

MINUTES OF MEETING
AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT

An audit committee meeting of the Amelia Concourse Community Development District was held Wednesday, May 18, 2021 at 11:00 a.m. at the Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida 32034.

Audit Committee members present were:

Jeffry Snow
Bill Toohey
Harvey Greenberg
Ellen Cator (by phone)

Also present were:

Daniel Laughlin	District Manager
Carl Eldred	District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 11:00 a.m.

SECOND ORDER OF BUSINESS

Approval of Auditor Selection Evaluation Criteria

Mr. Laughlin noted the criteria included in the agenda package are consistent with what other districts use. Those criteria are ability of personnel, proposer's experience, understanding of the scope of work, ability to furnish the required services and price, all weighted equally at 20 points. Once the criteria are selected, Mr. Laughlin noted staff will issue a request for proposals and will rank the proposals at the next meeting.

On MOTION by Mr. Toohey seconded by Mr. Snow with all in favor the Auditor Selection Evaluation Criteria were approved as presented.
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THIRD ORDER OF BUSINESS

Other Business

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Greenberg seconded by Mr. Toohey with all in favor the Audit Committee Meeting was adjourned.