDD) Wesley Chapel, FL		22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing CONSTRUCTION (If applicable) Varies

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER INFRAMARK	b. POINT OF CONTACT NAME Bob Nanni	c. POINT OF CONTACT TELEPHONE NUMBER (813) 991-1116
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JMT provides engineering services to the **Lexington Oaks Community Development District (CDD)** in **Wesley Chapel** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the Lexington Oaks community include:

- **Pond Bank Restoration** – JMT performed surveying, design and construction administration tasks for the reconstruction and restoration of the pond banks on numerous stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality. *(Construction performed to-date: \$450,000)*
- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Pasco County.
- **Pond Maintenance Plan** – The objective of this task was to determine the extent of repair needed for each pond, establish an estimated cost, and prioritize each pond based on the functional performance requirements. Inspections were performed for each pond site noting any issue that would require maintenance or repair. Numerous ponds had erosion on the side slopes and several had control structures that were not functioning as designed due to skimmer settlement or foundation/embankment erosion. A report was prepared and presented to the CDD Board for additional action and as a planning tool to eventually address all the ponds.
- **Amenities Center Drainage Improvements** – JMT performed survey and design to alleviate extensive flooding that kept residents from utilizing playcourts and fields as well as prohibiting maintenance. *(Construction budget: \$40,000)*
- **ADA Facility Compliance** – JMT developed a list of needed facility improvements to bring the CDD into compliance with ADA requirements. We have developed plans for the first set of new sidewalks, which will be constructed in the next few months.
- **Reserve Study** – JMT has prepared two updates to the CDD's Reserve Study.
- **Court Resurfacing** – JMT prepared plans for the resurfacing of two tennis courts and one basketball court. *(Construction budget: \$15,000)*
- **Pool Heating Analysis** – JMT prepared a comparative analysis of heating the District's pool using natural gas or propane.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Johnson, Mirmiran and Thompson, Inc. (JMT)	Tampa, FL	Engineering, Survey

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 7
21. TITLE AND LOCATION (City and State) South Fork Community Development District (CDD) Riverview, FL		22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing CONSTRUCTION (If applicable) Varies

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER INFRAMARK	b. POINT OF CONTACT NAME Mark Vega	c. POINT OF CONTACT TELEPHONE NUMBER (813) 991-1116
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JMT provides engineering services to the **South Fork Community Development District (CDD)** in **Riverview** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.



Various tasks completed for the South Fork community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community when the pond inspections were to be completed, and the parcel number for Hillsborough County.
- **Pond Bank Restoration** – JMT performed surveying, design, and construction administration tasks for the reconstruction and restoration of the pond banks on three stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality. (Construction budget: \$209,000)
- **Traffic Analyses** – JMT has reviewed the Signal Warrant Study provided by the Florida Department of Transportation for the intersection of Ambleside Boulevard at US 301. JMT provided updated traffic counts to determine if the recent development in the area had increased traffic volumes to the point of warranting a signal at this location.
- **Pond Maintenance Plan** – The objective of this task was to determine the extent of repair needed for specific ponds, establish an estimated cost, and prioritize the immediate needs for each pond based on the functional performance requirements. Inspections were performed for each pond site noting any issue requiring maintenance or repair. Numerous ponds had erosion on the side slopes, and several had drainage structures that were not functioning as designed due to becoming dislodged from embankment erosion. A report was prepared and presented to the CDD Board for alternative measures to address the pond issues and RFP packages were prepared for bidding purposes.



Photo credit: James Griffin and Griffin Brothers Civil Construction

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a. Johnson, Mirmiran and Thompson, Inc. (JMT)	Tampa, FL	Engineering

<div>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</div> <div>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</div>		<div>20. EXAMPLE PROJECT KEY NUMBER</div> <div>8</div>				
<div>21. TITLE AND LOCATION (City and State)</div> <div>Oak Creek Community Development District (CDD)</div> <div>Pasco County, FL</div>	<div>22. YEAR COMPLETED</div> <table><tr><td>PROFESSIONAL SERVICES</td><td>CONSTRUCTION (If applicable)</td></tr><tr><td>Ongoing</td><td>Varies</td></tr></table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	Ongoing	Varies
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
Ongoing	Varies					

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER INFRAMARK	b. POINT OF CONTACT NAME Mark Vega	c. POINT OF CONTACT TELEPHONE NUMBER (813) 991-1116, 104

JMT provides engineering services to the **Oak Creek Community Development District (CDD)** in **Wesley Chapel** on an as-needed basis to assist the community in maintaining and improving its infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the Oak Creek community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community when the pond inspections were to be completed, and the parcel number for Pasco County.
- **Basketball Court** – JMT performed survey, design, permitting, and construction administration for a basketball court adjacent to their clubhouse pool. The court will also be striped for a dual-use for two pickleball courts. *(Construction budget: \$36,000)*
- **Trail Boardwalks** – JMT performed survey, design, permitting, and construction administration for a pedestrian boardwalk in two locations within the community to connect existing trails through wetlands and over creeks to provide residents with safe access to the natural uplands to utilize as a picnic or walking trail amenity. *(Construction budget: \$63,000)*
- **Playground Expansion** – JMT performed survey, design, and permitting to expand the existing playground to accommodate a new swing set area for toddlers while maintaining safe ADA access.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Johnson, Mirmiran and Thompson, Inc. (JMT)	(2) FIRM LOCATION <i>(City and State)</i> Tampa, FL
		(3) ROLE Engineering, Survey

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 9
21. TITLE AND LOCATION (City and State) Mira Lago West Community Development District (CDD) Ruskin, Hillsborough County, FL		22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing CONSTRUCTION (If applicable) Varies

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Rizzetta & Company, Inc.	b. POINT OF CONTACT NAME Bryan Radcliff	c. POINT OF CONTACT TELEPHONE NUMBER (813) 533-2950

JMT provides engineering services to the **Mira Lago West Community Development District (CDD)** in **Ruskin** on an as-needed basis to assist the community in maintaining and improving its infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the Mira Lago West community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community when the pond inspections were to be completed, and the parcel number for Hillsborough County.
- **Pond Bank Restoration** – JMT performed surveying, design, and construction administration tasks for the reconstruction and restoration of the pond banks on numerous stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality.
- **Adjacent Development Impact Management** – This task required coordination with state permit agencies and private developers to coordinate impacts to the existing community caused by the new construction of a subdivision adjacent to the CDD owned properties and residential lots.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a. (1) FIRM NAME Johnson, Mirmiran and Thompson, Inc. (JMT)	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Engineering, Survey

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 10		
21. TITLE AND LOCATION (City and State) River Bend Community Development District (CDD) Hillsborough County, FL		22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES Ongoing</td> <td>CONSTRUCTION <i>(If applicable)</i> Varies</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Varies
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Varies			
23. PROJECT OWNER'S INFORMATION				
a. PROJECT OWNER Meritus Communities	b. POINT OF CONTACT NAME Debbie Nussel	c. POINT OF CONTACT TELEPHONE NUMBER (813) 397-5120		

JMT provides engineering services to the **River Bend Community Development District (CDD)** in **Ruskin** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the River Bend community include:

- Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County.
- Amenity Center Drainage Improvements** – The River Bend CDD has experience chronic flooding due to rapid expansion of the amenities within the parcel without accommodating additional stormwater runoff. JMT performed survey, design, permitting, and construction administration services to address existing flooding occurring at the access, parking lot, playground, tennis court, pool equipment area, and open spaces. The improvements will accommodate future amenity projects through total buildout of the parcel. *(Construction budget: \$119,000)*

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Johnson, Mirmiran and Thompson, Inc. (JMT)	(2) FIRM LOCATION (City and State) Tampa, FL
		(3) ROLE Engineering, Survey


G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS											
26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Jason Evert	Project Manager	●	●								
Steven Collins, PE, PhD	Senior Engineer – Water Resources							●			●
Robert Dvorak, PE	QA/QC Manager Senior Engineer – Water Resources	●	●	●	●	●	●	●	●	●	●
Stephen Brletic, PE	Senior Engineer – Civil	●	●	●	●	●	●	●	●	●	●
Derek Doughty, PE, CFM, D.WRE	Senior Engineer – Water Resources					●	●		●		
Steven Edinger, PE	Project Engineer – Water Resources							●			
Sergio Quevedo, PE, PTOE	Senior Engineer – Traffic							●			
Sara Beresheim, PE, PTOE	Senior Engineer – Traffic							●			
Robin Hernandez, PE	Senior Engineer – Transportation										
Rick Neidert	Senior Inspector – Water Resources	●	●	●	●	●	●	●	●	●	●
Mona "Sue" Horton, EI	Engineer - Utilities & Roadway Design	●	●	●	●	●	●	●	●	●	●
Cliff Wilson	Transportation Designer					●	●				
Danny Polk, PLS	Senior Surveyor		●	●	●	●	●	●	●		●
David Puigdomenech, PSM	Senior Surveyor	●	●	●	●	●	●	●	●		●

29. EXAMPLE PROJECTS KEY			
NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Fishhawk Ranch Community Development District (CDD)	6	Lexington Oaks Community Development District (CDD)
2	The Bridgewater Community Development District (CDD)	7	South Fork Community Development District (CDD)
3	Harbour Isles Community Development District (CDD)	8	Oak Creek Community Development District (CDD)
4	Diamond Hill Community Development District (CDD)	9	Mira Lago Community Development District (CDD)
5	Heritage Springs Community Development District (CDD)	10	River Bend Community Development District (CDD)

H. ADDITIONAL INFORMATION	
30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.	

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

N/A

I. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.	
31. SIGNATURE 	32. DATE August 4, 2020
33. NAME AND TITLE Robert Dvorak, PE, Vice President	

STANDARD FORM 330 (6/2004)

1. SOLICITATION NUMBER (If any)

(If a firm has branch offices, complete for each specific branch office seeking work.)

9. EMPLOYEES BY DISCIPLINE

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM
FOR LAST 3 YEARS
(Insert revenue index number shown at right)

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than \$100,000
2. \$100,000 to less than \$250,000
3. \$250,000 to less than \$500,000
4. \$500,000 to less than \$1 million
5. \$1 million to less than \$2 million

6. \$2 million to less than \$5 million
7. \$5 million to less than \$10 million
8. \$10 million to less than \$25 million
9. \$25 million to less than \$50 million
10. \$50 million or greater

The foregoing is a statement of facts.

54

1. SOLICITATION NUMBER (if any)

(If a firm has branch offices, complete for each specific branch office seeking work.)

9. EMPLOYEES BY DISCIPLINE

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM
FOR LAST 3 YEARS
(Insert revenue index number shown at right)

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than \$100,000
2. \$100,000 to less than \$250,000
3. \$250,000 to less than \$500,000
4. \$500,000 to less than \$1 million
5. \$1 million to less than \$2 million

6. \$2 million to less than \$5 million
7. \$5 million to less than \$10 million
8. \$10 million to less than \$25 million
9. \$25 million to less than \$50 million
10. \$50 million or greater

The foregoing is a statement of facts.

55

1. SOLICITATION NUMBER (If any)

(If a firm has branch offices, complete for each specific branch office seeking work.)

[illegible]

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(Insert revenue index number shown at right)</i>		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	6	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	10	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	10	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

The foregoing is a statement of facts.

56

SEVENTH ORDER OF BUSINESS



Quote #2449

AWAITING RESPONSE

Amelia Concourse CBD

85200 Amaryllis Court / Fernandina Beach, Florida
32034
904-537-9034

Sent on
08/10/2020

Outline upper roofline edge of both Amelia entry towers, all sides with

C9 LED warm white lights (Approx. 60ft ea tower / 120ft total)

QTY.	UNIT COST	TOTAL
120	\$5.00	\$600.00

Front facing upper railing of both Amelia towers with wreath mounted facing outward

2ct. Commercial grade 60" Wreath lit with 5mm warm white LED lights & 24" premium red structure bow

QTY.	UNIT COST	TOTAL
2	\$399.50	\$799.00

10ct. Queen Palms in entry area center median bases wrapped approx. 3/4 to top

With 5mm LED warm white lights (Approx. 7 sets ea. / 70 total sets)

QTY.	UNIT COST	TOTAL
70	\$28.00	\$1,960.00

Amelia clubhouse front facing roofline edge of 1st story, and front edge of 2nd story of center tower outlined

With C9 LED warm white bulbs (Approx. 170ft)

QTY.	UNIT COST	TOTAL
170	\$5.00	\$850.00

Upper balcony railing area of clubhouse above Amelia sign with wreath mounted facing forward

1ct. Commercial grade 60” Wreath lit with 5mm warm white LED lights & 24” premium red structure bow

QTY.	UNIT COST	TOTAL
1	\$399.50	\$399.50

2ct. Magnolia Trees outside of fence at clubhouse to left and right sides top foliage outside wrapped

With 5mm LED warm white lights (Approx. 15 sets ea. / 30 total)

QTY.	UNIT COST	TOTAL
30	\$30.00	\$900.00

Commercial grade photocell timer

For lighting on clubhouse

QTY.	UNIT COST	TOTAL
2	\$14.00	\$28.00

Zip Wire (for making custom cut extension cords)

Green / per foot pricing

QTY.	UNIT COST	TOTAL
250	\$0.21	\$52.50

Male / Female slide on plugs

Commercial grade / green

QTY.	UNIT COST	TOTAL
34	\$1.28	\$43.52

Subtotal	\$5,632.52
Florida, Nassau County (0.5%)	\$28.16
Florida State (6.0%)	\$337.95
Total	\$5,998.63

This estimate is valid for 30 days, prices may be subject to change.

Returned checks will be charged a \$75.00 Non-Sufficient funds fee.

Customer is required to make a minimum deposit equal to 50% of the total project cost at the

time of booking, prior to commencement of installation. (Installation dates are first come, first served and will not be reserved until full deposit payment is received.) Deposits are non-refundable

Remaining 50% (or balance) of total project cost is due in full the day of project completion. Accounts not paid within terms are subject to a 1.5% monthly finance charge.

If final payment is not made within a timely manner Elite Christmas Lighting reserves the right to remove all decorations immediately with no refund of prior payments. In the event payment is not made and decorations are removed the customer is still liable for full payment of agreed contract price. Customer will be responsible for any collection fees and or legal expenses required to resolve non payment.

Elite Christmas Lighting, as part of the services provided to the customer, will install and remove all lighting, décor, and other miscellaneous equipment. Removal of decor will begin on January 2nd, please advise if you would like to keep the decor beyond that date. Decor can not be kept up beyond the month of January.

Unless specifically stated the customer acknowledges that Elite Christmas Lighting. will not be liable for the removal or storage of any pre-existing lighting, décor, and other miscellaneous equipment belonging to the customer or venue, and not provided by Elite Christmas Lighting.

Customer is willfully requesting the services provided by Elite Christmas Lighting. and understands all risks (including personal injury and loss of personal property) associated with any and all lighting, décor, and other miscellaneous equipment. Customer releases Elite Christmas Lighting. from any known or unknown liability for injuries, loss or damage to personal property, which may occur during installation, use, or removal of all lighting, décor, and other miscellaneous equipment.

Customer understands all risks associated with the use of equipment such as vehicles, man-lifts, ladders, etc. And releases Elite Christmas Lighting from liability of damage to structures or landscaping, including sod, grass, and sidewalks.

Elite Christmas Lighting reserves the right to use photo/video of the decor for promotional use.

Elite Christmas Lighting will maintain the lighting and equipment due to any lighting issues arising from natural failures of equipment and installation. (For example faulty light sets, or falling light strands) valid from date of installation to January 2nd.

Elite Christmas Lighting does not warranty lighting and decor failures due to GFI trips, power surges, lightning strikes, vandalism, cut wiring from landscapers, damage from storms/natural disasters/acts of god, misuse/tampering with equipment, or any other issue not caused by an Elite Christmas Lighting staff member.

Elite Christmas Lighting will service lighting issues as described above at the following rate: \$100/hr for the first hour and \$75/hr each additional hour plus cost of materials/supplies.

Customer understands it is their responsibility to have electrical outlets installed and in working order prior to the day of installation. All trees, shrubs, and landscaping should also be trimmed prior to the day of installation. (Trimming by Elite Christmas Lighting is an additional \$75 / hour)

GFI outlets may trip when wet and we do everything possible to minimize this however, customers are responsible for resetting GFI's. All service calls that are due to GFI trips and unplugged lighting will be charged a service fee as described above.

Elite Christmas Lighting attempts to minimize any permanent fastening to buildings and structures however if deemed necessary will notify customer who will release Elite Christmas Lighting from any future claims arising from the use of such fasteners.

All lighting, décor, and other miscellaneous equipment will be leased to the customer however, Elite Christmas Lighting will retain full ownership of all equipment. (unless specifically stated)

The customer assumes full responsibility for potential damage and theft to all lighting, décor, and other equipment. If the equipment is damaged while in use by the customer, the customer will reimburse Elite Christmas Lighting for the full original price of the equipment damaged.

Customer acknowledges that they are entering into a legally binding contract with Elite Christmas Lighting and agrees to use their services for the full duration of the contract listed. Customer can not cancel this contract without the prior approval of Elite Christmas Lighting. Customer may change the design throughout the length of contract but agrees not to spend less than the predetermined amounts for the predetermined time. Elite Christmas Lighting may cancel this contract with customer at any time if determined necessary.

Contact Elite Christmas Lighting

1607 91st Ct. Vero Beach, FL 32966

7729339349 sales@elitechristmaslighting.com elitechristmaslighting.com



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EIGHTH ORDER OF BUSINESS

**Amelia Concourse
Community Development District**

ANNUAL FINANCIAL REPORT

September 30, 2019

Amelia Concourse Community Development District

ANNUAL FINANCIAL REPORT

September 30, 2019

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Berger, Toombs, Elam,
Gaines & Frank

Certified Public Accountants PL

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Suite 200
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REPORT OF INDEPENDENT AUDITORS

To the Board of Supervisors
Amelia Concourse Community Development District
Nassau County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of Amelia Concourse Community Development District as of and for the year ended September 30, 2019, and the related notes to financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Accounting Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Fort Pierce / Stuart

To the Board of Supervisors
Amelia Concourse Community Development District

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Amelia Concourse Community Development District, as of September 30, 2019, and the respective changes in financial position and the budgetary comparison for the General and Special Revenue Funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management Discussion and Analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated April 16, 2020 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations and contracts. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Amelia Concourse Community Development District's internal control over financial reporting and compliance.



Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL
Fort Pierce, Florida

April 16, 2020

Amelia Concourse Community Development District
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2019

Management's discussion and analysis of Amelia Concourse Community Development District's (the "District") financial performance provides an objective and easily readable analysis of the District's financial activities. The analysis provides summary financial information for the District and should be read in conjunction with the District's financial statements.

OVERVIEW OF THE FINANCIAL STATEMENTS

The District's basic financial statements comprise three components; 1) *Government-wide financial statements*, 2) *Fund financial statements*, and 3) *Notes to financial statements*. The *Government-wide financial statements* present an overall picture of the District's financial position and results of operations. The *Fund financial statements* present financial information for the District's major funds. The *Notes to financial statements* provide additional information concerning the District's finances.

The *Government-wide financial statements* are the **statement of net position** and the **statement of activities**. These statements use accounting methods similar to those used by the private-sector. Emphasis is placed on the net position of governmental activities and the change in net position. Governmental activities are primarily supported by special assessments.

The **statement of net position** presents information on all assets and liabilities of the District, with the difference between assets and liabilities reported as net position. Net position are reported in three categories; 1) net investment in capital assets, 2) restricted and 3) unrestricted. Assets, liabilities, and net position are reported for all Governmental activities.

The **statement of activities** presents information on all revenues and expenses of the District and the change in net position. Expenses are reported by major function and program revenues relating to those functions are reported, providing the net cost of all functions provided by the District. To assist in understanding the District's operations, expenses have been reported as governmental activities. Governmental activities funded by the District include general government, physical environment, culture and recreation, transportation and interest on long-term debt.

Fund financial statements present financial information for governmental funds. These statements provide financial information for the major funds of the District. Governmental fund financial statements provide information on the current assets and liabilities of the funds, changes in current financial resources (revenues and expenditures), and current available resources.

Amelia Concourse Community Development District
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2019

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Fund financial statements include a **balance sheet** and a **statement of revenues, expenditures and changes in fund balances** for all governmental funds. A **statement of revenues, expenditures, and changes in fund balances – budget and actual**, is provided for the District's General Fund and SPE Fund. *Fund financial statements* provide more detailed information about the District's activities. Individual funds are established by the District to track revenues that are restricted to certain uses or to comply with legal requirements.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the statement of revenues, expenditures, and changes in fund balances provide reconciliations to facilitate this comparison between governmental funds and governmental activities.

Notes to financial statements provide additional detail concerning the financial activities and financial balances of the District. Additional information about the accounting practices of the District, investments of the District, capital assets, and long-term debt are some of the items included in the *notes to financial statements*.

Financial Highlights:

The following are the highlights of financial activity for the year ended September 30, 2019.

- The District's total assets were exceeded by total liabilities by \$(4,697,812) (net position). Unrestricted net position was \$(3,546,378). Restricted net position was \$18,888. Net investment in capital assets was \$(1,170,322).
- Governmental activities revenues totaled \$4,159,708 while governmental activities expenses totaled \$1,575,959.

**Amelia Concourse Community Development District
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2019**

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Financial Analysis of the District

The following schedule provides a summary of the assets, liabilities and net position of the District.

	Governmental Activities	
	2019	2018
Current assets	\$ 477,639	\$ 563,655
Other non-current assets	-	54,656
Restricted assets	5,720,639	1,327,955
Capital assets, net of depreciation	5,834,269	3,988,980
Total Assets	<u>12,032,547</u>	<u>5,935,246</u>
Current liabilities	1,915,359	4,261,807
Non-current liabilities	14,815,000	8,955,000
Total Liabilities	<u>16,730,359</u>	<u>13,216,807</u>
Net investment in capital assets	(1,170,322)	(560,992)
Net position-restricted	18,888	55,750
Net position-unrestricted	<u>(3,546,378)</u>	<u>(6,776,319)</u>
Total Net Position	<u>\$ (4,697,812)</u>	<u>\$ (7,281,561)</u>

The increase in restricted assets is related to the issuance of new long-term debt in the current year.

The increase in capital assets is related to the additions to construction in progress in the current year.

The decrease in other non-current assets is related to the sale of land.

The reduction in current liabilities is related to a payment on matured interest payable in the current year.

**Amelia Concourse Community Development District
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2019**

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Financial Analysis of the District (Continued)

The following schedule provides a summary of the changes in net position of the District.

	Governmental Activities	
	2019	2018
Program Revenues		
Charges for services	\$ 1,371,148	\$ 1,271,621
Operating grants and contributions	30,966	134,787
General Revenues		
Investments earnings	69,622	10,352
Other revenues	2,687,972	42,822
Total Revenues	<u>4,159,708</u>	<u>1,459,582</u>
Expenses		
General government	160,861	121,276
Physical environment	231,062	1,149,018
Culture/recreation	99,481	-
Interest on long-term debt	1,084,555	713,046
Total Expenses	<u>1,575,959</u>	<u>1,983,340</u>
Change in Net Position	2,583,749	(523,758)
Net Position - Beginning of Year	<u>(7,281,561)</u>	<u>(6,757,803)</u>
Net Position - End of year	<u>\$ (4,697,812)</u>	<u>\$ (7,281,561)</u>

The increase in charges for services is related to increased special assessments and prepayments for debt service in the current year.

The increase in other revenues is related to the land sale and true-up revenues received in the current year.

The decrease in physical environment is primarily related to the conveyance of certain assets at the completion of the capital project in the prior year.

Amelia Concourse Community Development District
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2019

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Capital Assets Activity

The following schedule provides a summary of the District's capital assets as of September 30, 2019 and 2018.

<u>Description</u>	<u>Governmental Activities</u>	
	<u>2019</u>	<u>2018</u>
Land and improvements	\$ 719,533	\$ 719,533
Construction in progress	2,019,954	-
Improvements other than buildings	423,490	423,490
Infrastructure	2,315,537	2,315,537
Recreation facilities	1,526,077	1,526,077
Accumulated depreciation	(1,170,322)	(995,657)
Total Capital Assets (Net)	<u>\$ 5,834,269</u>	<u>\$ 3,988,980</u>

During the year, depreciation was \$174,665 and additions of \$2,019,954 to construction in progress.

General Fund Budgetary Highlights

The budget exceeded actual expenditures primarily because amenity and reserve expenditures were less than anticipated.

There were no amendments to the September 30, 2019 General Fund Budget.

Debt Management

Governmental Activities debt includes the following:

- In July 2007, the District issued \$7,350,000 Series 2007 Capital Improvement Revenue Bonds. The bonds were issued to finance the acquisition and construction of certain improvements for the benefit of the District. The District has \$585,000 in matured bonds outstanding and the remaining balance outstanding at September 30, 2019 was \$5,715,000.
- In June 2016, the District issued \$3,385,000 Series 2016 Capital Improvement Revenue Bonds. The bonds were issued to finance the acquisition, construction, equipping and installation of certain improvement for the benefit of Phase II of the District improvements. The balance outstanding at September 30, 2019 was \$2,990,000.

**Amelia Concourse Community Development District
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2019**

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Debt Management (Continued)

- In March 2019, the District issued \$3,035,000 Series 2019A Capital Improvement bonds. The bonds were issued to finance a portion of the cost of acquisition, construction, installation, and equipping of the Phase III Project. The balance outstanding at September 30, 2019 was \$3,035,000.
- In March 2019, the District issued \$1,920,000 Series 2019B-1 Capital Improvement bonds. The bonds were issued to finance a portion of the cost of acquisition, construction, installation, and equipping of the Phase III Project. The balance outstanding at September 30, 2019 was \$1,920,000.
- In March 2019, the District issued \$1,415,000 Series 2019B-2 Capital Improvement bonds. The bonds were issued to finance a portion of the cost of acquisition, construction, installation, and equipping of the Phase III Project. The balance outstanding at September 30, 2019 was \$1,415,000.

Economic Factors and Next Year's Budget

The District's financial conditions has changed since prior years; however, the future of the project remains uncertain. In June 2016, the District issued 2016 Capital Improvement Revenue Bonds amounting to \$3,385,000. However, the District is still in default on the Series 2007 Bonds outstanding balance. The District issued new debt in fiscal year 2019 and began a new capital project. The effect of the above on the September 30, 2020 budget cannot be determined.

Request for Information

The financial report is designed to provide a general overview of Amelia Concourse Community Development District's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Amelia Concourse Community Development District, Governmental Management Services, 475 West Town Place, St. Augustine, Florida 32092.

Amelia Concourse Community Development District
STATEMENT OF NET POSITION
September 30, 2019

	Governmental Activities
ASSETS	
Current Assets	
Cash and cash equivalents	\$ 162,253
Investments	307,515
Accounts receivable	2,584
Deposits	2,475
Prepaid expenses	2,812
Total Current Assets	<u>477,639</u>
Non-Current Assets	
Restricted assets	
Investments	5,720,639
Capital assets, not being depreciated	
Land and improvements	719,533
Construction in progress	2,019,954
Capital assets, being depreciated	
Improvements other than buildings	423,490
Recreation facilities and amenities	1,526,077
Infrastructure	2,315,537
Less: accumulated depreciation	<u>(1,170,322)</u>
Total Non-Current Assets	<u>11,554,908</u>
Total Assets	<u>12,032,547</u>
LIABILITIES	
Current Liabilities	
Accounts payable and accrued expenses	17,037
Accrued interest	385,954
Due to other governments	4,137
Matured bonds payable	755,000
Matured interest payable	493,231
Bonds payable	260,000
Total Current Liabilities	<u>1,915,359</u>
Non-Current Liabilities	
Bonds payable	<u>14,815,000</u>
Total Liabilities	<u>16,730,359</u>
NET POSITION	
Net investment in capital assets	(1,170,322)
Restricted for special purpose entity	18,888
Unrestricted	<u>(3,546,378)</u>
Total Net Position	<u>\$ (4,697,812)</u>

See accompanying notes.

Amelia Concourse Community Development District
STATEMENT OF ACTIVITIES
For the Year Ended September 30, 2019

Functions/Programs		Program Revenues		Net (Expense)
		Charges for	Operating	Revenues and
	Expenses	Services	Grants and	Changes in
			Contributions	Net Position
Primary government				Governmental
				Activities
Governmental Activities				
General government	\$ (160,861)	\$ 162,780	\$ 30,966	\$ 32,885
Physical environment	(231,062)	141,700	-	(89,362)
Culture/recreation	(99,481)	30,751	-	(68,730)
Interest on long-term debt	(1,084,555)	1,035,917	-	(48,638)
Total Governmental Activities	<u>\$ (1,575,959)</u>	<u>\$ 1,371,148</u>	<u>\$ 30,966</u>	<u>(173,845)</u>
General Revenues				
				69,622
Investment earnings				
Miscellaneous revenues				<u>2,687,972</u>
Total General Revenues				2,757,594
Change in Net Position				2,583,749
Net Position - October 1, 2018				<u>(7,281,561)</u>
Net Position - September 30, 2019				<u>\$ (4,697,812)</u>

See accompanying notes.

Amelia Concourse Community Development District
BALANCE SHEET -
GOVERNMENTAL FUNDS
September 30, 2019

	General	Special Purpose Entity	Debt Service	Capital Projects	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 35,391	\$ 126,862	\$ -	\$ -	\$ 162,253
Investments	307,515	-	-	-	307,515
Accounts receivable	962	-	1,622	-	2,584
Due from other funds	12,439	-	99,299	-	111,738
Deposits	2,475	-	-	-	2,475
Prepaid expenses	2,812	-	-	-	2,812
Restricted assets					
Investments, at fair value	-	-	1,928,662	3,791,977	5,720,639
Total Assets	<u>\$ 361,594</u>	<u>\$ 126,862</u>	<u>\$ 2,029,583</u>	<u>\$ 3,791,977</u>	<u>\$ 6,310,016</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable and accrued expenses	\$ 12,499	\$ 4,538	\$ -	\$ -	\$ 17,037
Due to other funds	-	99,299	3,580	8,859	111,738
Due to other governments	-	4,137	-	-	4,137
Matured bonds payable	-	-	755,000	-	755,000
Matured interest payable	-	-	493,231	-	493,231
Total Liabilities	<u>12,499</u>	<u>107,974</u>	<u>1,251,811</u>	<u>8,859</u>	<u>1,381,143</u>
Fund Balances:					
Nonspendable					
Deposits and prepaid expenses	5,287	-	-	-	5,287
Restricted					
Debt service	-	-	777,772	-	777,772
Capital projects	-	-	-	3,783,118	3,783,118
Special purpose	-	18,888	-	-	18,888
Unassigned	343,808	-	-	-	343,808
Total Fund Balances	<u>349,095</u>	<u>18,888</u>	<u>777,772</u>	<u>3,783,118</u>	<u>4,928,873</u>
Total Liabilities and Fund Balances	<u>\$ 361,594</u>	<u>\$ 126,862</u>	<u>\$ 2,029,583</u>	<u>\$ 3,791,977</u>	<u>\$ 6,310,016</u>

See accompanying notes.

Amelia Concourse Community Development District
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES
TO NET POSITION OF GOVERNMENTAL ACTIVITIES
September 30, 2019

Total Governmental Fund Balances	\$ 4,928,873
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets not being depreciated, land and improvements, \$719,533, and construction in progress, \$2,019,954, used in governmental activities are not current financial resources and, therefore, are not reported at the fund level.	2,739,487
Capital assets being depreciated, infrastructure, \$2,315,537, improvements other than buildings, \$423,490, and recreation facilities and amenities, \$1,526,077, net of accumulated depreciation, \$(1,170,322), used in governmental activities are not financial resources and therefore, are not reported at the fund level.	3,094,782
Long-term liabilities, including bonds payable, are not due and payable in the current period and; therefore, are not reported at the fund level.	(15,075,000)
Accrued interest expense for long-term debt is not a current financial use and; therefore, is not reported at the fund level.	<u>(385,954)</u>
Net Position of Governmental Activities	<u><u>\$ (4,697,812)</u></u>

See accompanying notes.

Amelia Concourse Community Development District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES – GOVERNMENTAL FUNDS
For the Year Ended September 30, 2019

	General	Special Purpose Entity	Debt Service	Capital Projects	Total Governmental Funds
Revenues					
Special assessments	\$ 335,231	\$ -	\$ 1,035,917	\$ -	\$ 1,371,148
Bondholder contributions	-	30,966	-	-	30,966
Investment earnings	646	-	27,990	40,986	69,622
Miscellaneous revenues	1,652	1,059,236	1,627,084	-	2,687,972
Total Revenues	<u>337,529</u>	<u>1,090,202</u>	<u>2,690,991</u>	<u>40,986</u>	<u>4,159,708</u>
Expenditures					
Current					
General government	122,689	38,172	-	-	160,861
Physical environment	106,801	-	-	25,900	132,701
Culture/recreation	23,177	-	-	-	23,177
Capital outlay	-	-	-	2,019,954	2,019,954
Debt service					
Principal	-	-	465,000	-	465,000
Interest	-	-	607,018	-	607,018
Other debt service costs	-	-	39,259	289,459	328,718
Total Expenditures	<u>252,667</u>	<u>38,172</u>	<u>1,111,277</u>	<u>2,335,313</u>	<u>3,737,429</u>
Excess of revenues over expenditures	<u>84,862</u>	<u>1,052,030</u>	<u>1,579,714</u>	<u>(2,294,327)</u>	<u>422,279</u>
Other financing sources (uses)					
Issuance of long-term debt	-	-	438,120	5,931,880	6,370,000
Operating transfers in	-	-	1,089,509	574	1,090,083
Operating transfers out	-	(1,088,892)	(574)	(617)	(1,090,083)
Total Other Financing Sources (Uses)	<u>-</u>	<u>(1,088,892)</u>	<u>1,527,055</u>	<u>5,931,837</u>	<u>6,370,000</u>
Net change in fund balances	84,862	(36,862)	3,106,769	3,637,510	6,792,279
Fund Balances - October 1, 2018	<u>264,233</u>	<u>55,750</u>	<u>(2,328,997)</u>	<u>145,608</u>	<u>(1,863,406)</u>
Fund Balances - September 30, 2019	<u>\$ 349,095</u>	<u>\$ 18,888</u>	<u>\$ 777,772</u>	<u>\$ 3,783,118</u>	<u>\$ 4,928,873</u>

See accompanying notes.

Amelia Concourse Community Development District
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
For the Year Ended September 30, 2019

Net Change in Fund Balances - Total Governmental Funds	\$ 6,792,279
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Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets are allocated over their estimated useful lives as depreciation. This is the amount that capital outlay, \$2,019,954 exceeded depreciation, \$(174,665), in the current period.	1,845,289
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The issuance of long-term debt is reflected as an other financing source at the fund level, however, at the government-wide level these amounts increase liabilities.	(6,370,000)
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Repayments of bond principal are expenditures at the fund level, but the repayments reduce long-term liabilities in the Statement of Net Position.	465,000
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In the Statement of Activities, interest is accrued on outstanding bonds; whereas in the fund level interest expenditures are reported when due. This is the change in accrued interest in the current period.	<div style="border-top: 1px solid black;">(148,819)</div>
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Change in Net Position of Governmental Activities	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$ 2,583,749</div>
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See accompanying notes.

Amelia Concourse Community Development District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES – BUDGET AND ACTUAL – GENERAL FUND
For the Year Ended September 30, 2019

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues				
Special assessments	\$ 328,677	\$ 328,677	\$ 335,231	\$ 6,554
Investment earnings	-	-	646	646
Miscellaneous revenues	500	500	1,652	1,152
Total Revenues	<u>329,177</u>	<u>329,177</u>	<u>337,529</u>	<u>8,352</u>
Expenditures				
Current				
General government	122,953	122,953	122,689	264
Physical environment	94,001	94,001	106,801	(12,800)
Culture/recreation	70,996	70,996	23,177	47,819
Total Expenditures	<u>287,950</u>	<u>287,950</u>	<u>252,667</u>	<u>35,283</u>
Excess of revenues over expenditures	<u>41,227</u>	<u>41,227</u>	<u>84,862</u>	<u>43,635</u>
Other financing sources (uses)				
Transfer out	<u>(41,227)</u>	<u>(41,227)</u>	<u>-</u>	<u>41,227</u>
Net change in fund balances	-	-	84,862	84,862
Fund Balances - October 1, 2018	<u>-</u>	<u>-</u>	<u>264,233</u>	<u>264,233</u>
Fund Balances - September 30, 2019	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 349,095</u>	<u>\$ 349,095</u>

See accompanying notes.

Amelia Concourse Community Development District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES – BUDGET AND ACTUAL – SPECIAL PURPOSE ENTITY
For the Year Ended September 30, 2019

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues				
Bondholder contributions	\$ 157,400	\$ 70,334	\$ 30,966	\$ (39,368)
Miscellaneous revenues	-	1,059,236	1,059,236	-
Total Revenues	<u>157,400</u>	<u>1,129,570</u>	<u>1,090,202</u>	<u>(39,368)</u>
Expenditures				
Current				
General government	<u>47,400</u>	<u>40,678</u>	<u>38,172</u>	<u>2,506</u>
Excess of revenues over expenditures	<u>110,000</u>	<u>1,088,892</u>	<u>1,052,030</u>	<u>(36,862)</u>
Other financing sources (uses)				
Transfer out	<u>(110,000)</u>	<u>(1,088,892)</u>	<u>(1,088,892)</u>	<u>-</u>
Net change in fund balances	-	-	(36,862)	(36,862)
Fund Balances - October 1, 2018	<u>-</u>	<u>-</u>	<u>55,750</u>	<u>55,750</u>
Fund Balances - September 30, 2019	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 18,888</u>	<u>\$ 18,888</u>

See accompanying notes.

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District's more significant accounting policies are described below.

1. Reporting Entity

The District was established on July 10, 2006, by Ordinance 2006-58 of Nassau County, Florida, pursuant to the Uniform Community Development District Act of 1980, otherwise known as Chapter 190, Florida Statutes. The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of the infrastructure necessary for community development within its jurisdiction. The District is authorized to issue bonds for the purpose, among others, of financing, funding, planning, establishing, acquiring, constructing or re-constructing, enlarging or extending, equipping, operating and maintaining water management, bridges or culverts, district roads, landscaping, street lights and other basic infrastructure projects within or without the boundaries of the Amelia Concourse Community Development District. The District is governed by a five-member Board of Supervisors who are elected for four year terms. The District operates within the criteria established by Chapter 190, Florida Statutes.

As required by GAAP, these financial statements present the Amelia Concourse Community Development District (the primary government) as a local unit of special-purpose government. The reporting entity for the District includes all functions of government in which the District's Board exercises oversight responsibility including, but not limited to, financial interdependency, selection of governing authority, designation of management, significant ability to influence operations and accountability for fiscal matters. To be includable within the District's financial statements, the component unit must be financially accountable or the exclusion of the nature and significance of their relationship with the District would cause the financial statements to be misleading or incomplete. Blended component units must be financially accountable to the District; there must be a financial burden/benefit relationship and the entity, although legally separate, must operate like a fund of the District.

Based upon the application of the above-mentioned criteria as set forth in Governmental Accounting Standards Board, the District has identified one blended component unit.

The blended component unit is a legally separate entity. It is reported as a Special Revenue Fund. The blended component unit of the District is as follows:

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

1. Reporting Entity (Continued)

Amelia Concourse SPE, LLC – The Company is a Special Purpose Entity (the “SPE”) that owns, manages, maintains, and will sell and/or dispose of the Property for the benefit of the District. The District, pursuant to an agreement between the Company, the District, and the U.S. Bank National Association (the “Trustee”), will not impose annual maintenance assessments on the Property but instead will receive funding per request from the Trustee on a quarterly basis. Should funding cease or become delinquent for sixty days, the District holds the right to impose maintenance assessments and take all actions necessary, including foreclosure. In such a scenario, the Company waive any rights, arguments, claims or defenses of the Company in foreclosure proceedings and agree in no way to prevent the District from taking action. Whenever the Company receives cash from the sale of any portion of the Property, all monies will be remitted to the Trustee to apply pursuant to the Trust Indenture.

2. Measurement Focus and Basis of Accounting

The basic financial statements of the District are composed of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to financial statements

a. Government-wide Financial Statements

Government-wide financial statements report all non-fiduciary information about the reporting government as a whole and its blended component unit. These statements include all the governmental activities of the primary government and its component unit. The effect of interfund activity has been removed from these statements.

Governmental activities are supported by special assessments, developer contributions, intergovernmental revenues and interest. Program revenues are netted with program expenses in the Statement of Activities to present the net cost of each program.

Amounts paid to acquire capital assets are capitalized as assets, rather than reported as an expenditure. Proceeds of long-term debt are recorded as liabilities in the government-wide financial statements, rather than as an other financing source.

Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as an expenditure.

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2. Measurement Focus and Basis of Accounting (Continued)

b. Fund Financial Statements

The underlying accounting system of the District is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the primary government's governmental funds are presented after the government-wide financial statements. These statements display information about major funds individually.

Governmental Funds

The District implemented the Governmental Accounting Standards Board Statement 54 – *Fund Balance Reporting and Governmental Fund Type Definitions*. The Statement requires the fund balance for governmental funds to be reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The classifications include non-spendable, restricted, committed, assigned and unassigned.

The District has various policies governing the fund balance classifications.

Nonspendable Fund Balance – This classification consists of amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact.

Restricted Fund Balance – This classification includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

Committed Fund Balance – This classification consists of amounts that can only be used for specific purposes pursuant to the constraints imposed by a formal action of the government's highest level of decision making authority.

Assigned Fund Balance – This classification consists of the Board of Supervisors' intent to be used for specific purposes, but are neither restricted nor committed. The assigned fund balances can also be assigned by the District's management company.

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2. Measurement Focus and Basis of Accounting (Continued)

b. Fund Financial Statements (Continued)

Governmental Funds (Continued)

Unassigned Fund Balance – This classification is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. Unassigned fund balance is considered to be utilized first when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Fund Balance Spending Hierarchy – When restricted, committed, assigned, and unassigned fund balances are combined in a fund, qualified expenditures are paid first from restricted or committed fund balance, as appropriate, then assigned and finally unassigned fund balances.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Interest associated with the current fiscal period is considered to be an accrual item and so has been recognized as revenue of the current fiscal period.

Under the current financial resources measurement focus, only current assets and current liabilities are generally included on the balance sheet. The reported fund balance is considered to be a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by non-current liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

Amounts expended to acquire capital assets are recorded as expenditures in the year that resources are expended, rather than as fund assets. In addition, the proceeds of long-term debt are recorded as an other financing source rather than as a fund liability.

Debt service expenditures are recorded only when payment is due.

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

3. Basis of Presentation

a. Governmental Major Funds

General Fund – The General Fund is the District's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Special Purpose Entity Fund – The Special Purpose Entity Fund is a Special Revenue Fund that accounts for the activities of the SPE, a blended component unit of the government. The SPE owns, manages, maintains, and will sell and/or dispose of the Property for the benefit of the District.

Debt Service Fund – The Debt Service Fund is used to account for the accumulation of resources for the annual payment of principal and interest on long-term debt.

Capital Projects Fund – Accounts for construction of infrastructure improvements within the District.

b. Non-current Governmental Assets/Liabilities

GASB Statement 34 requires that non-current governmental assets, such as infrastructure and improvements, and non-current governmental liabilities, such as general obligation bonds, be reported in the governmental activities column in the government-wide Statement of Net Position.

4. Assets, Liabilities, and Net Position or Equity

a. Cash and Investments

Florida Statutes require state and local governmental units to deposit monies with financial institutions classified as "Qualified Public Depositories," a multiple financial institution pool whereby groups of securities pledged by the various financial institutions provide common collateral from their deposits of public funds. This pool is provided as additional insurance to the federal depository insurance and allows for additional assessments against the member institutions, providing full insurance for public deposits.

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

4. Assets, Liabilities, and Net Position or Equity (Continued)

a. Cash and Investments (Continued)

The District is authorized to invest in those financial instruments as established by Section 218.415, Florida Statutes. The authorized investments consist of:

1. Direct obligations of the United States Treasury;
2. The Local Government Surplus Funds Trust or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperative Act of 1969;
3. Interest bearing time deposits or savings accounts in authorized qualified public depositories;
4. Securities and Exchange Commission, registered money market funds with the highest credit quality rating from a nationally recognized rating agency.

Cash equivalents include time deposits and certificates of deposit with original maturities of three months or less and held in a qualified public depository as defined by Section 280.02, Florida Statutes.

b. Restricted Assets

Certain assets of the District and a corresponding liability or portion of net position is classified as restricted on the statement of net position because their use is limited either by law through constitutional provisions or enabling legislation, or by restrictions imposed externally by creditors. In a fund with both restricted and unrestricted assets, qualified expenses are considered to be paid first from restricted net position and then from unrestricted net position.

c. Capital Assets

Capital assets, which include land and improvements, recreational facilities and infrastructure are reported in the governmental activities column in the government-wide statements.

The District defines capital assets as assets with an initial, individual cost of \$5,000 or more and an estimated useful life in excess of one year. The valuation basis for all assets is historical cost.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its useful life are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

4. Assets, Liabilities, and Net Position or Equity (Continued)

c. Capital Assets (Continued)

Depreciation of capital assets is computed and recorded by utilizing the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows:

Infrastructure	20 years
Improvements other than buildings	20 years
Recreational facilities	30 years

d. Budgets

Budgets are prepared and adopted after public hearings for the governmental funds, pursuant to Chapter 190, Florida Statutes. The District utilizes the same basis of accounting for budgets as it does for revenues and expenditures in its various funds. The legal level of budgetary control is at the fund level. All budgeted appropriations lapse at year end. Formal budgets are adopted for the general and debt service funds.

NOTE B – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

1. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government-wide Statement of Net Position

“Total fund balances” of the District’s governmental funds, \$4,928,873, differs from “net position” of governmental activities, \$(4,697,812) reported in the Statement of Net Position. This difference primarily results from the long-term economic focus of the Statement of Net Position versus the current financial resources focus of the Governmental Fund Balance Sheet. The effect of the differences is illustrated below.

Capital related items

When capital assets (infrastructure and recreational facilities that are to be used in governmental activities) are purchased or constructed, the cost of those assets is reported as expenditures in governmental funds. However, the Statement of Net Position included those capital assets among the assets of the District as a whole.

Land	\$ 719,533
Construction in progress	2,019,954
Improvements other than buildings	423,490
Infrastructure	2,315,537
Recreational facilities	1,526,077
Accumulated depreciation	(1,170,322)
Total	<u>\$ 5,834,269</u>

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE B – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (CONTINUED)

1. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government-wide Statement of Net Position (Continued)

Long-term debt transactions

Long-term liabilities applicable to the District's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities (both current and long-term) are reported in the Statement of Net Position.

Balances at September 30, 2019 were:

Bonds payable	\$ <u>(15,075,000)</u>
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Accrued interest

Accrued liabilities in the Statement of Net Position differ from the amount reported in governmental funds due to the accrued interest on bonds.

Accrued interest	\$ <u>(385,954)</u>
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2. Explanation of Differences Between the Governmental Fund Operating Statements and the Statement of Activities

The "net change in fund balances" for government funds, \$6,792,279, differs from the "change in net position" for governmental activities, \$2,583,749, reported in the Statement of Activities. The differences arise primarily from the long-term economic focus of the Statement of Activities versus the current financial resources focus of the governmental funds. The effect of the differences is illustrated below.

Capital related items

When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures in governmental funds. However, in the Statement of Activities, the costs of those assets are allocated over their estimated useful lives as depreciation. The following is the amount that capital outlay exceeded depreciation in the current year.

Capital outlay	\$ 2,019,954
Depreciation	<u>(174,665)</u>
Total	<u>\$ 1,845,289</u>

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE B – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (CONTINUED)

2. Explanation of Differences Between the Governmental Fund Operating Statements and the Statement of Activities (Continued)

Long-term debt transactions

Repayments of bond principal are expenditures at the fund level but reduce liabilities in the Statement of Net Position. The issuance of new debt is an other financing source at the fund level but it increases long-term liabilities in the Statement of Net Position.

Principal payments	\$ 465,000
Issuance of long-term debt	<u>(6,370,000)</u>
Total	<u>\$ (5,905,000)</u>

Some expenses reported in the statement of activities do not require the use of current financial resources, therefore, are not reported as expenditures in governmental funds.

Change in accrued interest payable	<u>\$ (148,819)</u>
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NOTE C – CASH AND INVESTMENTS

All deposits are held in qualified public depositories and are included on the accompanying balance sheet and statement of net position as cash and investments.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned. The investment policy of the District follows the provisions of Chapter 280, Florida Statutes regarding deposits and investments. As of September 30, 2019, the District's bank balance was \$165,085 and the carrying value was \$162,253. The District controls its exposure to custodial credit risk because it maintains all deposits in a qualified public depository in accordance with the provisions of Chapter 280, Florida Statutes, which means that all deposits are fully insured by Federal Depositors Insurance or collateralized under Chapter 280, Florida Statutes.

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE C – CASH AND INVESTMENTS (CONTINUED)

As of September 30, 2019, the District had the following investments and maturities:

<u>Investment</u>	<u>Maturity</u>	<u>Fair Value</u>
SBA Local Govt Surplus Funds		
Florida Prime	28 Days *	\$ 44,130
First American Treasury Obligation	26 Days *	2,558,788
US Bank Mmkt Managed	N/A	3,425,236
Total		<u>\$ 6,028,154</u>

* Weighted Average Maturity

The District categorizes its fair value measurements within the fair value hierarchy recently established by generally accepted accounting principles. The fair value is the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. The District uses a market approach in measuring fair value that uses prices and other relevant information generated by market transactions involving identical or similar assets, liabilities, or groups of assets and liabilities.

Assets or liabilities are classified into one of three levels. Level 1 is the most reliable and is based on quoted price for identical assets, or liabilities, in an active market. Level 2 uses significant other observable inputs when obtaining quoted prices for identical or similar assets, or liabilities, in markets that are not active. Level 3 is the least reliable and uses significant unobservable inputs that uses the best information available under the circumstances, which includes the District's own data in measuring unobservable inputs.

Based on the criteria in the preceding paragraph, the investment in First American Treasury Obligation and US Bank Managed Money Market are Level 1 assets.

Investments

The District's investment policy allows management to invest funds in investments permitted under Section 218.415, Florida Statutes. Among other investments, the policy allows the District to invest in the State Board of Administration Local Government Surplus Trust Funds.

Cash placed with the State Board of Administration represents the District's participation in the Local Government Surplus Trust Funds Investment Pool and is reported at fair value. As a pool participant the District invests in pools of investments in which shares are owned in the pool rather than the underlying investments.

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE C – CASH AND INVESTMENTS (CONTINUED)

Interest Rate Risk

The District monitors investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

The District's investments in treasury funds, commercial paper, and government loans are limited by state statutory requirements and bond compliance. The District has no investment policy that would further limit its investment choices. The Local Government Surplus Funds Trust is an authorized investment under Section 218.415, Florida Statutes. The District's investments in the state investment pool and government loans are limited by state statutory requirements and bond compliance. The District had monies invested with the Local Government Surplus Funds Trust Fund, at September 30, 2019. This fund met the requirements of a "2-7a like pool" as defined in Government Accounting Standards Board, Statement 31. As of September 30, 2019, the District's investment in the First American Treasury Obligation, SBA Local Government Surplus Funds and Managed Money Market Accounts were rated AAAm by Standard & Poor's.

Concentration of Credit Risk

The District places no limit on the amount it may invest in any one issuer. The investment in First Treasury Obligation represents 42% of the District's total investments. The investment in Local Government Surplus Funds Trust represents 1% of the District's total investments. The remaining 57% is invested in US Bank Managed Money Market Accounts.

The types of deposits and investments and their level of risk exposure as of September 30, 2019 were typical of these items during the fiscal year then ended. The District considers any decline in fair value for certain investments to be temporary. In addition, the District has the ability to hold investments to maturity that have fair values less than cost. The District's investments are recorded at book value.

NOTE D – INTERFUND ACTIVITY

Interfund transfers for the fiscal year ended September 30, 2019 were as follows:

<u>Fund</u>	<u>Transfer In</u>	<u>Transfer Out</u>
Special Revenue	\$ -	\$ 1,088,892
Debt Service	1,089,509	574
Capital Projects	574	617
	<u>\$ 1,090,083</u>	<u>\$ 1,090,083</u>

Transfers from the Special Revenue Fund to the Debt Service Fund were made to finance a portion of the repayment of matured interest.

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE D – INTERFUND ACTIVITY (CONTINUED)

Interfund balances at September 30, 2019, consisted of the following:

<u>Fund</u>	<u>Receivable Fund</u>	<u>Payable Fund</u>
General Fund	\$ 12,439	\$ -
Special Revenue Fund	-	99,299
Debt Service Funds	99,299	3,580
Capital Projects Funds	-	8,859
Totals	<u>\$ 111,738</u>	<u>\$ 111,738</u>

The amount due the General Fund from the Debt Service Fund and Capital Projects Fund is the related to property appraisal fees paid by the General Fund. The amount due the Debt Service Fund from the Special Revenue Fund is related to land sale proceeds.

NOTE E – SPECIAL ASSESSMENT REVENUES

Assessments are non-ad valorem assessments on benefitted property within the District. Operating and Maintenance Assessments are based upon adopted budget and levied annually. Debt Service Assessments are levied when bonds are issued and collected annually. The District may collect assessments directly or utilize the uniform method of collection (Chapter 197.3632, Florida Statutes). Direct collected assessments are due as determined by annual assessment resolution adopted by the Board of Supervisors. Assessments collected under the uniform method are mailed by County Tax Collector on November 1 and due on or before March 31 of each year. Property owners may prepay a portion or all of the Debt Service Assessments on their property subject to various provisions in the bond documents.

Assessments and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period.

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE F – CAPITAL ASSETS

Capital Asset activity for the year ended September 30, 2019 was as follows:

	Balance October 1, 2018	Additions	Deletions	Balance September 30, 2019
<u>Governmental Activities:</u>				
Capital assets, not being depreciated:				
Land and improvements	\$ 719,533	\$ -	\$ -	\$ 719,533
Construction in progress	-	2,019,954	-	2,019,954
Total Capital Assets Not Being Depreciated	<u>719,533</u>	<u>2,019,954</u>	<u>-</u>	<u>2,739,487</u>
Capital assets, being depreciated:				
Improvements other than buildings	423,490	-	-	423,490
Infrastructure	2,315,537	-	-	2,315,537
Recreational facilities	1,526,077	-	-	1,526,077
Total Capital Assets Being Depreciated	<u>4,265,104</u>	<u>-</u>	<u>-</u>	<u>4,265,104</u>
Less accumulated depreciation for:				
Improvements other than buildings	(21,175)	(21,175)	-	(42,350)
Infrastructure	(190,655)	(77,186)	-	(267,841)
Buildings and recreational facilities	(783,827)	(76,304)	-	(860,131)
Total Accumulated Depreciation	<u>(995,657)</u>	<u>(174,665)</u>	<u>-</u>	<u>(1,170,322)</u>
Governmental Activities Capital Assets	<u>\$ 3,988,980</u>	<u>\$ 1,845,289</u>	<u>\$ -</u>	<u>\$ 5,834,269</u>

Depreciation of \$98,361 was charged to physical environment and \$76,304 was charged to culture/recreation.

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE G – LONG-TERM DEBT

The following is a summary of activity in the long-term debt of the District for the year ended September 30, 2019:

Long-term debt at October 1, 2018	\$ 9,170,000
Bond proceeds	6,370,000
Principal payments	<u>(465,000)</u>
Long-term debt at September 30, 2019	<u>\$ 15,075,000</u>

Long-term debt is comprised of the following:

Capital Improvement Revenue Bonds

\$7,350,000 Series 2007 Capital Improvement Revenue Bonds due in annual principal installments beginning May 2009 and maturing May 1, 2038. Interest at a rate of 5.75% is due May and November beginning November 2007.	\$ 5,715,000
\$3,385,000 Series 2016 Capital Improvement Revenue Bonds due in annual principal installments beginning May 2018 and maturing May 1, 2047. Interest at a rate of 6.00% is due May and November beginning November 2016.	2,990,000
\$3,035,000 Series 2019A Capital Improvement Revenue Bonds due in annual principal installments beginning May 2020 and maturing May 1, 2049. Interest is at a rate of 5.650% is due May and November beginning May 2019.	3,035,000
\$1,920,000 Series 2019B-1 Capital Improvement Revenue Bonds due in on balloon payment May 2029. Interest is at a rate of 5.250% is due May and November beginning May 2019.	1,920,000
\$1,415,000 Series 2019B-2 Capital Improvement Revenue Bonds due in on balloon payment May 2029. Interest is at a rate of 7.250% is due May and November beginning May 2019.	<u>1,415,000</u>
Total Long-term Debt	<u>\$ 15,075,000</u>

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE G – LONG-TERM DEBT (Continued)

The annual requirements to amortize the principal and interest of long-term debt outstanding as of September 30, 2019 are as follows:

Year Ending September 30,	Principal	Interest	Total
2020	\$ 260,000	\$ 926,291	\$ 1,186,291
2021	275,000	911,268	1,186,268
2022	295,000	895,383	1,190,383
2023	305,000	878,341	1,183,341
2024	330,000	860,723	1,190,723
2025-2029	5,280,000	3,997,760	9,277,760
2030-2034	2,600,000	2,346,563	4,946,563
2035-2039	2,715,000	1,470,355	4,185,355
2040-2044	1,495,000	712,028	2,207,028
2045-2049	1,520,000	235,123	1,755,123
Totals	<u>\$ 15,075,000</u>	<u>\$ 13,233,835</u>	<u>\$ 28,308,835</u>

Summary of Significant Bonds Resolution Terms and Covenants

Depository Funds – The bond resolution establishes certain funds and determines the order in which revenues are to be deposited into these funds. A description of the significant funds, including their purposes, is as follows:

1. Reserve Fund – The 2007 Reserve Account is funded from the proceeds of the Bonds in an amount equal to the reserve percentage, 7.0264%, times the deemed outstanding amount. Monies held in the reserve accounts will be used only for the purposes established in the Trust Indenture.
2. Reserve Fund – The 2016 Reserve Account is funded from the proceeds of the Bonds in an amount equal to 50% of the maximum annual debt service requirement for the Series 2016 Bonds, which amount initially equals \$123,050. Monies held in the reserve accounts will be used only for the purposes established in the Trust Indenture.
3. Reserve Fund – The 2019A Reserve Account is funded from the proceeds of the Bonds in an amount equal to 50% of the maximum annual debt service requirement for the Series 2019A Bonds, which initially equals \$106,301. Monies held in the reserve accounts will be used only for the purposes established in the Trust Indenture.
4. Reserve Fund – The 2019B-1 and 2019B-2 Reserve Account is funded from the proceeds of the Bonds in an amount equal to 50% of the annual interest requirement for the Series 2019B-1 Bonds and Series 2019B-2 Bonds, which amount initially equals \$50,400 and \$51,294 respectively. Monies held in the reserve accounts will be used only for the purposes established in the Trust Indenture.

Amelia Concourse Community Development District
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2019

NOTE G – LONG-TERM DEBT (CONTINUED)

The following is a schedule for the reserve requirements:

	Capital Improvement Revenue Bonds	
	Reserve Balance	Reserve Requirement
Series 2007 Capital Improvement Revenue Bonds	\$ 84,819	\$ 454,608
Series 2016 Capital Improvement Revenue Bonds	\$ 111,525	\$ 111,525
Series 2019A Capital Improvement Revenue Bonds	\$ 106,301	\$ 106,301
Series 2019B-1 Capital Improvement Revenue Bonds	\$ 50,400	\$ 50,400
Series 2019B-2 Capital Improvement Revenue Bonds	\$ 51,294	\$ 51,294

NOTE H – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. These risks are covered by commercial insurance from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage over the past three years.



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Board of Supervisors
Amelia Concourse Community Development District
Nassau County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Amelia Concourse Community Development District, as of and for the year ended September 30, 2019, and the related notes to the financial statements, and have issued our report thereon dated April 16, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Amelia Concourse Community Development District's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Amelia Concourse Community Development District's internal control. Accordingly, we do not express an opinion on the effectiveness of Amelia Concourse Community Development District's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Board of Supervisors
Amelia Concourse Community Development District

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Amelia Concourse Community Development District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted a compliance matter and other matters that we reported to management of the District in a separate letter dated April 16, 2020.

The District's responses to the findings identified in our audit are described in the accompanying management letter. We did not audit the District's responses and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL
Fort Pierce, Florida

April 16, 2020



Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

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MANAGEMENT LETTER

To the Board of Supervisors
Amelia Concourse Community Development District
Nassau County, Florida

Report on the Financial Statements

We have audited the financial statements of the Amelia Concourse Community Development District as of and for the year ended September 30, 2019, and have issued our report thereon dated April 16, 2020.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Florida Auditor General.

Other Reports and Schedule

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and our Independent Auditor's Report on an examination conducted in accordance with AICPA Professionals Standards, AT-C Section 315 regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in that report, which is dated April 16, 2020, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been made to address findings and recommendations made in the preceding financial audit report. The following findings or recommendations were made in the preceding financial audit report:

Findings and Recommendations

2012-01/2013-01/2014-01 Reserve Requirement

Finding: The Debt Service Reserve Requirement for 2007 Bond was not met at fiscal year end.

Recommendation: The District should make the necessary arrangements to ensure funds are available to make debt service payments.

To the Board of Supervisors
Amelia Concourse Community Development District

Management Response: The District is working directly with the Trustee and Bondholders to resolve all financial issues related to the non-payment of assessments which resulted in foreclosure of property, insufficient funds to meet debt service requirements, fund balance deficits and failure to meet Debt Service Reserve Fund requirements.

Current Status: This finding has not been corrected as of September 30, 2019.

2012-02/2013-02/2014-02 Financial Condition Assessment

Finding: The District's financial conditions continue to deteriorate and the future of the project remains uncertain. The Debt Service Fund has reported deficit fund balances at the end of the last six years. Nonpayment of assessments by the former Developer caused there to be insufficient funds available to make the required debt service payments on the Series 2007 bond beginning with the scheduled payment due on May 1, 2009. As a result, the interest portion of the May 1, 2009 debt service payment for the Series 2007 Bonds was made, in part, by a draw on the Debt Service Reserve Account and the May 1, 2009 principal payment was not made until March 12, 2013. Additional debt service payments were not made. However, the District did not make the current year principal payment, any of the past due interest nor did they make full payment of the current year interest due. The failures by the District to pay its debt service on 2007 Bond are considered events of default. The District remains obligated with respect to the principal and interest on the Series 2007 Bonds.

Recommendation: The District should take the necessary steps to improve the deteriorating financial condition.

Management Response: The District is working directly with the Trustee and Bondholders to resolve all financial issues related to the non-payment of assessments which resulted in foreclosure of property, insufficient funds to meet debt service requirements, fund balance deficits and failure to meet Debt Service Reserve Fund requirements.

Current Status: This finding has not been corrected as of September 30, 2019. The District did pay \$2,805,138 in matured interest during fiscal year 2019.

2017-01

Finding: The General Fund actual expenditures exceeded the budget for the year ended September 30, 2017 which is in violation of Section 189.016, Florida Statutes.

Response: Management will review current year spending to ensure that expenditures do not exceed budgeted appropriations.

Current Status: The finding has been corrected in the current year.

2018-01

Finding: The Special Revenue Fund actual expenditures exceeded the budget for the year ended September 30, 2018 which is in violation of Section 189.016, Florida Statutes.

Response: Management will review current year spending to ensure that expenditures do not exceed budgeted appropriations.

Current Status: The finding has been corrected for the year ended September 30, 2019.

To the Board of Supervisors
Amelia Concourse Community Development District

Financial Condition

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, requires us to apply appropriate procedures and communicate the results of our determination as to whether or not Amelia Concourse Community Development District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific conditions met. In connection with our audit, we determined that the Amelia Concourse Community Development District met one of the conditions described in Section 218.503(1), Florida Statutes (See finding above).

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), Rules of the Auditor General, we applied financial conditions assessment procedures as of September 30, 2019 for the Amelia Concourse Community Development District. It is management's responsibility to monitor the Amelia Concourse Community Development District's financial condition; our financial condition assessment was based in part on the representations made by management and the review of the financial information provided by the same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our Management Letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Supervisors, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.



Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL
Fort Pierce, Florida

April 16, 2020



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**INDEPENDENT ACCOUNTANT'S REPORT/COMPLIANCE
WITH SECTION 218.415, FLORIDA STATUTES**

To the Board of Supervisors
Amelia Concourse Community Development District
Nassau County, Florida

We have examined Amelia Concourse Community Development District's compliance with Section 218.415, Florida Statutes during the year ended September 30, 2019. Management is responsible for Amelia Concourse Community Development District's compliance with those requirements. Our responsibility is to express an opinion on Amelia Concourse Community Development District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about Amelia Concourse Community Development District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on Amelia Concourse Community Development District's compliance with the specified requirements.

In our opinion, Amelia Concourse Community Development District complied, in all material respects, with the aforementioned requirements during the year ended September 30, 2019.

*Berger Toombs Elam
Gaines & Frank*

Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL

April 16, 2020

NINTH ORDER OF BUSINESS

Amelia Concourse Community Development District



**Approved Budget
Fiscal Year 2021**



**Amelia Concourse
Community Development District**

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Amelia Concourse

Community Development District

General Fund

Description	Adopted Budget FY 2020	Actual Thru 4/30/20	Projected Next 5 Months	Total Projected 9/30/20	Approved Budget FY 2021
Revenues					
Assessments	\$348,677	\$346,480	\$4,855	\$351,335	\$348,677
Interest Income	\$250	\$233	\$200	\$433	\$250
Rental Revenue/Miscellaneous Revenue	\$500	\$1,015	\$250	\$1,265	\$500
TOTAL REVENUES	\$349,427	\$347,728	\$5,305	\$353,033	\$349,427
Expenditures					
<u>Administrative</u>					
Supervisors	\$6,000	\$600	\$800	\$1,400	\$6,000
FICA Expense	\$459	\$46	\$92	\$138	\$459
Travel	\$300	\$0	\$100	\$100	\$300
Engineering	\$15,000	\$375	\$2,000	\$2,375	\$15,000
Attorney Fees	\$20,000	\$6,541	\$7,500	\$14,041	\$20,000
Annual Audit	\$3,875	\$4,050	\$3,875	\$7,925	\$3,875
Dissemination	\$7,000	\$5,833	\$2,917	\$8,750	\$9,000
Assessment Roll	\$7,500	\$7,500	\$0	\$7,500	\$7,500
Property Appraiser	\$2,250	\$2,320	\$0	\$2,320	\$2,250
Trustee Fees	\$8,000	\$0	\$5,000	\$8,000	\$10,000
Arbitrage	\$1,200	\$0	\$1,200	\$1,200	\$1,800
Management Fees	\$45,000	\$26,250	\$18,750	\$45,000	\$45,000
Information Technology	\$1,500	\$875	\$625	\$1,500	\$1,500
Telephone	\$500	\$94	\$60	\$154	\$500
Postage	\$500	\$192	\$250	\$442	\$500
Insurance	\$8,919	\$8,706	\$0	\$8,706	\$8,919
Printing and Binding	\$1,000	\$737	\$500	\$1,237	\$1,000
Legal Advertising	\$1,500	\$4,300	\$1,000	\$5,300	\$3,000
Other Current Charges	\$450	\$235	\$50	\$285	\$450
Office Supplies	\$150	\$124	\$60	\$184	\$150
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
TOTAL ADMINISTRATIVE	\$131,278	\$68,953	\$44,778	\$116,731	\$137,378
FIELD:					
Contract Services:					
Landscape Maintenance	\$20,000	\$16,740	\$7,343	\$24,082	\$18,000
Lake Maintenance	\$5,000	\$3,612	\$2,580	\$6,192	\$6,500
Management Company	\$6,948	\$3,522	\$2,975	\$6,497	\$7,140
Subtotal Contract Services	\$31,948	\$23,874	\$12,898	\$36,771	\$31,640
Repairs & Maintenance:					
Repairs & Maintenance	\$14,500	\$10,236	\$7,000	\$17,236	\$14,500
Irrigation Repairs	\$800	\$421	\$350	\$771	\$800
Landscape Contingency	\$0	\$1,415	\$3,000	\$4,415	\$10,000
Subtotal Repairs and Maintenance	\$15,300	\$12,073	\$10,350	\$22,423	\$25,300

Amelia Concourse

Community Development District

General Fund

Description	Adopted Budget FY 2020	Actual Thru 4/30/20	Projected Next 5 Months	Total Projected 9/30/20	Approved Budget FY 2021
Utilities:					
Electric	\$25,000	\$12,441	\$9,000	\$21,441	\$25,000
Water & Sewer	\$17,500	\$8,099	\$6,250	\$14,349	\$17,500
Subtotal Utilities	\$42,500	\$20,540	\$15,250	\$35,790	\$42,500
Amenity Center:					
Insurance	\$15,807	\$15,503	\$0	\$15,503	\$15,807
Amenity Staffing	\$11,097	\$3,783	\$3,450	\$7,233	\$9,000
Pool Maintenance	\$12,000	\$6,002	\$5,005	\$11,007	\$12,000
Pool Chemicals	\$8,000	\$3,708	\$3,000	\$6,708	\$8,000
Pool Permits	\$530	\$0	\$515	\$515	\$530
Cable	\$650	\$456	\$325	\$781	\$785
Janitorial	\$3,500	\$1,825	\$1,965	\$3,790	\$5,000
Facility Maintenance	\$15,310	\$0	\$8,000	\$8,000	\$15,310
Pest Control	\$900	\$843	\$308	\$1,151	\$924
Refuse	\$325	\$210	\$150	\$360	\$360
Holiday Decorations	\$0	\$1,162	\$0	\$1,162	\$1,200
Subtotal Amenity Center	\$68,119	\$33,491	\$22,718	\$56,209	\$68,916
Reserves:					
Capital Outlay	\$20,000	\$0	\$10,000	\$10,000	\$19,000
Capital Reserve Fund	\$40,282	\$0	\$40,282	\$40,282	\$24,693
Subtotal Reserves	\$60,282	\$0	\$50,282	\$50,282	\$43,693
TOTAL FIELD EXPENDITURES	\$218,149	\$89,978	\$111,498	\$201,475	\$212,049
TOTAL EXPENDITURES	\$349,427	\$158,930	\$156,276	\$318,206	\$349,427
EXCESS REVENUE	\$0	\$188,798	(\$150,970)	\$34,828	\$0

	FY 2020	FY 2021
Net Assessment	\$ 348,677	\$ 348,677
Collection & Discounts (7%)	\$ 26,245	\$ 26,245
Gross Assessment	\$ 374,922	\$ 374,922
No. of Units	458	458
Gross Per Unit Assessment	\$ 819	\$ 819

Amelia Concourse

Community Development District

General Fund Budget

REVENUES:

Assessments

The District will levy a non ad-valorem special assessment on all taxable property within the District to fund all of the General Operating Expenditures for the fiscal year. The assessment may either be invoiced directly to the property owner or placed on the Nassau County Tax Roll. Quarterly Funding agreement with SPE, LLC and District which are not assessments.

Miscellaneous Revenue/Interest Income

Income received from residents for rental of clubroom or patio, other miscellaneous revenue and interest from bank accounts.

EXPENDITURES:

Administrative:

Supervisor Fees

Florida Statutes allow each board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount for the fiscal year is based upon four supervisors attending an estimated 4 annual meetings.

FICA Expense

FICA expense represents the Employer's (District's) share of Social Security and Medicare taxes withheld from the fee paid to the Board of Supervisors.

Travel

Expenses the Board of Supervisors may incur due to attending a CDD meeting or other District related travel expenses.

Engineering Fees

The District's engineer McCranie & Associates will be providing general engineering services to the District including attendance and preparation for board meetings, etc.

Attorney

The District's legal counsel Hopping, Green & Sams will be providing general legal services to the District, i.e., attendance and preparation for monthly meetings, review operating and maintenance contracts, etc.

Annual Audit

The District is required annually to conduct an audit of its financial records by Berger, Toombs, Elam, Gaines & Frank, an Independent Certified Public Accounting Firm.

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues. The services cover all requirements for the Series 2007, Series 2016, and Series 2019A Bonds. An additional fee of \$500 is incurred for a revised amortization fee after the District

Amelia Concourse

Community Development District

General Fund Budget

makes an Optional Redemption payment towards any of the Bonds.

Assessment Roll

The District's assessment roll administration, GMS, LLC, will provide services to prepare assessment rolls to district property owners, prepare estoppel letters, administration of optional principal prepayments, and maintain lien book for Series 2007, Series 2016, and Series 2019 bonds.

Trustee Fees

The District issued Series 2007, 2016, & 2019 Capital Improvement Revenue Bonds which are held with a Trustee at US Bank. The amount of the trustee fees is based on the agreement between US Bank and the District.

Arbitrage

The District is required to annually have an arbitrage rebate calculation on the District's Series 2007, 2016, & 2019 Capital Improvement Revenue Bonds.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services. These services are further outlined in Exhibit "A" of the Management Agreement.

Information Technology

The cost related to District's accounting and information systems, District website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

Telephone

The cost of telephone and fax machine service.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. Florida Insurance Alliance specializes in providing insurance coverage to governmental agencies.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

Other Current Charges

Includes bank charges and any other miscellaneous expenses that are incurred during the year.

Amelia Concourse

Community Development District

General Fund Budget

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Community Affairs for \$175. This is the only expense under this category for the District.

Field:

Landscape Maintenance

The District has contracted with Trim All Lawn Service to provide landscaping and irrigation maintenance services to all the common areas within the District. Includes plant maintenance at the Social Hall.

Vendor	Description	Monthly	Annual
Trim All Lawn	Landscape Maintenance	\$1,469	\$17,622
	Contingency		\$378
Total			\$18,000

Lake Maintenance

The District has contracted with Solitude Lake Maintenance. to provide monthly water management services to all the lakes throughout the District.

Vendor	Description	Monthly	Annual
Solitude	Lake Maintenance	\$516	\$6,192
	Contingency		\$308
Total			\$6,500

Management Company

The District has contracted with First Coast CMS for supervision and on-site management services.

Vendor	Description	Monthly	Annual
First Coast CMS	Management Fees	\$595	\$7,140
Total			\$7,140

Repairs and Maintenance

Represents any funds that will be used to make repairs, replacements and maintenance to facility or equipment in the District.

Irrigation Repairs and Maintenance

Represents any funds that are paid for repairs to the irrigation system of the District.

Landscape Contingency

Represents additional landscape services not provided in contracted services. Services include, but are not limited to, installing mulch, remove trees, and seasonal flower rotation.

Amelia Concourse

Community Development District

General Fund Budget

Electric

The cost of electricity for Amelia Concourse CDD for the following accounts:

Location	Meter Number	Monthly	Annual
85200 Amaryllis Ct	66164-80262	\$677	\$8,121
85200 Amaryllis Ct St Lights	69397-29510	\$629	\$7,553
95016 Daisy Ln # Entry Light	47823-07021	\$17	\$200
95016 Daisy Ln	10995-48073	\$620	\$7,438
Contingency for new accounts		\$141	\$1,689
Total			\$25,000

Water and Sewer

The cost of water, sewer and irrigation services for Amelia Concourse CDD for the following accounts:

Location	Meter Number	Monthly	Annual
85190 Amaryllis Ct	67891789	\$440	\$5,280
85200 Amaryllis Ct	67891709	\$531	\$6,371
85200 Amaryllis Ct - Sewer	67891712	\$224	\$2,688
85200 Amaryllis Ct - Water	67891712	\$97	\$1,169
Contingency for new accounts		\$166	\$1,992
Total			\$17,500

Insurance

The District has issued a Property Insurance policy with Florida Insurance Alliance. FIA specializes in providing insurance coverage to governmental agencies.

Amenity Staffing

The District has contracted with First Coast CMS for staffing an amenity attendant at the amenity center 1 day a week.

Vendor	Description	Monthly	Annual
First Coast CMS	Amenity Staffing	\$690	\$8,280
	Contingency		\$720
Total			\$9,000

Pool Maintenance

The District has contracted with First Coast CMS for pool cleaning, water testing, treatment, checking chemicals and back washing of the Amenity Center pool.

Vendor	Description	Monthly	Annual
First Coast CMS	Pool Maintenance	\$801	\$9,610
	Contingency		\$2,390
Total			\$12,000

Amelia Concourse

Community Development District

General Fund Budget

Pool Chemicals

The District has contracted with Poolsure for chemicals needed to maintain Amenity Center pool.

Vendor	Description	Monthly	Annual
Pool Sure	Pool Chemicals	\$600	\$7,200
	Contingency		\$800
Total			\$8,000

Pool Permits

Represents the estimated cost for pool permits.

Cable/Internet Service

The District has contracted with AT&T for cable and internet services.

Vendor	Description	Monthly	Annual
ATT	Cable & Internet	\$65	\$785
Total			\$785

Janitorial Services

The District will contract with First Coast CMS to provide janitorial services for the Amenity Center.

Vendor	Description	Monthly	Annual
First Coast CMS	Janitorial Services	\$393	\$4,716
	Contingency		\$284
Total			\$5,000

Facility Maintenance

The cost of routine repairs and maintenances of the District's common areas and Amenity Center.

Pest Control

The estimated costs for Nadar's Pest Control to provide monthly pest control services.

Vendor	Description	Monthly	Annual
Nadars	Pest Control	\$77	\$924
Total			\$924

Amelia Concourse

Community Development District

General Fund Budget

Refuse

Garbage disposal services provided by Advanced Disposal.

Vendor	Description	Monthly	Annual
Advanced Disposal	Refuse	\$30	\$360
Total			\$360

Holiday Decorations

The cost for First Coast CMS, LLC to install holiday lights around the CDD.

Capital Outlay

Funds for purchases of equipment for the Amenity Center.

Capital Reserve Fund

Money set aside for future replacements of capital related items.

Amelia Concourse

Community Development District

Debt Service Fund

Series 2007

Description	Adopted Budget FY 2020	Approved Budget FY 2021
Revenues		
Special Assessments ⁽¹⁾	\$116,683	\$116,683
Interest Income	\$0	\$0
Other Revenue Sources	\$394,692	\$394,692
TOTAL REVENUES	\$511,375	\$511,375
Expenditures		
<u>Series 2007</u>		
Debt Service Obligation	\$511,375	\$511,375
TOTAL EXPENDITURES	\$511,375	\$511,375
EXCESS REVENUES	\$0	\$0
Net Assessment	\$116,683	
Plus Collection Fees & Discounts (7%)	\$8,168	
Gross Assessment	\$124,851	

(1) Represents Assessments for Phase 1 platted lots only. Assessments on Phase 2 & 3 have been eliminated from foreclosure proceedings.

Amelia Concourse

Community Development District

Debt Service Fund

Series 2016

Description	Adopted Budget FY 2020	Actual Thru 4/30/20	Total Projected 9/30/20	Approved Budget FY 2021
Revenues				
Special Assessments	\$180,832	\$179,008	\$183,040	\$180,832
Special Assessments- Prepayments	\$0	\$236,235	\$236,235	\$0
Interest Income	\$240	\$424	\$424	\$240
Carry Forward Surplus	\$669,562	\$727,726	\$727,726	\$109,972
TOTAL REVENUES	\$850,635	\$1,143,392	\$1,147,424	\$291,044
Expenditures				
<u>Series 2016</u>				
Interest - 11/01	\$89,700	\$89,700	\$89,700	\$70,650
Principal Prepayment-11/01	\$250,000	\$600,000	\$600,000	\$0
Interest - 05/01	\$89,700	\$0	\$75,434	\$70,650
Principal - 05/01	\$45,000	\$0	\$35,000	\$35,000
Principal Prepayment-05/01	\$0	\$0	\$235,000	\$0
TOTAL EXPENDITURES	\$474,400	\$689,700	\$1,035,134	\$176,300
Other Sources and Uses				
Interfund Transfer	\$0	\$0	\$0	\$0
Property Appraiser	\$0	(\$2,319)	(\$2,319)	\$0
Bond Proceeds	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES AND USES	\$0	(\$2,319)	(\$2,319)	\$0
EXCESS REVENUES	\$376,235	\$451,373	\$109,972	\$114,744

Interest

11/1/21

\$69,600

Amelia Concourse
Community Development District

Amortization Schedule
Series 2016 Capital Improvement Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/20	\$ 2,355,000	6.0%	\$ -	\$ 70,650.00	\$ 70,650.00
05/01/21	\$ 2,355,000	6.0%	\$ 35,000.00	\$ 70,650.00	\$ -
11/01/21	\$ 2,320,000	6.0%	\$ -	\$ 69,600.00	\$ 175,250.00
05/01/22	\$ 2,320,000	6.0%	\$ 40,000.00	\$ 69,600.00	\$ -
11/01/22	\$ 2,280,000	6.0%	\$ -	\$ 68,400.00	\$ 178,000.00
05/01/23	\$ 2,280,000	6.0%	\$ 40,000.00	\$ 68,400.00	\$ -
11/01/23	\$ 2,240,000	6.0%	\$ -	\$ 67,200.00	\$ 175,600.00
05/01/24	\$ 2,240,000	6.0%	\$ 45,000.00	\$ 67,200.00	\$ -
11/01/24	\$ 2,195,000	6.0%	\$ -	\$ 65,850.00	\$ 178,050.00
05/01/25	\$ 2,195,000	6.0%	\$ 45,000.00	\$ 65,850.00	\$ -
11/01/25	\$ 2,150,000	6.0%	\$ -	\$ 64,500.00	\$ 175,350.00
05/01/26	\$ 2,150,000	6.0%	\$ 50,000.00	\$ 64,500.00	\$ -
11/01/26	\$ 2,100,000	6.0%	\$ -	\$ 63,000.00	\$ 177,500.00
05/01/27	\$ 2,100,000	6.0%	\$ 50,000.00	\$ 63,000.00	\$ -
11/01/27	\$ 2,050,000	6.0%	\$ -	\$ 61,500.00	\$ 174,500.00
05/01/28	\$ 2,050,000	6.0%	\$ 55,000.00	\$ 61,500.00	\$ -
11/01/28	\$ 1,995,000	6.0%	\$ -	\$ 59,850.00	\$ 176,350.00
05/01/29	\$ 1,995,000	6.0%	\$ 60,000.00	\$ 59,850.00	\$ -
11/01/29	\$ 1,935,000	6.0%	\$ -	\$ 58,050.00	\$ 177,900.00
05/01/30	\$ 1,935,000	6.0%	\$ 60,000.00	\$ 58,050.00	\$ -
11/01/30	\$ 1,875,000	6.0%	\$ -	\$ 56,250.00	\$ 174,300.00
05/01/31	\$ 1,875,000	6.0%	\$ 65,000.00	\$ 56,250.00	\$ -
11/01/31	\$ 1,810,000	6.0%	\$ -	\$ 54,300.00	\$ 175,550.00
05/01/32	\$ 1,810,000	6.0%	\$ 70,000.00	\$ 54,300.00	\$ -
11/01/32	\$ 1,740,000	6.0%	\$ -	\$ 52,200.00	\$ 176,500.00
05/01/33	\$ 1,740,000	6.0%	\$ 75,000.00	\$ 52,200.00	\$ -
11/01/33	\$ 1,665,000	6.0%	\$ -	\$ 49,950.00	\$ 177,150.00
05/01/34	\$ 1,665,000	6.0%	\$ 80,000.00	\$ 49,950.00	\$ -
11/01/34	\$ 1,585,000	6.0%	\$ -	\$ 47,550.00	\$ 177,500.00
05/01/35	\$ 1,585,000	6.0%	\$ 85,000.00	\$ 47,550.00	\$ -
11/01/35	\$ 1,500,000	6.0%	\$ -	\$ 45,000.00	\$ 177,550.00
05/01/36	\$ 1,500,000	6.0%	\$ 90,000.00	\$ 45,000.00	\$ -
11/01/36	\$ 1,410,000	6.0%	\$ -	\$ 42,300.00	\$ 177,300.00
05/01/37	\$ 1,410,000	6.0%	\$ 95,000.00	\$ 42,300.00	\$ -
11/01/37	\$ 1,315,000	6.0%	\$ -	\$ 39,450.00	\$ 176,750.00
05/01/38	\$ 1,315,000	6.0%	\$ 100,000.00	\$ 39,450.00	\$ -
11/01/38	\$ 1,215,000	6.0%	\$ -	\$ 36,450.00	\$ 175,900.00
05/01/39	\$ 1,215,000	6.0%	\$ 105,000.00	\$ 36,450.00	\$ -
11/01/39	\$ 1,110,000	6.0%	\$ -	\$ 33,300.00	\$ 174,750.00
05/01/40	\$ 1,110,000	6.0%	\$ 110,000.00	\$ 33,300.00	\$ -
11/01/40	\$ 1,000,000	6.0%	\$ -	\$ 30,000.00	\$ 173,300.00
05/01/41	\$ 1,000,000	6.0%	\$ 120,000.00	\$ 30,000.00	\$ -
11/01/41	\$ 880,000	6.0%	\$ -	\$ 26,400.00	\$ 176,400.00
05/01/42	\$ 880,000	6.0%	\$ 125,000.00	\$ 26,400.00	\$ -
11/01/42	\$ 755,000	6.0%	\$ -	\$ 22,650.00	\$ 174,050.00
05/01/43	\$ 755,000	6.0%	\$ 135,000.00	\$ 22,650.00	\$ -
11/01/43	\$ 620,000	6.0%	\$ -	\$ 18,600.00	\$ 176,250.00
05/01/44	\$ 620,000	6.0%	\$ 140,000.00	\$ 18,600.00	\$ -
11/01/44	\$ 480,000	6.0%	\$ -	\$ 14,400.00	\$ 173,000.00
05/01/45	\$ 480,000	6.0%	\$ 150,000.00	\$ 14,400.00	\$ -
11/01/45	\$ 330,000	6.0%	\$ -	\$ 9,900.00	\$ 174,300.00
05/01/46	\$ 330,000	6.0%	\$ 160,000.00	\$ 9,900.00	\$ -
11/01/46	\$ 170,000	6.0%	\$ -	\$ 5,100.00	\$ 175,000.00
05/01/47	\$ 170,000	6.0%	\$ 170,000.00	\$ 5,100.00	\$ -
11/01/47	\$ -	6.0%	\$ -	\$ -	\$ 175,100.00
Total			\$2,355,000.00	\$ 2,464,800.00	\$ 4,819,800.00

Amelia Concourse

Community Development District

Debt Service Fund
Series 2019A

Description	Adopted Budget FY 2020	Actual Thru 4/30/20	Total Projected 9/30/20	Approved Budget FY 2021
Revenues				
Special Assessments	\$212,603	\$212,603	\$212,603	\$212,603
Interest Income	\$0	\$109	\$300	\$0
Carry Forward Surplus	\$85,939	\$85,981	\$85,981	\$86,807
TOTAL REVENUES	\$298,542	\$298,693	\$298,884	\$299,410
Expenditures				
<u>Series 2019A</u>				
Interest - 11/01	\$85,739	\$85,739	\$85,739	\$84,609
Interest - 05/01	\$85,739	\$0	\$85,739	\$84,609
Principal - 05/01	\$40,000	\$0	\$40,000	\$40,000
TOTAL EXPENDITURES	\$211,478	\$85,739	\$211,478	\$209,218
Other Sources and Uses				
Interfund Transfer	\$0	(\$352)	(\$600)	\$0
TOTAL OTHER SOURCES AND USES	\$0	(\$352)	(\$600)	\$0
EXCESS REVENUES	\$87,065	\$212,602	\$86,807	\$90,192

Interest 11/1/21 \$84,609

Development Type	Units	Gross Per Unit	Gross Assessments
Single Family	172	\$1,329	\$228,605
Less Disc. + Collections 7%			\$16,002
Net Annual Assessment			\$212,603

Amelia Concourse

Community Development District

Debt Service Fund
Series 2019B

Description	Adopted Budget FY 2020	Actual Thru 4/30/20	Total Projected 9/30/20	Approved Budget FY 2021
Revenues				
Special Assessments	\$203,388	\$101,694	\$203,388	\$203,388
Interest Income	\$0	\$117	\$300	\$0
Carry Forward Surplus	\$101,894	\$101,946	\$101,946	\$101,878
TOTAL REVENUES	\$305,282	\$203,757	\$305,634	\$305,266
Expenditures				
<u>Series 2019B-1</u>				
Interest - 11/01	\$50,400	\$50,400	\$50,400	\$50,400
Interest - 05/01	\$50,400	\$0	\$50,400	\$50,400
<u>Series 2019B-2</u>				
Interest - 11/01	\$51,294	\$51,294	\$51,294	\$51,294
Interest - 05/01	\$51,294	\$0	\$51,294	\$51,294
TOTAL EXPENDITURES	\$203,388	\$101,694	\$203,388	\$203,388
Other Sources and Uses				
Interfund Transfer	\$0	(\$368)	(\$368)	\$0
TOTAL OTHER SOURCES AND USES	\$0	(\$368)	(\$368)	\$0
EXCESS REVENUES	\$101,894	\$101,695	\$101,878	\$101,879

Interest 11/1/20 \$101,694

Development Type	Units	Gross Per Unit	Gross Assessments
Single Family	172	\$1,265	217,630
Less Disc. + Collections 7%			\$14,242
Net Annual Assessment			\$203,388

Amelia Concourse

Community Development District

Amortization Schedule

Series 2019A Capital Improvement Revenue Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/20	\$ 2,995,000	5.7%	\$ -	\$ 84,608.75	\$ 84,608.75
05/01/21	\$ 2,995,000	5.7%	\$ 40,000.00	\$ 84,608.75	\$ -
11/01/21	\$ 2,955,000	5.7%	\$ -	\$ 83,478.75	\$ 208,087.50
05/01/22	\$ 2,955,000	5.7%	\$ 45,000.00	\$ 83,478.75	\$ -
11/01/22	\$ 2,910,000	5.7%	\$ -	\$ 82,207.50	\$ 210,686.25
05/01/23	\$ 2,910,000	5.7%	\$ 45,000.00	\$ 82,207.50	\$ -
11/01/23	\$ 2,865,000	5.7%	\$ -	\$ 80,936.25	\$ 208,143.75
05/01/24	\$ 2,865,000	5.7%	\$ 50,000.00	\$ 80,936.25	\$ -
11/01/24	\$ 2,815,000	5.7%	\$ -	\$ 79,523.75	\$ 210,460.00
05/01/25	\$ 2,815,000	5.7%	\$ 50,000.00	\$ 79,523.75	\$ -
11/01/25	\$ 2,765,000	5.7%	\$ -	\$ 78,111.25	\$ 207,635.00
05/01/26	\$ 2,765,000	5.7%	\$ 55,000.00	\$ 78,111.25	\$ -
11/01/26	\$ 2,710,000	5.7%	\$ -	\$ 76,557.50	\$ 209,668.75
05/01/27	\$ 2,710,000	5.7%	\$ 60,000.00	\$ 76,557.50	\$ -
11/01/27	\$ 2,650,000	5.7%	\$ -	\$ 74,862.50	\$ 211,420.00
05/01/28	\$ 2,650,000	5.7%	\$ 60,000.00	\$ 74,862.50	\$ -
11/01/28	\$ 2,590,000	5.7%	\$ -	\$ 73,167.50	\$ 208,030.00
05/01/29	\$ 2,590,000	5.7%	\$ 65,000.00	\$ 73,167.50	\$ -
11/01/29	\$ 2,525,000	5.7%	\$ -	\$ 71,331.25	\$ 209,498.75
05/01/30	\$ 2,525,000	5.7%	\$ 70,000.00	\$ 71,331.25	\$ -
11/01/30	\$ 2,455,000	5.7%	\$ -	\$ 69,353.75	\$ 210,685.00
05/01/31	\$ 2,455,000	5.7%	\$ 75,000.00	\$ 69,353.75	\$ -
11/01/31	\$ 2,380,000	5.7%	\$ -	\$ 67,235.00	\$ 211,588.75
05/01/32	\$ 2,380,000	5.7%	\$ 80,000.00	\$ 67,235.00	\$ -
11/01/32	\$ 2,300,000	5.7%	\$ -	\$ 64,975.00	\$ 212,210.00
05/01/33	\$ 2,300,000	5.7%	\$ 85,000.00	\$ 64,975.00	\$ -
11/01/33	\$ 2,215,000	5.7%	\$ -	\$ 62,573.75	\$ 212,548.75
05/01/34	\$ 2,215,000	5.7%	\$ 85,000.00	\$ 62,573.75	\$ -
11/01/34	\$ 2,130,000	5.7%	\$ -	\$ 60,172.50	\$ 207,746.25
05/01/35	\$ 2,130,000	5.7%	\$ 90,000.00	\$ 60,172.50	\$ -
11/01/35	\$ 2,040,000	5.7%	\$ -	\$ 57,630.00	\$ 207,802.50
05/01/36	\$ 2,040,000	5.7%	\$ 100,000.00	\$ 57,630.00	\$ -
11/01/36	\$ 1,940,000	5.7%	\$ -	\$ 54,805.00	\$ 212,435.00
05/01/37	\$ 1,940,000	5.7%	\$ 105,000.00	\$ 54,805.00	\$ -
11/01/37	\$ 1,835,000	5.7%	\$ -	\$ 51,838.75	\$ 211,643.75
05/01/38	\$ 1,835,000	5.7%	\$ 110,000.00	\$ 51,838.75	\$ -
11/01/38	\$ 1,725,000	5.7%	\$ -	\$ 48,731.25	\$ 210,570.00
05/01/39	\$ 1,725,000	5.7%	\$ 115,000.00	\$ 48,731.25	\$ -
11/01/39	\$ 1,610,000	5.7%	\$ -	\$ 45,482.50	\$ 209,213.75
05/01/40	\$ 1,610,000	5.7%	\$ 125,000.00	\$ 45,482.50	\$ -
11/01/40	\$ 1,485,000	5.7%	\$ -	\$ 41,951.25	\$ 212,433.75
05/01/41	\$ 1,485,000	5.7%	\$ 130,000.00	\$ 41,951.25	\$ -
11/01/41	\$ 1,355,000	5.7%	\$ -	\$ 38,278.75	\$ 210,230.00
05/01/42	\$ 1,355,000	5.7%	\$ 140,000.00	\$ 38,278.75	\$ -

Amelia Concourse

Community Development District

Amortization Schedule

Series 2019A Capital Improvement Revenue Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/42	\$ 1,215,000	5.7%	\$ -	\$ 34,323.75	\$ 212,602.50
05/01/43	\$ 1,215,000	5.7%	\$ 145,000.00	\$ 34,323.75	\$ -
11/01/43	\$ 1,070,000	5.7%	\$ -	\$ 30,227.50	\$ 209,551.25
05/01/44	\$ 1,070,000	5.7%	\$ 155,000.00	\$ 30,227.50	\$ -
11/01/44	\$ 915,000	5.7%	\$ -	\$ 25,848.75	\$ 211,076.25
05/01/45	\$ 915,000	5.7%	\$ 165,000.00	\$ 25,848.75	\$ -
11/01/45	\$ 750,000	5.7%	\$ -	\$ 21,187.50	\$ 212,036.25
05/01/46	\$ 750,000	5.7%	\$ 170,000.00	\$ 21,187.50	\$ -
11/01/46	\$ 580,000	5.7%	\$ -	\$ 16,385.00	\$ 207,572.50
05/01/47	\$ 580,000	5.7%	\$ 180,000.00	\$ 16,385.00	\$ -
11/01/47	\$ 400,000	5.7%	\$ -	\$ 11,300.00	\$ 207,685.00
05/01/48	\$ 400,000	5.7%	\$ 195,000.00	\$ 11,300.00	\$ -
11/01/48	\$ 205,000	5.7%	\$ -	\$ 5,791.25	\$ 212,150.00
05/01/49	\$ 205,000	5.7%	\$ 205,000.00	\$ 5,791.25	\$ -
11/01/49	\$ -	5.7%	\$ -	\$ -	\$ 212,150.00
Total			\$2,995,000.00	\$ 3,185,752.50	\$ 6,182,170.00

Amelia Concourse

Community Development District

Amortization Schedule

Series 2019B-1 Capital Improvement Revenue Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/20	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ 50,400.00
05/01/21	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ -
11/01/21	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ 100,800.00
05/01/22	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ -
11/01/22	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ 100,800.00
05/01/23	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ -
11/01/23	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ 100,800.00
05/01/24	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ -
11/01/24	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ 100,800.00
05/01/25	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ -
11/01/25	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ 100,800.00
05/01/26	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ -
11/01/26	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ 100,800.00
05/01/27	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ -
11/01/27	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ 100,800.00
05/01/28	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ -
11/01/28	\$ 1,920,000	5.3%	\$ -	\$ 50,400.00	\$ 100,800.00
05/01/29	\$ 1,920,000	5.3%	\$1,920,000.00	\$ 50,400.00	\$ -
Total			\$1,920,000.00	\$ 907,200.00	\$ 856,800.00

Amelia Concourse

Community Development District

Amortization Schedule

Series 2019B-2 Capital Improvement Revenue Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/20	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ 51,293.75
05/01/21	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ -
11/01/21	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ 102,587.50
05/01/22	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ -
11/01/22	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ 102,587.50
05/01/23	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ -
11/01/23	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ 102,587.50
05/01/24	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ -
11/01/24	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ 102,587.50
05/01/25	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ -
11/01/25	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ 102,587.50
05/01/26	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ -
11/01/26	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ 102,587.50
05/01/27	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ -
11/01/27	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ 102,587.50
05/01/28	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ -
11/01/28	\$ 1,415,000	7.3%	\$ -	\$ 51,293.75	\$ 102,587.50
05/01/29	\$ 1,415,000	7.3%	\$1,415,000.00	\$ 51,293.75	\$ -
Total			\$1,415,000.00	\$ 923,287.50	\$ 871,993.75

Amelia Concourse

Community Development District

Amelia Concourse SPE, LLC

Description	Adopted Budget FY 2020	Actual Thru 4/30/20	Total Projected 9/30/20	Approved Budget FY 2021
Revenues				
Bondholder Funding	\$25,650	\$0	\$25,650	\$25,650
TOTAL REVENUES	\$25,650	\$0	\$25,650	\$25,650
Expenditures				
Annual Corporate Fees	\$150	\$0	\$144	\$150
Bank Charges/Other Current	\$1,500	\$560	\$1,000	\$1,500
Contingency/Miscellaneous	\$2,500	\$0	\$1,000	\$2,500
Insurance - Liability	\$1,500	\$0	\$1,200	\$1,500
Management Fees	\$20,000	\$9,000	\$18,000	\$20,000
TOTAL EXPENDITURES	\$25,650	\$9,560	\$21,344	\$25,650
EXCESS REVENUES	\$0	(\$9,560)	\$4,307	\$0

Amelia Concourse

Community Development District

Capital Reserve

Description	Adopted Budget FY 2020	Actual Thru 4/30/20	Total Projected 9/30/20	Approved Budget FY 2021
Revenues:				
Interest	\$1,000	\$430	\$1,000	\$1,000
Capital Reserve Funding - Transfer In	\$40,282	\$0	\$40,282	\$24,693
Carry Forward Surplus	\$88,308	\$44,130	\$44,130	\$77,265
Total Revenues	\$129,589	\$44,560	\$85,412	\$102,958
Expenditures				
Capital Outlay	\$0	\$8,147	\$8,147	\$10,000
Capital Reserve Study	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$8,147	\$8,147	\$10,000
Excess Revenues (Expenditures)	\$129,589	\$36,413	\$77,265	\$92,958

Reserve Study Funding Plan (Next 5 Years)

	Funding	Interest	Expenses	Planned Balance	Budgeted Balance	Variance
Beginning Balance				\$56,000		
Fiscal Year 2019	\$35,227	\$1,338	\$2,000	\$90,565		
Fiscal Year 2020	\$35,932	\$1,696	\$13,400	\$114,793		
Fiscal Year 2021	\$36,651	\$1,029	\$82,827	\$69,646	\$92,958	\$23,312
Fiscal Year 2022	\$33,659	\$1,481	\$4,589	\$100,197		
Fiscal Year 2023	\$34,332	\$1,616	\$26,787	\$109,358		

A.

RESOLUTION 2020-08

THE ANNUAL APPROPRIATION RESOLUTION OF THE AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET(S) FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2020, submitted to the Board of Supervisors (“**Board**”) of the Amelia Concourse Community Development District (“**District**”) proposed budget(s) (“**Proposed Budget**”) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (“**Fiscal Year 2020/2021**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes ("Adopted Budget")*, and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Amelia Concourse Community Development District for the Fiscal Year Ending September 30, 2021."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2020/2021, the sum of \$_____ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$_____
DEBT SERVICE FUND (SERIES 2007)	\$_____
DEBT SERVICE FUND (SERIES 2016)	\$_____
DEBT SERVICE FUND (SERIES 2019A)	\$_____
DEBT SERVICE FUND (SERIES 2019B)	\$_____
SPE LLC FUND	\$_____
CAPITAL RESERVE FUND	\$_____
TOTAL ALL FUNDS	\$_____

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2020/2021 or within 60 days following the end of the Fiscal Year 2020/2021 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 18TH DAY OF AUGUST, 2020.

ATTEST:

**AMELIA CONCOURSE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

By: _____

Its: _____

B.

RESOLUTION 2020-09

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2020/2021; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS, INCLUDING BUT NOT LIMITED TO PENALTIES AND INTEREST THEREON; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Amelia Concourse Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Nassau County, Florida (“**County**”); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors (“**Board**”) of the District hereby determines to undertake various operations and maintenance and other activities described in the District’s budget (“**Adopted Budget**”) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (“**Fiscal Year 2020/2021**”), attached hereto as **Exhibit “A,”** and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

WHEREAS, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2020/2021; and

WHEREAS, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“**Uniform Method**”), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the assessment roll (“**Assessment Roll**”) attached to this Resolution as **Exhibit “B,”** and to certify the portion of the Assessment Roll related to certain developed property (“**Tax Roll Property**”) to the County Tax Collector pursuant to the Uniform Method and to directly collect the portion of the Assessment Roll relating to the remaining property (“**Direct Collect Property**”), all as set forth in **Exhibit “B;”** and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll adopted herein, including that portion certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BENEFIT & ALLOCATION FINDINGS. The provision of the services, facilities, and operations as described in **Exhibit “A”** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands is shown in **Exhibits “A” and “B,”** and is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapter 190, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District and in accordance with **Exhibits “A” and “B.”** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the “maximum rate” authorized by law for operation and maintenance assessments.

SECTION 3. COLLECTION AND ENFORCEMENT; PENALTIES; INTEREST.

A. Tax Roll Assessments. The operations and maintenance special assessments and previously levied debt service special assessments imposed on the Tax Roll Property shall be collected at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in **Exhibits “A” and “B.”** Pursuant to the terms of the June 14, 2010 Tri-Party Agreement, the District agreed not to impose annual maintenance assessments on the unplatted and undeveloped property owned by the SPE located within the District (the “SPE Property”) but instead will request funds

from the Trustee on a quarterly basis as indicated on Exhibits “A” and “B.” The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years.

- B. Direct Bill Assessments.** The operations and maintenance special assessments and previously levied debt service special assessments imposed on the Direct Collect Property shall be collected directly by the District in accordance with Florida law, as set forth in **Exhibits “A” and “B.”** Assessments directly collected by the District are due in full on December 1, 2020; provided, however, that, to the extent permitted by law, the assessments due may be paid in several partial, deferred payments and according to the following schedule: 50% due no later than December 1, 2020, 25% due no later than February 1, 2021 and 25% due no later than May 1, 2021. In the event that an assessment payment is not made in accordance with the schedule stated above, the whole assessment – including any remaining partial, deferred payments for Fiscal Year 2020/2021, shall immediately become due and payable; shall accrue interest, penalties in the amount of one percent (1%) per month, and all costs of collection and enforcement; and shall either be enforced pursuant to a foreclosure action, or, at the District’s sole discretion, collected pursuant to the Uniform Method on a future tax bill, which amount may include penalties, interest, and costs of collection and enforcement. Any prejudgment interest on delinquent assessments shall accrue at the rate of any bonds secured by the assessments, or at the statutory prejudgment interest rate, as applicable. In the event an assessment subject to direct collection by the District shall be delinquent, the District Manager and District Counsel, without further authorization by the Board, may initiate foreclosure proceedings pursuant to Chapter 170, *Florida Statutes*, or other applicable law to collect and enforce the whole assessment, as set forth herein.
- C. Future Collection Methods.** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The Assessment Roll, attached to this Resolution as **Exhibit “B,”** is hereby certified for collection. That portion of the Assessment Roll which includes the Tax Roll Property is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 18th day of August, 2020.

ATTEST:

**AMELIA CONCOURSE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

By:_____

Its:_____

Exhibit A: Budget

Exhibit B: Assessment Roll (Uniform Method)
Assessment Roll (Direct Collect)

TWELFTH ORDER OF BUSINESS

B.

**Notice of Meetings
Amelia Concourse
Community Development District**

The Board of Supervisors of the **Amelia Concourse Community Development District** will hold their regular meetings for **Fiscal Year 2020-2021** at 11:00 a.m. at the Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida 32034 on the third Tuesday of each month listed (*unless notated otherwise) as follows:

November 17, 2020

February 16, 2021

April 20, 2021 (Budget Workshop)

May 18, 2021

August 17, 2021

C.



Amelia Concourse CDD

Field Report Aug 2020

First Coast CMS LLC

Swimming Pools

At this time, there are no maintenance issues with the swimming pool.

Maintenance and Facility

We have received a proposal from Elite Holiday lighting for holiday lights at the entrance and amenity center.

At this time we recommend that we reduce attendant staffing to Friday, Saturday and Sunday, increase capacity to 50 people max, and increase cleaning staff visits. This will reduce the overall cost to the District.

Phase 2 HOA is requesting use of the clubhouse for turnover Sept 16th or 17th at 5:30.

We have contracted with Best Fence of Jacksonville to replace the main gate to the swimming pool to something more sturdy. At this time, the gate can be easily forced open and this creates a safety and security issue that will be resolved with the new gate. Cost will be around \$3800.

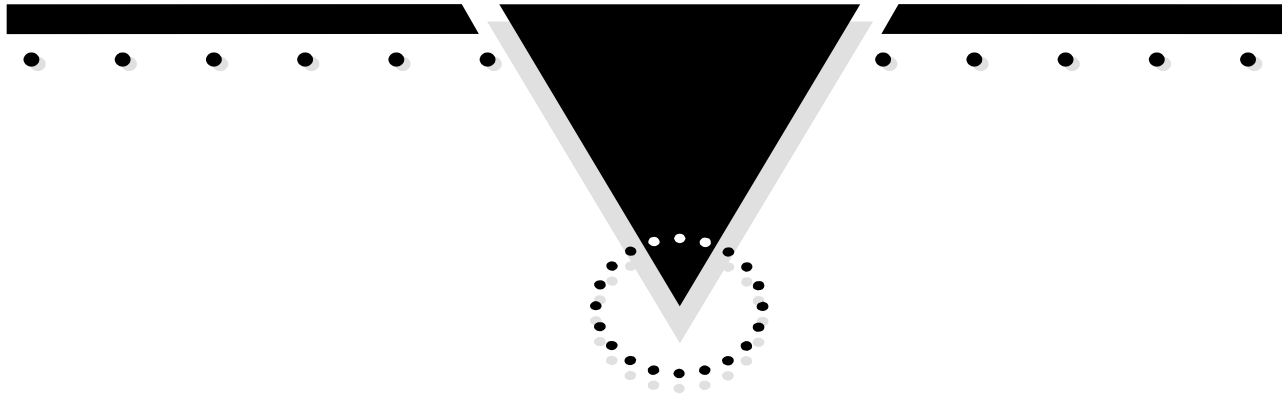
Landscaping

Fall Annuals will be installed the first week of September

We have having repeated issues regarding the landscapers and them blowing debris into the ponds. (Specifically in Phase 2). I have reached out to Trim All many times about this and received many excuses or reasons why it is difficult to avoid. I have requested that they install discharge blockers on the decks of their mowers and recommend to the board that this be a condition of their contract renewal.

THIRTEENTH ORDER OF BUSINESS

A.



Amelia Concourse

Community Development District

Unaudited Financial Reporting
July 31, 2020



AMELIA CONCOURSE
Community Development District
Combined Balance Sheet
July 31, 2020

	<u>Governmental Fund Types</u>					<u>Totals</u>
	<u>General</u>	<u>SPE, LLC</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Capital Reserve</u>	<u>(Memorandum Only)</u>
<u>Assets:</u>						
Cash	\$150,573	---	---	---	---	\$150,573
Cash-Regions	---	\$13,230	---	---	---	\$13,230
Investments:						
<u>2007 Series</u>						
Reserve	---	---	\$85,593	---	---	\$85,593
Revenue	---	---	\$1,585,723	---	---	\$1,585,723
Prepayment	---	---	\$42,070	---	---	\$42,070
Construction	---	---	---	\$72,136	---	\$72,136
Deferred Cost	---	---	---	\$7,291	---	\$7,291
<u>2016 Series</u>						
Reserve	---	---	\$72,279	---	---	\$72,279
Revenue	---	---	\$89,857	---	---	\$89,857
Prepayment	---	---	\$72,384	---	---	\$72,384
<u>2019A Series</u>						
Reserve	---	---	\$106,324	---	---	\$106,324
Revenue	---	---	\$46,866	---	---	\$46,866
Construction	---	---	---	\$176	---	\$176
Sinking	---	---	\$40,000	---	---	\$40,000
<u>2019B Series</u>						
Reserve	---	---	\$101,701	---	---	\$101,701
Construction	---	---	---	\$1,121,265	---	\$1,121,265
SBA	---	---	---	---	\$76,760	\$76,760
Custody	\$264,324	---	---	---	---	\$264,324
Due from General Fund	---	---	\$1,622	---	---	\$1,622
Due from Debt Service	\$7,065	---	---	---	---	\$7,065
Due from Capital	\$8,859	---	---	---	---	\$8,859
Electric Deposits	\$5,725	---	---	---	---	\$5,725
Prepaid Expenses	\$2,812	---	---	---	---	\$2,812
TOTAL ASSETS	\$439,358	\$13,230	\$2,244,418	\$1,200,867.53	\$76,760	\$3,974,633
<u>Liabilities:</u>						
Accounts Payable	\$1,405	\$38	---	---	---	\$1,443
Accrued Expenses	\$3,612	\$4,500	---	---	---	\$8,112
Due to General Fund	---	---	\$7,065	\$8,859	---	\$15,924
Due to Debt Service	\$1,622	---	---	---	---	\$1,622
Due to Other	---	\$46	---	---	---	\$46
Due to 07 Debt Service	---	\$1,103	---	---	---	\$1,103
Accrued Interest Payable	---	---	\$865,256	---	---	\$865,256
Accrued Principal Payable	---	---	\$755,000	---	---	\$755,000
<u>Fund Balances:</u>						
Restricted for Debt Service	---	---	\$617,097	---	---	\$617,097
Restricted for Capital Projects	---	---	---	\$1,192,009	---	\$1,192,009
Nonspendable	\$5,287	---	---	---	---	\$5,287
Unassigned	\$422,146	\$7,543	---	---	\$76,760	\$506,449
Total Liabilities, Fund Equity, Other	\$439,358	\$13,230	\$2,244,418	\$1,200,867.53	\$76,760	\$3,974,633

AMELIA CONCOURSE
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For The Period Ending July 31, 2020

Adopted Budget	Prorated Budget 7/31/20	Actual 7/31/20	VARIANCE
---------------------------	------------------------------------	---------------------------	-----------------

REVENUES:

Special Assessment-Tax Roll	\$217,733	\$217,733	\$221,258	\$3,525
Special Assessment- Direct	\$130,944	\$130,944	\$130,944	\$0
Interest Income	\$250	\$208	\$239	\$31
Rental Revenue/Miscellaneous Income	\$500	\$417	\$1,015	\$598
TOTAL REVENUES	\$349,427	\$349,302	\$353,456	\$4,155

EXPENDITURES:

ADMINISTRATIVE:

Supervisors	\$6,000	\$5,000	\$1,000	\$4,000
FICA Expense	\$459	\$383	\$77	\$306
Travel	\$300	\$250	\$0	\$250
Engineering	\$15,000	\$12,500	\$1,275	\$11,225
Attorney Fees	\$20,000	\$16,667	\$12,933	\$3,734
Annual Audit	\$3,875	\$3,875	\$4,050	(\$175)
Dissemination	\$7,000	\$5,833	\$7,583	(\$1,750)
Assessment Roll	\$7,500	\$7,500	\$7,500	\$0
Property Appraiser	\$2,250	\$2,250	\$2,320	(\$70)
Trustee Fees	\$8,000	\$6,667	\$3,754	\$2,913
Arbitrage	\$1,200	\$1,000	\$600	\$400
Management Fees	\$45,000	\$37,500	\$37,500	\$0
Information Technology	\$1,500	\$1,250	\$1,250	\$0
Telephone	\$500	\$417	\$176	\$241
Postage	\$500	\$417	\$381	\$36
Insurance	\$8,919	\$8,919	\$8,706	\$213
Printing and Binding	\$1,000	\$833	\$1,020	(\$186)
Legal Advertising	\$1,500	\$1,250	\$8,298	(\$7,048)
Other Current Charges	\$450	\$375	\$515	(\$140)
Office Supplies	\$150	\$125	\$234	(\$109)
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE	\$131,278	\$113,185	\$99,346	\$13,839

FIELD:

Contract Services:

Landscape Maintenance	\$20,000	\$16,667	\$25,865	(\$9,198)
Lake Maintenance	\$5,000	\$4,167	\$5,160	(\$993)
Management Company	\$6,948	\$5,790	\$5,902	(\$112)
Subtotal Contract Services	\$31,948	\$26,623	\$36,927	(\$10,303)

Repairs & Maintenance:

Repairs & Maintenance	\$14,500	\$12,083	\$14,466	(\$2,383)
Irrigation Repairs	\$800	\$667	\$421	\$245
Subtotal Repairs and Maintenance	\$15,300	\$12,750	\$14,887	(\$2,137)

AMELIA CONCOURSE

Community Development District

GENERAL FUND

Statement of Revenues & Expenditures

For The Period Ending July 31, 2020

	Adopted Budget	Prorated Budget 7/31/20	Actual 7/31/20	VARIANCE
Utilities:				
Electric	\$25,000	\$20,833	\$17,491	\$3,342
Water & Sewer	\$17,500	\$14,583	\$13,321	\$1,263
Subtotal Utilities	\$42,500	\$35,417	\$30,812	\$4,605
Amenity Center:				
Insurance	\$15,807	\$15,807	\$13,126	\$2,681
Amenity Staffing	\$11,097	\$9,248	\$9,894	(\$646)
Pool Maintenance	\$12,000	\$10,000	\$10,802	(\$802)
Pool Chemicals	\$8,000	\$6,667	\$7,900	(\$1,234)
Pool Permits	\$530	\$442	\$515	(\$73)
Cable	\$650	\$542	\$647	(\$106)
Janitorial	\$3,500	\$2,917	\$3,397	(\$480)
Facility Maintenance	\$15,310	\$12,758	\$0	\$12,758
Pest Control	\$900	\$750	\$997	(\$247)
Refuse	\$325	\$271	\$300	(\$29)
Subtotal Amenity Center	\$68,119	\$59,400	\$47,578	\$11,822
Reserves:				
Capital Outlay	\$20,000	\$0	\$0	\$0
Capital Reserve Fund	\$40,282	\$40,282	\$40,282	\$0
Subtotal Amenity Center	\$60,282	\$40,282	\$40,282	\$0
TOTAL FIELD	\$218,149	\$174,472	\$170,486	\$3,986
TOTAL EXPENDITURES	\$349,427	\$287,657	\$269,832	\$17,825
EXCESS REVENUES (EXPENDITURES)	\$0		\$83,625	
FUND BALANCE - Beginning	\$0		\$343,808	
FUND BALANCE - Ending	\$0		\$427,433	

Amelia Concourse
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2020

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Special Assessment-Tax Roll	\$194	\$126,372	\$54,631	\$11,111	\$9,286	\$11,492	\$2,450	\$4,855	\$866	\$0	\$0	\$0	\$221,258
Special Assessment-Direct	\$0	\$0	\$65,472	\$0	\$0	\$32,736	\$32,736	\$0	\$0	\$0	\$0	\$0	\$130,944
Interest Income	\$45	\$22	\$25	\$41	\$44	\$38	\$17	\$3	\$4	\$0	\$0	\$0	\$239
Rental/Miscellaneous	\$915	\$0	\$50	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,015
Total Revenues	\$1,155	\$126,394	\$120,178	\$11,202	\$9,331	\$44,266	\$35,203	\$4,859	\$870	\$0	\$0	\$0	\$353,456
Expenditures:													
Administrative													
Supervisors	\$0	\$0	\$200	\$0	\$400	\$0	\$0	\$400	\$0	\$0	\$0	\$0	\$1,000
FICA Expense	\$0	\$0	\$15	\$0	\$31	\$0	\$0	\$31	\$0	\$0	\$0	\$0	\$77
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$375	\$0	\$375	\$0	\$0	\$525	\$0	\$0	\$0	\$0	\$1,275
Attorney Fees	\$350	\$689	\$2,880	\$959	\$1,664	\$2,611	\$1,057	\$2,725	\$0	\$0	\$0	\$0	\$12,933
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$4,050	\$0	\$0	\$0	\$0	\$0	\$4,050
Dissemination	\$1,083	\$583	\$583	\$583	\$583	\$1,333	\$1,083	\$583	\$583	\$583	\$0	\$0	\$7,583
Assessment Roll	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Property Appraiser	\$0	\$2,320	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,320
Trustee Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$3,754	\$0	\$0	\$0	\$0	\$0	\$3,754
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$600	\$0	\$0	\$0	\$0	\$0	\$600
Management Fees	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$0	\$0	\$37,500
Information Technology	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$0	\$0	\$1,250
Telephone	\$0	\$12	\$0	\$19	\$0	\$0	\$62	\$0	\$45	\$37	\$0	\$0	\$176
Postage	\$20	\$30	\$19	\$20	\$38	\$51	\$14	\$152	\$10	\$28	\$0	\$0	\$381
Insurance	\$8,706	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,706
Printing and Binding	\$21	\$8	\$8	\$420	\$16	\$174	\$89	\$12	\$258	\$14	\$0	\$0	\$1,020
Legal Advertising	\$0	\$250	\$1,081	\$1,720	\$523	\$1,819	\$0	\$648	\$749	\$1,509	\$0	\$0	\$8,298
Other Current Charges	\$91	\$98	\$124	\$95	\$177	(\$382)	\$33	\$203	\$37	\$40	\$0	\$0	\$515
Office Supplies	\$1	\$62	\$0	\$13	\$0	\$48	\$0	\$99	\$10	\$1	\$0	\$0	\$234
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$21,822	\$7,926	\$9,161	\$7,704	\$7,681	\$9,530	\$14,618	\$9,251	\$5,566	\$6,086	\$0	\$0	\$99,346
FIELD													
Landscape Maintenance	\$3,465	\$1,994	\$1,469	\$5,719	\$1,469	\$1,469	\$2,573	\$3,045	\$1,469	\$3,197	\$0	\$0	\$25,864.50
Lake Maintenance	\$516	\$516	\$516	\$516	\$516	\$516	\$516	\$516	\$516	\$516	\$0	\$0	\$5,160
Management Company	\$579	\$579	\$579	\$595	\$595	\$595	\$595	\$595	\$595	\$595	\$0	\$0	\$5,902
Repairs & Maintenance	\$661	\$4,878	\$0	\$3,052	\$0	\$108	\$2,698	\$2,421	\$0	\$647	\$0	\$0	\$14,466.13
Irrigation Repairs	\$294	\$0	\$0	\$127	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$421
Electric	\$1,870	\$1,824	\$1,780	\$1,784	\$1,733	\$1,743	\$1,706	\$1,433	\$1,776	\$1,841	\$0	\$0	\$17,491
Water & Sewer	\$1,540	\$1,167	\$1,172	\$886	\$869	\$989	\$1,476	\$1,518	\$1,933	\$1,771	\$0	\$0	\$13,321
Insurance	\$15,503	\$0	\$0	\$0	\$0	\$0	\$0	(\$2,377)	\$0	\$0	\$0	\$0	\$13,126
Amenity Staffing	\$571	\$571	\$571	\$690	\$690	\$690	\$690	\$1,448	\$3,973	\$0	\$0	\$0	\$9,894
Pool Maintenance	\$801	\$801	\$801	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$0	\$0	\$10,802
Pool Chemicals	\$600	\$612	\$624	\$624	\$636	\$624	\$1,040	\$1,061	\$1,040	\$1,040	\$0	\$0	\$7,900
Pool Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$515	\$0	\$0	\$0	\$0	\$515
Cable	\$67	\$65	\$65	\$65	\$64	\$64	\$64	\$64	\$64	\$64	\$0	\$0	\$647
Janitorial	\$215	\$215	\$215	\$393	\$393	\$393	\$393	\$393	\$393	\$393	\$0	\$0	\$3,397
Facility Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pest Control	\$77	\$77	\$77	\$77	\$77	\$77	\$381	\$77	\$77	\$0	\$0	\$0	\$997
Refuse	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$0	\$0	\$300
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$5,703	(\$5,703)	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,282	\$0	\$0	\$40,282
Total Field	\$26,790	\$13,329	\$7,899	\$15,758	\$8,272	\$14,201	\$7,659	\$11,938	\$13,065	\$51,575	\$0	\$0	\$170,486
Total Expenses	\$48,612	\$21,255	\$17,060	\$23,462	\$15,953	\$23,731	\$22,277	\$21,189	\$18,631	\$57,661	\$0	\$0	\$269,832
Excess Revenues (Expenditures)	(\$47,457)	\$105,139	\$103,118	(\$12,260)	(\$6,622)	\$20,535	\$12,926	(\$16,331)	(\$17,761)	(\$57,661)	\$0	\$0	\$83,625

AMELIA CONCOURSE
Community Development District

AMELIA CONCOURSE SPE, LLC
Statement of Revenues & Expenditures
For The Period Ending July 31, 2020

	Adopted Budget	Prorated Budget 7/31/20	Actual 7/31/20	VARIANCE
<u>REVENUES:</u>				
Bondholders Contributions	\$25,650	\$4,500	\$4,500	\$0
TOTAL REVENUES	\$25,650	\$4,500	\$4,500	\$0
<u>EXPENDITURES:</u>				
Annual Corporate Fees	\$150	\$125	\$144	(\$19)
Bank Charges/Other Current	\$1,500	\$1,250	\$715	\$535
Contingency/Miscellaneous	\$2,500	\$2,083	\$303	\$1,781
Insurance - Liability	\$1,500	\$1,250	\$1,184	\$66
Management Fees	\$20,000	\$16,667	\$13,500	\$3,167
TOTAL EXPENDITURES	\$25,650	\$21,375	\$15,845	\$5,530
<u>OTHER SOURCES/(USES):</u>				
Land Sale Proceeds	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES/(USES)	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	\$0		(\$11,345)	
FUND BALANCE - Beginning	\$0		\$18,888	
FUND BALANCE - Ending	\$0		\$7,543	

AMELIA CONCOURSE
Community Development District

2007A DEBT SERVICE FUND

Statement of Revenues & Expenditures
For The Period Ending July 31, 2020

	Adopted Budget	Prorated Budget 7/31/20	Actual 7/31/20	VARIANCE
<u>REVENUES:</u>				
Special Assessments - Tax Collector	\$116,683	\$116,683	\$119,036	\$2,353
Interest Income	\$0	\$0	\$8,254	\$8,254
Other Revenue Sources	\$394,692	\$0	\$0	\$0
Prepayments	\$0	\$0	\$12,215	\$12,215
TOTAL REVENUES	\$511,375	\$116,683	\$139,505	\$22,822
<u>EXPENDITURES:</u>				
<u>Series 2007A</u>				
Interest Expense - 11/01	\$168,188	\$168,188	\$186,013	(\$17,825)
Interest Expense - 05/01	\$168,188	\$168,188	\$186,013	(\$17,825)
Principal Expense - 05/01	\$175,000	\$0	\$0	\$0
TOTAL EXPENDITURES	\$511,375	\$336,375	\$372,025	(\$35,650)
<u>OTHER SOURCES/(USES)</u>				
True Up Revenue	\$0	\$0	\$787,270	\$787,270
Interfund Transfer Out	\$0	\$0	(\$4,746)	(\$4,746)
Property Appraiser	\$0	\$0	\$0	\$0
Other Debt Service Costs	\$0	\$0	(\$22,517)	(\$22,517)
TOTAL OTHER SOURCES AND USES	\$0	\$0	\$760,007	\$760,007
EXCESS REVENUES (EXPENDITURES)	\$0		\$527,487	
FUND BALANCE - Beginning	\$0		(\$436,149)	
FUND BALANCE - Ending	\$0		\$91,338	

AMELIA CONCOURSE
Community Development District

2016 DEBT SERVICE FUND
Statement of Revenues & Expenditures
For The Period Ending July 31, 2020

	Adopted Budget	Prorated Budget 7/31/20	Actual 7/31/20	VARIANCE
REVENUES:				
Interest Income	\$240	\$240	\$432	\$192
Special Assessments- Tax Roll	\$231,865	\$231,865	\$184,479	(\$47,386)
Special Assessments- Prepayments	\$0	\$0	\$261,705	\$261,705
TOTAL REVENUES	\$232,105	\$232,105	\$446,616	\$214,511
EXPENDITURES:				
Series 2016				
Interest Expense - 11/01	\$89,700	\$89,700	\$89,700	\$0
Principal Expense - 11/01 (Prepayment)	\$250,000	\$250,000	\$600,000	(\$350,000)
Interest Expense - 05/01	\$89,700	\$89,700	\$71,700	\$18,000
Principal Expense - 05/01	\$45,000	\$45,000	\$35,000	\$10,000
Principal Expense - 05/01 (Prepayment)	\$0	\$0	\$235,000	(\$235,000)
TOTAL EXPENDITURES	\$474,400	\$474,400	\$1,031,400	(\$557,000)
OTHER SOURCES/(USES)				
Interfund Transfer	\$0	\$0	\$0	\$0
Property Appraiser	\$0	\$0	(\$2,319)	(\$2,319)
Bond Proceeds	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES AND USES	\$0	\$0	(\$2,319)	(\$2,319)
EXCESS REVENUES (EXPENDITURES)	(\$242,295)		(\$587,103)	
FUND BALANCE - Beginning	\$669,562		\$817,970	
FUND BALANCE - Ending	\$427,267		\$230,868	

AMELIA CONCOURSE
Community Development District

2019A DEBT SERVICE FUND
Statement of Revenues & Expenditures
For The Period Ending July 31, 2020

	Proposed Budget	Prorated Budget 7/31/20	Actual 7/31/20	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$114	\$114
Special Assessments- Direct	\$212,603	\$212,603	\$212,603	(\$1)
Special Assessments- Prepayments	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$212,603	\$212,603	\$212,717	\$114
<u>EXPENDITURES:</u>				
<u>Series 2019</u>				
Interest Expense - 11/01	\$85,739	\$85,739	\$85,739	\$0
Interest Expense - 05/01	\$85,739	\$85,739	\$85,739	\$0
Principal Expense - 05/01	\$40,000	\$40,000	\$40,000	\$0
TOTAL EXPENDITURES	\$211,478	\$211,478	\$211,478	\$0
<u>OTHER SOURCES/(USES)</u>				
Interfund Transfer In/ (Out)	\$0	\$0	(\$355)	(\$355)
TOTAL OTHER SOURCES AND USES	\$0	\$0	(\$355)	(\$355)
EXCESS REVENUES (EXPENDITURES)	\$1,126		\$884	
FUND BALANCE - Beginning	\$85,939		\$192,305	
FUND BALANCE - Ending	\$87,065		\$193,190	

AMELIA CONCOURSE
Community Development District

2019B DEBT SERVICE FUND
Statement of Revenues & Expenditures
For The Period Ending July 31, 2020

	Adopted Budget	Prorated Budget 7/31/20	Actual 7/31/20	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$119	\$119
Special Assessments- Direct	\$203,388	\$203,388	\$101,694	(\$101,694)
Special Assessments- Prepayments	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$203,388	\$203,388	\$101,813	(\$101,575)
<u>EXPENDITURES:</u>				
<u>Series 2019B-1</u>				
Interest Expense - 11/01	\$50,400	\$50,400	\$50,400	\$0
Interest Expense - 05/01	\$50,400	\$50,400	\$50,400	\$0
<u>Series 2019B-2</u>				
Interest Expense - 11/01	\$51,294	\$51,294	\$51,294	\$0
Interest Expense - 05/01	\$51,294	\$51,294	\$51,294	\$0
TOTAL EXPENDITURES	\$203,388	\$203,388	\$203,388	\$0
<u>OTHER SOURCES/(USES)</u>				
Interfund Transfer In/ (Out)	\$0	\$0	(\$370)	(\$370)
TOTAL OTHER SOURCES AND USES	\$203,388	\$0	(\$370)	(\$370)
EXCESS REVENUES (EXPENDITURES)	\$1		(\$101,945)	
FUND BALANCE - Beginning	\$101,894		\$203,646	
FUND BALANCE - Ending	\$101,894		\$101,701	

AMELIA CONCOURSE
Community Development District
CAPITAL PROJECTS FUND
Statement of Revenues & Expenditures
For The Period Ending July 31, 2020

	Series 2007	Series 2019A	Series 2019B
<u>REVENUES:</u>			
Interest Income	\$636	\$5,728	\$16,595
Total Revenues	\$636	\$5,728	\$16,595
<u>EXPENDITURES:</u>			
Capital Outlay	\$0	\$1,241,385	\$1,329,555
Total Expenditures	\$0	\$1,241,385	\$1,329,555
<u>OTHER SOURCES/(USES)</u>			
Interfund Transfer In	\$290	\$143,596	\$371
Interfund Transfer Out	\$0	\$0	(\$143,255)
Total Other Sources/(Uses)	\$290	\$143,596	(\$142,884)
EXCESS REVENUES (EXPENDITURES)	\$926	(\$1,092,062)	(\$1,455,844)
FUND BALANCE - Beginning	\$78,501	\$1,088,001	\$2,572,486
FUND BALANCE - Ending	\$79,427	(\$4,061)	\$1,116,643

AMELIA CONCOURSE
Community Development District
Capital Reserve Fund

Statement of Revenues & Expenditures
For The Period Ending July 31, 2020

	Adopted Budget	Prorated 7/31/20	Actual 7/31/20	Variance
<u>Revenues:</u>				
Interest	\$1,000	\$1,000	\$495	(\$505)
Capital Reserve Funding - Transfer In	\$40,282	\$40,282	\$40,282	\$0
Total Revenues	\$41,282	\$41,282	\$40,776	(\$505)
<u>Expenditures</u>				
Capital Outlay	\$0	\$0	\$8,147	(\$8,147)
Repair and Replacement	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$8,147	(\$8,147)
<u>OTHER SOURCES/(USES)</u>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
Total Other Sources/(Uses)	\$0	\$0	\$0	\$0
EXCESS REVENUE (EXPENDITURES)	\$41,282		\$32,630	
FUND BALANCE - Beginning	\$89,253		\$44,130	
FUND BALANCE - Ending	\$130,535		\$76,760	

Amelia Concourse

Community Development District

Long Term Debt Report

Series 2007 Capital Improvement Revenue Bonds	
Interest Rate:	5.75%
Maturity Date:	5/1/38
Reserve Fund Definition:	7.0264% of Deemed Outstanding
Reserve Fund Requirement:	\$454,605.97
Reserve Balance:	\$85,592.52
 Bonds outstanding - 9/30/2013	 \$7,255,000
Less: November 1, 2013	\$0
Less: May 1, 2014 (Mandatory)	(\$125,000)
Less: May 1, 2014 (Prepayment)	(\$65,000)
Less: May 1, 2014 (Prior Years)	(\$435,000)
Less: November 1, 2014 (Prepayment)	(\$85,000)
Less: May 1, 2015 (Prepayment)	(\$75,000)
Current Bonds Outstanding	\$6,470,000

Series 2016 Capital Improvement Revenue Bonds	
Interest Rate:	6.00%
Maturity Date:	5/1/47
Reserve Fund Definition:	50% of MADS
Reserve Fund Requirement:	\$93,225.00
Reserve Balance:	\$72,278.97
 Bonds outstanding - 6/30/2016	 \$3,385,000
Less: May 1, 2018 (Mandatory)	(\$40,000)
Less: May 1, 2018 (Prepayment)	(\$60,000)
Less: November 1, 2018 (Prepayment)	(\$160,000)
Less: May 1, 2019 (Mandatory)	(\$40,000)
Less: May 1, 2019 (Prepayment)	(\$95,000)
Less: November 1, 2019 (Prepayment)	(\$600,000)
Less: May 5, 2020 (Prepayment)	(\$235,000)
Less: May 1, 2020 (Mandatory)	(\$35,000)
Current Bonds Outstanding	\$2,120,000

Amelia Concourse
Community Development District
Long Term Debt Report

Series 2019A Capital Improvement Revenue Bonds	
Interest Rate:	5.65%
Maturity Date:	5/1/49
Reserve Fund Definition:	50% of MADS
Reserve Fund Requirement:	\$106,301.25
Reserve Balance:	\$106,323.82
Bonds outstanding - 03/20/2019	\$3,035,000
Less: May 1, 2020 (Mandatory)	(\$40,000)
<hr/>	
Current Bonds Outstanding	\$2,995,000

Series 2019B-1 Capital Improvement Revenue Bonds	
Interest Rate:	5.25%
Maturity Date:	5/1/29
Reserve Fund Definition:	50% of Annual Interest
Reserve Fund Requirement:	\$50,400.00
Reserve Balance:	\$50,406.96
Bonds outstanding - 03/20/2019	\$1,920,000
<hr/>	
Current Bonds Outstanding	\$1,920,000

Series 2019B-2 Capital Improvement Revenue Bonds	
Interest Rate:	7.25%
Maturity Date:	5/1/29
Reserve Fund Definition:	50% of Annual Interest
Reserve Fund Requirement:	\$51,293.75
Reserve Balance:	\$51,293.75
Bonds outstanding - 03/20/2019	\$1,415,000
<hr/>	
Current Bonds Outstanding	\$1,415,000

B.

Amelia Concourse
Community Development District
Check Register Summary
May 1, 2020 through July 31, 2020

Fund	Date	Check #'s	Amount
<i>Payroll</i>			
	5/19/20	50149-50150	\$ 369.40
		Sub-Total	\$ 369.40
<i>General Fund</i>			
	5/7/20	1687-1692	\$ 6,426.25
	5/14/20	1693-1699	\$ 17,596.30
	5/21/20	1700	\$ 516.00
	5/28/20	1701-1707	\$ 4,712.76
	6/4/20	1708-17-11	\$ 1,763.50
	6/11/20	1712-1725	\$ 20,196.59
	6/25/20	1726	\$ 516.00
	7/1/20	1727-1730	\$ 44,076.32
	7/9/20	1731	\$ 4,537.76
	7/16/20	1732-1735	\$ 5,242.50
	7/24/20	1736-1739	\$ 2,170.98
		Sub-Total	\$ 107,754.96
<i>SPE</i>			
	6/10/20	63	\$ 1,184.03
	7/24/20	64-65	\$ 16,405.19
		Sub-Total	\$ 17,589.22
Total			\$ 125,713.58

*Fedex invoices will be provided upon request.

PR300R

PAYROLL CHECK REGISTER

RUN 5/21/20 PAGE 1

CHECK #	EMP #	EMPLOYEE NAME	CHECK AMOUNT	CHECK DATE
50149	10	ELLEN B CATOR	184.70	5/21/2020
50150	11	WILLIAM J TOOHEY	184.70	5/21/2020
TOTAL FOR REGISTER			369.40	

ACON AMELIA CONCOUR DLAUGHLIN

Attendance Sheet

District Name: Amelia Concourse CDD

Board Meeting Date: May 19, 2020 Meeting

	Name	In Attendance	Fee
1	Ellen Cator	✓	\$ 200
2	Harvey Greenberg	✓	N/A
3	Bill Toohey	✓	\$ 200 N/A
4	Ellis Lancaster	✓	N/A
5	Nick Powell	NO	N/A

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:


District Manager Signature

5/19/20
Date

PLEASE RETURN COMPLETED FORM TO OKSANA

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
5/07/20	00099	4/21/20 W35118	202004 320-57200-62000	INSTALLED 5 CELLING FANS	*	373.00	
				AMERICAN ELECTRICAL CONTRACTING INC			373.00 001687
5/07/20	00064	4/20/20 349511	202004 310-51300-32200	AUDIT FYE 9/30/2019	*	4,050.00	
				BERGER, TOOMBS, ELAM, GAINES,&FRANK			4,050.00 001688
5/07/20	00081	4/22/20 6	202004 310-51300-32400	SE 2016 5/1/20 AMORT PREP	*	500.00	
				DISCLOSURE SERVICES, LLC			500.00 001689
5/07/20	00082	4/22/20 38107372	202004 320-53800-45513	APR FIRE ANT SERVICE	*	77.00	
				NADERS PEST CONTROL			77.00 001690
5/07/20	00055	5/01/20 575551	202005 310-51300-48000	NOTICE OF MEETING 5/6/20	*	386.25	
				NEWS LEADER			386.25 001691
5/07/20	00084	5/01/20 13129559	202005 320-57200-45400	MAY POOL CHEMICALS	*	1,040.00	
				POOLSURE			1,040.00 001692
5/14/20	00090	4/30/20 PD228583	202005 320-57200-46100	MAY REFUSE	*	30.00	
				ADVANCED DISPOSAL			30.00 001693
5/14/20	00049	5/01/20 5063	202005 320-57200-46000	MAY JANITORIAL SERVICES	*	393.00	
		5/01/20 5063	202005 320-57200-45300	MAY POOL SERVICES	*	1,200.00	
		5/01/20 5063	202005 320-57200-34000	MAY SITE MANAGEMENT	*	595.00	
		5/01/20 5063	202005 320-57200-34100	MAY STAFFING	*	690.00	
		5/01/20 5063	202005 320-57200-34100	APR STAFFING REFUND	*	1,290.00-	
				FIRST COAST CMS, LLC			1,588.00 001694
5/14/20	00005	5/01/20 221	202005 310-51300-34000	MAY MANAGEMENT FEES	*	3,750.00	
		5/01/20 221	202005 310-51300-35100	MAY INFORM TECHNOLOGY	*	125.00	
		5/01/20 221	202005 310-51300-32400	MAY DISSEMINATION SERVICE	*	583.33	

ACON AMELIA CONCOUR OKUZMUK

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		5/01/20 221	202005 310-51300-51000		*	.33	
		OFFICE SUPPLIES					
		5/01/20 221	202005 310-51300-42000		*	49.84	
		POSTAGE					
		5/01/20 221	202005 310-51300-42500		*	11.55	
		COPIES					
				GOVERNMENTAL MANAGEMENT SERVICES			4,520.05 001695
5/14/20 00002		4/30/20 114408	202003 310-51300-31500		*	2,611.00	
		MAR GENERAL COUNSEL					
				HOPPING GREEN & SAMS			2,611.00 001696
5/14/20 00012		3/30/20 3663	202002 310-51300-31100		*	225.00	
		CDD MEETING 2/25					
		3/30/20 3663	202002 310-51300-31100		*	150.00	
		READ EMAIL/RESPOND 2/26					
				MCCRANIE & ASSOCIATES, INC			375.00 001697
5/14/20 00040		5/01/20 45801	202005 320-57200-46200		*	1,468.50	
		MAY LANDSCAPE MAINTENANCE					
				TRIM ALL LAWN SERVICE, INC			1,468.50 001698
5/14/20 00022		4/24/20 5720043	202004 310-51300-32300		*	3,250.00	
		2019A/B1/B2 TRUSTEE FY20					
		4/24/20 5720043	202004 300-15500-10000		*	3,250.00	
		2019A/B1/B2 TRUSTEE FY21					
		4/24/20 5720043	202004 310-51300-32300		*	503.75	
		INCIDENTAL EXPENSES					
				U.S. BANK			7,003.75 001699
5/21/20 00027		5/01/20 PI-A0040	202005 320-57200-46800		*	516.00	
		MAY LAKE MAINTENANCE					
				SOLITUDE LAKE MANAGEMENT, LLC			516.00 001700
5/28/20 00001		5/19/20 70145777	202005 310-51300-42000		*	101.91	
		MAY FEDEX POSTAGE					
				FEDEX			101.91 001701
5/28/20 99999		5/28/20 VOID	202005 000-00000-00000		C	.00	
		VOID CHECK					
				*****INVALID VENDOR NUMBER*****			.00 001702
5/28/20 00049		5/24/20 5084	202005 320-57200-62000		*	102.64	
		TOILET PAPER DISPENSERS					
		5/24/20 5084	202005 320-57200-62000		*	254.24	
		POOL DECK UMBRELLAS					

ACON AMELIA CONCOUR OKUZMUK

*** CHECK DATES 05/01/2020 - 07/31/2020 ***
 AMELIA CONCOURSE - GF
 BANK A AMELIA CON - GENERAL

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
5/28/20	00093	4/30/20 1/463604	202005 320-57200-50000	POOL PERMIT 45-60-00154	*	125.00	
				FLORIDA DEPARTMENT OF HEALTH			125.00 001706
5/28/20	00040	5/21/20 46122	202005 320-57200-46300	INSTALLED MULCH	*	1,576.25	
				TRIM ALL LAWN SERVICE, INC			1,576.25 001707
6/04/20	00090	5/31/20 PD228998	202006 320-57200-46100	JUN REFUSE	*	30.00	
				ADVANCED DISPOSAL			30.00 001708
6/04/20	00016	5/27/20 19704	202005 310-51300-32100	ARBITR SE2019 FYE 2/29/20	*	600.00	
				GRAU AND ASSOCIATES			600.00 001709
6/04/20	00002	5/31/20 115052	202004 310-51300-31500	APR GENERAL COUNSEL	*	1,056.50	
				HOPPING GREEN & SAMS			1,056.50 001710
6/04/20	00082	5/22/20 38414343	202005 320-53800-45513	MAY FIRE ANT SERVICE	*	77.00	
				NADERS PEST CONTROL			77.00 001711
6/11/20	00100	5/20/20 6087	202005 320-57200-34100	5/24/20 SECURITY SERVICES	*	140.00	
				BLACKWELL BRIAN			140.00 001712
6/11/20	00101	5/20/20 6087	202005 320-57200-34100	5/22/20-5/23/20 SECURITY	*	560.00	
				DAVIS NICHOLAS			560.00 001713
6/11/20	00105	5/25/20 6108	202005 320-57200-34100	5/25/20-5/26/20 SECURITY	*	420.00	
				DILL TODD			420.00 001714
6/11/20	00049	4/01/20 5011	202003 320-57200-46000	MAR JANITORIAL SERVICE	*	393.00	
		4/01/20 5011	202003 320-57200-45300	MAR POOL SERVICES	*	1,200.00	
		4/01/20 5011	202003 320-57200-34000	MAR SITE MANAGEMENT	*	595.00	
		4/01/20 5011	202003 320-57200-34100	MAR STAFFING	*	690.00	
				FIRST COAST CMS, LLC			2,878.00 001716

ACON AMELIA CONCOUR OKUZMUK

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
6/11/20	00049	6/05/20 5036-131	202005 320-57200-45400	MAY POOL CHEMICALS ADD	*	20.52	
		6/05/20 5136-131	202002 320-57200-45400	FEB POOL CHEMICALS ADD	*	12.00	
		6/05/20 5136-131	202004 320-57200-45400	APR POOL CHEMICALS	*	1,040.00	
		6/05/20 5136-131	202006 320-57200-45400	JUN POOL CHEMICALS	*	1,040.00	
				FIRST COAST CMS, LLC			2,112.52 001717
6/11/20	00049	6/01/20 5113	202006 320-57200-46000	JUN JANITORIAL SUPPLIES	*	393.00	
		6/01/20 5113	202006 320-57200-45300	JUN POOL SERVICES	*	1,200.00	
		6/01/20 5113	202006 320-57200-34000	JUN SITE MANAGEMENT	*	595.00	
		6/01/20 5113	202006 320-57200-34100	JUN STAFFING	*	3,973.20	
				FIRST COAST CMS, LLC			6,161.20 001718
6/11/20	00102	5/20/20 6087	202005 320-57200-34100	5/21/20 SECURITY SERVICES	*	227.50	
				GOETHE RYAN			227.50 001719
6/11/20	00005	6/01/20 222	202006 310-51300-34000	JUN MANAGEMENT FEES	*	3,750.00	
		6/01/20 222	202006 310-51300-35100	JUN INFORM TECHNOLOGY	*	125.00	
		6/01/20 222	202006 310-51300-32400	JUN DISSEMINATION SERVICE	*	583.33	
		6/01/20 222	202006 310-51300-51000	OFFICE SUPPLIES	*	10.00	
		6/01/20 222	202006 310-51300-42000	POSTAGE	*	9.70	
		6/01/20 222	202006 310-51300-42500	COPIES	*	257.70	
		6/01/20 222	202006 310-51300-41000	TELEPHONE	*	44.64	
				GOVERNMENTAL MANAGEMENT SERVICES			4,780.37 001720
6/11/20	00106	5/25/20 6108	202005 320-57200-34100	5/27/20 SECURITY SERVICES	*	280.00	
				HILLARD NATHAN			280.00 001721
6/11/20	00103	5/20/20 6087	202005 320-57200-34100	5/24/20 SECURITY SERVICES	*	140.00	
				HOFFMON JOSHUA			140.00 001722
				ACON AMELIA CONCOUR OKUZMUK			

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
6/11/20	00055	6/11/20 582700	202006 310-51300-48000	RFQ-DISTRICT ENGINEERS	*	748.50	
				NEWS LEADER			748.50 001723
6/11/20	00040	6/01/20 46170	202006 320-57200-46200	JUN LANDSCAPE MAINTENANCE	*	1,468.50	
				TRIM ALL LAWN SERVICE, INC			1,468.50 001724
6/11/20	00104	5/20/20 6087	202005 320-57200-34100	5/20/20 SECURITY SERVICES	*	280.00	
				WIGGINS AMY			280.00 001725
6/25/20	00027	6/01/20 PI-A0042	202006 320-57200-46800	JUN LAKE MAINTENANCE	*	516.00	
				SOLITUDE LAKE MANAGEMENT, LLC			516.00 001726
7/01/20	00090	6/30/20 PD229390	202007 320-57200-46100	JUL REFUSE	*	30.18	
				ADVANCED DISPOSAL			30.18 001727
7/01/20	00067	6/29/20 06292020	202006 320-58100-10000	FY20 CAPITAL RESERVE FUND	*	40,281.64	
				AMELIA CONCOURSE CDD C/O SBA			40,281.64 001728
7/01/20	00002	6/29/20 115609	202005 310-51300-31500	MAY GENERAL COUNSEL	*	2,724.50	
				HOPPING GREEN & SAMS			2,724.50 001729
7/01/20	00084	7/01/20 13129559	202007 320-57200-45400	JUL POOL CHEMICALS	*	1,040.00	
				POOLSURE			1,040.00 001730
7/09/20	00005	7/01/20 223	202007 310-51300-34000	JUL MANAGEMENT FEES	*	3,750.00	
		7/01/20 223	202007 310-51300-35100	JUL INFORM TECHNOLOGY	*	125.00	
		7/01/20 223	202007 310-51300-32400	JUL DISSEMINATION SERVICE	*	583.33	
		7/01/20 223	202007 310-51300-51000	OFFICE SUPPLIES	*	1.08	
		7/01/20 223	202007 310-51300-42000	POSTAGE	*	27.57	
		7/01/20 223	202007 310-51300-42500	COPIES	*	13.65	
		7/01/20 223	202007 310-51300-41000	TELEPHONE	*	37.13	
				GOVERNMENTAL MANAGEMENT SERVICES			4,537.76 001731

ACON AMELIA CONCOUR OKUZMUK

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
7/16/20	00049	7/01/20 5155	202007 320-57200-46000	JUL JANITORIAL SERVICES	*	393.00	
		7/01/20 5155	202007 320-57200-45300	JUL POOL SERVICES	*	1,200.00	
		7/01/20 5155	202007 320-57200-34000	JUL SITE MANAGEMENT	*	595.00	
FIRST COAST CMS, LLC							2,188.00 001732
7/16/20	00082	6/23/20 38719259	202006 320-53800-45513	JUN FIRE ANT SERVICE	*	77.00	
NADERS PEST CONTROL							77.00 001733
7/16/20	00055	7/10/20 587767	202007 310-51300-48000	NOTICE FOR BUDGET HEARING	*	1,509.00	
NEWS LEADER							1,509.00 001734
7/16/20	00040	7/01/20 46523	202007 320-57200-46200	JUL LANDSCAPE MAINTENANCE	*	1,468.50	
TRIM ALL LAWN SERVICE, INC							1,468.50 001735
7/24/20	99999	7/24/20 VOID	202007 000-00000-00000	VOID CHECK	C	.00	
*****INVALID VENDOR NUMBER*****							.00 001736
7/24/20	00049	7/20/20 5185	202007 320-57200-62000	WATERPROOF WALL CLOCK	*	15.99	
		7/20/20 5185	202007 320-57200-62000	STAINLESS GARBAGE CAN	*	42.68	
		7/20/20 5185	202007 320-57200-62000	WEED KILLER/SPRAYER	*	36.32	
		7/20/20 5185	202007 320-57200-62000	POOL ACID	*	12.82	
		7/20/20 5185	202007 320-57200-62000	JANITORIAL SUPPLIES	*	49.96	
		7/20/20 5185	202007 320-57200-62000	CLEANING SUPPLIES	*	13.37	
		7/20/20 5185	202007 320-57200-62000	TERRY CLOTH TOWELS	*	14.95	
		7/20/20 5185	202007 320-57200-62000	LIGHT BULBS/WASP SPRAY	*	37.29	
		7/20/20 5185	202007 320-57200-62000	TAPE	*	7.69	
		7/20/20 5185	202007 320-57200-62000	SIGN MATERIALS	*	4.19	
		7/20/20 5185	202007 320-57200-62000	FAN AND MASKS	*	133.71	

ACON AMELIA CONCOUR OKUZMUK

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		7/20/20 5185	202007 320-57200-62000		*	58.76	
			SWIFFER/DUSTER/WET MOP				
		7/20/20 5185	202007 320-57200-62000		*	82.17	
			JANITORIAL SUPPLIES				
		7/20/20 5185	202007 320-57200-62000		*	7.48	
			SCRUB PADS				
		7/20/20 5185	202007 320-57200-62000		*	20.87	
			URINAL SCREENS				
		7/20/20 5185	202007 320-57200-62000		*	69.77	
			OUTLETS/SIMPLE GREEN				
		7/20/20 5185	202007 320-57200-62000		*	20.11	
			SIMPLE GREEN				
		7/20/20 5185	202007 320-57200-62000		*	18.85	
			PURCHASING FEE 3%				
FIRST COAST CMS, LLC							646.98 001737
7/24/20 00027		7/01/20 PI-A0043	202007 320-57200-46800		*	516.00	
			JUL LAKE MAINTENANCE				
SOLITUDE LAKE MANAGEMENT, LLC							516.00 001738
7/24/20 00040		7/10/20 46775	202007 320-57200-46200		*	1,008.00	
			SEASON FLOWER ROTATION				
TRIM ALL LAWN SERVICE, INC							1,008.00 001739
TOTAL FOR BANK A						107,754.96	
TOTAL FOR REGISTER						107,754.96	

ACON AMELIA CONCOUR OKUZMUK

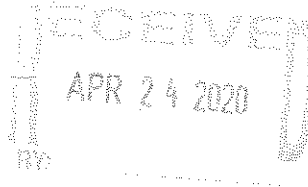


Contracting, Inc.

5065 St. Augustine Road, Suite 3 | Jacksonville, FL 32207 | Office (904) 737-7770 | Fax (904) 737-1099

SOLD TO GMS LLC 475 West Town Place 114 St Augustine, FL 32092 Att: Dan	INVOICE Invoice Number: W35118 Invoice Date: Apr 21/20 Terms: Customer Code: 85200AMARY Reference: SERVICE Customer Order: Work Order #: 00036642 Work Order Type: T&M Job Location: Amelia Concourse Called By: Dan Starting Date: Apr 8/20 Completion Date: Apr 8/20
JOB LOCATION Amelia Concourse 85200 Amaryllis Ct Fernandina Beach, F 32034 904-537-9034	

Description	Qty	Price	Total
Work Performed 4/8/20 -Installed five ceiling fans. Total - \$373.00		99 (A) 1. 320. 572. 020	
	Total Invoice		<u>373.00</u>





Berger, Toombs, Elam,
Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue
Suite 200
Fort Pierce, Florida 34950

772/461-6120 // 461-1155
FAX: 772/468-9278

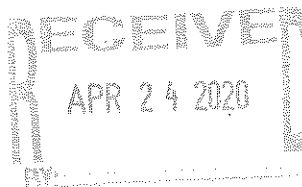
AMELIA CONCOURSE COMMUNITY DEVELOPMENT DIST.
475 WEST TOWN PLACE, SUITE 114
ST. AUGUSTINE, FL 32092

Invoice No. 349511
Date 04/20/2020
Client No. 20166

Services rendered in connection with the audit of the Basic Financial Statements
as of and for the year ended September 30, 2019.

Total Invoice Amount \$ 4,050.00

64 @ 1,310,573,3220



Please enter client number on your check.
Finance charges are calculated on balances over 30 days old at an annual percentage rate of 18%.

Fort Pierce / Stuart

Member AICPA

Member AICPA Division For CPA Firms
Private Companies Practice Section

Member FICPA

Disclosure Services LLC

1005 Bradford Way
Kingston, TN 37763

Invoice

Date	Invoice #
4/22/2020	6

Bill To
Amelia Concourse CDD C/O GMS

RECEIVED

MAY 5 2020

Terms	Due Date
Net 30	5/22/2020

Description	Amount
Amortization Schedule Series 2016 5-1-20 Prepay \$235,000	500.00
81 (1) 1,310,573.324	

Total	\$500.00
Payments/Credits	\$0.00
Balance Due	\$500.00

Phone #
865-717-0976

E-mail
tcarter@disclosureservices.info

----- Forwarded message -----
From: <jlhenderson@naderspestraiders.com>
Date: Wed, May 6, 2020 at 1:05 PM
Subject: Invoice for Service
To: <tony@firstcoastcms.com>

RECEIVED

MAY 6 2020



Nader's Pest Raiders
96014 Chester Rd
Yulee, FL 32097
904-225-9425

INVOICE

Bill To [1328696] Amelia Concourse Amenities Center Tony Shiver 475 W Town Pl Suite 114 Saint Augustine, FL 32092-3648	Service Address [1328696] Amelia Concourse Amenities Center Tony Shiver 85200 Amaryllis Ct Fernandina Beach, FL 32034-9716
--	---

Invoice #	38107372	Technician	Steve Nix
Invoice Date	04/22/2020	License #	
Service Date	04/22/2020	Target Pest	
		Purchase Order	

82 (A)
1,320.538.4578

Service	Description	Price
RPC-FIRE ANT	Fire Ant Service	\$77.00
Subtotal		\$77.00
Tax		\$0.00
Total		\$77.00
Amount Paid		\$0.00
Balance		\$77.00

Thank you for your business! If you have any questions, please call us.

Order/Service Access Code to Pool Area- 2806#
Instructions Please feel free to contact us with any questions or concerns that you may have. Thank you for your business, Steve Nix.

NEWS-LEADER

P.O. Box 16766

Fernandina Beach FL 32035

(904) 261-3696

Fax(904) 261-3698

Advertising Memo Bill

1 Memo Bill Period 05/2020		2 Advertiser/Client Name AMELIA CONCOURSE CDD	
23 Total Amount Due 386.25		*Unapplied Amount	3 Terms of Payment
21 Current Net Amount Due .00	22 30 Days .00	60 Days .00	Over 90 Days .00
4 Page Number 1	5 Memo Bill Date 05/01/20	6 Billed Account Number 30057	7 Advertiser/Client Number MEGHA. 30057

8 Billed Account Name and Address AMELIA CONCOURSE CDD 475 WEST TOWN PL STE 114 ST. AUGUSTINE FL 32092		RECEIVED MAY 1 2020 Ad #: 575551	
		Amount Paid: Comments:	

Please Return Upper Portion With Payment

10 Date	11 Newspaper Reference	12/13/14 Description-Other Comments/Charges	15 SAU Size 16 Billed Units	17 Times Run 18 Rate	19 Gross Amount	20 Net Amount
05/06/20	575551	NOTICE OF MEETING	3.0X 5.00	1		
	ROPLD	05/06	15.00	24.95	386.25	386.25
	FNL					
	AFFRD	AFFIDAVIT RETAIL DISPL		12.00		
55 1,310.573.480						

Statement of Account - Aging of Past Due Amounts

21 Current Net Amount Due	22 30 Days	60 Days	Over 90 Days	*Unapplied Amount	23 Total Amount Due
0.00	0.00	0.00	0.00		386.25

NEWS-LEADER

(904) 261-3696

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

24 Invoice	25 Advertiser Information
575551	1 Billing Period 05/2020 6 Billed Account Number 30057 7 Advertiser/Client Number 30057 2 Advertiser/Client Name AMELIA CONCOURSE CDD



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

APR 20 2020

Invoice

Date

5/1/2020

Invoice #

131295592238

Terms	Net 20
Due Date	5/21/2020
PO #	
Customer #	13AME150

Bill To First Coast CMS, LLC Amelia Concourse CDD 475 West Town Place, Suite 114 St Augustine FL 32092	Ship To Amelia Concourse 85200 Amayllis Court Fernandina Beach FL 32034
---	---

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,040.00

Total 1,040.00
Amount Due \$1,040.00

84 (A)

1,320.57 2/15/21

Remittance Slip

Customer
13AME150
Invoice #
131295592238

Amount Due \$1,040.00
Amount Paid

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295592238



**Advanced
Disposal**

ADVANCED DISPOSAL
STATELINE - PD
450496 STATE ROAD 200
CALLAHAN FL 32011

Pay By Phone: 1-877-720-1583
Phone PIN: 1290733410000

RETURN SERVICE REQUESTED

001065 000000085



AMELIA CONOURSE CDD
475 W TOWN PL STE 114
ST AUGUSTINE FL 32092-3649

Advanced Disposal is a company bringing fresh ideas and solutions to a clean environment. How can we further help your business or home become greener and cleaner? Visit us at www.AdvancedDisposal.com.

Should you have questions about charges, please see the back of this invoice, call your service representative or go to www.AdvancedDisposal.com.

Thank you for your business!

Account Information

Account Number PD073341
Site Number 0000
Invoice Date April 30, 2020
Invoice Number PD0002285831

Account Summary

Previous Balance \$30.00
Payments/Adjustments -\$30.00
Current Invoice Amount \$30.00

Amount Due \$30.00
Due Date Upon Receipt

Invoice Breakdown

Current \$30.00
30 days - past due \$0.00
60 days - past due \$0.00
90 days - past due \$0.00

It's easy being Green...sign up
for ebill and auto pay at
<http://www.AdvancedDisposal.com/billpay>

Contact Us

(904) 879-2301 / (904) 261-7186
StatelineFL@AdvancedDisposal.com

PD2004171001.txt-2129-000000085

Previous Balance

04/06/20 LOCKBOX AUTOMATED -\$30.00 **\$30.00**

Payments and Adjustments

-\$30.00

AMELIA CONOURSE CDD (0001)
85200 AMARYLLIS CT FERNANDINA, FL

Date	Description	Reference	Qty	Unit Price	Amount
1.00 - 0.50YD:COMM RL TRASH (001)					
04/30/20	TRASH STANDARD SERVICE:		1.00	27.30	27.30
	05/01/20-05/31/20				
04/30/20	COMPLIANCE AND BUSINESS IMPACT		1.00	2.70	2.70

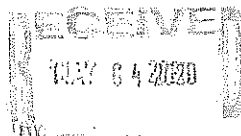
Current Charges

\$30.00

Amount Due

\$30.00

90 @ 1,322,572.48



How to Pay Your Bill

Online Bill Pay

Great for regular payments.

Visit www.advanceddisposal.com/billpay to enroll in online bill pay methods.

With the Advanced Disposal online bill payment system, you are able to:

- Make a one-time payment
- Setup your account for automatic recurring payments

If you would like assistance, please contact us at 1-800-355-2108 and we will be happy to assist you in getting set up.

Pay by Mail

Best for sending a regular check.

Please mail your check made payable to Advanced Disposal to address listed below.

Please do not send correspondence to this address.

Please assist us by including the remittance portion (the perforated bottom section of your invoice) along with your check or money order to ensure your payment is posted quickly and accurately.

Pay by Phone

Good for a one time payment.

Call 1-877-720-1583 to make your payment by phone.

To ensure fastest service, please have your Phone PIN ready, which can be found at the top of your invoice.

We accept MasterCard, Visa, American Express and Discover. An automated voice service will process your payment. This option is ideal for making single payments.

PLEASE RETURN THIS PORTION WITH PAYMENT

Printed on recycled paper



ADVANCED DISPOSAL
STATELINE - PD
450496 STATE ROAD 200
CALLAHAN FL 32011

Please Send All Correspondence to Above Address

IF PAYING BY CREDIT CARD, FILL OUT BELOW.		CHECK CARD USING FOR PAYMENT	
CARD NUMBER	AMOUNT PAID	<input type="checkbox"/> VISA	
SIGNATURE	EXP. DATE	<input type="checkbox"/> MASTER CARD	
		<input type="checkbox"/> AMERICAN EXP.	
		<input type="checkbox"/> DISCOVER	

ACCOUNT # PD073341	INVOICE # PD0002285831	AMT. ENCLOSED
INVOICE TOTAL \$30.00	BALANCE DUE \$30.00	



Please check box for address change and print new address on reverse side.

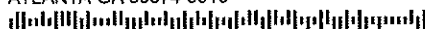
Due Date: Upon Receipt

Customer Billing Address:

AMELIA CONOURSE CDD
475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

Remit Payment To:
(Please do not send CASH via mail)

Advanced Disposal
Stateline - PD
PO BOX 743019
ATLANTA GA 30374-3019



PD 073341, 0000 043020 0002285831, 00003000 00003000 5

30589-P-0017



**Advanced
Disposal**

ADVANCED DISPOSAL
STATELINE - PD
450496 STATE ROAD 200
CALLAHAN FL 32011

Pay By Phone: 1-877-720-1583
Phone PIN: 1290733410000

RETURN SERVICE REQUESTED

001065 000000085



AMELIA CONCOURSE CDD
475 W TOWN PL STE 114
ST AUGUSTINE FL 32092-3649

Advanced Disposal is a company bringing fresh ideas and solutions to a clean environment. How can we further help your business or home become greener and cleaner? Visit us at www.AdvancedDisposal.com.

Should you have questions about charges, please see the back of this invoice, call your service representative or go to www.AdvancedDisposal.com.

Thank you for your business!

Account Information

Account Number PD073341
Site Number 0000
Invoice Date April 30, 2020
Invoice Number PD0002285831

Account Summary

Previous Balance \$30.00
Payments/Adjustments -\$30.00
Current Invoice Amount \$30.00

Amount Due \$30.00

Due Date Upon Receipt

Invoice Breakdown

Current \$30.00
30 days - past due \$0.00
60 days - past due \$0.00
90 days - past due \$0.00

It's easy being Green...sign up
for ebill and auto pay at
<http://www.AdvancedDisposal.com/billpay>

Previous Balance

04/06/20 LOCKBOX AUTOMATED -\$30.00

Payments and Adjustments -\$30.00

AMELIA CONCOURSE CDD (0001)
85200 AMARYLLIS CT FERNANDINA, FL

Date	Description	Reference	Qty	Unit Price	Amount
1.00 - 0.50YD:COMM RL TRASH (001)					
04/30/20	TRASH STANDARD		1.00	27.30	27.30
	SERVICE:				
	05/01/20-05/31/20				
04/30/20	COMPLIANCE AND BUSINESS IMPACT		1.00	2.70	2.70

Current Charges

Amount Due \$30.00

90 (A) 1,320,572.481



Please print correct address below:

Change of Address

Name _____
Address _____
City _____ State _____ Zip _____
Phone (Home) _____ Phone (Mobile) _____ Phone (Work) _____
Email _____

FIRST COAST CONTRACT
MAINTENANCE SERVICES, LLC
352 Perdido St.
Saint Johns, FL 32259 US
(904) 537 9034
service@firstcoastcms.com
www.firstcoastcms.com

Invoice 5063
RECEIVED

MAY 11 2020



BILL TO

Amelia Concourse
c/o GMS, LLC
Attn - Daniel Laughlin
475 W. Town Place - Suite 114
St. Augustine, FL 32092

DATE
05/01/2020

PLEASE PAY
\$1,588.00

DUE DATE
05/21/2020

P.O. NUMBER

~~June Service~~

May

SALES REP

Lauren Shiver

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Amelia Concourse Contract:Janitorial Service	1	393.00	393.00
	Janitorial Services <i>1,320,572.460</i>			
	Amelia Concourse Contract:Pool Service	1	1,200.00	1,200.00
	Pool cleaning service, three days a week for all three swimming pools <i>1,320,572.453</i>			
	Amelia Concourse Contract:Site Management	1	595.00	595.00
	Amenity Center site management <i>1,320,572.840</i>			
	Amelia Concourse Contract:Staffing	1	690.00	690.00
	Staffing Attendant for amenity center 1 day during week. <i>1,320,572.341</i>			
	Amelia Concourse Contract:Staffing	1	-1,290.00	-1,290.00
	April credit for reduced staffing while facility is closed <i>1,320,572.811</i>			

TOTAL DUE

\$1,588.00

THANK YOU.

49

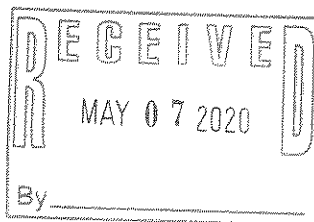
49 (A)

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Bill To:**

Amelia Concourse CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



Invoice #: 221
Invoice Date: 5/1/20
Due Date: 5/1/20
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Management Fees - May 2020 <i>1,310.573.340</i>		3,750.00	3,750.00
Information Technology - May 2020 <i>351</i>		125.00	125.00
Dissemination Agent Services - May 2020 <i>324</i>		583.33	583.33
Office Supplies <i>510</i>		0.33	0.33
Postage <i>420</i>		49.84	49.84
Copies <i>125</i>		11.55	11.55
<i>500</i>			

Total \$4,520.05

Payments/Credits \$0.00

Balance Due \$4,520.05

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

RECEIVED

MAY 08 2020

===== STATEMENT =====

April 30, 2020

Amelia Concourse Community Development District
c/o District Manager
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 114408
Billed through 03/31/2020

General Counsel

ACCDD 00001 JMW

2. ④
1,810.573.315

FOR PROFESSIONAL SERVICES RENDERED

03/02/20	JMW	Review draft meeting notice; confer with staff.	0.30 hrs
03/10/20	JMW	Review draft meeting notice related to plat amendment; confer with McCrannie; confer with Greenberg; review prior plats and improvement plan.	0.70 hrs
03/10/20	AHJ	Confer with Hogge regarding general election board member seats; prepare updates to district file regarding same.	0.10 hrs
03/12/20	JMW	Review county hearing notice regarding replat; confer with Laughlin; review tri-party agreement and assessment methodology.	0.70 hrs
03/16/20	JMW	Review proposed and current Covid-19 response and directives; review correspondence; confer with county attorney's office and sheriff's office; confer with staff regarding same.	2.20 hrs
03/16/20	AHJ	Prepare updates to securities offering table.	0.30 hrs
03/17/20	AHJ	Review and update professional liability securities offering table.	0.10 hrs
03/18/20	JMW	Review executive order; research meeting notice and operation options; confer with staff.	0.60 hrs
03/18/20	SSW	Research questions regarding public meeting, sunshine law, and notice requirements and exemptions related to COVID-19 public health emergency.	0.20 hrs
03/19/20	JJ	Work session regarding sunshine law requirements in light of Governor's emergency order; follow up on research regarding sunshine law procedures in light of COVID-19 emergency; review draft memo to district managers regarding CMT and sunshine law issues; review declarations of emergency from Governor's office; revise memo.	0.20 hrs
03/19/20	TFM	Confer and research matters pertaining to amenity center closure.	0.10 hrs
03/19/20	EGRE	Research employment and labor law related to COVID-19; confer with Mackie regarding same; review amenity services contract; attend webinar regarding COVID-19 employment issues, research contractual payment obligations and contractual defenses related to amenity service contracts and COVID-19; prepare memorandum regarding same, prepare overview of Families First Coronavirus Response Act.	0.30 hrs
03/19/20	AHJ	Finalize update of professional liability securities offering table.	0.30 hrs

03/20/20	JMW	Review correspondence to residents; confer with County Attorney's office; prepare draft response; confer with Shiver; confer with staff regarding same.	2.60 hrs
03/23/20	JMW	Confer with staff regarding facility status.	0.40 hrs
03/25/20	JMW	Respond to auditor request.	0.20 hrs
03/30/20	MGC	Review auditor letter.	0.20 hrs
03/30/20	AHJ	Research and provide names of districts with amenities facilities.	0.10 hrs
03/30/20	APA	Prepare attorney response to auditor letter fiscal year end 2019.	1.20 hrs
03/31/20	MCE	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation.	1.00 hrs
03/31/20	JLK	Research, draft and multiple conference calls on memorandum to district managers and amenity managers and e-blast to residents on COVID-19 notices/best practices/closures; multiple calls with staff and legal team on same; call with FIA on same; research DOH, EOG and other regulatory agencies best practices and recommendations; multiple calls with project team on same; conference call with staff and insurance company regarding closures and research related to staffing, federal bill impacts, etc; conference call regarding security options for communities via executive order, tax considerations and assessment considerations; continue research on laws affecting on site staffing requirements, options and new federal law for coronavirus affecting local governments, including families first bill; transmit information on same; confer with employment team on same; continue researching employment related matters, including impact of federal pay bill signed on March 19, 2020, contractual provisions and the like; research sensitive employment matters; confer with insurance carrier on closures and violations thereof; finalize shelter in place EO provisions and impact on district on same.	0.30 hrs
03/31/20	SSW	Attend Florida Bar sponsored local government panel session regarding public meetings during COVID-19 public health emergency; prepare memorandum to district manager regarding updated information and best practices for conducting district meetings virtually.	0.10 hrs

Total fees for this matter

\$2,611.00

MATTER SUMMARY

Jaskolski, Amy H. - Paralegal	0.90 hrs	125 /hr	\$112.50
Papp, Annie M. - Paralegal	1.20 hrs	125 /hr	\$150.00
Gregory, Emma C.	0.30 hrs	190 /hr	\$57.00
Johnson, Jonathan T.	0.20 hrs	300 /hr	\$60.00
Kilinski, Jennifer L.	0.30 hrs	190 /hr	\$57.00
Walters, Jason M.	7.70 hrs	230 /hr	\$1,771.00
Eckert, Michael C.	1.00 hrs	275 /hr	\$275.00
Collazo, Mike	0.20 hrs	250 /hr	\$50.00
Warren, Sarah S.	0.30 hrs	190 /hr	\$57.00
Mackie, A.Tucker Frazee	0.10 hrs	215 /hr	\$21.50

TOTAL FEES

\$2,611.00

TOTAL CHARGES FOR THIS MATTER**\$2,611.00**

BILLING SUMMARY

Jaskolski, Amy H. - Paralegal	0.90 hrs	125 /hr	\$112.50
Papp, Annie M. - Paralegal	1.20 hrs	125 /hr	\$150.00
Gregory, Emma C.	0.30 hrs	190 /hr	\$57.00
Johnson, Jonathan T.	0.20 hrs	300 /hr	\$60.00
Kilinski, Jennifer L.	0.30 hrs	190 /hr	\$57.00
Walters, Jason M.	7.70 hrs	230 /hr	\$1,771.00
Eckert, Michael C.	1.00 hrs	275 /hr	\$275.00
Collazo, Mike	0.20 hrs	250 /hr	\$50.00
Warren, Sarah S.	0.30 hrs	190 /hr	\$57.00
Mackie, A.Tucker Frazee	0.10 hrs	215 /hr	\$21.50

TOTAL FEES	\$2,611.00
------------	------------

TOTAL CHARGES FOR THIS BILL	\$2,611.00
------------------------------------	-------------------

Please include the bill number with your payment.



McCranie & Associates, Inc.

301 Centre Street, Suite 200
Fernandina Beach, FL 32034

Invoice

DATE	INVOICE #
3/30/2020	3663

E-mail dan@mccranie-engineers.com

BILL TO
Amelia Concourse CDD c/o Daniel Laughlin, GMS 475 West Town Place, Suite 114 St. Augustine, Florida 32092

1,310,573.31

12 ④

Exp. Feb

P.O. NO.	TERMS	DUE DATE	PROJECT	JOB NUMBER
	Net 30	4/29/2020	Amelia Concourse CDD	

DESCRIPTION	Quantity	Rate	Total
Hourly Services 2/25 - CDD meeting - General Fund	1.5	150.00	225.00
Hourly Services 2/26 - read email from Daniel re: sidewalk ramps, research issue and respond with portion of plans describing the answer. - General Fund	1	150.00	150.00
Total			\$375.00

TRIM ALL LAWN SERVICE, INC.

942360 Old Nassauville Road
Fernandina Beach, FL 32034
Phone (904) 491-3232

Trimalllawn@gmail.com

Date	5/1/2020
Invoice #	45801

Bill To
Amelia Concourse CDD 475 West Town Place, Suite 114 St. Augustine, Fl. 32092

Property Address

MAY MONTHLY MAINTENANCE	PO #	Terms
		Net 30
Description	Amount	
Monthly Maintenance	1,174.00	
Monthly Maintenance for Phase I pond	59.50	
Treatment of Turf & Shrubs - Included in Contract	150.00	
Monthly Irrigation Inspection	85.00	
<div>RECEIVED MAY 07 2020</div> <div>40 (A) 1,320.572.762</div> <div>May landscape</div>		
Thank you for your business.	Total	\$1,468.50



Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

Invoice Number: 5720043
Invoice Date: 04/24/2020
Account Number: 239536000
Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

AMELIA CONCOURSE SERIES 2019A/2019B1/2019B2

Accounts Included	239536000	239536001	239536002	239536003	239536004	239536005
In This Relationship:	239536006	260001000	260001001	260001002	260001003	260001004
	260001005	260001006	260001007	260001008	260001009	260001010
	260001012	260001013				

CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP

Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04200 Trustee	1.00	3,750.00	100.00%	\$3,750.00
04200 Trustee	1.00	2,750.00	100.00%	\$2,750.00
Subtotal Administration Fees - In Advance 04/01/2020 - 03/31/2021				\$6,500.00
Incidental Expenses	6,500.00	0.0775		\$503.75
Subtotal Incidental Expenses				\$503.75
TOTAL AMOUNT DUE				\$7,003.75

$6800 \times 6/12 = 3,250$ FY20 1,310,573.323
 $6800 \times 6/12 = 3,250$ FY21 1,300,155.100

22(A)





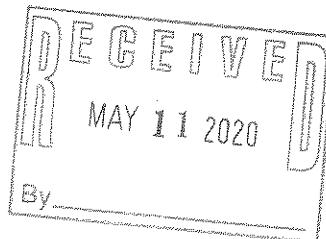
Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

2/3

Invoice Number: 5720043
Account Number: 239536000
Invoice Date: 04/24/2020
Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

AMELIA CONOURSE CDD
ATTN DISTRICT MANAGER
475 WEST TOWN PLACE SUITE 114
WORLD GOLF VILLAGE
ST AUGUSTINE FL 32092

AMELIA CONOURSE SERIES 2019A/2019B1/2019B2



The following is a statement of transactions pertaining to your account. For further information, please review the attached.

STATEMENT SUMMARY

PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.

TOTAL AMOUNT DUE

\$7,003.75

All invoices are due upon receipt.

Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

AMELIA CONOURSE SERIES 2019A/2019B1/2019B2

Invoice Number: 5720043
Account Number: 239536000
Current Due: \$7,003.75

Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

Wire Instructions:

U.S. Bank
ABA # 091000022
Acct # 1-801-5013-5135
Trust Acct # 239536000
Invoice # 5720043
Attn: Fee Dept St. Paul

Please mail payments to:

U.S. Bank
CM-9690
PO BOX 70870
St. Paul, MN 55170-9690



SOLITUDE

LAKE MANAGEMENT

INVOICE

Voice: (888) 480-LAKE • Fax: (888) 358-0088

Invoice Number: **PI-A00403715**
Invoice Date: **05/01/20**

PROPERTY: **Amelia
Concourse Cdd**

SOLD TO: **Amelia Concourse Cdd
C/O Governmental Mgmt Services
475 W. Town Place #114
St Augustine, FL 32092**

Customer ID
7112

Customer PO

Payment Terms
Net 30

Sales Rep ID
David Cottrell

Shipping Method

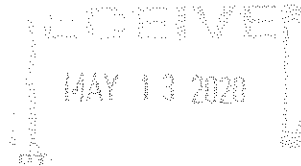
Ship Date

Due Date
05/31/20

Qty	Item Description	Unit Price	Extension
1	Lake & Pond Management Services SVR49937 05/01/20 - 05/31/20 Lake & Pond Management Services	516.00	516.00

2170

1-320.572.468



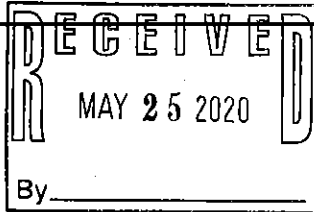
PLEASE REMIT PAYMENT TO:

SOLitude Lake Management, LLC
1320 Brookwood Drive, Suite H
Little Rock, AR 72202

Subtotal	516.00
Sales Tax	0.00
Total Invoice	516.00
Payment Received	0.00
TOTAL	516.00

FIRST COAST CONTRACT
MAINTENANCE SERVICES, LLC
352 Perdido St.
Saint Johns, FL 32259 US
(904) 537 9034
service@firstcoastcms.com
www.firstcoastcms.com

Invoice 5084



BILL TO
Amelia Concourse
c/o GMS, LLC
Attn - Daniel Laughlin
475 W. Town Place - Suite 114
St. Augustine, FL 32092

DATE
05/24/2020

PLEASE PAY
\$2,519.60

DUE DATE
06/13/2020

P.O. NUMBER
Purchases

SALES REP
Tony Shiver

49 A
RR 1,320.572.620
OS 1,310.573.570

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/31/2020	Amazon - toilet paper dispensers RR			102.64 ✓
04/14/2020	Lowe's - pool deck umbrellas RR			254.24 ✓
04/15/2020	Lowe's - Pool Deck umbrellas RR			337.40 ✓
05/03/2020	Signs.com - social distancing signs for amenity center RR			100.65 ✓
05/10/2020	Target - ink for printer OS			98.42 ✓
05/17/2020	Home Depot - umbrella bases RR			231.10 ✓
05/19/2020	Leslie's - life ring for pool RR			98.04 ✓
05/20/2020	HD - door stops for bathrooms RR			4.95 ✓
05/21/2020	Home Depot - pavers for umbrella stands RR			28.77 ✓
05/21/2020	Home Depot - disinfectant RR			6.38 ✓
05/21/2020	Home Depot - cables to tie furniture down RR			27.63 ✓
05/23/2020	Lowe's - Key copies and electrical tape RR			6.57 ✓
05/23/2020	Home Depot - acid for swimming pool, keys, pool shock RR			33.62 ✓
05/24/2020	Uline - folding chairs and tables RR			919.16 ✓
05/24/2020	Home Depot Pro - light switch covers and tape for mounting signs RR			31.21 ✓
05/24/2020	Home Depot Pro - janitorial supplies RR			40.31 ✓
05/24/2020	Home Depot Pro - cable lock RR			37.06 ✓
05/24/2020	Home Depot Pro - locks for gates RR			19.67 ✓
05/24/2020	Home Depot Pro - lock for gates RR			19.67 ✓
05/24/2020	Home Depot Pro - light bulbs, adhesive for exterior stone facade RR			48.72
05/24/2020	Purchasing Fee 3% purchase fee	2,446.21	0.03	73.39

TOTAL DUE

\$2,519.60

THANK YOU.



PO BOX 2317
Jacksonville FL 32203-2317

Please mail payments to the remit address at the bottom of this bill

INVOICE

Page 1 of 1

INVOICE DATE	03/12/2020
INVOICE NUMBER	540491503
ACCOUNT NUMBER	918852
ORDER NO.	29344289

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customercare@wilmar.com

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.		CONTROL NO.	CUSTOMER P.O.		SHIPPED VIA			TERMS		CASH DISCOUNT AMT				
29344289			AC		THDPU-902			1%10 DAYS, NET 30		0.46				
LN	ITEM NO.		CAT	DESCRIPTION		ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
The Home Depot In Store Purchase														
Trans Type: Sale														
Store#: 6921 Date: 03/12/20														
Register#: 061 Trans#: 0889														
Cardholder: DAN WALKER														
Card Nickname: NASSAU COUNTY STAFF														
Card#: XXXX-XXXX-XXXX-3656														
1	HD1001653711		14	ECS 13W(90W) PAR38 DL DIM ES LED 2P		2	2	0	EA		11.78	23.56	T	
Receipt SKU: 693690564855														
2	HD1001262668		1	WOOD EL STA-TITE LIFT OFF WHT		1	1	0	EA		21.97	21.97	T	
Receipt SKU: 073088146779														
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX)														
1-Plumbing Supplies			23.51											
14-Light Bulbs			25.21											
NET MERCHANDISE TOTAL					TAX TOTAL			SPECIAL CHARGES			INVOICE TOTAL			
45.53					3.19			0.00			48.72			

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	540491503	03/12/2020	48.72
IF PAID BY 03/22/2020 AMT DUE: 48.26		IF PAID AFTER 03/22/2020 AMT DUE: 48.72	NET DUE DATE 04/11/20
DEDUCT 0.46 IF PAID BY 03/22/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



PO BOX 2317
Jacksonville FL 32203-2317

Please mail payments to the remit address at the bottom of this bill

INVOICE

Page 1 of 1

INVOICE DATE	03/16/2020
INVOICE NUMBER	541033429
ACCOUNT NUMBER	918852
ORDER NO.	29422086

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customer@wilmar.com

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.		CONTROL NO.		CUSTOMER P.O.		SHIPPED VIA		TERMS		CASH DISCOUNT AMT				
29422086				AC		THDPU-902		1%10 DAYS, NET 30		0.18				
LN	ITEM NO.		CAT	DESCRIPTION		ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
The Home Depot In Store Purchase														
Trans Type: Sale														
Store#: 6921 Date: 03/16/20														
Register#: 062 Trans#: 3324														
Cardholder: DAN WALKER														
Card Nickname: NASSAU COUNTY STAFF														
Card#: XXXX-XXX-XXX-3856														
1	HD141771		13	6' X 5/16" COLORED KEY CABLE 3-PK		1	1	0	EA		18.38	18.38	T	
Receipt SKU: 071649228759														
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX)														
13-Locks and Keys 19.67														

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	541033429	03/16/2020	19.67
IF PAID BY 03/26/2020	AMT DUE: 19.49	IF PAID AFTER 03/26/2020	AMT DUE: 19.67
DEDUCT 0.18 IF PAID BY 03/26/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



PO BOX 2317
Jacksonville FL 32203-2317

Please mail payments to the remit address at the bottom of this bill

INVOICE

Page 1 of 1

INVOICE DATE	03/18/2020
INVOICE NUMBER	541639027
ACCOUNT NUMBER	918852
ORDER NO.	29502092

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customercare@wilmar.com

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.	CONTROL NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	CASH DISCOUNT AMT							
29502092		AC	THDPU-902	1%10 DAYS, NET 30	0.18							
LN	ITEM NO.	CAT	DESCRIPTION	ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
The Home Depot In Store Purchase												
Trans Type: Sale												
Store#: 6921 Date: 03/18/20												
Register#: 081 Trans#: 1578												
Cardholder: DAN WALKER												
Card Nickname: NASSAU COUNTY STAFF												
Card#: XXXX-XXXX-XXXX-3856												
1	HD141771	13	6' X 5/16" COLORED KEY CABLE 3-PK	1	1	0	EA		18.38	18.38	T	
Receipt SKU: 071649228759												
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX)												
13-Locks and Keys 19.67												

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	541639027	03/18/2020	19.67
IF PAID BY 03/28/2020	AMT DUE: 19.49	IF PAID AFTER 03/28/2020	AMT DUE: 19.67
DEDUCT 0.18 IF PAID BY 03/28/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



formerly Wilmar

PO BOX 2317
Jacksonville FL 32203-2317

INVOICE

Page 1 of 1

INVOICE DATE	03/20/2020
INVOICE NUMBER	542210349
ACCOUNT NUMBER	918852
ORDER NO.	29566350

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customer@wilmar.com

Please mail payments to the remit address at the bottom of this bill

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.	CONTROL NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	CASH DISCOUNT AMT							
29566350		AC	THDPU-902	1%10 DAYS, NET 30	0.35							
LN	ITEM NO.	CAT	DESCRIPTION	ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
The Home Depot In Store Purchase												
Trans Type: Sale												
Store#: 6921 Date: 03/20/20												
Register#: 002 Trans#: 6787												
Cardholder: DAN WALKER												
Card Nickname: NASSAU COUNTY STAFF												
Card#: XXXX-XXXX-XXXX-3656												
1	HD671180	13	5/8IN X 6FT STEEL CABLE WITH KEY	1	1	0	EA		34.63	34.63	T	
Receipt SKU: 071649042720												
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX)												
13-Locks and Keys 37.06												

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



formerly Wilmar

ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	542210349	03/20/2020	37.06
IF PAID BY 03/30/2020 AMT DUE: 36.71	IF PAID AFTER 03/30/2020 AMT DUE: 37.06	NET DUE DATE 04/19/20	
DEDUCT 0.35 IF PAID BY 03/30/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



PO BOX 2317
Jacksonville FL 32203-2317

INVOICE

Page 1 of 1

INVOICE DATE	03/30/2020
INVOICE NUMBER	543696330
ACCOUNT NUMBER	918852
ORDER NO.	29705973

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customercare@willmar.com

Please mail payments to the remit address at the bottom of this bill

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.		CONTROL NO.		CUSTOMER P.O.		SHIPPED VIA			TERMS		CASH DISCOUNT AMT			
29705973				AC		THDPU-902			1%10 DAYS, NET 30		0.38			
LN	ITEM NO.		CAT	DESCRIPTION		ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
The Home Depot In Store Purchase														
Trans Type: Sale														
Store#: 6921 Date: 03/30/20														
Register#: 061 Trans#: 3369														
Cardholder: DAN WALKER														
Card Nickname: NASSAU COUNTY STAFF														
Card#: XXXX-XXXX-XXXX-3656														
1	HD716866		8	HDX 13G DRAWSTRING KITCHEN 150CT		1	1	0	EA		13.97	13.97	T	
Receipt SKU: 073257014090														
2	HD431429		8	SIMPLE GREEN APC ORIGINAL 128OZ		1	1	0	EA		9.97	9.97	T	
Receipt SKU: 043318130052														
3	HD1001808238		8	RCP MAXIMIZER #24 BLEND MOP REFILL		1	1	0	EA		9.97	9.97	T	
Receipt SKU: 086876228069														
4	HD1000966853		8	LYSOL TOILET BOWL CLEANER 24OZ 2PK		1	1	0	EA		3.76	3.76	T	
Receipt SKU: 019200791748														
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX)														
8-Janitorial Supplies 40.31														
NET MERCHANDISE TOTAL				TAX TOTAL				SPECIAL CHARGES				INVOICE TOTAL		
37.67				2.64				0.00				40.31		

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	543696330	03/30/2020	40.31
IF PAID BY 04/09/2020 AMT DUE: 39.93		IF PAID AFTER 04/09/2020 AMT DUE: 40.31	NET DUE DATE 04/29/20
DEDUCT 0.38 IF PAID BY 04/09/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



formerly Wilmar

PO BOX 2317
Jacksonville FL 32203-2317

INVOICE

Page 1 of 1

INVOICE DATE	04/02/2020
INVOICE NUMBER	544431059
ACCOUNT NUMBER	918852
ORDER NO.	29775069

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customer@wilmar.com

Please mail payments to the remit address at the bottom of this bill

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.		CONTROL NO.		CUSTOMER P.O.		SHIPPED VIA			TERMS		CASH DISCOUNT AMT			
29775069				AC		THDPU-902			1%10 DAYS, NET 30		0.29			
LN	ITEM NO.	CAT	DESCRIPTION			ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
The Home Depot In Store Purchase														
Trans Type: Sala														
Store#: 6921 Date: 04/02/20														
Register#: 061 Trans#: 3853														
Cardholder: DAN WALKER														
Card Nickname: NASSAU COUNTY STAFF														
Card#: XXXX-XXXX-XXXX-3656														
1	HD113763	7	SCOTCH INDOOR MOUNTING TAPE 350 IN			1	1	0	EA		9.97	9.97	T	
Receipt SKU: 021200471025														
2	HD419265	3	METAL BLANK WALLPLT PNTABLE			1	1	0	EA		1.48	1.48	T	
Receipt SKU: 857617004279														
3	HD617299	3	2G WHT PLSTC BLANK WALLPLT			1	1	0	EA		0.87	0.87	T	
Receipt SKU: 078477444603														
4	HD419263	3	METAL SINGLE BLANK WALLPLT PNTABLE			1	1	0	EA		0.97	0.97	T	
Receipt SKU: 857617004187														
5	HD0002000828	17	DUOPOWERKIT #4-6X1AND#6-10X1-3/16			1	1	0	EA		15.87	15.87	T	
Receipt SKU: 038902105622														
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX)														
3-Lighting and Electrical			3.55											
7-Paints and Sundries			10.67											
17-Building Supplies			16.99											
NET MERCHANDISE TOTAL			TAX TOTAL			SPECIAL CHARGES			INVOICE TOTAL					
29.16			2.05			0.00			31.21					

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



formerly Wilmar

ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	544431059	04/02/2020	31.21
IF PAID BY 04/12/2020	AMT DUE: 30.92	IF PAID AFTER 04/12/2020	AMT DUE: 31.21
DEDUCT 0.29 IF PAID BY 04/12/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET DUE DATE 05/02/20
			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



Final Details for Order #112-0970136-6085014

Order Placed: April 7, 2020

PO number : AC

Amazon.com order number: 112-0970136-6085014

Order Total: \$102.64

Shipped on April 8, 2020

Items Ordered	Price
3 of: <i>Palmer Fixture RD0028-01 Two-Roll Standard Tissue Dispenser, Dark Translucent</i>	\$23.98
Sold by: Amazon.com Services LLC	
Condition: New	

Shipping Address:	Item(s) Subtotal:	\$71.94
Dan Walker	Shipping & Handling:	\$0.00
65084 RIVER GLEN PKWY		----
YULEE, FL 32097-0620	Total before tax:	\$71.94
United States	Sales Tax:	\$5.04

Shipping Speed:	Total for This Shipment:	\$76.98
One-Day Shipping		----

Shipped on April 8, 2020

Items Ordered	Price
1 of: <i>Palmer Fixture RD0028-01 Two-Roll Standard Tissue Dispenser, Dark Translucent</i>	\$23.98
Sold by: Amazon.com Services LLC	
Condition: New	

Shipping Address:	Item(s) Subtotal:	\$23.98
Dan Walker	Shipping & Handling:	\$0.00
65084 RIVER GLEN PKWY		----
YULEE, FL 32097-0620	Total before tax:	\$23.98
United States	Sales Tax:	\$1.68

Shipping Speed:	Total for This Shipment:	\$25.66
One-Day Shipping		----

Payment Information

Payment Method:	Item(s) Subtotal:	\$95.92
Visa Last digits: 8999	Shipping & Handling:	\$0.00

	Total before tax:	\$95.92
	Estimated tax to be collected:	\$6.72

	Grand Total:	\$102.64



1-800-295-5510

uline.com

PO Box 88741 • Chicago, IL 60680-1741

DUPLICATE
INVOICE

ULINE FED ID#: 36-3684738

INVOICE #: 119973946

ORDER #: 37033058

THANK YOU FOR YOUR ORDER. ULINE CUSTOMER SINCE 2011

SOLD TO: FIRST COAST CMS LLC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIP TO: FIRST COAST CMS LLC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

AC

CUSTOMER NO.	PURCHASE ORDER NO.	SHIP VIA	ORDER DATE	DATE SHIPPED	TERMS	INVOICE DATE
7053849	TONY	AVERITT EXP	05/14/20	05/14/20	NET 30 DAYS	05/14/20
QTY ORDERED	U/M	BACK ORDERED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
16	EA		H-3015W	ECONOMY PLASTIC FOLDING CHAIR - WHITE	31.00	496.00
3	EA		H-2750FOL-W	ECONOMY FOLDING TABLE - 72 X 30", WHITE	95.00	285.00
1	EA			THIS ITEM AT NO CHARGE	.00	.00

ORDER PLACED BY: TONY SHIVER
INTERNET PRO #: 0419424943

SUB-TOTAL
781.00

SALES TAX
50.77

SHIPPING/HANDLING
87.39

AMOUNT DUE
919.16

PLEASE PAY FROM
THIS INVOICE
REFER TO THIS
INVOICE NUMBER
WHEN CONTACTING
US REGARDING
THIS TRANSACTION

CUSTOMER NAME	CUSTOMER NUMBER	INVOICE NUMBER	INVOICE DATE	AMOUNT DUE
FIRST COAST CMS LLC	7053849	119973946	05/14/20	919.16

AMOUNT ENCLOSED

IF DIFFERENT THAN AMOUNT DUE \$

EXPLAIN DIFFERENCES ON REVERSE SIDE

MAKE CHECK
PAYABLE AND
MAIL TO:

ULINE
ATTN: ACCOUNTS RECEIVABLE
PO Box 88741
Chicago IL 60680-1741

IMPORTANT - PLEASE DETACH AND RETURN THIS
PORTION TO INSURE PROPER CREDIT



SAINT AUGUSTINE, FL #906
200 C B L DR STE 108
SAINT AUGUSTINE, FL 32086-5174
904-826-1011

Store: 906 Register: 1
Date: 5/19/20 Time: 5:29 PM
Ticket: 27605
Salesperson: 57422 (Kristeena E)
Customer ID: S00906010000441

Item	Qty	Price	Amount
LIFE RING 24 CG APP			
24418	1	92.06	92.06
		Subtotal	92.06
		Tax	5.98
		Total\$	98.04

Visa Purchase 98.04
May 19 2020 05:29 pm Trans# 27605

TRANSACTION RECORD

Card Number : *****1296
Card Type : VISA
Card Entry : CHIP
Trans Type : PURCHASE
Amount : \$98.04

Auth # : 08195G
Sequence # : 000020
Reference # : 00000020
Term ID : 101

AC-OP
Unbrellas

LOWE'S HOME CENTERS, LLC
1955 US HIGHWAY 1 SOUTH
ST. AUGUSTINE, FL 32086 (904) 417-4242

- SALE -

SALES#: S3238CK1 3251838 TRANS#: 5961916 04-15-20

1099801 AIR 9-FT BLACK STRIPE MAR 316.80
88.00 DISCOUNT EACH -8.80
4 @ 79.20

SUBTOTAL: 316.80

TAX: 20.60

INVOICE 05701 TOTAL: 337.40

DEBIT: 337.40

TOTAL DISCOUNT: 35.20

DEBIT: XXXXXXXXXXXX8703 AMOUNT: 337.40 AUTHCD:

CHIP REFID: 323805053765 04/15/20 10:45:10

*PIN Verified

TRACE: 00259533

PURCHASE CASH BACK TOTAL DEBIT
337.40 0.00 337.40

APL: US DEBIT TVR: 8080048000

AID: A0000000980840 TSI: 6800

STORE: 3238 TERMINAL: 05 04/15/20 10:45:35

AC-OP
Unbrellas



LOWE'S HOME CENTERS, LLC
13125 CITY SQUARE DRIVE
JACKSONVILLE, FL 32218 (904) 696-4063

- SALE -

SALES#: FSTLANE2 13 TRANS#: 6878589 04-14-20

1099801 A+R 9-FT BLACK STRIPE MAR 237.60
3 @ 79.20

SUBTOTAL: 237.60

TAX: 16.64

INVOICE 06523 TOTAL: 254.24

DEBIT: 254.24

DEBIT: XXXXXXXXXXXX8703 AMOUNT: 254.24 AUTHCD:

CHIP REFID: 247206070955 04/14/20 11:35:08

*PIN Verified

TRACE: 00145340

PURCHASE CASH BACK TOTAL DEBIT
254.24 0.00 254.24
APL: US DEBIT TVR: 8080048000



**More saving.
More doing.SM**

463785 STATE ROAD 200
YULEE, FL 32097 (904)225-2940

6921 00062 27334 05/20/20 01:15 PM
SALE SELF CHECKOUT

074523224045 DOORSTOP <A> 4.62
HEAVY DUTY DOORSTOP WALNUT 2 PACK

SUBTOTAL 4.62
SALES TAX 0.33
TOTAL \$4.95

XXXXXXXXXXXX1296 VISA

AUTH CODE 06768G/7627592 USD\$ 4.95
Chip Read TA

AID A0000000031010

CHASE VISA

P.O.#/JOB NAME: AC



**More saving.
More doing.SM**

463785 STATE ROAD 200
YULEE, FL 32097 (904)225-2940

6921 00011 52685 05/19/20 09:00 AM
SALE CASHIER SHIRLEY

0000-503-858 12SQ STONE <A>
12"X12" WHITE STEP STONE
16@1.68

26.88

SUBTOTAL 26.88
SALES TAX 1.89
TOTAL \$28.77

XXXXXXXXXXXX1296 VISA

AUTH CODE 00863G/8115276 USD\$ 28.77
Chip Read TA

AID A0000000031010

CHASE VISA



LOWE'S HOME CENTERS, LLC

474283 EAST SR 200

FERNANDINA BEACH, FL 32034 (904) 277-5000

- SALE -

SALES#: S1647BF1 3295879 TRANS#: 12996325 05-20-20

1182876 45FL-OZ MR CLEAN CIT (-20) 5.96
2 @ 2.98

SUBTOTAL: 5.96
TAX: 0.42
INVOICE 12796 TOTAL: 6.38
VISA: 6.38

VISA:XXXXXXXXXXXX1296 AMOUNT:6.38 AUTHCD:057558

CHIP REFID:164712247844 05/20/20 13:38:37

CUSTOMER CODE: AC

APL: CHASE VISA TUR: 0080008000

AID: A0000000031010 TSI: E800

STORE: 1647 TERMINAL: 12 05/20/20 13:39:02

OF ITEMS PURCHASED: 2

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



**More saving.
More doing.SM**

1750 US 1 SOUTH
ST AUGUSTINE, FL 32084 (904)824-3657

6334 00007 61742 05/19/20 05:16 PM
SALE CASHIER WINSTON

887480031928 TIE OUT KIT <A>
20' TIE OUT KIT
2@12.97

25.94

SUBTOTAL 25.94
SALES TAX 1.69
TOTAL \$27.63

XXXXXXXXXXXX1296 VISA

AUTH CODE 08769G/8076760 USD\$ 27.63
Chip Read TA

AID A0000000031010

CHASE VISA



Details for Order #112-0970136-6085014

Order Placed: April 7, 2020

PO number : AC

Amazon.com order number: 112-0970136-6085014

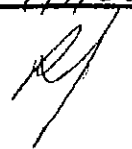
Order Total: \$102.64

Not Yet Shipped	
Items Ordered 4 of: <i>Palmer Fixture RD0028-01 Two-Roll Standard Tissue Dispenser, Dark Translucent</i> Sold by: Amazon.com Services LLC Condition: New	Price \$23.98
Shipping Address: Dan Walker 65084 RIVER GLEN PKWY YULEE, FL 32097-0620 United States	
Shipping Speed: One-Day Shipping	

Payment Information	
Payment Method: Visa Last digits: 8999	Item(s) Subtotal: \$95.92 Shipping & Handling: \$0.00
Billing Address: Dan Walker 352 Perdido St. St. Johns, FL 32259 United States	Total before tax: \$95.92 Estimated tax to be collected: \$6.72
Grand Total: \$102.64	

To view the status of your order, return to [Order Summary](#).

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PO: AC
Description: Paper Supplies
4/17/20




Tony Shiver <tony@firstcoastcms.com>

AL

Signs.com Order 566394 Confirmation

1 message

no-reply-order-confirmation@signs.com <no-reply-order-confirmation@signs.com>
To: tony@firstcoastcms.com

Sat, May 2, 2020 at 1:15 PM



1500 SPUR 9, DUNEDIN, FL 33515


Thank you
for your order.

Dear Tony Shiver,

Thank you for shopping at Signs.com. We appreciate your business and hope that you had a great experience creating your sign. Below you will find details of your recent order. Please keep this email as your receipt and proof of purchase.

Order Number	Order Date	Payment Type	Billing Address
566394	5/2/2020	V-1298	Tony Shiver First Coast CMS, LLC 352 Perdido Street Saint Johns, FL, 32259

Shipping Address	Shipping Method
Tony Shiver 352 Perdido Street Saint Johns, FL, 32259	Overnight

Design	Details	Options & Subtotal
	Type: Yard Sign Size: 24" W x 18" H Quantity: 4	Printed Sides: Single Sided Wire Stakes: Standard Accessories: None Grommets: 4 Corners Shape: Square/Rectangle

Subtotal: \$56.20

Order Subtotal: \$56.21

Shipping: \$40.51

Tax: \$3.93

Grand Total: \$100.65
Get It By: 5/6/2020.

If you have any questions about your order, call the Signs.com Customer Service Department at 888-222-4929 or contact us here.

Thanks,
The Signs.com Team

Want 10% off your next order? Take a picture of your installed signage, tag us (@signedblcom) on Facebook, Instagram, or Twitter and use the hashtag #signslove. We'll then send you a promo code for your next order!

To check the status of your order or to cancel your order, please go to your Order History page.

Signs.com, Inc. 1500 Spur 9, Dunedin, FL 33515



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More doing.SM**

230 DURBIN PAVILION DRIVE
ST. JOHNS, FL 32259 (904)417-4600

1324 00062 12856 05/23/20 07:49 AM
SALE CASHIER MARION

017541659062 CL GRAN 5# <A> 19.98
MAXBLUE CHLORINE GRANULES 5 LB
736511500974 97KEYTITAN <A>
97 KEY TITAN
202.39 4.78
1003-111-568 HDX CHLORIN <A>
HDX CHLORINTING LIQUID EA - BABY
203.33 6.66

SUBTOTAL 31.42
TAX + PIF 2.20
TOTAL \$33.62

XXXXXXXXXXXX1296 VISA USD\$ 33.62
AUTH CODE 01739G/4624805 TA
Chip Read
AID A0000000031010 CHASE VISA

P.O.#/JOB NAME: AC



YULEE - 904-548-1240
05/08/2020 09:23 AM



ENTERTAINMENT-ELECTRONICS
056071117 HP INK T \$91.98
2 @ \$45.99 ea
RETURN BY 06/07/20

SUBTOTAL \$91.98
T = FL TAX 7.0000% on \$91.98 \$6.44

TOTAL \$98.42
*1296 VISA CHARGE \$98.42
AID: A0000000031010
VISA CREDIT

REC#2-0129-2155-0075-0515-6 VCD#754-258-546

Help make your Target Run better.
Take a 2 minute survey about today's trip:

Informtarget.com
User ID: 7987 0784 5992
Password: 494 844

CUÉNTENOS EN ESPAÑOL

Please take this survey within 7 days.



LOWE'S HOME CENTERS, LLC

474283 EAST SR 200

FERNANDINA BEACH, FL 32034 (904) 277-5000

- SALE -

SALES#: S16479F1 3295879 TRANS#: 10247338 05-23-20

33283 HM #97 TITAN BRASS KEY 5.16
2 @ 2.58
19453 3/4-IN X 60-FT UTILITY EL 0.98

SUBTOTAL: 6.14
TAX: 0.43
INVOICE 10931 TOTAL: 6.57
VISA: 6.57

VISA:XXXXXXXXXXXX1296 AMOUNT:6.57 AUTHCD:073379

CHIP REFID:164710225905 05/23/20 11:22:13

CUSTOMER CODE: ac



**More saving.
More doing.SM**

463785 STATE ROAD 200
YULEE, FL 32097 (904)225-2940

6921 00062 15321 05/14/20 02:37 PM
SALE SELF CHECKOUT

072397760935 CLOCK COMBO <A> 59.98
24 INCH BLACK CLOCK W/TEMP & HYGR0
848681061596 BASE <A>
UMBRELLA BASE - BROWN
4039.00 156.00
NLP Savings \$80.00

SUBTOTAL 215.98
SALES TAX 15.12
TOTAL \$231.10
XXXXXXXXXXXX1296 VISA

USD\$ 231.10
AUTH CODE 04493G/3627067 TA



Florida Department of Health
in Nassau County
Notification of Fees Due

1/4636039
45-BID-4636039

Permit Number

45-60-00153

For: Swimming Pools - Public Pool <= 25000 Gallons

Fee Amount: \$125.00

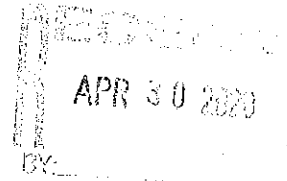
Previous Balance: \$0.00

Total Amount Due: \$125.00

Notice: This bill is due and payable in full upon receipt and must be received by the local office by the payment due date (06/30/2020).

Payment Due Date: 06/30/2020 or Upon Receipt

Mail To: Amelia Concourse Development
475 W Town Place, Suite 114
Saint Augustine, FL 32092



Please verify all information below at www.myfloridaehpermit.com and make changes as necessary.

Account Information:

Name: Amelia Concourse Activity Pool
Location: 85200 Amaryllis Court
Yulee, FL 32097

Pool Volume: 0 gallons
Bathing Load: 0
Flow Rate: 0

93 (A)
1.320, 572, 500 (A)

Owner Information:

Name: Amelia Concourse Development
Address: 475 W Town Place, Suite 114
(Mailing) Saint Augustine, FL 32092
Home Phone: (904) 537-9034

Work Phone: (904) 940-5850

Circle One: Visa MC Disc Amer Expr

Name on Card: _____

Account #: _____

Exp Date: ____/____ Security Code (CVV): _____

Card's Billing Address: _____

City: _____ State: ____ Zip: _____

I Authorize Florida Department of Health in Nassau County to charge my credit card account for the following:

Payment Amount: \$_____ For: _____

Signature _____

Date _____

Please go online to pay fee at:

www.MyFloridaEHPermit.com

Permit Number: 45-60-00153 Bill ID: 45-BID-4636039

Billing Questions call DOH-Nassau at: (904) 557-9150

If you do not pay online, make checks payable to and mail invoice WITH payment to:

Florida Department of Health in Nassau County
96135 Nassau Place Suite 8
Yulee, FL 32097

[Please RETURN invoice with your payment]

Batch Billing ID: 20691



PERMIT HOLDERS CAN NOW

pay invoices online!

The Florida Department of Health now offers a secure system for permit holders to pay invoices and print permits online!

- No sign-up cost.
- Save time. Paying a bill online is faster than mailing a check or hand delivering payment.
- Our safe and secure system will keep your information protected.
- Pay at your convenience. With our online system, you can pay with your credit card or e-check and don't have to worry about envelopes or stamps.

Pay this invoice online at www.myfloridaehpermit.com

NOTE: Payments made online will be assessed a small convenience fee. Visit the site for more information





Florida Department of Health
in Nassau County
Notification of Fees Due

1/4636039
45-BID-4636039

Permit Number

45-60-00153

For: Swimming Pools - Public Pool <= 25000 Gallons

Fee Amount: \$125.00

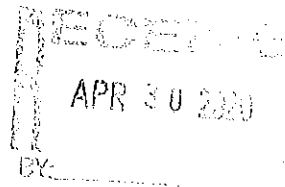
Previous Balance: \$0.00

Total Amount Due: \$125.00

Payment Due Date: 06/30/2020 or Upon Receipt

Notice: This bill is due and payable in full upon receipt and must be received by the local office by the payment due date (06/30/2020).

Mail To: Amelia Concourse Development
475 W Town Place, Suite 114
Saint Augustine, FL 32092



Please verify all information below at www.myfloridaehpermit.com and make changes as necessary.

Account Information:

Name: Amelia Concourse Activity Pool
Location: 85200 Amaryllis Court
Yulee, FL 32097

Pool Volume: 0 gallons
Bathing Load: 0
Flow Rate: 0

93 ④
1,322,572.500 ④

Owner Information:

Name: Amelia Concourse Development
Address: 475 W Town Place, Suite 114
(Mailing) Saint Augustine, FL 32092
Home Phone: (904) 537-9034

Work Phone: (904) 940-5850

Circle One: Visa MC Disc Amer Expr

Name on Card: _____

Account #: _____

Exp Date: ____/____ Security Code (CVV): _____

Card's Billing Address: _____

City: _____ State: ____ Zip: _____

I Authorize Florida Department of Health in Nassau County to charge my credit card account for the following:

Payment Amount: \$_____ For: _____

Signature _____

Date _____

Please go online to pay fee at:

www.MyFloridaEHPermit.com

Permit Number 45-60-00153 Bill ID 45-BID-4636039

Billing Questions call DOH-Nassau at: (904) 557-9150

If you do not pay online, make checks payable to and mail invoice WITH payment to:

Florida Department of Health in Nassau County
96135 Nassau Place, Suite 8
Yulee, FL 32097

[Please RETURN invoice with your payment]

Batch Billing ID:20691



PERMIT HOLDERS CAN NOW

pay invoices online!

The Florida Department of Health now offers a secure system for permit holders to pay invoices and print permits online!

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- Save time. Paying a bill online is faster than mailing a check or hand delivering payment.
- Our safe and secure system will keep your information protected.
- Pay at your convenience. With our online system, you can pay with your credit card or e-check and don't have to worry about envelopes or stamps.

Pay this invoice online at www.myfloridaehpermit.com

NOTE: Payments made online will be assessed a small convenience fee. Visit the site for more information





Florida Department of Health
in Nassau County
Notification of Fees Due

1/4636040
45-BID-4636040

Permit Number

45-60-00152

For: Swimming Pools - Public Pool > 25000 Gallons

Notice: This bill is due and payable in full upon receipt and must be received by the local office by the payment due date (06/30/2020).

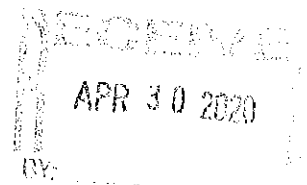
Fee Amount: \$265.00

Previous Balance: \$0.00

Total Amount Due: \$265.00

Payment Due Date: 06/30/2020 or Upon Receipt

Mail To: Amelia Concourse Development
475 W Town Place, Suite 114
Saint Augustine, FL 32092



Please verify all information below at www.myfloridaehpermit.com and make changes as necessary.

Account Information:

Name: Amelia Concourse Swimming Pool
Location: 85200 Amaryllis Court
Fernandina Beach, FL 32034

Pool Volume: 0 gallons
Bathing Load: 0
Flow Rate: 0

93
1,320, 572, 500 (A)

Owner Information:

Name: Amelia Concourse Development
Address: 475 W Town Place, Suite 114
(Mailing) Saint Augustine, FL 32092
Home Phone: (904) 940-5850

Work Phone: (904) 537-9034

Circle One: Visa MC Disc Amer Expr

Name on Card: _____

Account #: _____

Exp Date: ____/____ Security Code (CVV): ____

Card's Billing Address: _____

City: _____ State: _____ Zip: _____

I Authorize Florida Department of Health in Nassau County to charge my credit card account for the following:

Payment Amount: \$ _____ For: _____

Signature _____

Date _____

Please go online to pay fee at:
www.MyFloridaEHPermit.com

Permit Number: 45-60-00152 Bill ID: 45-BID-4636040

Billing Questions call DOH Nassau at: (904) 557-9150

If you do not pay online, make checks payable to and mail invoice WITH payment to:
Florida Department of Health in Nassau County
96135 Nassau Place, Suite 8
Yulee, FL 32097

[Please RETURN invoice with your payment]

Batch Billing ID: 20691



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Florida Department of Health
in Nassau County
Notification of Fees Due

1/4636040
45-BID-4636040

Permit Number

45-60-00152

For: Swimming Pools - Public Pool > 25000 Gallons

Fee Amount: \$265.00

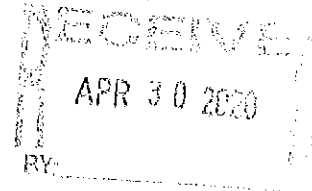
Previous Balance: \$0.00

Total Amount Due: \$265.00

Payment Due Date: 06/30/2020 or Upon Receipt

Notice: This bill is due and payable in full upon receipt and must be received by the local office by the payment due date (06/30/2020).

Mail To: Amelia Concourse Development
475 W Town Place, Suite 114
Saint Augustine, FL 32092



Please verify all information below at www.myfloridaehpermit.com and make changes as necessary.

Account Information:

Name: Amelia Concourse Swimming Pool
Location: 85200 Amaryllis Court
Fernandina Beach, FL 32034

Pool Volume: 0 gallons
Bathing Load: 0
Flow Rate: 0

93
1,320, 572, 500 (A)

Owner Information:

Name: Amelia Concourse Development
Address: 475 W Town Place, Suite 114
(Mailing) Saint Augustine, FL 32092
Home Phone: (904) 940-5850

Work Phone: (904) 537-9034

Circle One: Visa MC Disc Amer Expr

Name on Card: _____

Account #: _____

Exp Date: ____/____ Security Code (CVV): _____

Card's Billing Address: _____

City: _____ State: ____ Zip: _____

I Authorize Florida Department of Health in Nassau County to charge my credit card account for the following:

Payment Amount: \$_____ For: _____

Signature _____

Date _____

Please go online to pay fee at:

www.MyFloridaEHPermit.com

Permit Number: 45-60-00152 Bill ID: 45-BID-4636040

Billing Questions call DOH-Nassau at (904) 557-9150

If you do not pay online, make checks payable to and mail invoice WITH payment to:
Florida Department of Health in Nassau County
96135 Nassau Place, Suite 8
Yulee, FL 32097

[Please RETURN invoice with your payment]

Batch Billing ID:20691



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Pay this invoice online at www.myfloridaehpermit.com

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Florida Department of Health
in Nassau County
Notification of Fees Due

1/4636041
45-BID-4636041

Permit Number

45-60-00154

For: Swimming Pools - Public Pool <= 25000 Gallons

Notice: This bill is due and payable in full upon receipt and must be received by the local office by the payment due date (06/30/2020).

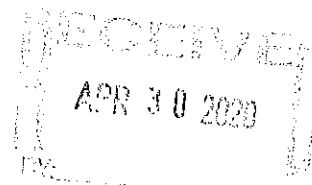
Fee Amount: \$125.00

Previous Balance: \$0.00

Total Amount Due: \$125.00

Payment Due Date: 06/30/2020 or Upon Receipt

Mail To: Amelia Concourse Development
475 W Town Place, Suite 114
Saint Augustine, FL 32092



Please verify all information below at www.myfloridaehpermit.com and make changes as necessary.

Account Information:

Name: Amelia Concourse Wading Pool
Location: 85200 Amaryllis Court
Fernandina Beach, FL 32034

Pool Volume: 0 gallons
Bathing Load: 0
Flow Rate: 0

93
1,322,572,500 (A)

Owner Information:

Name: Amelia Concourse Development
Address: 475 W Town Place, Suite 114
(Mailing) Saint Augustine, FL 32092
Home Phone: () Work Phone: ()

Circle One: Visa MC Disc Amer Expr

Name on Card: _____

Account #: _____

Exp Date: ____/____ Security Code (CVV): _____

Card's Billing Address: _____

City: _____ State: ____ Zip: _____

I Authorize Florida Department of Health in Nassau County to charge my credit card account for the following:

Payment Amount: \$_____ For: _____

Signature _____

Date _____

Please go online to pay fee at:
www.MyFloridaEHPermit.com

Permit Number: 45-60-00154 Bill ID: 45-BID-4636041

Billing Questions call IDOH-Nassau at (904) 557-9150

If you do not pay online, make checks payable to and mail invoice WITH payment to:

Florida Department of Health in Nassau County
96135 Nassau Place, Suite 8
Yulee, FL 32097

[Please RETURN invoice with your payment]

Batch Billing ID: 20691



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Florida Department of Health
in Nassau County
Notification of Fees Due

1/4636041
45-BID-4636041

Permit Number

45-60-00154

For: Swimming Pools - Public Pool <= 25000 Gallons

Notice: This bill is due and payable in full upon receipt and must be received by the local office by the payment due date (06/30/2020).

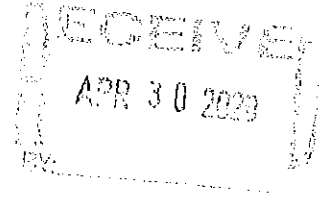
Fee Amount: \$125.00

Previous Balance: \$0.00

Total Amount Due: \$125.00

Payment Due Date: 06/30/2020 or Upon Receipt

Mail To: Amelia Concourse Development
475 W Town Place, Suite 114
Saint Augustine, FL 32092



Please verify all information below at www.myfloridaehpermit.com and make changes as necessary.

Account Information:

Name: Amelia Concourse Wading Pool
Location: 85200 Amaryllis Court
Fernandina Beach, FL 32034

Pool Volume: 0 gallons
Bathing Load: 0
Flow Rate: 0

Owner Information:

Name: Amelia Concourse Development
Address: 475 W Town Place, Suite 114
(Mailing) Saint Augustine, FL 32092
Home Phone: () Work Phone: ()

Circle One: Visa MC Disc Amer Expr

Name on Card: _____

Account #: _____

Exp Date: ____/____ Security Code (CVV): ____

Card's Billing Address: _____

City: _____ State: ____ Zip: _____

I Authorize Florida Department of Health in Nassau County to charge my credit card account for the following:

Payment Amount: \$ _____ For: _____

Signature _____

Date _____

Please go online to pay fee at:
www.MyFloridaEHPermit.com

Permit Number: 45-60-00154 Bill ID: 45-BID-4636041

Billing Questions call DOH Nassau at: (904) 557-9150

If you do not pay online, make checks payable to and mail invoice WITH payment to:
Florida Department of Health in Nassau County
96135 Nassau Place, Suite 8
Yulee, FL 32097

[Please RETURN invoice with your payment]

Batch Billing ID:20691



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Pay this invoice online at www.myfloridaehpermit.com

NOTE: Payments made online will be assessed a small convenience fee. Visit the site for more information





For Department Use Only	
Fee Received \$	Date
Check#	From

Application Type: (check box, see instructions on back)

- ☐ Initial Permit ☐ Modification
☐ Transfer, change of owner or name
☐ Renewal

Operating Permit # _____

**STATE OF FLORIDA
DEPARTMENT OF HEALTH
APPLICATION FOR A SWIMMING POOL OPERATING PERMIT**

This original form is to be completed and submitted with one copy, a set of construction plans & specs, a copy of the building department's final inspection along with the appropriate fee.

1. Name of Project / Facility AMELIA CONCOUSE SWIMMING POOL County NASSAU
Address of Pool 85200 AMARYLLIS COURT City FERNANDINA BEACH Zip 32634
2. Name of Owner AMELIA CONCOUSE CDD E-Mail tongy@firstcoastcms.com Phone (904) 537-9034
Mailing Address _____ City _____ State _____ Zip _____
3. Building Department Name: _____ Contact Person _____ Phone Number _____
P.O. Box or Street Address _____ City, State, Zip Code _____
E-mail Address _____
4. Pool Water Source METER (SEA)
5. Lighting (check one): ☒ No Night Swimming
☐ Outdoor: Three foot candles overhead and 1/2 watt per square foot of pool surface area underwater
☐ Indoor: Ten foot candles overhead and 8/10 watt per square foot of pool surface area underwater (ACTIVITY)
6. Pool Volume in Gallons: Main Pool 79,000 Wading Pool 9557 Spa Pool _____ Other 9537
7. Pool Bathing Load: 78 Number of Dwelling Units 300 +
8. Pool Dimensions: Width: _____ Length: _____ Area: _____ Perimeter: _____ Depth: Max. _____ Min. _____ Shape: _____
9. Water Treatment Equipment Make and Model:
(A) Recirculation Pump: 10HP Flow 400 GPM At _____ TDH _____ HP 10
(B) Filter: DE Area _____ Sq. Ft. Flow Capacity _____
(C) Disinfection Equipment: POOLSURE OAP CONTROLLER Capacity 50 (GPD) or (PPD)
(Secondary Disinfection If Applicable) _____
(D) pH Adjustment Feeder: STENPER Capacity 50 (GPD)
(E) Test Kit: TAYLOR FAS-DPO
10. Equipment Substitutions _____

CERTIFICATION OF OWNER

The undersigned owner, or owner's representative, hereby agrees to operate the pool described in this application in accordance with the requirements of Chapter 514 of the Florida Statutes (F.S.), and Chapter 64E-9 of the Florida Administrative Code, and maintain the original construction approved under the Florida Building Code by the jurisdictional building department. This agreement includes keeping a daily record of the information regarding pool operation on the monthly report form furnished by the department or on other forms approved by the department and when requested, submission of the completed form to the appropriate county health department.

Signed [Signature]
Name Tony Hille
(print or type)

Date 5/26/20
Title AMENITY MANAGER
(print or type)

REMARKS: _____

Design Engineer/Architect Name: _____ Telephone: _____

Building Department Construction Approval Date _____ Approval Number _____

CERTIFICATION OF INSPECTION

I hereby certify that an inspection of this pool has been made and the foregoing information is correct to the best of my knowledge and belief. It is recommended the first annual operating permit be granted subject to the provisions of the Florida Administrative Code.

Signature DOH Engineer/Authorized Staff _____ Date _____
Print Name _____

☐ Change data entered into EHD by _____ on _____

Instructions- Before submitting application to DOH:

For Initial Permit: Complete the entire application with owner certification. Include original and one copy of this completed form, a copy of construction plans & specs submitted to the building department (electronic copy in PDF, TIF or JPG format is acceptable), a copy of the building department final inspection approval, and the appropriate fee. Provide design engineer's name and phone number in REMARKS. The operating permit number will be entered by DOH staff.

For Modification: Complete items 1 - 3, enter existing operating permit number, note proposed or completed changes in the appropriate sections, and complete the owner certification on page 2. Include a copy of the construction plans & specs submitted to the building department (electronic copy is acceptable) and a copy of the building department's final inspection approval. Provide design engineer's name and phone number in REMARKS.

For Transfer: Complete items 1 and 2, enter existing operating permit number, then note changes in the page 2 owner remarks section, and complete the owner certification on page 2. There is no fee or building plans required for a transfer permit reissued due to change of ownership, name of facility, phone number, or mailing address.

For Renewal: Complete items 1 and 2, enter existing operating permit number, and complete the owner certification on page 2. There is an annual operating permit fee charged for renewal.

TRIM ALL LAWN SERVICE, INC.

942360 Old Nassauville Road
Fernandina Beach, FL 32034
Phone (904) 491-3232

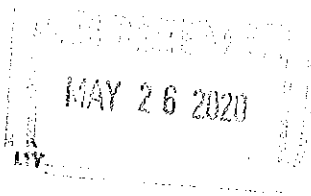
Date	5/21/2020
Invoice #	46122

E-mail Trimalllawn@gmail.com

Bill To
Amelia Concourse CDD 475 West Town Place, Suite 114 St. Augustine, Fl. 32092

Project Name / Location	
P.O. #	Service Date: 4/10/2020

Terms	Due Date
Net 30	6/20/2020

Description	Amount
Installation of 325 Bags of Cypress Mulch	1,576.25
 <p>40 (A) 1,320.572 463</p>	
Thank you for your business.	Total \$1,576.25
	Payments/Credits \$0.00
	Balance Due \$1,576.25



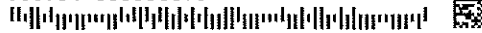
**Advanced
Disposal**

ADVANCED DISPOSAL
STATELINE - PD
450496 STATE ROAD 200
CALLAHAN FL 32011

Pay By Phone: 1-877-720-1583
Phone PIN: 1290733410000

RETURN SERVICE REQUESTED

000954 000000075



AMELIA CONCOURSE CDD
475 W TOWN PL STE 114
ST AUGUSTINE FL 32092-3649

Advanced Disposal is a company bringing fresh ideas and solutions to a clean environment. How can we further help your business or home become greener and cleaner? Visit us at www.AdvancedDisposal.com.

Should you have questions about charges, please see the back of this invoice, call your service representative or go to www.AdvancedDisposal.com.

Thank you for your business!

Account Information

Account Number PD073341
Site Number 0000
Invoice Date May 31, 2020
Invoice Number PD0002289989

Account Summary

Previous Balance \$30.00
Payments/Adjustments \$0.00
Current Invoice Amount \$30.00

Amount Due \$60.00
Due Date Upon Receipt

Invoice Breakdown

Current \$60.00
30 days - past due \$0.00
60 days - past due \$0.00
90 days - past due \$0.00

It's easy being Green...sign up
for ebill and auto pay at
<http://www.AdvancedDisposal.com/billpay>

Contact Us

(904) 879-2301 / (904) 261-7186
StatelineFL@AdvancedDisposal.com

PD2005191001.xl-1907-000000075

Previous Balance

\$30.00

Payments and Adjustments

\$0.00

AMELIA CONCOURSE CDD (0001)
85200 AMARYLLIS CT FERNANDINA, FL

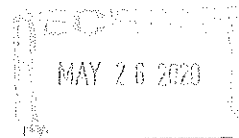
Date	Description	Reference	Qty	Unit Price	Amount
1.00 - 0.50YD:COMM RL TRASH (001)					
05/31/20	TRASH STANDARD		1.00	27.30	27.30
	SERVICE:				
	06/01/20-06/30/20				
05/31/20	COMPLIANCE AND BUSINESS IMPACT		1.00	2.70	2.70

Current Charges

\$30.00

Amount Due

\$60.00



90 (A)
1,320.572.461 (A)

How to Pay Your Bill

Online Bill Pay

Great for regular payments

Visit www.advanceddisposal.com/billpay to enroll in online bill pay methods.

With the Advanced Disposal online bill payment system, you are able to:

- Make a one-time payment
- Setup your account for automatic recurring payments

If you would like assistance, please contact us at 1-800-355-2108 and we will be happy to assist you in getting set up.

Pay by Mail

Best for sending a regular check

Please mail your check made payable to Advanced Disposal to address listed below.

Please do not send correspondence to this address.

Please assist us by including the remittance portion (the perforated bottom section of your invoice) along with your check or money order to ensure your payment is posted quickly and accurately.

Pay by Phone

Good for a one time payment

Call 1-877-720-1583 to make your payment by phone.

To ensure fastest service, please have your Phone PIN ready, which can be found at the top of your invoice.

We accept MasterCard, Visa, American Express and Discover. An automated voice service will process your payment. This option is ideal for making single payments.

PLEASE RETURN THIS PORTION WITH PAYMENT

Printed on recycled paper



Advanced Disposal

ADVANCED DISPOSAL
STATELINE - PD
450496 STATE ROAD 200
CALLAHAN FL 32011

Please Send All Correspondence to Above Address



Please check box for address change and print new address on reverse side.

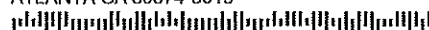
Due Date: Upon Receipt

Customer Billing Address:

AMELIA CONCOURSE CDD
475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

Remit Payment To:
(Please do not send CASH via mail)

Advanced Disposal
Stateline - PD
PO BOX 743019
ATLANTA GA 30374-3019



IF PAYING BY CREDIT CARD, FILL OUT BELOW.		CHECK CARD USING FOR PAYMENT	
CARD NUMBER	AMOUNT PAID	<input type="checkbox"/> VISA	
		<input type="checkbox"/> MASTER CARD	
SIGNATURE	EXP. DATE	<input type="checkbox"/> AMERICAN EXP.	
		<input type="checkbox"/> DISCOVER	

ACCOUNT # PD073341	INVOICE # PD0002289989	AMT. ENCLOSED
INVOICE TOTAL \$30.00	BALANCE DUE \$60.00	

PD 073341 0000 053120 0002289989 00003000 00006000 8

Grau and Associates

951 W. Yamato Road, Suite 280
Boca Raton, FL 33431-
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

Amelia Concourse Community Development District
1001 Bradford Way
Kingston, TN 37763

Invoice No. 19704
Date 05/27/2020

SERVICE

AMOUNT

Arbitrage Series 2019 FYE 02/29/2020

\$ 600.00

Current Amount Due

\$ 600.00

RECEIVED

MAY 29 2020

16 (A)

1,810,573.321

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
600.00	0.00	0.00	0.00	0.00	600.00

Payment due upon receipt.

RECEIVED

Hopping Green & Sams

Attorneys and Counselors

JUN 02 2020

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

May 31, 2020

Amelia Concourse Community Development District
c/o District Manager
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 115052
Billed through 04/30/2020

2 (A)
1,310,573.815

General Counsel

ACCDD 00001 JMW

FOR PROFESSIONAL SERVICES RENDERED

04/01/20	JJ	Follow up on preparation of protocol for conducting and noticing virtual meetings; review and edit materials regarding same.	0.10 hrs
04/01/20	SSW	Research and attend various city and county commission virtual meetings; prepare and circulate correspondence regarding procedures for conducting virtual meetings and providing opportunity for public participation.	0.20 hrs
04/01/20	AHJ	Review amenity closure spreadsheet; prepare electronic transmission of form of notice of general election and correspondence regarding same.	0.20 hrs
04/02/20	JMW	Confer with Laughlin regarding resident update; prepare update regarding district facilities and Covid-19.	0.80 hrs
04/07/20	JMW	Review and revise draft rules of procedure notice for virtual meeting ability.	0.40 hrs
04/09/20	AHJ	Finalize electronic transmission of form of notice of general election and correspondence regarding same.	0.20 hrs
04/17/20	JMW	Review correspondence; research budget issues; confer with Laughlin.	0.50 hrs
04/17/20	JLK	Research and review executive orders regarding recreation and amenity facilities.	1.00 hrs
04/22/20	AHJ	Finalize electronic transmission of form of notice of qualifying period and correspondence regarding same; transmit to district manager.	0.10 hrs
04/28/20	JMW	Review draft agenda; confer with staff.	0.30 hrs
04/30/20	JMW	Review Executive Order 20-112; confer with working group regarding same; confer with staff and chair regarding facility opening.	1.20 hrs

Total fees for this matter

\$1,056.50

MATTER SUMMARY

Jaskolski, Amy H. - Paralegal	0.50 hrs	125 /hr	\$62.50
Johnson, Jonathan T.	0.10 hrs	300 /hr	\$30.00
Kilinski, Jennifer L.	1.00 hrs	190 /hr	\$190.00
Walters, Jason M.	3.20 hrs	230 /hr	\$736.00

Warren, Sarah S.	0.20 hrs	190 /hr	\$38.00
------------------	----------	---------	---------

TOTAL FEES			\$1,056.50
------------	--	--	------------

TOTAL CHARGES FOR THIS MATTER			\$1,056.50
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BILLING SUMMARY

Jaskolski, Amy H. - Paralegal	0.50 hrs	125 /hr	\$62.50
Johnson, Jonathan T.	0.10 hrs	300 /hr	\$30.00
Kilinski, Jennifer L.	1.00 hrs	190 /hr	\$190.00
Walters, Jason M.	3.20 hrs	230 /hr	\$736.00
Warren, Sarah S.	0.20 hrs	190 /hr	\$38.00

TOTAL FEES			\$1,056.50
------------	--	--	------------

TOTAL CHARGES FOR THIS BILL			\$1,056.50
-----------------------------	--	--	-------------------

Please include the bill number with your payment.



Jacksonville Office 904-225-9425

PO Box 1330

Yulee, FL 32041-1330

www.naderspestraiders.com**IS YOUR HOME PROTECTED FROM TERMITES?**

Termites cause billions of dollars in damage every year rarely covered by homeowner's insurance and in our area, it's not if your home will encounter termites, but when. Protect your family and home 24/7/365 with Sentricon® with Always Active from Nader's, the #1 provider of Sentricon in the world. CALL TODAY! 855-MY-NADERS.

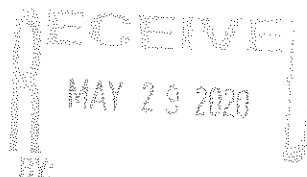
It's not just termite control. It's Nader's Pest Raiders termite control.

Customer Number: 1328696

Statement Date: 05/26/20 Payment Due Upon Receipt

Date	Invoice #	Description	Amount	Tax	Balance
Service Address: 85200 Amaryllis Ct, Fernandina Beach, FL 32034-9716					
05/22/20	38414343	Fire Ant Service	\$77.00	\$0.00	\$77.00

82
1,320,538.45513



Current: \$77.00

Past Due: \$0.00

Total Amount Due: \$77.00

Please Keep the Top Portion For Your Records Return Bottom Portion with Payment

GA22349F



PO Box 1330 • Yulee, FL 32041-1330

Temp-Return Service Requested

You can pay your bill online at www.naderspestraiders.com

*****AUTO**ALL FOR AADC 320

AMELIA CONCOURSE AMENITIES CENTER 4
 TONY SHIVER 632
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092-3649



Please check Invoice(s) paid below.			
	Invoice #	Amount	
<input type="checkbox"/>	38414343	\$77.00	<input type="checkbox"/>
<input type="checkbox"/>			<input type="checkbox"/>
<input type="checkbox"/>			<input type="checkbox"/>
<input type="checkbox"/>			<input type="checkbox"/>
<input type="checkbox"/>			<input type="checkbox"/>
<input type="checkbox"/>			<input type="checkbox"/>

If you are paying by credit card, please see reverse side.

Please make checks payable and remit to:

NADER'S PEST RAIDERS
 PO BOX 1330
 YULEE FL 32041-1330



Statement Date: 05/26/20
 Customer Number: 1328696

Balance Forward: \$0.00

Amount: _____

Amount Due: \$77.00

Check # _____

**Nassau County Sheriff's Office**

77151 Citizens Circle

Yulee, FL 32097

INVOICE

Invoice ID:	6087
Date:	05/20/2020
Customer #:	
Due Date:	06/04/2020

Bill To:

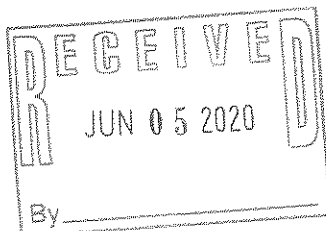
Amelia Concourse CDD

Attention:

475 West Town Place Suite 201

St. Augustine, FL 32084

tony@firstcoastcms.com



Description	Qty	Rate	Total
Mobile Security - BRIAN BLACKWELL from 5/24/2020 11:00 AM to 5/24/2020 3:00 PM Note: SPLIT SHIFT WITH HUFFMON	4.000	\$33.00	\$132.00
BRIAN BLACKWELL - Admin Fee Per Hour	4.000	\$2.00	\$8.00
100 BLACKWELL, BRIAN Total:	4.000		\$140.00
Mobile Security - NICHOLAS DAVIS from 5/22/2020 11:00 AM to 5/22/2020 7:00 PM	8.000	\$33.00	\$264.00
Mobile Security - NICHOLAS DAVIS from 5/23/2020 11:00 AM to 5/23/2020 7:00 PM	8.000	\$33.00	\$264.00
NICHOLAS DAVIS - Admin Fee Per Hour	8.000	\$2.00	\$16.00
NICHOLAS DAVIS - Admin Fee Per Hour	8.000	\$2.00	\$16.00
101 DAVIS, NICHOLAS Total:	16.000		\$560.00
Mobile Security - Ryan Goethe from 5/21/2020 11:00 AM to 5/21/2020 5:30 PM Note: staff left early due to rain	6.500	\$33.00	\$214.50
Ryan Goethe - Admin Fee Per Hour	6.500	\$2.00	\$13.00
102 Goethe, Ryan Total:	6.500		\$227.50
Mobile Security - JOSHUA HUFFMON from 5/24/2020 3:00 PM to 5/24/2020 7:00 PM Note: SPLIT WITH BLACKWELL	4.000	\$33.00	\$132.00
JOSHUA HUFFMON - Admin Fee Per Hour	4.000	\$2.00	\$8.00
103 HUFFMON, JOSHUA Total:	4.000		\$140.00
Mobile Security - AMY WIGGINS from 5/20/2020 11:00 AM to 5/20/2020 7:00 PM	8.000	\$33.00	\$264.00
AMY WIGGINS - Admin Fee Per Hour	8.000	\$2.00	\$16.00
104 WIGGINS, AMY Total:	8.000		\$280.00
Total:	77.000		\$1,347.50

A 1,320, 572, 341

Amount Paid:	\$0.00
Balance Due:	\$1,347.50

Notes

All deputies must be paid individually; Please remit checks to each individual listed on the invoice for the amount shown and mail to:

Nassau County Sheriff's Office
77151 Citizens Cir
Yulee, Florida 32097
Attn: Lt. L. R. Graham

**Nassau County Sheriff's Office**

77151 Citizens Circle

Yulee, FL 32097

INVOICE

Invoice ID:	6108
Date:	05/25/2020
Customer #:	
Due Date:	06/09/2020

Bill To:

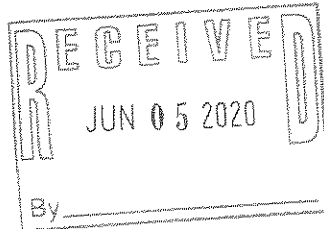
Amelia Concourse CDD

Attention:

475 West Town Place Suite 201

St. Augustine, FL 32084

tony@firstcoastcms.com



Description	Qty	Rate	Total
Mobile Security - TODD DILL from 5/25/2020 11:00 AM to 5/25/2020 7:00 PM Note: 50473	8.000	\$33.00	\$264.00
Mobile Security - TODD DILL from 5/26/2020 11:00 AM to 5/26/2020 3:00 PM Note: closed early due to weather per Don	4.000	\$33.00	\$132.00
TODD DILL - Admin Fee Per Hour	8.000	\$2.00	\$16.00
TODD DILL - Admin Fee Per Hour	4.000	\$2.00	\$8.00
<i>105</i> DILL, TODD Total:	12.000		\$420.00
Mobile Security - NATHAN HILLIARD from 5/27/2020 11:00 AM to 5/27/2020 7:00 PM	8.000	\$33.00	\$264.00
NATHAN HILLIARD - Admin Fee Per Hour	8.000	\$2.00	\$16.00
<i>106</i> HILLIARD, NATHAN Total:	8.000		\$280.00
Total:	40.000		\$700.00

Amount Paid:	\$0.00
Balance Due:	\$700.00

Notes

All deputies must be paid individually; Please remit checks to each individual listed on the invoice for the amount shown and mail to:

Nassau County Sheriff's Office
77151 Citizens Cir
Yulee, Florida 32097
Attn: Lt. L. R. Graham

FIRST COAST CONTRACT
MAINTENANCE SERVICES, LLC
352 Perdido St.
Saint Johns, FL 32259 US
(904) 537 9034
service@firstcoastcms.com
www.firstcoastcms.com

Invoice 5011

RECEIVED

JUN 03 2020



BILL TO

Amelia Concourse
c/o GMS, LLC
Attn - Daniel Laughlin
475 W. Town Place - Suite 114
St. Augustine, FL 32092

DATE
04/01/2020

PLEASE PAY
\$2,878.00

DUE DATE
04/21/2020

P.O. NUMBER

~~May Service~~ *March*

SALES REP

Lauren Shiver

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Amelia Concourse Contract:Janitorial Service	1	393.00	393.00
	Janitorial Services <i>1,320.572.460</i>			
	Amelia Concourse Contract:Pool Service	1	1,200.00	1,200.00
	Pool cleaning service, three days a week for all three swimming pools <i>1,320.572.453</i>			
	Amelia Concourse Contract:Site Management	1	595.00	595.00
	Amenity Center site management <i>1,320.572.340</i>			
	Amelia Concourse Contract:Staffing	1	690.00	690.00
	Staffing Attendant for amenity center 1 day during week. <i>1,320.570.341</i>			

TOTAL DUE

\$2,878.00

49 (A)

THANK YOU.

FIRST COAST CONTRACT
MAINTENANCE SERVICES, LLC
352 Perdido St.
Saint Johns, FL 32259 US
(904) 537 9034
service@firstcoastcms.com
www.firstcoastcms.com

Invoice 5113

RECEIVED

JUN 03 2020



BILL TO

Amelia Concourse
c/o GMS, LLC
Attn - Daniel Laughlin
475 W. Town Place - Suite 114
St. Augustine, FL 32092

DATE

06/01/2020

PLEASE PAY

\$6,161.20

DUE DATE

06/21/2020

P.O. NUMBER

July Service

June

SALES REP

Lauren Shiver

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Amelia Concourse Contract:Janitorial Service	1	393.00	393.00
	Janitorial Services <i>1,320.572.460</i>			
	Amelia Concourse Contract:Pool Service	1	1,200.00	1,200.00
	Pool cleaning service, three days a week for all three swimming pools <i>1,320.572.453</i>			
	Amelia Concourse Contract:Site Management	1	595.00	595.00
	Amenity Center site management <i>1,320.572.340</i>			
	Amelia Concourse Contract:Staffing	240.80	16.50	3,973.20
	Staffing Attendant for amenity center 7 days per week. (56 hours per week) <i>1,320.572.341</i>			

TOTAL DUE

\$6,161.20

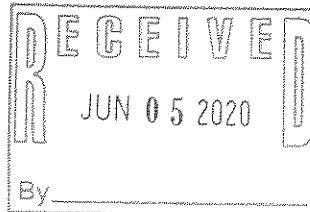
THANK YOU.

49 (A)

**FIRST COAST CONTRACT
MAINTENANCE SERVICES, LLC**

352 Perdido St.
Saint Johns, FL 32259 US
(904) 537 9034
service@firstcoastcms.com
www.firstcoastcms.com

Invoice 5136



BILL TO

Amelia Concourse
c/o GMS, LLC
Attn - Daniel Laughlin
475 W. Town Place - Suite 114
St. Augustine, FL 32092

DATE
06/05/2020

PLEASE PAY
\$2,112.52

DUE DATE
06/25/2020

P.O. NUMBER
Pool Chemicals

SALES REP
Tony Shiver

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/05/2020	Pool Sure - Bulk pool chemicals			2,112.52

TOTAL DUE **\$2,112.52**

THANK YOU.

1,320.572.454
49 A

poolsure



PURIFY



Payment Receipt

Date	6/5/2020
Payment Method	VISA
Payment Amount	2112.52
Credit Card #	*****1296
Payment Number	8037908081619288974...

Bill To

First Coast CMS LLC
3821 Miruelo Cir N
Jacksonville FL 32217

Date	Description	Due Date	Orig. Amount	Amount Due	Applied Amount
2/29/2020	Invoice #131295591546	3/20/2020	12.00	12.00	12.00
4/1/2020	Invoice #131295591720	4/21/2020	1,040.00	1,040.00	1,040.00
5/31/2020	Invoice #131295593064	6/20/2020	20.52	20.52	20.52
6/1/2020	Invoice #131295592768	6/21/2020	1,040.00	1,040.00	1,040.00

Total \$2,112.52

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

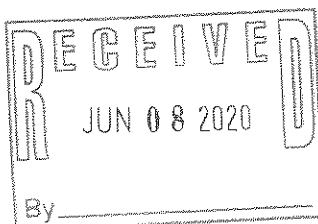
Invoice #: 222

Invoice Date: 6/1/20

Due Date: 6/1/20

Case:

P.O. Number:

Bill To:Amelia Concourse CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - June 2020 <i>1,810.513.840</i>		3,750.00	3,750.00
Information Technology - June 2020 <i>357</i>		125.00	125.00
Dissemination Agent Services - June 2020 <i>324</i>		583.33	583.33
Office Supplies <i>570</i>		10.00	10.00
Postage <i>420</i>		9.70	9.70
Copies <i>425</i>		257.70	257.70
Telephone <i>410</i>		44.64	44.64
<i>5 (A)</i>			

Total \$4,780.37**Payments/Credits** \$0.00**Balance Due** \$4,780.37

NEWS-LEADER

P.O. Box 16766

Fernandina Beach FL 32035

(904) 261-3696

Fax(904) 261-3698

Advertising Memo Bill

1 Memo Bill Period 06/2020		2 Advertiser/Client Name AMELIA CONCOURSE CDD	
23 Total Amount Due 748.50		3 Terms of Payment	
21 Current Net Amount Due .00		22 30 Days .00	
		60 Days .00	
		Over 90 Days .00	
4 Page Number 1	5 Memo Bill Date 06/11/20	6 Billed Account Number 30057	7 Advertiser/Client Number MEGHA. 30057

8 Billed Account Name and Address AMELIA CONCOURSE CDD 475 WEST TOWN PL STE 114 ST. AUGUSTINE FL 32092		Amount Paid: Comments: Ad #: 582700	
--	--	---	--

RECEIVED
JUN 11 2020

Please Return Upper Portion With Payment

10 Date	11 Newspaper Reference	12 13 14 Description-Other Comments/Charges	15 SAU Size 16 Billed Units	17 Times Run 18 Rate	19 Gross Amount	20 Net Amount
07/15/20	582700 ROP	RFQ - DISTRICT ENGINEER 07/15 FNL 55 @ 1,810.573.480	3.0X10.00 30.00	1 24.95	748.50	748.50

Statement of Account - Aging of Past Due Amounts

21 Current Net Amount Due	22 30 Days	60 Days	Over 90 Days	*Unapplied Amount	23 Total Amount Due
0.00	0.00	0.00	0.00		748.50

NEWS-LEADER

(904) 261-3696

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

24 Invoice	25 Billing Period	6 Billed Account Number	7 Advertiser/Client Number	2 Advertiser/Client Name
582700	06/2020	30057	30057	AMELIA CONCOURSE CDD

TRIM ALL LAWN SERVICE, INC.

942360 Old Nassauville Road
Fernandina Beach, FL 32034
Phone (904) 491-3232

Date	6/1/2020
Invoice #	46170

Trimalllawn@gmail.com

Bill To
Amelia Concourse CDD 475 West Town Place, Suite 114 St. Augustine, FL 32092

Property Address

JUNE MONTHLY MAINTENANCE	PO #	Terms
		Net 30
Description	Amount	
Monthly Maintenance	1,174.00	
Monthly Maintenance for Phase I pond	59.50	
Treatment of Turf & Shrubs - Included in Contract	150.00	
Monthly Irrigation Inspection	85.00	
<div>PAID JUN 10 2020</div> <div>HO (A) 1,320,572,462</div>		
Thank you for your business.	Total	\$1,468.50

SOLITUDE

LAKE MANAGEMENT

Voice: (888) 480-LAKE • Fax: (888) 358-0088

INVOICE

Invoice Number: PI-A00420822
Invoice Date: 06/01/20

PROPERTY: Amelia
Concourse Cdd

SOLD TO: Amelia Concourse Cdd
C/O Governmental Mgmt Services
475 W. Town Place #114
St Augustine, FL 32092

Customer ID 7112

Customer PO

Payment Terms Net 30

Sales Rep ID David Cottrell

Shipping Method

Ship Date

Due Date 07/01/20

Qty	Item Description	Unit Price	Extension
1	Lake & Pond Management Services SVR49937 06/01/20 - 06/30/20 Lake & Pond Management Services	516.00	516.00

27 A
1,320, 572, 468

JUN 18 2020

PLEASE REMIT PAYMENT TO:

SOLitude Lake Management, LLC
1320 Brookwood Drive, Suite H
Little Rock, AR 72202

Subtotal	516.00
Sales Tax	0.00
Total Invoice	516.00
Payment Received	0.00
TOTAL	516.00



**Advanced
Disposal**

ADVANCED DISPOSAL
STATELINE - PD
450496 STATE ROAD 200
CALLAHAN FL 32011

Pay By Phone: 1-877-720-1583
Phone PIN: 1290733410000

90 (A)
1,320, 570, 461

Advanced Disposal is a company bringing fresh ideas and solutions to a clean environment. How can we further help your business or home become greener and cleaner? Visit us at www.AdvancedDisposal.com.

Should you have questions about charges, please see the back of this invoice, call your service representative or go to www.AdvancedDisposal.com.

Thank you for your business!

RETURN SERVICE REQUESTED

000978 000000092



AMELIA CONOURSE CDD
475 W TOWN PL STE 114
ST AUGUSTINE FL 32092-3649



2

Account Information	
Account Number	PD073341
Site Number	0000
Invoice Date	June 30, 2020
Invoice Number	PD0002293908
Account Summary	
Previous Balance	\$30.00
Payments/Adjustments	-\$30.00
Current Invoice Amount	\$30.18
Amount Due \$30.18	
Due Date Upon Receipt	
Invoice Breakdown	
Current	\$30.18
30 days - past due	\$0.00
60 days - past due	\$0.00
90 days - past due	\$0.00
It's easy being Green...sign up for ebill and auto pay at http://www.AdvancedDisposal.com/billpay	
Contact Us	
(904) 879-2301 / (904) 261-7186 StatelineFL@AdvancedDisposal.com	

PD2006231001.bdt-1955-000000092

Previous Balance \$30.00
06/08/20 LOCKBOX AUTOMATED -\$30.00
Payments and Adjustments -\$30.00

AMELIA CONOURSE CDD (0001)
85200 AMARYLLIS CT FERNANDINA, FL

Date	Description	Reference	Qty	Unit Price	Amount
1.00 - 0.50YD:COMM RL TRASH (001)					
06/30/20	TRASH STANDARD		1.00	27.46	27.46
SERVICE: 07/01/20-07/31/20					
06/30/20	COMPLIANCE AND BUSINESS IMPACT		1.00	2.72	2.72
Current Charges					\$30.18
Amount Due					\$30.18

JUN 30 2020

How to Pay Your Bill

Online Bill Pay

Great for regular payments

Visit www.advanceddisposal.com/billpay to enroll in online bill pay methods.

With the Advanced Disposal online bill payment system, you are able to:

- Make a one-time payment
- Setup your account for automatic recurring payments

If you would like assistance, please contact us at 1-800-355-2108 and we will be happy to assist you in getting set up.

Pay by Mail

Best for sending a regular check

Please mail your check made payable to Advanced Disposal to address listed below.

Please do not send correspondence to this address.

Please assist us by including the remittance portion (the perforated bottom section of your invoice) along with your check or money order to ensure your payment is posted quickly and accurately.

Pay by Phone

Good for a one time payment

Call 1-877-720-1583 to make your payment by phone.

To ensure fastest service, please have your Phone PIN ready, which can be found at the top of your invoice.

We accept MasterCard, Visa, American Express and Discover. An automated voice service will process your payment. This option is ideal for making single payments.

30689-P-0017

PLEASE RETURN THIS PORTION WITH PAYMENT

Printed on recycled paper



ADVANCED DISPOSAL
STATELINE - PD
450496 STATE ROAD 200
CALLAHAN FL 32011

Please Send All Correspondence to Above Address



Please check box for address change and print new address on reverse side.

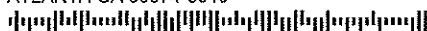
Due Date: Upon Receipt

Customer Billing Address:

AMELIA CONOURSE CDD
475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

Remit Payment To:
(Please do not send CASH via mail)

Advanced Disposal
Stateline - PD
PO BOX 743019
ATLANTA GA 30374-3019



IF PAYING BY CREDIT CARD, FILL OUT BELOW.		CHECK CARD USING FOR PAYMENT	
CARD NUMBER	AMOUNT PAID	<input type="checkbox"/> VISA	
SIGNATURE	EXP. DATE	<input type="checkbox"/> MASTER CARD	
		<input type="checkbox"/> AMERICAN EXP.	
		<input type="checkbox"/> DISCOVER	
ACCOUNT #	INVOICE #	AMT. ENCLOSED	
PD073341	PD0002293908		
INVOICE TOTAL	BALANCE DUE		
\$30.18	\$30.18		

PD 073341 0000 063020 0002293908 00003018 00003018 5

Amelia Concourse
COMMUNITY DEVELOPMENT DISTRICT

RECEIVED

JUN 29 2020

General Fund

Check Request

Date	Amount	Authorized By
June 29, 2020	\$40,281.64	Darrin Mossing

Payable to:

Amelia Concourse CDD C/O SBA #67

Date Check Needed:

Budget Category:

ASAP	001.320.58100.10000
------	---------------------

Intended Use of Funds Requested:

FY20 Capital Reserve Fund
(Attach supporting documentation for request.)

Amelia Concourse

Community Development District

General Fund

Description	Adopted Budget FY 2019	Actual Thru 7/31/19	Projected Next 2 Months	Total Projected 9/30/19	Adopted Budget FY 2020
Utilities:					
Electric	\$16,800	\$18,932	\$4,000	\$22,932	\$25,000
Water & Sewer	\$22,500	\$14,265	\$3,500	\$17,765	\$17,500
Subtotal Utilities	\$39,300	\$33,198	\$7,500	\$40,698	\$42,500
Amenity Center:					
Insurance	\$16,559	\$15,054	\$0	\$15,054	\$15,807
Amenity Staffing	\$11,097	\$5,710	\$1,142	\$6,852	\$11,097
Pool Maintenance	\$15,743	\$8,008	\$1,602	\$9,610	\$12,000
Pool Chemicals	\$7,500	\$7,824	\$2,000	\$9,824	\$8,000
Pool Permits	\$530	\$515	\$0	\$515	\$530
Cable	\$185	\$536	\$108	\$644	\$650
Janitorial	\$4,072	\$2,152	\$430	\$2,582	\$3,500
Facility Maintenance	\$15,310	\$0	\$2,500	\$2,500	\$15,310
Pest Control	\$0	\$1,053	\$150	\$1,203	\$900
Refuse	\$0	\$211	\$54	\$265	\$325
Subtotal Amenity Center	\$70,996	\$41,063	\$7,986	\$49,049	\$68,119
Reserves:					
Capital Outlay	\$0	\$0	\$0	\$0	\$20,000
Capital Reserve Fund	\$41,227	\$0	\$41,227	\$41,227	* <u>\$40,282</u> *
Subtotal Reserves	\$41,227	\$0	\$41,227	\$41,227	\$60,282
TOTAL FIELD EXPENDITURES	\$206,224	\$112,846	\$63,488	\$176,335	\$218,149
TOTAL EXPENDITURES	\$329,177	\$204,429	\$76,943	\$281,371	\$349,427
Excess Revenues	(\$0)	\$131,965	(\$76,543)	\$55,422	\$0

	FY 2019	FY 2020
Net Assessment	\$ 328,677	\$ 348,677
Collection & Discounts (7%)	\$ 24,739	\$ 26,245
Gross Assessment	\$ 353,416	\$ 374,922
No. of Units	458	458
Gross Per Unit Assessment	\$ 772	\$ 819

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

2 (A)
1.810. 573. 215

STATEMENT

June 29, 2020

Amelia Concourse Community Development District
c/o District Manager
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 115609
Billed through 05/31/2020

RECEIVED

JUL 01 2020

General Counsel

ACCDD 00001 JMW

FOR PROFESSIONAL SERVICES RENDERED

03/17/20	LMG	Research and analyze impact of federal, state, and local orders regarding amenity closures and reopenings.	0.50 hrs
05/01/20	JMW	Review updated executive orders; review and revise draft release; coordinate amenity opening issues; working group call regarding amenity; review draft correspondence regarding facilities.	1.50 hrs
05/01/20	JLK	Continued research on phase 1 and 2 opening regulations and issues: review summer camp and youth sports program parameters and ADA questions.	0.50 hrs
05/03/20	JJ	Follow up research regarding meeting protocols and notices during phase 1 of reopening plan.	0.10 hrs
05/04/20	JMW	Review correspondence; confer with Mullin regarding break-in at amenity center; confer with Pope; confer with Laughlin; prepare correspondence.	1.80 hrs
05/07/20	JMW	Working group conference call regarding facilities.	0.80 hrs
05/07/20	AHJ	Prepare agenda items; confer with Hogge regarding general election and agenda items.	0.90 hrs
05/15/20	JMW	Confer with Laughlin; prepare correspondence to Hare regarding potential suspension.	0.80 hrs
05/18/20	JMW	Meeting preparation; review agenda package materials; conference with staff; confer with Laughlin regarding roadway; prepare draft correspondence to Mullin regarding same.	2.30 hrs
05/19/20	JMW	Meeting preparation; attend regular board meeting by telephone.	2.70 hrs
05/21/20	JMW	Meeting follow-up.	0.50 hrs
Total fees for this matter			\$2,724.50

MATTER SUMMARY

Jaskolski, Amy H. - Paralegal	0.90 hrs	125 /hr	\$112.50
Johnson, Jonathan T.	0.10 hrs	300 /hr	\$30.00
Kilinski, Jennifer L.	0.50 hrs	190 /hr	\$95.00
Walters, Jason M.	10.40 hrs	230 /hr	\$2,392.00
Gentry, Lauren M.	0.50 hrs	190 /hr	\$95.00

TOTAL FEES	\$2,724.50
------------	------------

TOTAL CHARGES FOR THIS MATTER	\$2,724.50
--------------------------------------	-------------------

BILLING SUMMARY

Jaskolski, Amy H. - Paralegal	0.90 hrs	125 /hr	\$112.50
Johnson, Jonathan T.	0.10 hrs	300 /hr	\$30.00
Kilinski, Jennifer L.	0.50 hrs	190 /hr	\$95.00
Walters, Jason M.	10.40 hrs	230 /hr	\$2,392.00
Gentry, Lauren M.	0.50 hrs	190 /hr	\$95.00

TOTAL FEES	\$2,724.50
------------	------------

TOTAL CHARGES FOR THIS BILL	\$2,724.50
------------------------------------	-------------------

Please include the bill number with your payment.



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date

7/1/2020

Invoice #

131295593333

Terms	Net 20
Due Date	7/21/2020
PO #	
Customer #	13AME150

Bill To First Coast CMS, LLC Amelia Concourse CDD 475 West Town Place, Suite 114 St Augustine FL 32092	Ship To Amelia Concourse 85200 Amayllis Court Fernandina Beach FL 32034
---	---

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate <i>847A</i> <i>1. 320.572.4154</i>	1	ea	1,040.00

Total 1,040.00
Amount Due \$1,040.00

Remittance Slip

Customer
13AME150
Invoice #
131295593333

Amount Due \$1,040.00

Amount Paid

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295593333

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

Invoice #: 223

Invoice Date: 7/1/20

Due Date: 7/1/20

Case:

P.O. Number:

Bill To:Amelia Concourse CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED

JUL 02 2020

Description	Hours/Qty	Rate	Amount
Management Fees - July 2020 1,810.513.340		3,750.00	3,750.00
Information Technology - July 2020 857		125.00	125.00
Dissemination Agent Services - July 2020 324		583.33	583.33
Office Supplies 570		1.08	1.08
Postage 420		27.57	27.57
Copies 425		13.65	13.65
Telephone 410		37.13	37.13
		Total	\$4,537.76
		Payments/Credits	\$0.00
		Balance Due	\$4,537.76

5 (A)

FIRST COAST CONTRACT
MAINTENANCE SERVICES, LLC
352 Perdido St.
Saint Johns, FL 32259 US
(904) 537 9034
service@firstcoastcms.com
www.firstcoastcms.com

Invoice 5155

RECEIVED

JUL 10 2020



BILL TO

Amelia Concourse
c/o GMS, LLC
Attn - Daniel Laughlin
475 W. Town Place - Suite 114
St. Augustine, FL 32092

DATE
07/01/2020

PLEASE PAY
\$2,188.00

DUE DATE
07/21/2020

P.O. NUMBER

August Service

July

SALES REP

Lauren Shiver

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Amelia Concourse Contract:Janitorial Service Janitorial Services <i>1.320,572,400</i>	1	393.00	393.00
	Amelia Concourse Contract:Pool Service Pool cleaning service, three days a week for all three swimming pools <i>1.320,572,453</i>	1	1,200.00	1,200.00
	Amelia Concourse Contract:Site Management Amenity Center site management <i>1.320,572,340</i>	1	595.00	595.00

TOTAL DUE

\$2,188.00

THANK YOU.

49 (A)



Jacksonville Office 904-225-9425

PO Box 1330

Yulee, FL 32041-1330

www.naderspestraiders.com**IS YOUR HOME PROTECTED FROM TERMITES?**

Termites cause billions of dollars in damage every year rarely covered by homeowner's insurance and in our area, it's not if your home will encounter termites, but when. Protect your family and home 24/7/365 with Sentricon® with Always Active from Nader's, the #1 provider of Sentricon in the world. CALL TODAY! 855-MY-NADERS.

It's not just termite control. It's Nader's Pest Raiders termite control.

Customer Number: 1328696 Statement Date: 06/30/20 Payment Due Upon Receipt

Date	Invoice #	Description	Amount	Tax	Balance
06/23/20	38719259	Fire Ant Service	\$77.00	\$0.00	\$77.00

Service Address: 85200 Amaryllis Ct, Fernandina Beach, FL 32034-9716

82 1,320.538, 45573
①

RECEIVED
JUL 08 2020

Current: \$77.00**Past Due: \$0.00****Total Amount Due: \$77.00**

Please Keep the Top Portion For Your Records Return Bottom Portion with Payment

GA22349F



PO Box 1330 • Yulee, FL 32041-1330

Temp-Return Service Requested

You can pay your bill online at www.naderspestraiders.com

*****AUTO**ALL FOR AADC 320



AMELIA CONOURSE AMENITIES CENTER 4

TONY SHIVER 647

475 W TOWN PL STE 114

SAINT AUGUSTINE FL 32092-3649



Please check Invoice(s) paid below.

Invoice #	Amount	Invoice #	Amount
<input type="checkbox"/> 38719259	\$77.00	<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	

If you are paying by credit card, please see reverse side.

Please make checks payable and remit to:

NADER'S PEST RAIDERS

PO BOX 1330

YULEE FL 32041-1330


 Statement Date: 06/30/20
 Customer Number: 1328696

Balance Forward: \$0.00

Amount: _____

Amount Due: \$77.00

Check # _____

NEWS-LEADER
P.O. Box 16766
Fernandina Beach FL 32035
(904)261-3696
Fax (904)261-3698

RECEIVED

JUL 10 2020

ORDER CONFIRMATION

Salesperson: MEGHAN MILLER

Printed at 07/10/20 11:42 by mmone-cn

Acct #: 30057

Ad #: 587767

Status: New CHOLD

AMELIA CONCOURSE CDD
475 WEST TOWN PL STE 114
ST. AUGUSTINE FL 32092

Start: 07/22/2020 Stop: 07/29/2020
Times Ord: 2 Times Run: ***
Size: 3.00 X 10.00
Total Size: 30.00
Class: A Not Applicable
Rate: ROPLD Cost: 1509.00
Affidavits: 1

Contact: COURTNEY HOGGE
Phone: (904)940-5850
Fax#:
Email: chogge@gmsnf.com
Agency:

Ad Descrpt: AMELIA CONCOURSE
Given by: *
P.O. #:
Created: mmone 07/10/20 11:41
Last Changed: mmone 07/10/20 11:42

Source: _____

Camera Ready: N

Misc: _____

Proof: _____

Delivery Instr: _____

Changes: None ___ Copy ___

Coupon: _____

Special Instr: _____

Section: _____ Page: _____

Group: _____ AdType: _____

Color: _____

Pickup Date: _____ Ad#: _____

Pickup Src: _____

Art ___ Size ___ Copy Chg Every Run ___

Gang Ad #: _____

PUB ZONE EDT TP RUN DATES
FNL A 99 S 07/22,29

AUTHORIZATION

Please review and sign below. This ad will publish as printed unless notification of changes/errors is received before 12:00 pm the following business day from the date of this document via email or fax.

Name (print or type)

Name (signature)

65 (A)

1,310,573, 480

AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT

NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2020/2021 BUDGETS; NOTICE OF POSSIBLE REMOTE PROCEDURES DURING PUBLIC HEALTH EMERGENCY DUE TO COVID-19; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING.

The Board of Supervisors ("**Board**") of the Amelia Concourse Community Development District ("**District**") will hold a public hearing on **August 18, 2020 at 11:00 a.m.** at the **Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida 32034** for the purpose of hearing comments and objections on the adoption of the proposed budgets ("**Proposed Budget**") of the District for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("**Fiscal Year 2020/2021**"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, FL 32092, (904) 940-5850 ("**District Manager's Office**"), during normal business hours, or by visiting the District's website at www.AmeliaConcourseCDD.com.

It is anticipated that the public hearing and meeting will take place at the **Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida 32034**. In the event that the COVID-19 public health emergency prevents the hearing and meeting from occurring in-person, the District may conduct the public hearing by telephone or video conferencing communications media technology pursuant to governmental orders, including but not limited to Executive Orders 20-52, 20-69, and 20-150 issued by Governor DeSantis, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*.

While it may be necessary to hold the above referenced public hearing and meeting utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. To that end, anyone wishing to listen to and/or participate in the meeting can obtain the remote conference information (Zoom Application Link and/or Call-In Number) by visiting the District's Website or contacting the District Manager's Office, both identified above. Participants are strongly encouraged to submit questions and comments to the District Manager's Office at dlaughlin@gmsnf.com or by calling (904) 940-5850 at least 24 hours in advance of the meeting to facilitate the Board's consideration of such questions and comments during the meeting.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Daniel Laughlin
District Manager

TRIM ALL LAWN SERVICE, INC.

942360 Old Nassauville Road
Fernandina Beach, FL 32034
Phone (904) 491-3232

Date	7/1/2020
Invoice #	46523

Trimalllawn@gmail.com

Bill To
Amelia Concourse CDD 475 West Town Place, Suite 114 St. Augustine, Fl. 32092

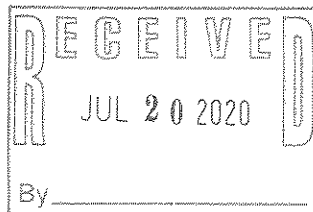
Property Address

JULY MONTHLY MAINTENANCE	PO #	Terms
		Net 30
Description	Amount	
Monthly Maintenance	1,174.00	
Monthly Maintenance for Phase I pond	59.50	
Treatment of Turf & Shrubs - Included in Contract	150.00	
Monthly Irrigation Inspection	85.00	
40 (A) 1,522,572.462		JUL 9 8 2020
Thank you for your business.	Total	\$1,468.50

FIRST COAST CONTRACT
MAINTENANCE SERVICES, LLC

Invoice 5185

352 Perdido St.
Saint Johns, FL 32259 US
(904) 537 9034
service@firstcoastcms.com
www.firstcoastcms.com



BILL TO

Amelia Concourse
c/o GMS, LLC
Attn - Daniel Laughlin
475 W. Town Place - Suite 114
St. Augustine, FL 32092

DATE
07/20/2020

PLEASE PAY
\$646.98

DUE DATE
08/09/2020

P.O. NUMBER

Purchases

SALES REP

Tony Shiver

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/08/2020	Amazon - waterproof wall clock RR	49		15.99 -
04/15/2020	Wilmar - stainless garbage can RR			42.68 ✓
04/29/2020	Wilmar - weed killer, sprayer RR			36.32 -
05/24/2020	HD - pool acid RR			12.82 -
05/29/2020	Walmart - jan supplies RR			49.96 ✓
06/03/2020	Walmart - office and cleaning supplies RR			13.37 -
06/09/2020	Wilmar - terry cloth towels RR			14.95 ✓
06/09/2020	Wilmar - light bulbs, wasp spray RR			37.29 ✓
06/16/2020	Walmart - tape RR			7.69 ✓
06/18/2020	Wilmar - sign materials RR			4.19 ✓
06/24/2020	Home Depot - fan and mask for attendants RR			133.71
06/25/2020	Wilmar - swiffer, duster, swiffer wet mop RR			58.76
07/02/2020	Walmart - jan supplies RR			82.17
07/03/2020	PINCH A PENNY - scrub pad RR			7.48
07/03/2020	amazon - urinal screens			20.87
07/07/2020	Wilmar - outlets, simple green			69.77
07/07/2020	Wilmar - simple green			20.11
07/20/2020	Purchasing Fee 3% purchase fee	628.46	0.03	18.85

TOTAL DUE

\$646.98

THANK YOU.



**More saving.
More doing.SM**

463785 STATE ROAD 200
YULEE, FL 32097 (904)225-2940

6921 00013 40702 05/22/20 09:20 AM
SALE CASHIER DAWN

059647911613 MURTC ACID <A> 11.98
MURIATIC ACID 2 GALLONS

SUBTOTAL 11.98
SALES TAX 0.84
TOTAL \$12.82

XXXXXXXXXXXX1296 VISA

USD\$ 12.82

AUTH CODE 01683G/5131609

Chip Read

AID A0000000031010

CHASE VISA

P.O.#/JOB NAME: AC



6921 13 40702 05/22/2020 2580

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 180 11/18/2020

Due to COVID-19, we have extended our
returns policy for most items.
Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: HLM 88614 81706

PASSWORD: 20272 81693

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.



**More saving.
More doing.SM**

463785 STATE ROAD 200
YULEE, FL 32097 (904)225-2940

6921 00062 87882 06/22/20 01:22 PM
SALE SELF CHECKOUT

751166587507 MASK50PK <A> 34.98

DISPOSABLE FACE MASK 50PACK

046013461803 UTIL BLOWER <A> 89.98

PRO PERF PIVOTING UTILITY FAN

SUBTOTAL 124.96

SALES TAX 8.75

TOTAL \$133.71

XXXXXXXXXXXX1296 VISA

USD\$ 133.71

AUTH CODE 09070G/4620179

Chip Read

AID A0000000031010

CHASE VISA

P.O.#/JOB NAME: AC



6921 62 87882 06/22/2020 5549

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 180 12/19/2020

Due to COVID-19, we have extended our
returns policy for most items.
Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 182974 176115

PASSWORD: 20322 176053

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.



PO BOX 2317
Jacksonville FL 32203-2317

INVOICE

Page 1 of 1

INVOICE DATE	07/07/2020
INVOICE NUMBER	559867585
ACCOUNT NUMBER	918852
ORDER NO.	31365041

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customercare@wilmar.com

Please mail payments to the remit address at the bottom of this bill

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.		CONTROL NO.	CUSTOMER P.O.		SHIPPED VIA			TERMS		CASH DISCOUNT AMT			
31365041			AC		THDPU-902			1%10 DAYS, NET 30		0.66			
LN	ITEM NO.	CAT	DESCRIPTION		ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
The Home Depot In Store Purchase													
Trans Type: Sale													
Store#: 6351 Date: 07/07/20													
Register#: 013 Trans#: 0933													
Cardholder: DAN WALKER													
Card Nickname: NASSAU COUNTY STAFF													
Card#: XXXX-XXXX-XXXX-3656													
1	HD0002001136	3	650VA 8-OUTLET UPS WITH USB		1	1	0	EA		49.98	49.98	T	
Receipt SKU: 649532621347													
2	HD307405	8	WORKS TBC 32OZ		8	8	0	EA		1.98	15.84	T	
Receipt SKU: 074157033105													
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX)													
3-Lighting and Electrical			53.48										
8-Janitorial Supplies			16.95										
NET MERCHANDISE TOTAL					TAX TOTAL			SPECIAL CHARGES			INVOICE TOTAL		
65.82					4.61			0.00			70.43		

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	559867585	07/07/2020	70.43
IF PAID BY 07/17/2020	AMT DUE: 69.77	IF PAID AFTER 07/17/2020	AMT DUE: 70.43
DEDUCT 0.66 IF PAID BY 07/17/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



PO BOX 2317
Jacksonville FL 32203-2317

INVOICE

Page 1 of 1

INVOICE DATE	06/25/2020
INVOICE NUMBER	558005633
ACCOUNT NUMBER	918852
ORDER NO.	31178643

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customercare@wilmar.com

Please mail payments to the remit address at the bottom of this bill

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352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.		CONTROL NO.		CUSTOMER P.O.		SHIPPED VIA			TERMS		CASH DISCOUNT AMT			
31178643				AMELIA		THDPU-902			1%10 DAYS, NET 30		0.55			
LN	ITEM NO.		CAT	DESCRIPTION		ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
The Home Depot In Store Purchase														
Trans Type: Sale														
Store#: 6921 Date: 06/25/20														
Register#: 062 Trans#: 9239														
Cardholder: DAN WALKER														
Card Nickname: NASSAU COUNTY STAFF														
Card#: XXXX-XXXX-XXXX-3656														
1	HD0002001764		8	SWFR WJ WOOD OHB STARTER LIT		1	1	0	EA		24.97	24.97	T	
Receipt SKU: 037000765608														
2	HD350438		19	36" NIFTY NABBER		1	1	0	EA		19.97	19.97	T	
Receipt SKU: 761475921343														
3	HD164367		8	SWIFFER WET JET PAD REFILL 28CT		1	1	0	EA		9.97	9.97	T	
Receipt SKU: 037000828563														
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX)														
8-Janitorial Supplies				37.39										
19-Lawn and Garden				21.37										
NET MERCHANDISE TOTAL				TAX TOTAL		SPECIAL CHARGES				INVOICE TOTAL				
54.91				3.85		0.00				58.76				

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	558005633	06/25/2020	58.76
IF PAID BY 07/05/2020 AMT DUE: 58.21		IF PAID AFTER 07/05/2020 AMT DUE: 58.76	NET DUE DATE 07/25/20
DEDUCT 0.55 IF PAID BY 07/05/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284

Pro™ Multifamily

formerly Wilmar

PO BOX 2317
Jacksonville FL 32203-2317

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INVOICE

Page 1 of 1

INVOICE DATE	06/18/2020
INVOICE NUMBER	556770279
ACCOUNT NUMBER	918852
ORDER NO.	31050706

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customercare@wilmar.com

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.		CONTROL NO.	CUSTOMER P.O.		SHIPPED VIA			TERMS		CASH DISCOUNT AMT			
31050706			AC		THDPU-902			1%10 DAYS, NET 30		0.04			
LN	ITEM NO.	CAT	DESCRIPTION		ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
The Home Depot In Store Purchase													
Trans Type: Sale													
Store#: 6921 Date: 06/18/20													
Register#: 052 Trans#: 8183													
Cardholder: DAN WALKER													
Card Nickname: NASSAU COUNTY STAFF													
Card#: XXXX-XXXX-XXXX-3856													
1	HD0002000889	17	2" VINYL NUMBER SET BLACK & WHITE		1	1	0	EA		2.58	2.58	T	
Receipt SKU: 030699391523													
2	HD0002000889	17	BLACK PERMANENT SIGN MARKER		1	1	0	EA		1.33	1.33	T	
Receipt SKU: 030699310456													
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX)													
17-Building Supplies 4.19													
NET MERCHANDISE TOTAL			TAX TOTAL			SPECIAL CHARGES			INVOICE TOTAL				
3.91			0.28			0.00			4.19				

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW

Pro[™] Multifamily

formerly Wilmar'

ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	556770279	06/18/2020	4.19
IF PAID BY 06/28/2020	AMT DUE:4.15	IF PAID AFTER 06/28/2020	AMT DUE: 4.19
			NET DUE DATE 07/18/20
DEDUCT 0.04 IF PAID BY 06/28/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



formerly Wilmar

PO BOX 2317
Jacksonville FL 32203-2317

INVOICE

Page 1 of 1

INVOICE DATE	06/09/2020
INVOICE NUMBER	555055656
ACCOUNT NUMBER	918852
ORDER NO.	30894881

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customercare@wilmar.com

Please mail payments to the remit address at the bottom of this bill

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.	CONTROL NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	CASH DISCOUNT AMT							
30894881		AC	THDPU-902	1%10 DAYS, NET 30	0.14							
LN	ITEM NO.	CAT	DESCRIPTION	ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
The Home Depot In Store Purchase												
Trans Type: Sale												
Store#: 6351 Date: 06/09/20												
Register#: 052 Trans#: 2160												
Cardholder: DAN WALKER												
Card Nickname: NASSAU COUNTY STAFF												
Card#: XXXX-XXXX-XXXX-3656												
1	HD1002148255	8	40 PACK TERRY TOWELS - 14X14 190Z	1	1	0	EA		13.97	13.97	T	
Receipt SKU: 019736001144												
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX)												
8-Janitorial Supplies 14.95												

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



formerly Wilmar

ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	555055656	06/09/2020	14.95
IF PAID BY 06/19/2020 AMT DUE: 14.81		IF PAID AFTER 06/19/2020 AMT DUE: 14.95	NET DUE DATE 07/09/20
DEDUCT 0.14 IF PAID BY 06/19/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



PO BOX 2317
Jacksonville FL 32203-2317

Please mail payments to the remit address at the bottom of this bill

INVOICE

Page 1 of 1

INVOICE DATE	06/09/2020
INVOICE NUMBER	555028414
ACCOUNT NUMBER	918852
ORDER NO.	30887077

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customer@wilmar.com

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.		CONTROL NO.	CUSTOMER P.O.		SHIPPED VIA			TERMS		CASH DISCOUNT AMT			
30887077			AC		THDPU-902			1%10 DAYS, NET 30		0.35			
LN	ITEM NO.	CAT	DESCRIPTION		ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
The Home Depot In Store Purchase													
Trans Type: Sale													
Store#: 6921 Date: 06/09/20													
Register#: 062 Trans#: 6462													
Cardholder: DAN WALKER													
Card Nickname: NASSAU COUNTY STAFF													
Card#: XXXX-XXXX-XXXX-3656													
1													
	HD0002002821	12	CREE 120W BW PAR38 SPOT LED		2	2	0	EA		9.97	19.94	T	
Receipt SKU: 849665021810													
2													
	HD306497	19	SPECTRACIDE WASP & HORNET TWIN PK		3	3	0	EA		4.97	14.91	T	
Receipt SKU: 071121958655													
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX)													
12-Miscellaneous		21.34											
19-Lawn and Garden		15.95											
NET MERCHANDISE TOTAL				TAX TOTAL		SPECIAL CHARGES				INVOICE TOTAL			
34.85				2.44		0.00				37.29			

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	555028414	06/09/2020	37.29
IF PAID BY 06/19/2020 AMT DUE: 36.94		IF PAID AFTER 06/19/2020 AMT DUE: 37.29	NET DUE DATE 07/09/20
DEDUCT 0.35 IF PAID BY 06/19/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



PO BOX 2317
Jacksonville FL 32203-2317

INVOICE

Page 1 of 1

INVOICE DATE	04/29/2020
INVOICE NUMBER	548570282
ACCOUNT NUMBER	918852
ORDER NO.	30184061

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customercare@wilmar.com

Please mail payments to the remit address at the bottom of this bill

SOLD TO:

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352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.		CONTROL NO.	CUSTOMER P.O.		SHIPPED VIA			TERMS		CASH DISCOUNT AMT			
30184061			AC		THDPU-902			1%10 DAYS, NET 30		0.34			
LN	ITEM NO.	CAT	DESCRIPTION		ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
The Home Depot In Store Purchase													
Trans Type: Sale													
Store#: 6351 Date: 04/29/20													
Register#: 051 Trans#: 0252													
Cardholder: DAN WALKER													
Card Nickname: NASSAU COUNTY STAFF													
Card#: XXXX-XXXX-XXXX-3656													
1	HD631068	19	LITTLE BIG SHOT SUPER NOZZLE		1	1	0	EA		8.97	8.97	T	
Receipt SKU: 815149010106													
2	HD1001089088	19	ROUNDUP SURESHOT 1.33 G WAND		1	1	0	EA		24.97	24.97	T	
Receipt SKU: 070183520053													
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX)													
19-Lawn and Garden 36.32													
NET MERCHANDISE TOTAL			TAX TOTAL			SPECIAL CHARGES			INVOICE TOTAL				
33.94			2.38			0.00			36.32				

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	548570282	04/29/2020	36.32
IF PAID BY 05/09/2020 AMT DUE: 35.98		IF PAID AFTER 05/09/2020 AMT DUE: 36.32	NET DUE DATE 05/29/20
DEDUCT 0.34 IF PAID BY 05/09/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

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PO Box 404284
Atlanta GA 30384-4284



PO BOX 2317
Jacksonville FL 32203-2317

INVOICE

Page 1 of 1

INVOICE DATE	04/15/2020
INVOICE NUMBER	546448549
ACCOUNT NUMBER	918852
ORDER NO.	29967904

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291
www.HomeDepotPro.com/Multifamily
customercare@wilmar.com

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SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.		CONTROL NO.	CUSTOMER P.O.		SHIPPED VIA			TERMS		CASH DISCOUNT AMT				
29967904			AC		THDPU-902			1%10 DAYS, NET 30		0.40				
LN	ITEM NO.		CAT	DESCRIPTION		ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
The Home Depot In Store Purchase Trans Type: Sale Store#: 6921 Date: 04/15/20 Register#: 062 Trans#: 5720 Cardholder: DAN WALKER Card Nickname: NASSAU COUNTY STAFF Card#: XXXX-XXXX-XXXX-3656 1 HD0002001694 8 HDX 13 GAL STAINLESS STEEL TRASH CA 1 1 0 EA 39.88 39.88 T Receipt SKU: 818855020292														
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX) 8-Janitorial Supplies 42.68														

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	546448549	04/15/2020	42.68
IF PAID BY 04/25/2020 AMT DUE: 42.28		IF PAID AFTER 04/25/2020 AMT DUE: 42.68	NET DUE DATE 05/15/20
DEDUCT 0.40 IF PAID BY 04/25/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



INVOICE

Page 1 of 1

INVOICE DATE	07/07/2020
INVOICE NUMBER	559881941
ACCOUNT NUMBER	918852
ORDER NO.	31371196

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

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customer care@wilmar.com

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SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

ORDER NO.		CONTROL NO.		CUSTOMER P.O.		SHIPPED VIA		TERMS		CASH DISCOUNT AMT	
31371196				AMEILA CONCOURSE		THDPU-902		1%10 DAYS, NET 30		0.19	
LN	ITEM NO.	CAT	DESCRIPTION	ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX CODE
The Home Depot In Store Purchase Trans Type: Sale Store#: 6351 Date: 07/07/20 Register#: 052 Trans#: 9011 Cardholder: DAN WALKER Card Nickname: NASSAU COUNTY STAFF Card#: XXXX-XXXX-XXXX-3656											
1	HD883387	8	SIMPLE GREEN APC 320OZ	1	1	0	EA		18.97	18.97	T
Receipt SKU: 043318004889											
PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX)											
8-Janitorial Supplies 20.30											
NET MERCHANDISE TOTAL				TAX TOTAL		SPECIAL CHARGES			INVOICE TOTAL		
18.97				1.33		0.00			20.30		

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
918852	559881941	07/07/2020	20.30
IF PAID BY 07/17/2020	AMT DUE: 20.11	IF PAID AFTER 07/17/2020	AMT DUE: 20.30
NET DUE DATE 08/06/20			
DEDUCT 0.19 IF PAID BY 07/17/20 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.			NET AMOUNT PAID

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284

PINCH-A-PENNY POOL-PATIO-SPA®

The Perfect People For A Perfect Pool



Like Us on Facebook
For Our Special Offers!

Pinch A Penny 174
464006 State Road 200
Vulze, FL 32097
Phone: 904-321-4133

Sales Receipt

Transaction #: 289122
Account #: 9045379034
Date: 7/1/2020 Time: 12:55:28 PM
Cashier: Anie Register #: 2

BILL TO: Tony Shiver

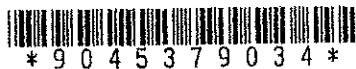
AC

Item	Description	Amount
11220407	SCRUB PAD COARSE	\$6.99

=====

Sub Total	\$6.99
Sales Tax	\$0.49
Total	\$7.48

SIDE TERMINAL Tendered	\$7.48
Change Due	\$0.00



Thank you for shopping
Pinch A Penny 174
We hope you'll come back soon!

See back of receipt for your chance
to win \$1000 ID #: 7P94521RJYRG

Walmart*

904-261-9410 Mgr: JOHN
464016 STATE ROAD 200
YULEE FL 32097

ST# 05037 OP# 009046 TF# 46 TR# 05386	
150LAM POUCH 004385973366	19.84 X
HP 910 BLAC 019254572960	33.97 X
GV APC LEMON 007874210514	1.97 X
CLX DISF BTH 004460008033	3.18 X
LVS KIT PRO 001920000888	2.97 X
LVS KIT PRO 001920000888	2.97 X
LYSOL P F 32 001920089289	2.48 X
LYSOL P F 32 001920089289	2.48 X
GV APC LEMON 007874210514	1.97 X
LYSOL P F 32 001920089289	2.48 X
LYSOL P F 32 001920089289	2.48 X
SUBTOTAL	76.79

TAX 1 7.00 % 5.38

TOTAL 82.17

VISA TEND 82.17

CHASE VISA ***** 8999 I 1

APPROVAL # 03712G

REF # 1042000314

TRANS ID - 300183624838839

VALIDATION - SH28

PAYMENT SERVICE - E

AID A0000000031010

AAC FFD756FF5E249DF9

TERMINAL # SC011508

07/01/20 13:21:28

CHANGE DUE 0.00

ITEMS SOLD 11

IC# 9182 0881 2537 4712 9504



Low Prices You Can Trust. Every Day.

07/01/20 13:21:28

CUSTOMER COPY

*Amelia
Concarse*

amazon.com

Details for Order #112-6593959-1437869

Order Placed: July 2, 2020

PO number: ~~Dine Lakes~~

Amazon.com order number: 112-6593959-1437869

Order Total: \$20.87

Amelia Concourse

Not Yet Shipped

Items Ordered

Price

1 of: Urinal Screen & Deodorizer (10-pack) by Modern Industrial - Fits Most Top Urinal Brands at Restaurants, Offices, Schools, etc. (Blue Mist)

\$19.50

Sold by: Market Street Supply (seller profile)

Business Price

Condition: New

Shipping Address:

Dan Walker
65084 RIVER GLEN PKWY
YULEE, FL 32097-0620
United States

Shipping Speed:

One-Day Shipping

Payment Information

Payment Method:

Visa | Last digits: 8999

Item(s) Subtotal: \$19.50

Shipping & Handling: \$0.00

Billing Address:

Dan Walker
352 Perdido St.
St. Johns, FL 32259
United States

Total before tax: \$19.50

Estimated tax to be collected: \$1.37

Grand Total: \$20.87

To view the status of your order, return to [Order Summary](#).

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Paul

See back of receipt for your chance
to win \$1000 ID #:7P8K61192WB9

Walmart *

904-751-5552 Mgr: ADAM
13227 CITY SQUARE DR
JACKSONVILLE FL 32218

ST# 03702 OP# 009050 TE# 50 TR# 06688
409 REG 004460000889 2.88 X
409 REG 004460000889 2.88 X
409 REG 004460000889 2.88 X
409 REG 004460000889 2.88 X
LYSOL P F 32 001920089289 2.48 X
409 REG 004460000889 2.88 X
GV 6RL TOWEL 007874221082 8.42 X
GV 6RL TOWEL 007874221082 8.42 X
GV PREM 18MR 007874221044 12.97 X
SUBTOTAL 46.69
TAX 1 7.000 % 3.27
TOTAL 49.96
VISA TEND 49.96

CHASE VISA ***** 8999 I 1
APPROVAL # 02434G
REF # 1042000314
TRANS ID - 300149644545828
VALIDATION - TGWB
PAYMENT SERVICE - E
AID A0000000031010
AAC 0CA0B2109C2DA62F
TERMINAL # SC010697

05/28/20 13:54:18
CHANGE DUE 0.00
ITEMS SOLD 9

TC# 6453 1657 0791 2724 2348



Low Prices You Can Trust. Every Day.

05/28/20 13:54:18

CUSTOMER COPY

PO: AC

Description: Cleaning Supplies

FIRST
LAST
CMS

5/28/20

See back of receipt for your chance
to win \$1000 ID #:7P8SY2192P09

Walmart *

904-751-5552 Mgr:ADAM
13227 CITY SQUARE DR
JACKSONVILLE FL 32218

ST# 03702 OPH 004939 TE# 91 FR# 00612
NOTEBOOK 002622957076 0.88 X
GEL PENS 007283812842 6.77 X
LEMON TRIG 001920075352 2.87 X
GV APC LEMON 007874210514 1.97 X

SUBTOTAL 12.49
TAX 1 7.000 % 0.88

TOTAL 13.37
VISA TEND 13.37

CHASE VISA **** * 8999 I 1

APPROVAL # 004976

REF # 1042000314

TRANS ID - 580154459766536

VALIDATION - S88R

PAYMENT SERVICE - E

AID 0000000031010

AAC 2869BA1DA38A19E5

TERMINAL # SC011364

06/02/20 00:46:16

CHANGE DUE 0.00

ITEMS SOLD 4

TC# 9856 9564 5319 3237 5772



06/02/20 00:46:16

CUSTOMER COPY

AC

Sent to Tour
6/11/20

PO: AC
Description: Office &
Cleaning
6/2/20



FOR YOUR SERVICE
AND PROTECTION

Walmart

304-331-3332 NOT A
13227 CITY SQUARE DR
JACKSONVILLE FL 32218

00702 OP# 009000 FEB 50 TR# 00931

002120052781

SUBTOTAL

7.00

TOTAL

7.00

TRANSACTION - 304-331-3332
VALUATION - 304-331-3332
SERVICE - 304-331-3332
RECEIPT - 304-331-3332
DATE - 304-331-3332
TIME - 304-331-3332

TO



0000

0000

0000

0000



Final Details for Order #112-9830978-8833828

Order Placed: March 6, 2020

PO number : AC

Amazon.com order number: 112-9830978-8833828

Order Total: \$15.99

Shipped on March 6, 2020	
Items Ordered	Price
1 of: Yumt 12-Inch Waterproof Wall Clock with Thermometer and Hygrometer Combo, Vintage Silent Non-Ticking Battery Operated Clock Wall Decorative- Bronze	\$15.99
Sold by: Yumt (seller profile)	
Condition: New	
Shipping Address: Dan Walker 65084 RIVER GLEN PKWY YULEE, FL 32097-0620 United States	Item(s) Subtotal: \$15.99 Shipping & Handling: \$0.00 ----- Total before tax: \$15.99 Sales Tax: \$0.00 -----
Shipping Speed: One-Day Shipping	Total for This Shipment: \$15.99 -----

Payment Information	
Payment Method: Visa Last digits: 8999	Item(s) Subtotal: \$15.99 Shipping & Handling: \$0.00 ----- Total before tax: \$15.99 Estimated tax to be collected: \$0.00 ----- Grand Total: \$15.99

To view the status of your order, return to [Order Summary](#).

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SOLITUDE

LAKE MANAGEMENT

Voice: (888) 480-LAKE • Fax: (888) 358-0088

INVOICE

Invoice Number: PI-A00436720

Invoice Date: 07/01/20

PROPERTY: Amelia
Concourse Cdd

SOLD TO: Amelia Concourse Cdd
C/O Governmental Mgmt Services
475 W. Town Place #114
St Augustine, FL 32092

1-32-572-468
27

Customer ID
7112

Customer PO

Payment Terms
Net 30

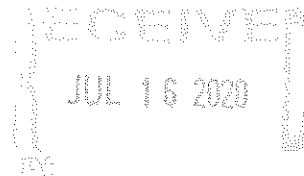
Sales Rep ID
David Cottrell

Shipping Method

Ship Date

Due Date
07/31/20

Qty	Item Description	Unit Price	Extension
1	Lake & Pond Management Services SVR49937 07/01/20 - 07/31/20 Lake & Pond Management Services	516.00	516.00



PLEASE REMIT PAYMENT TO: SOLitude Lake Management, LLC 1320 Brookwood Drive, Suite H Little Rock, AR 72202	Subtotal	516.00
	Sales Tax	0.00
	Total Invoice	516.00
	Payment Received	0.00
	TOTAL	516.00

TRIM ALL LAWN SERVICE, INC.

942360 Old Nassauville Road
Fernandina Beach, FL 32034
Phone (904) 491-3232

Date	7/10/2020
Invoice #	46775

E-mail Trimalllawn@gmail.com

Bill To
Amelia Concourse CDD 475 West Town Place, Suite 114 St. Augustine, Fl. 32092

Project Name / Location	
1-32-572-462 40	
P.O. #	Service Date: 6/12/2020

Description	Terms	Due Date
	Net 30	8/9/2020
Description	Amount	
	1,008.00	
Seasonal Flower Rotation- Installation of (504) Sunpatien Mix and Purslane Orange - to include initial installation and rototill. - Subsequent fertilization and maintenance program included.		
Thank you for your business.	Total	\$1,008.00
	Payments/Credits	\$0.00
	Balance Due	\$1,008.00

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
6/10/20	00006	5/20/20 3AA34373	202006 310-51300-45000	GL RENEWAL THRU 6.14.21	*	1,184.03	
				EGIS INSURANCE ADVISORS LLC			1,184.03 000063
7/24/20	00009	2/28/20 113189	202001 310-51300-31500	GENERAL REP THRU 1/31	*	302.50	
				HOPPING GREEN & SAMS			302.50 000064
7/24/20	00014	6/12/20 455	202007 300-20700-10100	MAY 20 TRUE UP COMMISSION	*	91.54	
		7/21/20 462	202007 300-20700-10100	JUNE 20 TRUE UP COMMISSIO	*	552.56	
				LERNER REAL ESTATE ADVISORS REALTY			644.10 000065
7/24/20	00015	7/22/20 ACT#1173	202007 300-20700-10200	JUNE TRUE UP REVENUE	*	13,261.53	
		7/22/20 ACT#1173	202007 300-20700-10200	MAY TRUE UP REVENUE	*	2,197.06	
				US BANK OPERATIONS CENTER			15,458.59 000066
TOTAL FOR BANK C						17,589.22	
TOTAL FOR REGISTER						17,589.22	

ACON AMELIA CONCOUR OKUZMUK

C.

**AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2020 ASSESSMENT RECEIPTS SUMMARY**

ASSESSED	# UNITS ASSESSED	SERIES 2007 DEBT SERVICE ASMT	SERIES 2016 DEBT SERVICE ASMT	SERIES 2019A DEBT SERVICE ASMT	FY20 O&M ASMT	TOTAL
DREAMFINDERS (1), (2)	172	(2)	-	212,602.50	130,943.60	343,546.10
NET ASSESSED - DIRECT BILLS	172	-	-	212,602.50	130,943.60	343,546.10
NET ASSESSED TAX ROLL	286	116,683.10	180,832.46	-	217,733.89	515,249.44
TOTAL NET ASSESSED	458	116,683.10	180,832.46	212,602.50	348,677.49	858,795.54

DUE / RECEIVED	BALANCE DUE	SERIES 2007 DEBT SERVICE PAID	SERIES 2016 DEBT SERVICE PAID	SERIES 2019A DEBT SERVICE PAID	O&M PAID	TOTAL PAID
DREAMFINDERS (1), (2)	-	-	-	212,602.50	130,943.60	343,546.10
TOTAL DUE / RECEIVED DIRECT BILL	-	-	-	212,602.50	130,943.60	343,546.10
TAX ROLL DUE / RECEIPTS	(8,340.53)	118,571.90	183,759.66	-	221,258.41	523,589.97
TOTAL DUE / RECEIVED	(8,340.53)	118,571.90	183,759.66	212,602.50	352,202.01	867,136.07

SUMMARY OF TAX ROLL RECEIPTS						
NASSAU COUNTY DISTRIBUTION	DATE RECEIVED	AMOUNT RECEIVED	SERIES 2007 RECEIPTS	SERIES 2016 RECEIPTS	SERIES 2019A RECEIPTS	O&M RECEIPTS
1	10/29/19	459.89	104.15	161.40	-	194.34
2	11/21/19	299,049.57	67,722.60	104,954.73	-	126,372.24
3	12/06/19	99,262.76	22,478.99	34,837.36	-	41,946.41
4	12/20/19	30,017.22	6,797.68	10,534.87	-	12,684.67
5	01/10/20	26,293.37	5,954.38	9,227.95	-	11,111.04
6	02/07/20	21,975.54	4,976.57	7,712.56	-	9,286.41
7	03/09/20	27,194.70	6,158.50	9,544.28	-	11,491.92
8	04/07/20	5,796.67	1,312.71	2,034.41	-	2,449.55
9	05/05/20	11,490.08	2,602.04	4,032.57	-	4,855.47
10	06/04/20	2,050.17	464.28	719.53	-	866.36
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
TOTAL TAX ROLL RECEIPTS		523,589.97	118,571.90	183,759.66	-	221,258.41

(1) Undeveloped Land's assessments are due in installments of 50% due by 12/1, 25% due by 2/1,
25% due by 5/1.

(2) Falls under Series 2007 Bonds which have been accelerated due to non-payment of prior year(s) assessments by the original developer

PERCENT COLLECTED TAX ROLL		101.62%	101.62%	0.00%	101.62%	101.62%
PERCENT COLLECTED DIRECT		0.00%	0.00%	100.00%	100.00%	100.00%