

MINUTES OF MEETING
AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT

An audit committee meeting of the Amelia Concourse Community Development District was held Tuesday, November 16, 2021 at 11:00 a.m. at the Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida 32034.

Audit Committee members present were:

Jeffry Snow
Bill Toohey
Harvey Greenberg
Ellen Cator
Daniel Pieratti

Also present were:

Daniel Laughlin	District Manager
Jennifer Kilinski	District Counsel

FIRST ORDER OF BUSINESS

Call to Order

Mr. Laughlin called the meeting to order at 11:00 a.m. and called the roll.

SECOND ORDER OF BUSINESS

Review and Rank Proposals for Audit Services

Mr. Laughlin reminded the Audit Committee of the criteria with which the proposers can be ranked: ability of personnel with a maximum of 20 points, proposer's experience with a maximum of 20 points, understanding of scope of work with a maximum of 20 points, ability to furnish required services with a maximum of 20 points and price for a maximum of 20 points. He informed the Board two proposals were received from Berger Toombs Elam Gaines and Frank, and Grau & Associates.

Mr. Greenberg informed the Board he scored Berger Toombs with a total of 94 points and Grau & Associates with a total of 73 points.

Mr. Laughlin noted the price for five years' worth of audits through Grau & Associates would be \$28,500 and for Berger Toombs it would be \$22,460.

The remaining four board members concurred with ranking Berger Toombs as the number one ranked proposer.

On MOTION by Mr. Greenberg seconded by Mr. Snow with all in favor accepting Mr. Greenberg's scoring and ranking Berger Toombs Elam Gaines & Frank #1 and Grau & Associates #2 was approved.

THIRD ORDER OF BUSINESS

Other Business

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Toohey seconded by Mr. Pieratti with all in favor the Audit Committee Meeting was adjourned.