

Amelia Concourse
Community Development District

March 21, 2023

AGENDA

**Amelia Concourse
Community Development District**

475 West Town Place, Suite 114
St. Augustine, Florida 32092
www.AmeliaConcourseCDD.com

March 14, 2023

Board of Supervisors
Amelia Concourse Community Development District
Staff/Supervisor Call In #: 1-877-304-9269 Code 3537070

Dear Board Members:

The Amelia Concourse Community Development District Board of Supervisors Meeting is scheduled to be held **Tuesday, March 21, 2023 at 11:00 a.m. at the Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida 32034.**

Following is the revised agenda for the meeting:

- I. Call to Order
- II. Public Comment
- III. Staff Reports (1)
 - A. District Engineer – Update on Orchid Blossom Sidewalk
 - B. Landscape Report
- IV. Approval of Minutes of the January 17, 2023 Meeting
- V. Discussion of Lending Library Proposal
- VI. Other Business
- VII. Staff Reports (2)
 - A. District Counsel
 - B. District Manager
 - C. Field Operations Manager – Report
- VIII. Financial Reports
 - A. Balance Sheet and Statement of Revenues & Expenditures
 - B. Approval of Check Register
- IX. Supervisors' Requests and Audience Comments

X. Next Scheduled Meetings – Budget Workshop on April 4, 2023 at 11:00 a.m. and Regular Board Meeting on May 16, 2023 at the Amelia Concourse Amenity Center

XI. Adjournment

THIRD ORDER OF BUSINESS

A.

NOTE:
SEE SHEET DR-1 AND DR-2
FOR WETLAND BUFFER INFORMATION

SEE SHEETS S-1 AND S-2
FOR STRUCTURE INFORMATION

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| 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 |
|--|

FOURTH ORDER OF BUSINESS

MINUTES OF MEETING
AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT

A regular meeting of the Board of Supervisors of the Amelia Concourse Community Development District was held Tuesday, January 17, 2023 at 11:00 a.m. at the Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida 32034.

Present and constituting a quorum were:

| | |
|--------------------|------------|
| Harvey Greenberg | Chairman |
| Jeff Snow | Supervisor |
| Kimberley Chamerda | Supervisor |
| Fred Eichmann | Supervisor |

Also present were:

| | |
|-----------------|-------------------|
| Daniel Laughlin | District Manager |
| Lauren Gentry | District Counsel |
| Mike Yuro | District Engineer |

The following is a summary of the discussions and actions taken at the January 17, 2023 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 11:00 a.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Oath of Office for Newly Elected Supervisors

Mr. Laughlin, a notary public of the State of Florida, administered an oath of office to Mr. Eichmann, Ms. Chamerda, and Mr. Greenberg.

B. Consideration of Resolution 2023-01, Designating Officers

Mr. Laughlin noted the current slate of officers is Mr. Greenberg as Chair, Mr. Toohey as Vice Chair, Ms. Chamerda, Mr. Eichmann and Mr. Snow as Assistant Secretaries, Mr. Laughlin

as Secretary and Assistant Treasurer, Mr. Jim Oliver as Treasurer and Assistant Secretary, and Ms. Marilee Giles as Assistant Secretary. He requested removal of Mr. Ernesto Torres from the slate of officers, and the addition of Mr. Darrin Mossing and Mr. Howard McGaffney as Assistant Secretaries.

On MOTION by Mr. Snow seconded by Mr. Eichmann with all in favor Resolution 2023-01, designating officers as detailed above was approved.

FOURTH ORDER OF BUSINESS**Staff Reports (1)****A. District Engineer**

Mr. Yuro updated the Board on the status of a grading issue with a Phase 3 pond noting there has been no change since the last picture of the pond was taken in October. He recommended keeping an eye on it and ensuring that prior to acceptance of Phase 3, Dream Finders provides as-builts that show it was properly graded.

B. Landscape Report

Mr. Laughlin informed the Board BrightView has taken over landscape maintenance responsibilities. Mr. Greenberg asked that staff ensure BrightView is not being paid for services they have not yet performed.

FIFTH ORDER OF BUSINESS**Approval of Minutes of the November 15, 2022 Meeting**

There being no comments on the minutes, a motion followed.

On MOTION by Mr. Greenberg seconded by Ms. Chamerda with all in favor the minutes of the November 15, 2022 meeting were approved as presented.

SIXTH ORDER OF BUSINESS**Other Business**

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS**Staff Reports (2)****A. District Counsel**

Ms. Gentry updated the Board on the matter of fences obstructing District easements noting there is only one case still pending and that case is scheduled to proceed for a hearing oncourse in early February.

Mr. Greenberg asked about a letter Ms. Kilinski was to send to the builder. Ms. Gentry stated that she would look into it and report back. She added that her firm prepared informational materials to be posted to the District's website to help get information out to the community that easement obstructions are not permitted.

Mr. Greenberg stated that if the letter putting the builder on notice has not yet been sent, it should be sent immediately and should provide a deadline of five to seven business days to remove the signs at the front entrances. Mr. Greenberg also mentioned that the District is still awaiting a punch list for the Phase 3 turnover.

Mr. Laughlin responded that Dream Finders has stated they are beginning to work with the county and that they will have a representative on site to look at the items the board and residents are concerned about.

Ms. Chamerda noted that there are some items that could be taken care of immediately without the county, such as removing the temporary power poles used during home construction. Other items mentioned were pipes on roofs in Phase 3 that were supposed to be spray painted black, a break-away gate for the emergency connector road between Phases 2 and 3, and landscape maintenance between the fence line and Amelia Concourse in Phase 3.

B. District Manager

There being nothing further to report, the next item followed.

C. Field Operations Manager – Report

Mr. Laughlin provided the Board with an overview of the operations report, a copy of which was included in the agenda package.

Mr. Snow asked about the possibility of an electronic replacement for the marquee sign. Mr. Laughlin stated that it may be costly, but staff will look into it.

Mr. Snow also stated that the towers are currently operating off of a homeowner's WIFI, so he will be speaking with Tony about a WIFI extender to push WIFI from the clubhouse instead.

EIGHTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures

Copies of the financial statements were included in the agenda package.

B. Approval of Check Register

A copy of the check register totaling \$41,141.07 was included in the agenda package.

On MOTION by Mr. Snow seconded by Ms. Chamerda with all in favor the Check Register was approved.

NINTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

Supervisor Requests

Mr. Laughlin voluntarily exited the meeting at this time.

Mr. Greenberg informed the Board that in past years the Board has authorized a bonus for Mr. Laughlin and Mr. Shiver, in the amounts of \$250 and \$350 respectively, in appreciation for their efforts and asked if they'd like to do the same this year.

On MOTION by Mr. Snow seconded by Mr. Eichmann with all in favor performance bonuses for Mr. Laughlin in the amount of \$250 and Mr. Shiver in the amount of \$350 were approved.

Mr. Laughlin returned to the meeting at this time.

Mr. Snow stated that homeowners are questioning who is responsible for the trees between the fence and the Concourse.

Mr. Laughlin responded that any limbs over the homeowner's fence can be trimmed by the homeowner. If they are concerned about the tree falling, it can be reported to District staff and if the tree is determined to be dead, it will be removed.

Mr. Snow informed the Board another resident has requested a lending library.

Mr. Greenberg stated that to his recollection, the last time a lending library was requested, the information the Board asked for was never submitted.

Mr. Snow stated if everyone is willing to have a conversation, he will get information to Mr. Laughlin to include the request on the next agenda.

Audience Comments

Mr. Charles Gay, 95185 Windflower Trail, recommended the Board replace the current landscape lights with LED lights.

Mr. Duane Rust, 95023 Periwinkle, stated that at one time the cul-de-sac at the end of Orchid Blossom was to have a sidewalk, however it was never poured. The query will be added to the list of items to discuss with the developer for Phase 3.

TENTH ORDER OF BUSINESS

**Next Scheduled Meeting – March 21, 2023 at
11:00 a.m. at the Amelia Concourse Amenity
Center**

ELEVENTH ORDER OF BUSINESS

Adjournment

| |
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| On MOTION by Ms. Chamerda seconded by Mr. Snow with all in favor the meeting was adjourned. |
|---|

Secretary / Assistant Secretary

Chairman / Vice Chairman

SEVENTH ORDER OF BUSINESS

C.



Amelia Concourse CDD

Field Report March 2023

First Coast CMS LLC

Swimming Pools

At this time, we have no mechanical issues regarding the pools.

The wading pool will be refilled at the request of a few residents.

The activity pool Marcite remains a concern and will need to be patched at a minimum to get through the season. Parry pools has not responded to recent request regarding repair.

Maintenance and Facility

We have requested proposals for additional cameras from Web Watch Dog and Hi-tech but waiting on the bids

Men's bathroom door was rescued to frame and connected to magnet locking system.

Landscaping

Report submitted

EIGHTH ORDER OF BUSINESS

A.

Amelia Concourse

Community Development District

Unaudited Financial Reporting
February 28, 2023



AMELIA CONCOURSE
Community Development District
Combined Balance Sheet
February 28, 2023

| | <i>Governmental Fund Types</i> | | | | | <i>Totals (Memorandum Only)</i> |
|--|---------------------------------------|------------------------|--------------------------------|------------------------------------|-----------------------------------|--|
| | <i>General</i> | <i>SPE, LLC</i> | <i>Debt Service</i> | <i>Capital Projects</i> | <i>Capital Reserve</i> | |
| Assets: | | | | | | |
| Cash | \$108,943 | --- | --- | --- | --- | \$108,943 |
| Cash-Regions | --- | \$7,776 | --- | --- | --- | \$7,776 |
| Investments: | | | | | | |
| <u>2007 Series</u> | | | | | | |
| Reserve | --- | --- | \$86,684 | --- | --- | \$86,684 |
| Revenue | --- | --- | \$4,486,672 | --- | --- | \$4,486,672 |
| Prepayment | --- | --- | \$75,741 | --- | --- | \$75,741 |
| Construction | --- | --- | --- | \$73,138 | --- | \$73,138 |
| Cost of Issuance | --- | --- | --- | \$1 | --- | \$1 |
| Deferred Cost | --- | --- | --- | \$8,348 | --- | \$8,348 |
| Due from SPE | --- | --- | \$27,616 | --- | --- | \$27,616 |
| <u>2016 Series</u> | | | | | | |
| Reserve | --- | --- | \$72,959 | --- | --- | \$72,959 |
| Revenue | --- | --- | \$168,427 | --- | --- | \$168,427 |
| Prepayment | --- | --- | \$15,006 | --- | --- | \$15,006 |
| <u>2019A Series</u> | | | | | | |
| Reserve | --- | --- | \$106,301 | --- | --- | \$106,301 |
| Revenue | --- | --- | \$181,175 | --- | --- | \$181,175 |
| Prepayment | --- | --- | \$16,240 | --- | --- | \$16,240 |
| Construction | --- | --- | --- | \$1,152 | --- | \$1,152 |
| <u>2019B Series</u> | | | | | | |
| Reserve | --- | --- | \$12,825 | --- | --- | \$12,825 |
| Revenue | --- | --- | \$2,103 | --- | --- | \$2,103 |
| Interest | --- | --- | \$2,648 | --- | --- | \$2,648 |
| Prepayment | --- | --- | \$58,778 | --- | --- | \$58,778 |
| Construction | --- | --- | --- | \$603,562 | --- | \$603,562 |
| Investmnet - SBA | \$555,017 | --- | --- | --- | \$91,456 | \$646,473 |
| Investment - Custody | \$29,671 | --- | --- | --- | --- | \$29,671 |
| Due from General Fund | --- | --- | \$2,914 | --- | --- | \$2,914 |
| Electric Deposits | \$2,475 | --- | --- | --- | --- | \$2,475 |
| Assessment Receivable | \$10,185 | --- | \$10,736 | --- | --- | \$20,920 |
| TOTAL ASSETS | \$706,290 | \$7,776 | \$5,326,825 | \$686,201 | \$91,456 | \$6,818,548 |
| Liabilities: | | | | | | |
| Accounts Payable | \$1,752 | --- | --- | --- | --- | \$1,752 |
| Accrued Expenses | \$4,310 | --- | --- | --- | --- | \$4,310 |
| Due to Debt Service | \$2,914 | --- | --- | --- | --- | \$2,914 |
| Due to 2007 Debt Service | --- | \$7,667 | --- | --- | --- | \$7,667 |
| Accrued Interest Payable | --- | --- | \$2,587 | --- | --- | \$2,587 |
| Accrued Principal Payable | --- | --- | \$225,000 | --- | --- | \$225,000 |
| Fund Balances: | | | | | | |
| Restricted for Debt Service | --- | --- | \$5,099,238 | --- | --- | \$5,099,238 |
| Restricted for Capital Projects | --- | --- | --- | \$686,201 | --- | \$686,201 |
| Nonspendable | \$2,475 | --- | --- | --- | --- | \$2,475 |
| Unassigned | \$694,839 | \$109 | --- | --- | \$91,456 | \$786,404 |
| Total Liabilities, Fund Equity, Other | \$706,290 | \$7,776 | \$5,326,825 | \$686,201 | \$91,456 | \$6,818,548 |

AMELIA CONCOURSE
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For The Period Ending February 28, 2022

| Adopted Budget | Prorated Budget 2/28/23 | Actual 2/28/23 | VARIANCE |
|-------------------|----------------------------|-------------------|----------|
|-------------------|----------------------------|-------------------|----------|

REVENUES:

| | | | | |
|-------------------------------------|------------------|------------------|------------------|----------------|
| Assessment - Tax Roll | \$421,342 | \$420,261 | \$420,261 | \$0 |
| Interest Income | \$100 | \$100 | \$6,183 | \$6,083 |
| Rental Revenue/Miscellaneous Income | \$500 | \$208 | \$0 | (\$208) |
| TOTAL REVENUES | \$421,942 | \$420,569 | \$426,444 | \$5,875 |

EXPENDITURES:

ADMINISTRATIVE:

| | | | | |
|--------------------------------|------------------|-----------------|-----------------|-----------------|
| Supervisors | \$6,000 | \$2,500 | \$1,400 | \$1,100 |
| FICA Expense | \$459 | \$191 | \$107 | \$84 |
| Travel | \$300 | \$125 | \$0 | \$125 |
| Engineering | \$17,000 | \$7,083 | \$2,025 | \$5,058 |
| Attorney Fees | \$25,000 | \$25,000 | \$24,026 | \$974 |
| Annual Audit | \$4,350 | \$1,813 | \$0 | \$1,813 |
| Dissemination | \$10,500 | \$4,375 | \$4,375 | \$0 |
| Assessment Roll | \$7,500 | \$7,500 | \$7,500 | \$0 |
| Property Appraiser | \$2,175 | \$2,175 | \$4,093 | (\$1,918) |
| Trustee Fees | \$10,000 | \$5,563 | \$5,563 | \$0 |
| Arbitrage | \$1,800 | \$750 | \$0 | \$750 |
| Management Fees | \$47,250 | \$19,688 | \$19,688 | \$0 |
| Information Technology | \$2,000 | \$833 | \$833 | (\$0) |
| Website Maintenance | \$1,000 | \$417 | \$417 | \$0 |
| Telephone | \$500 | \$208 | \$71 | \$138 |
| Postage | \$1,000 | \$417 | \$161 | \$256 |
| Insurance | \$11,353 | \$11,353 | \$10,171 | \$1,182 |
| Printing and Binding | \$1,500 | \$625 | \$235 | \$390 |
| Legal Advertising | \$2,500 | \$1,042 | \$0 | \$1,042 |
| Other Current Charges | \$550 | \$550 | \$600 | (\$50) |
| Office Supplies | \$150 | \$63 | \$7 | \$55 |
| Dues, Licenses & Subscriptions | \$175 | \$175 | \$175 | \$0 |
| TOTAL ADMINISTRATIVE | \$153,062 | \$92,444 | \$81,447 | \$10,998 |

FIELD:

Contract Services:

| | | | | |
|-----------------------------------|-----------------|-----------------|-----------------|----------------|
| Landscape Maintenance | \$25,000 | \$10,417 | \$9,642 | \$775 |
| Lake Maintenance | \$7,354 | \$3,064 | \$1,840 | \$1,224 |
| Management Company | \$7,639 | \$3,183 | \$2,975 | \$208 |
| Subtotal Contract Services | \$39,993 | \$16,664 | \$14,457 | \$2,207 |

Repairs & Maintenance:

| | | | | |
|---|-----------------|-----------------|-----------------|----------------|
| Repairs & Maintenance | \$16,800 | \$7,000 | \$4,962 | \$2,038 |
| Irrigation Repairs | \$1,000 | \$1,000 | \$2,410 | (\$1,410) |
| Landscape Contingency | \$10,000 | \$4,167 | \$3,581 | \$586 |
| Subtotal Repairs and Maintenance | \$27,800 | \$12,167 | \$10,953 | \$1,213 |

AMELIA CONCOURSE
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For The Period Ending February 28, 2022

| | Adopted Budget | Prorated Budget 2/28/23 | Actual 2/28/23 | VARIANCE |
|---------------------------------------|---------------------------|------------------------------------|---------------------------|-----------------|
| Utilities: | | | | |
| Electric | \$30,800 | \$12,833 | \$12,706 | \$127 |
| Water & Sewer | \$19,250 | \$8,021 | \$5,128 | \$2,893 |
| Subtotal Utilities | \$50,050 | \$20,854 | \$17,834 | \$3,020 |
| Amenity Center: | | | | |
| Insurance | \$16,156 | \$16,156 | \$14,548 | \$1,608 |
| Pool Maintenance | \$16,000 | \$6,667 | \$6,000 | \$667 |
| Pool Chemicals | \$13,728 | \$5,720 | \$2,205 | \$3,515 |
| Pool Permits | \$530 | \$221 | \$0 | \$221 |
| Cable | \$2,000 | \$833 | \$291 | \$543 |
| Janitorial | \$5,600 | \$2,333 | \$1,965 | \$368 |
| Facility Maintenance | \$10,000 | \$4,167 | \$699 | \$3,468 |
| Pest Control | \$1,500 | \$625 | \$385 | \$240 |
| Refuse | \$660 | \$275 | \$315 | (\$40) |
| Holiday Decorations | \$5,500 | \$2,292 | \$0 | \$2,292 |
| Subtotal Amenity Center | \$71,674 | \$39,289 | \$26,408 | \$12,881 |
| Reserves: | | | | |
| Capital Outlay | \$4,363 | \$1,818 | \$0 | \$1,818 |
| Capital Reserve Fund | \$75,000 | \$0 | \$0 | \$0 |
| Subtotal Amenity Center | \$79,363 | \$1,818 | \$0 | \$1,818 |
| TOTAL FIELD | \$268,880 | \$90,791 | \$69,652 | \$21,139 |
| TOTAL EXPENDITURES | \$421,942 | \$183,235 | \$151,099 | \$32,137 |
| EXCESS REVENUES (EXPENDITURES) | \$0 | | \$275,345 | |
| FUND BALANCE - Beginning | \$0 | | \$421,969 | |
| FUND BALANCE - Ending | \$0 | | \$697,314 | |

Amelia Concourse
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2023

[illegible]

AMELIA CONCOURSE
Community Development District
AMELIA CONCOURSE SPE, LLC
Statement of Revenues & Expenditures
For The Period Ending February 28, 2022

| | Adopted Budget | Prorated Budget 2/28/23 | Actual 2/28/23 | VARIANCE |
|---------------------------------------|---------------------------|------------------------------------|---------------------------|-----------------|
| <u>REVENUES:</u> | | | | |
| Bondholders Contributions | \$25,650 | \$0 | \$4,735 | \$4,735 |
| TOTAL REVENUES | \$25,650 | \$0 | \$4,735 | \$4,735 |
| <u>EXPENDITURES:</u> | | | | |
| Annual Corporate Fees | \$150 | \$63 | \$0 | \$63 |
| Bank Charges/Other Current | \$1,500 | \$625 | \$235 | \$390 |
| Contingency/Miscellaneous | \$2,500 | \$1,042 | \$0 | \$1,042 |
| Insurance - Liability | \$1,500 | \$1,500 | \$0 | \$1,500 |
| Management Fees | \$20,000 | \$8,333 | \$4,500 | \$3,833 |
| TOTAL EXPENDITURES | \$25,650 | \$11,563 | \$4,735 | \$6,828 |
| EXCESS REVENUES (EXPENDITURES) | \$0 | | \$0 | |
| FUND BALANCE - Beginning | \$0 | | \$109 | |
| FUND BALANCE - Ending | \$0 | | \$109 | |

AMELIA CONCOURSE
Community Development District

2007A DEBT SERVICE FUND
Statement of Revenues & Expenditures
For The Period Ending February 28, 2022

| | Adopted Budget | Prorated Budget 2/28/23 | Actual 2/28/23 | VARIANCE |
|---------------------------------------|---------------------------|------------------------------------|---------------------------|--------------------|
| REVENUES: | | | | |
| Assessment - Tax Roll | \$116,683 | \$112,134 | \$112,134 | \$0 |
| Interest Income | \$500 | \$500 | \$40,660 | \$40,160 |
| Other Revenue Sources | \$394,893 | \$0 | \$0 | \$0 |
| True Up Revenue | \$0 | \$0 | \$1,214,343 | \$1,214,343 |
| TOTAL REVENUES | \$512,076 | \$112,634 | \$1,367,137 | \$1,254,503 |
| EXPENDITURES: | | | | |
| Series 2007A | | | | |
| Debt Service Obligation | \$511,375 | \$154,531 | \$154,531 | \$0 |
| TOTAL EXPENDITURES | \$511,375 | \$154,531 | \$154,531 | \$0 |
| OTHER SOURCES/(USES) | | | | |
| Interfund Transfer Out | \$0 | \$0 | \$825 | (\$825) |
| Property Appraiser | \$701 | \$701 | \$1,092 | (\$391) |
| TOTAL OTHER SOURCES AND USES | \$701 | \$701 | \$1,917 | (\$1,216) |
| EXCESS REVENUES (EXPENDITURES) | \$1,402 | | \$1,210,688 | |
| FUND BALANCE - Beginning | \$0 | | \$3,242,205 | |
| FUND BALANCE - Ending | \$1,402 | | \$4,452,893 | |

| | |
|---------------------------|--------------------|
| Reserve | \$86,684 |
| Revenue | \$4,486,672 |
| Prepayment | \$75,741 |
| Due from General Fund | \$1,050 |
| Assessments Receivable | \$2,717 |
| Due from SPE | \$27,616 |
| Accrued Interest Payable | (\$2,587) |
| Accrued Principal Payable | (\$225,000) |
| | <u>\$4,452,893</u> |

AMELIA CONCOURSE
Community Development District

2016 DEBT SERVICE FUND
Statement of Revenues & Expenditures
For The Period Ending February 28, 2022

| | Adopted Budget | Prorated Budget 2/28/23 | Actual 2/28/23 | VARIANCE |
|---------------------------------------|---------------------------|------------------------------------|---------------------------|------------------|
| REVENUES: | | | | |
| Assessment - Tax Roll | \$149,500 | \$147,710 | \$147,710 | \$0 |
| Assessments - Prepayments | \$0 | \$0 | \$14,373 | \$14,373 |
| Interest Income | \$50 | \$50 | \$1,544 | \$1,494 |
| TOTAL REVENUES | \$149,550 | \$147,760 | \$163,627 | \$15,867 |
| EXPENDITURES: | | | | |
| Series 2016 | | | | |
| Interest Expense - 11/1 | \$55,950 | \$55,950 | \$55,950 | \$0 |
| Principal Expense - 11/1 (Prepayment) | \$10,000 | \$10,000 | \$15,000 | (\$5,000) |
| Interest Expense - 5/1 | \$55,950 | \$0 | \$0 | \$0 |
| Principal Expense - 5/1 | \$35,000 | \$0 | \$0 | \$0 |
| Principal Expense - 5/1 (Prepayment) | \$10,000 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$166,900 | \$65,950 | \$70,950 | (\$5,000) |
| OTHER SOURCES/(USES) | | | | |
| Property Appraiser | \$931 | \$931 | \$1,439 | (\$508) |
| TOTAL OTHER SOURCES AND USES | \$931 | \$931 | \$1,439 | (\$508) |
| EXCESS REVENUES (EXPENDITURES) | (\$16,419) | | \$91,239 | \$20,359 |
| FUND BALANCE - Beginning | \$109,972 | | \$170,597 | |
| FUND BALANCE - Ending | \$93,553 | | \$261,835 | |

| | |
|--------------------------------|------------------|
| Reserve | \$72,959 |
| Revenue | \$168,427 |
| Prepayment | \$15,006 |
| Due from General Fund | \$1,864 |
| Assessments Receivables | \$3,580 |
| | <u>\$261,835</u> |

AMELIA CONCOURSE
Community Development District

2019A DEBT SERVICE FUND
Statement of Revenues & Expenditures
For The Period Ending February 28, 2022

| | Proposed Budget | Prorated Budget 2/28/23 | Actual 2/28/23 | VARIANCE |
|---------------------------------------|----------------------------|------------------------------------|--------------------------------|------------------|
| <u>REVENUES:</u> | | | | |
| Assessment - Tax Roll | \$212,603 | \$183,152 | \$183,152 | \$0 |
| Assessments - Prepayments | \$0 | \$0 | \$16,170 | \$16,170 |
| Interest Income | \$50 | \$50 | \$1,779 | \$1,729 |
| TOTAL REVENUES | \$212,653 | \$183,202 | \$201,101 | \$17,899 |
| <u>EXPENDITURES:</u> | | | | |
| <u>Series 2019A</u> | | | | |
| Interest Expense - 11/1 | \$71,190 | \$71,190 | \$71,190 | \$0 |
| Principal Expense 11/1 (Prepayment) | \$45,000 | \$45,000 | \$20,000 | \$25,000 |
| Interest Expense - 5/1 | \$71,190 | \$0 | \$0 | \$0 |
| Principal Expense - 5/1 | \$40,000 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$227,380 | \$116,190 | \$91,190 | \$25,000 |
| <u>OTHER SOURCES/(USES)</u> | | | | |
| Property Appraiser | \$1,246 | \$1,246 | \$1,784 | (\$538) |
| Interfund Transfer Out | \$0 | \$0 | \$872 | (\$872) |
| TOTAL OTHER SOURCES AND USES | \$1,246 | \$1,246 | \$2,656 | (\$1,410) |
| EXCESS REVENUES (EXPENDITURES) | (\$14,727) | | \$107,255 | |
| FUND BALANCE - Beginning | \$85,939 | | \$200,900 | |
| FUND BALANCE - Ending | \$71,212 | | \$308,155 | |
| | | | Reserve | \$106,301 |
| | | | Revenue | \$181,175 |
| | | | Prepayment | \$16,240 |
| | | | Assessments Receivables | \$4,439 |
| | | | | <u>\$308,155</u> |

AMELIA CONCOURSE
Community Development District

2019B DEBT SERVICE FUND
Statement of Revenues & Expenditures
For The Period Ending February 28, 2022

| Adopted Budget | Prorated Budget 2/28/23 | Actual 2/28/23 | VARIANCE |
|---------------------------|------------------------------------|---------------------------|-----------------|
|---------------------------|------------------------------------|---------------------------|-----------------|

REVENUES:

| | | | | |
|-----------------------------------|-----------|------|-----------|-----------|
| Assessments - Direct | \$118,350 | \$0 | \$0 | \$0 |
| Assessments - Prepayments | \$0 | \$0 | \$338,369 | \$338,369 |
| Assessments - Prepayment Interest | \$0 | \$0 | \$7,705 | \$7,705 |
| Interest Income | \$50 | \$50 | \$2,174 | \$2,124 |

| | | | | |
|-----------------------|------------------|-------------|------------------|------------------|
| TOTAL REVENUES | \$118,400 | \$50 | \$348,249 | \$348,199 |
|-----------------------|------------------|-------------|------------------|------------------|

EXPENDITURES:

Series 2019B-1

| | | | | |
|---------------------------------------|----------|----------|-----------|-------------|
| Interest Expense - 11/1 | \$10,369 | \$10,369 | \$10,369 | \$0 |
| Principal Expense - 11/1 (Prepayment) | \$0 | \$0 | \$155,000 | (\$155,000) |
| Interest Expense - 2/1 | \$0 | \$0 | \$2,231 | (\$2,231) |
| Principal Expense - 2/1 (Prepayment) | \$0 | \$0 | \$170,000 | (\$170,000) |
| Interest Expense - 5/1 | \$10,369 | \$0 | \$0 | \$0 |

Series 2019B-2

| | | | | |
|---------------------------------------|---------|---------|-----------|-------------|
| Interest Expense - 11/1 | \$8,881 | \$8,881 | \$10,694 | (\$1,813) |
| Principal Expense - 11/1 (Prepayment) | \$0 | \$0 | \$115,000 | (\$115,000) |
| Interest Expense - 2/1 | \$0 | \$0 | \$2,266 | (\$2,266) |
| Principal Expense - 2/1 (Prepayment) | \$0 | \$0 | \$125,000 | (\$125,000) |
| Interest Expense - 5/1 | \$8,881 | \$0 | \$0 | \$0 |

| | | | | |
|---------------------------|-----------------|-----------------|------------------|--------------------|
| TOTAL EXPENDITURES | \$38,500 | \$19,250 | \$590,559 | (\$571,309) |
|---------------------------|-----------------|-----------------|------------------|--------------------|

OTHER SOURCES/(USES)

| | | | | |
|------------------------------|-----|-----|-------|-------|
| Interfund Transfer In/ (Out) | \$0 | \$0 | \$198 | \$198 |
|------------------------------|-----|-----|-------|-------|

| | | | | |
|-------------------------------------|-----------------|------------|--------------|--------------|
| TOTAL OTHER SOURCES AND USES | \$38,500 | \$0 | \$198 | \$198 |
|-------------------------------------|-----------------|------------|--------------|--------------|

| | | | | |
|---------------------------------------|-----------------|--------------------|--|--|
| EXCESS REVENUES (EXPENDITURES) | \$79,900 | (\$242,508) | | |
|---------------------------------------|-----------------|--------------------|--|--|

| | | | | |
|---------------------------------|------------------|------------------|--|--|
| FUND BALANCE - Beginning | \$101,894 | \$318,862 | | |
|---------------------------------|------------------|------------------|--|--|

| | | | | |
|------------------------------|------------------|-----------------|--|--|
| FUND BALANCE - Ending | \$181,794 | \$76,354 | | |
|------------------------------|------------------|-----------------|--|--|

| | |
|-------------------|-----------------|
| Reserve | \$12,825 |
| Interest | \$2,648 |
| Revenue | \$2,103 |
| Prepayment | \$58,778 |
| | \$76,354 |

AMELIA CONCOURSE
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For The Period Ending February 28, 2022

| Adopted Budget | Prorated 2/28/23 | Actual 2/28/23 | Variance |
|-------------------|---------------------|-------------------|----------|
|-------------------|---------------------|-------------------|----------|

Revenues:

| | | | | |
|---------------------------------------|-----------------|--------------|----------------|----------------|
| Interest | \$500 | \$500 | \$1,818 | \$1,318 |
| Capital Reserve Funding - Transfer In | \$75,000 | \$0 | \$0 | \$0 |
| Total Revenues | \$75,500 | \$500 | \$1,818 | \$1,318 |

Expenditures

| | | | | |
|---------------------------|-----------------|----------------|-----------------|-------------------|
| Capital Outlay | \$20,000 | \$8,333 | \$0 | \$8,333 |
| Repair and Replacements | \$0 | \$0 | \$19,707 | (\$19,707) |
| Total Expenditures | \$20,000 | \$8,333 | \$19,707 | (\$11,373) |

| | | |
|--------------------------------------|-----------------|-------------------|
| EXCESS REVENUE (EXPENDITURES) | \$55,500 | (\$17,889) |
|--------------------------------------|-----------------|-------------------|

| | | |
|---------------------------------|-----------------|------------------|
| FUND BALANCE - Beginning | \$89,253 | \$109,345 |
|---------------------------------|-----------------|------------------|

| | | |
|------------------------------|------------------|-----------------|
| FUND BALANCE - Ending | \$144,753 | \$91,456 |
|------------------------------|------------------|-----------------|

AMELIA CONCOURSE
Community Development District
CAPITAL PROJECTS FUND
Statement of Revenues & Expenditures
For The Period Ending February 28, 2022

| | Series 2007 | Series 2019A | Series 2019B |
|---------------------------------------|----------------|-----------------|-----------------|
| <u>REVENUES:</u> | | | |
| Interest Income | \$876 | \$8 | \$8,007 |
| Total Revenues | \$876 | \$8 | \$8,007 |
| <u>EXPENDITURES:</u> | | | |
| Contracts Payable | \$0 | \$0 | \$0 |
| Capital Outlay | \$0 | \$0 | \$2,974 |
| Total Expenditures | \$0 | \$0 | \$2,974 |
| <u>OTHER SOURCES/(USES)</u> | | | |
| Interfund Transfer In | \$825 | \$5,109 | \$198 |
| Interfund Transfer Out | \$0 | \$0 | (\$4,237) |
| Total Other Sources/(Uses) | \$825 | \$5,109 | (\$4,039) |
| EXCESS REVENUES (EXPENDITURES) | \$1,701 | \$5,117 | \$994 |
| FUND BALANCE - Beginning | \$79,786 | (\$3,965) | \$602,569 |
| FUND BALANCE - Ending | \$81,487 | \$1,152 | \$603,562 |

Amelia Concourse
Community Development District
Long Term Debt Report

| | | |
|--|-------------------------------|-------------|
| Series 2007 Capital Improvement Revenue Bonds | | |
| Interest Rate: | | 5.75% |
| Maturity Date: | | 5/1/38 |
| Reserve Fund Definition: | 7.0264% of Deemed Outstanding | |
| Reserve Fund Requirement: | | \$86,684.49 |
| Reserve Balance: | | \$86,684.49 |
| | | |
| Bonds outstanding - 9/30/2013 | | \$7,255,000 |
| Less: November 1, 2013 | | \$0 |
| Less: May 1, 2014 (Mandatory) | | (\$125,000) |
| Less: May 1, 2014 (Prepayment) | | (\$65,000) |
| Less: May 1, 2014 (Prior Years) | | (\$435,000) |
| Less: November 1, 2014 (Prepayment) | | (\$85,000) |
| Less: May 1, 2015 (Prepayment) | | (\$75,000) |
| Less: December 16, 2021 (Partial Redemption) | | (\$895,000) |
| Less: May 1, 2022 (Prepayment) | | (\$200,000) |
| | | |
| Current Bonds Outstanding | | \$5,375,000 |

| | | |
|--|-------------|-------------|
| Series 2016 Capital Improvement Revenue Bonds | | |
| Interest Rate: | | 6.00% |
| Maturity Date: | | 5/1/47 |
| Reserve Fund Definition: | 50% of MADS | |
| Reserve Fund Requirement: | | \$74,750.00 |
| Reserve Balance: | | \$74,750.00 |
| | | |
| Bonds outstanding - 6/30/2016 | | \$3,385,000 |
| Less: May 1, 2018 (Mandatory) | | (\$40,000) |
| Less: May 1, 2018 (Prepayment) | | (\$60,000) |
| Less: November 1, 2018 (Prepayment) | | (\$160,000) |
| Less: May 1, 2019 (Mandatory) | | (\$40,000) |
| Less: May 1, 2019 (Prepayment) | | (\$95,000) |
| Less: November 1, 2019 (Prepayment) | | (\$600,000) |
| Less: May 1, 2020 (Prepayment) | | (\$235,000) |
| Less: May 1, 2020 (Mandatory) | | (\$35,000) |
| Less: November 1, 2020 (Prepayment) | | (\$105,000) |
| Less: May 1, 2021 (Prepayment) | | (\$80,000) |
| Less: May 1, 2021 (Mandatory) | | (\$30,000) |
| Less: November 1, 2021 (Prepayment) | | (\$5,000) |
| Less: May 1, 2022 (Prepayment) | | (\$5,000) |
| Less: May 1, 2022 (Mandatory) | | (\$30,000) |
| Less: November 1, 2022 (Prepayment) | | (\$15,000) |
| | | |
| Current Bonds Outstanding | | \$1,850,000 |

Amelia Concourse
Community Development District
Long Term Debt Report

| Series 2019A Capital Improvement Revenue Bonds | |
|---|-----------------|
| Interest Rate: | 5.65% |
| Maturity Date: | 5/1/49 |
| Reserve Fund Definition: | 50% of MADS |
| Reserve Fund Requirement: | \$106,301.25 |
| Reserve Balance: | \$106,301.25 |
| Bonds outstanding - 03/20/2019 | \$3,035,000 |
| Less: May 1, 2020 (Mandatory) | (\$40,000) |
| Less: February 1, 2021 (Prepayment) | (\$40,000) |
| Less: May 1, 2021 (Prepayment) | (\$40,000) |
| Less: May 1, 2021 (Mandatory) | (\$40,000) |
| Less: August 1, 2021 (Prepayment) | (\$55,000) |
| Less: November 1, 2021 (Prepayment) | (\$85,000) |
| Less: February 1, 2022 (Prepayment) | (\$85,000) |
| Less: May 1, 2022 (Prepayment) | (\$35,000) |
| Less: May 1, 2022 (Mandatory) | (\$40,000) |
| Less: August 1, 2022 (Prepayment) | (\$55,000) |
| Less: November 1, 2022 (Prepayment) | (\$20,000) |
| Current Bonds Outstanding | \$2,500,000 |

| Series 2019B-1 Capital Improvement Revenue Bonds | |
|---|------------------------|
| Interest Rate: | 5.25% |
| Maturity Date: | 5/1/29 |
| Reserve Fund Definition: | 50% of Annual Interest |
| Reserve Fund Requirement: | \$6,300.00 |
| Reserve Balance: | \$6,300.00 |
| Bonds outstanding - 03/20/2019 | \$1,920,000 |
| Less: February 1, 2021 (Prepayment) | (\$205,000) |
| Less: May 1, 2021 (Prepayment) | (\$190,000) |
| Less: August 1, 2021 (Prepayment) | (\$190,000) |
| Less: November 1, 2021 (Prepayment) | (\$320,000) |
| Less: February 1, 2022 (Prepayment) | (\$250,000) |
| Less: May 1, 2022 (Prepayment) | (\$200,000) |
| Less: August 1, 2022 (Prepayment) | (\$170,000) |
| Less: November 1, 2022 (Prepayment) | (\$155,000) |
| Less: February 1, 2023 (Prepayment) | (\$170,000) |
| Current Bonds Outstanding | \$70,000 |

Amelia Concourse
Community Development District
Long Term Debt Report

| Series 2019B-2 Capital Improvement Revenue Bonds | |
|---|------------------------|
| Interest Rate: | 7.25% |
| Maturity Date: | 5/1/29 |
| Reserve Fund Definition: | 50% of Annual Interest |
| Reserve Fund Requirement: | \$6,525.00 |
| Reserve Balance: | \$6,525.00 |
| | |
| Bonds outstanding - 03/20/2019 | \$1,415,000 |
| Less: February 1, 2021 (Special Call) | (\$150,000) |
| Less: May 1, 2021 (Prepayment) | (\$140,000) |
| Less: August 1, 2021 (Prepayment) | (\$140,000) |
| Less: November 1, 2021 (Prepayment) | (\$235,000) |
| Less: February 1, 2022 (Prepayment) | (\$180,000) |
| Less: May 1, 2022 (Prepayment) | (\$150,000) |
| Less: August 1, 2022 (Prepayment) | (\$125,000) |
| Less: November 1, 2022 (Prepayment) | (\$115,000) |
| Less: February 1, 2023 (Prepayment) | (\$125,000) |
| | |
| Current Bonds Outstanding | \$55,000 |

B.

Amelia Concourse
Community Development District
Check Register Summary
January 1, 2023 through February 28, 2023

| Fund | Date | Check #'s | Amount |
|---------------------|-------------|------------------|-------------------------|
| <i>Payroll</i> | 1/23/23 | 50188-50190 | \$ 554.10 |
| | | | <hr/> |
| | | | Sub-Total \$ 554.10 |
| | | | |
| <i>General Fund</i> | 1/4/23 | 2141-2149 | \$ 23,142.88 |
| | 1/11/23 | 2150-2153 | \$ 77.00 |
| | 1/20/23 | 2154-2158 | \$ 308,289.09 |
| | 2/3/23 | 2159 | \$ 7,200.00 |
| | 2/3/23 | 2160-2170 | \$ 10,675.95 |
| | 2/10/23 | 2171-2172 | \$ 7,334.80 |
| | 2/15/23 | 2173 | \$ 3,393.56 |
| | 2/24/23 | 2174-2176 | \$ 5,121.21 |
| | | | <hr/> |
| | | | Sub-Total \$ 365,234.49 |
| | | | |
| Total | | | \$ 365,788.59 |

* Check # 2154 for \$300,000 is investing funds with State Board of Administration.

PR300R

PAYROLL CHECK REGISTER

RUN 1/23/23 PAGE 1

| CHECK # | EMP # | EMPLOYEE NAME | CHECK AMOUNT | CHECK DATE |
|--------------------|-------|-------------------|-----------------|---------------|
| 50188 | 14 | FRED C EICHMANN | 184.70 | 1/23/2023 |
| 50189 | 12 | JEFFRY A SNOW | 184.70 | 1/23/2023 |
| 50190 | 13 | KIMBERLY CHAMERDA | 184.70 | 1/23/2023 |
| TOTAL FOR REGISTER | | | 554.10 | |

ACON AMELIA CONCOUR DLAUGHLIN

Attendance Sheet

District Name: Amelia Concourse CDD

Board Meeting Date: January 17, 2023 Meeting

| | Name | In Attendance | Fee |
|---|-------------------|----------------------------------|--------|
| 1 | Fred Eichmann | <input type="text" value="yes"/> | \$ 200 |
| 2 | Harvey Greenberg | <input type="text" value="yes"/> | N/A |
| 3 | Bill Toohey | <input type="text" value="NO"/> | \$200 |
| 4 | Kimberly Chamerda | <input type="text" value="yes"/> | \$200 |
| 5 | Jeffry Snow | <input type="text" value="yes"/> | \$200 |

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:

DocuSigned by:

Daniel Laughlin
District Manager Signature

1/18/2023
Date

PLEASE RETURN COMPLETED FORM TO DANIEL LAUGHLIN

| CHECK DATE | VEND# |INVOICE..... DATE INVOICE | ...EXPENSED TO... YRMO DPT ACCT# SUB | SUBCLASS | VENDOR NAME | STATUS | AMOUNT |CHECK..... AMOUNT | # |
|---------------|-------|-----------------------------------|---|-----------------------|-------------------------------|--------|------------|--------------------------|--------|
| 1/04/23 | 00117 | 12/12/22 | 5029 | 202211 | 310-51300-31500 | | | | |
| | | | NOV | GENERAL COUNSEL | | * | 10,329.56 | | |
| | | | | | KE LAW GROUP, PLLC | | | 10,329.56 | 002146 |
| 1/04/23 | 00129 | 1/01/23 | 7055B | 202301 | 320-57200-46800 | | | | |
| | | | JAN | LAKE MAINTENANCE | | * | 368.00 | | |
| | | | | | SITEX AQUATICS | | | 368.00 | 002147 |
| 1/04/23 | 00129 | 12/01/22 | 6933B | 202212 | 320-57200-46800 | | | | |
| | | | DEC | LAKE MAINTENANCE | | * | 368.00 | | |
| | | | | | SITEX AQUATICS | | | 368.00 | 002148 |
| 1/04/23 | 00040 | 12/01/22 | 56135 | 202212 | 320-57200-46200 | | | | |
| | | | DEC | LANDSCAPE MAINTENANCE | | * | 1,468.50 | | |
| | | | | | TRIM ALL LAWN SERVICE, INC | | | 1,468.50 | 002149 |
| 1/11/23 | 00113 | 12/13/22 | 12132022 | 202301 | 310-51300-49000 | | | | |
| | | | HARVY GREENBERG COMM FEE | | | * | 10.00 | | |
| | | | | | FLORIDA DIVISION OF ELECTIONS | | | 10.00 | 002150 |
| 2/27/23 | 00113 | 12/13/22 | 12132022 | 202301 | 310-51300-49000 | | | | |
| | | | HARVY GREENBERG COMM FEE | | | V | 10.00- | | |
| | | | | | FLORIDA DIVISION OF ELECTIONS | | | 10.00- | 002150 |
| 1/11/23 | 00113 | 12/13/22 | 12132022 | 202301 | 310-51300-49000 | | | | |
| | | | KIM CHAMERDA COMM FEE | | | * | 10.00 | | |
| | | | | | FLORIDA DIVISION OF ELECTIONS | | | 10.00 | 002151 |
| 2/27/23 | 00113 | 12/13/22 | 12132022 | 202301 | 310-51300-49000 | | | | |
| | | | KIM CHAMERDA COMM FEE | | | V | 10.00- | | |
| | | | | | FLORIDA DIVISION OF ELECTIONS | | | 10.00- | 002151 |
| 1/11/23 | 00113 | 12/13/22 | 121322FE | 202301 | 310-51300-49000 | | | | |
| | | | FRED EICHMANN COMM FEE | | | * | 10.00 | | |
| | | | | | FLORIDA DIVISION OF ELECTIONS | | | 10.00 | 002152 |
| 2/27/23 | 00113 | 12/13/22 | 121322FE | 202301 | 310-51300-49000 | | | | |
| | | | FRED EICHMANN COMM FEE | | | V | 10.00- | | |
| | | | | | FLORIDA DIVISION OF ELECTIONS | | | 10.00- | 002152 |
| 1/11/23 | 00082 | 12/14/22 | 49636131 | 202212 | 320-53800-45513 | | | | |
| | | | DEC | FIRE ANT SERVICE | | * | 77.00 | | |
| | | | | | NADERS PEST CONTROL | | | 77.00 | 002153 |
| 1/20/23 | 00067 | 1/19/23 | 01192023 | 202301 | 300-15100-30000 | | | | |
| | | | TRNFR | EXCESS FINDS TO SBA | | * | 300,000.00 | | |
| | | | | | AMELIA CONCOURSE CDD C/O SBA | | | 300,000.00 | 002154 |
| | | | | | ACON AMELIA CONCOUR OKUZMUK | | | | |

| CHECK DATE | VEND# |INVOICE..... DATE INVOICE | ...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS | VENDOR NAME | STATUS | AMOUNT |CHECK..... AMOUNT # |
|---------------|-------|-----------------------------------|--|-------------------------------------|--------|----------|----------------------------|
| 1/20/23 | 00132 | 1/01/23 8221995 | 202301 320-57200-46200 | JAN LANDSCAPE MAINTENANCE | * | 2,618.00 | |
| | | | | BRIGHTVIEW LANDSCAPE SERVICES, INC. | | | 2,618.00 002155 |
| 1/20/23 | 00005 | 1/01/23 257 | 202301 310-51300-34000 | JAN MANAGEMENT FEES | * | 3,937.50 | |
| | | 1/01/23 257 | 202301 310-51300-52000 | JAN WEBSITE ADMIN | * | 83.33 | |
| | | 1/01/23 257 | 202301 310-51300-35100 | JAN INFORMATION TECH | * | 166.67 | |
| | | 1/01/23 257 | 202301 310-51300-32400 | JAN DISSEMINATION SERVICE | * | 875.00 | |
| | | 1/01/23 257 | 202301 310-51300-51000 | OFFICE SUPPLIES | * | 6.07 | |
| | | 1/01/23 257 | 202301 310-51300-42000 | POSTAGE | * | 61.96 | |
| | | 1/01/23 257 | 202301 310-51300-42500 | COPIES | * | 41.70 | |
| | | 1/01/23 257 | 202301 310-51300-41000 | TELEPHONE | * | 25.56 | |
| | | | | GOVERNMENTAL MANAGEMENT SERVICES | | | 5,197.79 002156 |
| 1/20/23 | 00127 | 1/03/23 377625 | 202301 320-57200-34500 | JAN SECURITY SERVICES | * | 110.00 | |
| | | | | HI-TECH SYSTEM | | | 110.00 002157 |
| 1/20/23 | 00040 | 12/28/22 56417 | 202212 320-57200-46400 | IRRIGATION REPAIR | * | 363.30 | |
| | | | | TRIM ALL LAWN SERVICE, INC | | | 363.30 002158 |
| 2/03/23 | 00133 | 12/15/22 1326 | 202212 300-13100-10101 | GEMSTONE LIGHTS AMENITY | * | 4,380.00 | |
| | | 12/15/22 1327 | 202212 300-13100-10101 | GEMSTONE LIGHTS FLANKING | * | 2,820.00 | |
| | | | | M2 ACCENTS LLC | | | 7,200.00 002159 |
| 2/03/23 | 00132 | 2/01/23 8259295 | 202302 320-57200-46200 | FEB LANDSCAPE MAINTENANCE | * | 2,618.00 | |
| | | | | BRIGHTVIEW LANDSCAPE SERVICES, INC. | | | 2,618.00 002160 |
| 2/03/23 | 00124 | 2/02/23 02022023 | 202302 310-51300-49000 | FY22 PERFORMANCE BONUS | * | 250.00 | |
| | | | | DANIEL LAUGHLIN | | | 250.00 002161 |
| 2/03/23 | 00049 | 1/31/23 7366 | 202301 320-57200-45400 | POOL CHEMICALS | * | 592.40 | |

ACON AMELIA CONCOUR OKUZMUK

| CHECK DATE | VEND# |INVOICE..... DATE |EXPENSED TO... INVOICE | YRMO | DPT | ACCT# | SUB | SUBCLASS | VENDOR NAME | STATUS | AMOUNT |CHECK..... AMOUNT | # |
|---------------|-------|---------------------------|------------------------------------|--------|-----|-------|-------|----------|-----------------------------|--------|----------|--------------------------|--------|
| | | 1/31/23 | 7366 LADDER | 202301 | 320 | 57200 | 62000 | | | * | 48.02 | | |
| | | 1/31/23 | 7366 SECURITY ITEMS | 202301 | 320 | 57200 | 62000 | | | * | 335.34 | | |
| | | 1/31/23 | 7366 HARDWARE | 202301 | 320 | 57200 | 62000 | | | * | 26.69 | | |
| | | 1/31/23 | 7366 EXTENSION CORD | 202301 | 320 | 57200 | 62000 | | | * | 78.07 | | |
| | | 1/31/23 | 7366 MAGIC ERASERS/GOO GONE | 202301 | 320 | 57200 | 62000 | | | * | 11.38 | | |
| | | 1/31/23 | 7366 POOL CHEMICALS | 202301 | 320 | 57200 | 45400 | | | * | 207.00 | | |
| | | 1/31/23 | 7366 PURCHASING FEE | 202301 | 320 | 57200 | 62000 | | | * | 38.97 | | |
| | | | | | | | | | FIRST COAST CMS, LLC | | | 1,337.87 | 002162 |
| 2/03/23 | 00049 | 2/01/23 | 7404 FEB JANITORIAL SERVICES | 202302 | 320 | 57200 | 46000 | | | * | 393.00 | | |
| | | 2/01/23 | 7404 FEB POOL MAINTENANCE | 202302 | 320 | 57200 | 45300 | | | * | 1,200.00 | | |
| | | 2/01/23 | 7404 FEB SITE MANAGEMENT | 202302 | 320 | 57200 | 34000 | | | * | 595.00 | | |
| | | | | | | | | | FIRST COAST CMS, LLC | | | 2,188.00 | 002163 |
| 2/03/23 | 00127 | 2/01/23 | 379346 FEBRUARY SERVICES | 202302 | 320 | 57200 | 34500 | | | * | 110.00 | | |
| | | | | | | | | | HI-TECH SYSTEM | | | 110.00 | 002164 |
| 2/03/23 | 00117 | 1/22/23 | 5332 DEC GENERAL COUNSEL | 202212 | 310 | 51300 | 31500 | | | * | 2,330.50 | | |
| | | | | | | | | | KE LAW GROUP, PLLC | | | 2,330.50 | 002165 |
| 2/03/23 | 00128 | 1/15/23 | 3200619 NOV-JAN TRASH SERVICE | 202301 | 320 | 57200 | 46100 | | | * | 169.08 | | |
| | | | | | | | | | MERIDIAN WASTE FLORIDA,LLC | | | 169.08 | 002166 |
| 2/03/23 | 00082 | 1/11/23 | 49989755 JAN FIRE ANT SERVICE | 202301 | 320 | 53800 | 45513 | | | * | 77.00 | | |
| | | | | | | | | | NADERS PEST CONTROL | | | 77.00 | 002167 |
| 2/03/23 | 00129 | 2/01/23 | 7171B FEB LAKE MAINTENANCE | 202302 | 320 | 57200 | 46800 | | | * | 368.00 | | |
| | | | | | | | | | SITEX AQUATICS | | | 368.00 | 002168 |
| 2/03/23 | 00091 | 2/02/23 | 02022023 FY22 PERFORMANCE BONUS | 202302 | 310 | 51300 | 49000 | | | * | 350.00 | | |
| | | | | | | | | | TONY SHIVER | | | 350.00 | 002169 |
| | | | | | | | | | ACON AMELIA CONCOUR OKUZMUK | | | | |

| CHECK DATE | VEND# |INVOICE..... DATE INVOICE | ...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS | VENDOR NAME | STATUS | AMOUNT |CHECK..... AMOUNT # |
|-------------------------------------|-------|-----------------------------------|--|---------------------------|--------|------------|----------------------------|
| 2/03/23 | 00112 | 1/20/23 3207 | 202211 310-51300-31100 | NOV PROFESSIONAL SERVICES | * | 877.50 | |
| | | | | | | | 877.50 002170 |
| YURO & ASSOCIATES, LLC | | | | | | | |
| 2/10/23 | 00005 | 2/01/23 259 | 202302 310-51300-34000 | FEB MANAGEMENT FEES | * | 3,937.50 | |
| | | 2/01/23 259 | 202302 310-51300-52000 | FEB WEBSITE ADMNSTRTN | * | 83.33 | |
| | | 2/01/23 259 | 202302 310-51300-35100 | FEB INFO TECH | * | 166.67 | |
| | | 2/01/23 259 | 202302 310-51300-32400 | FEB DSSMNTN AGENT SRVCS | * | 875.00 | |
| | | 2/01/23 259 | 202302 310-51300-51000 | OFFICE SUPPLIES | * | .45 | |
| | | 2/01/23 259 | 202302 310-51300-42000 | POSTAGE | * | 15.95 | |
| | | 2/01/23 259 | 202302 310-51300-42500 | COPIES | * | 78.90 | |
| | | | | | | | 5,157.80 002171 |
| GOVERNMENTAL MANAGEMENT SERVICES | | | | | | | |
| 2/10/23 | 00134 | 12/29/22 26338 | 202212 320-57200-62000 | ELECTRIC SERVICES | * | 2,177.00 | |
| | | | | | | | 2,177.00 002172 |
| JOHNNY'S ELECTRIC INC. | | | | | | | |
| 2/15/23 | 00130 | 9/21/22 12930B | 202210 300-13100-10101 | A/C REPLACEMENT BALANCE | * | 3,294.00 | |
| | | 9/21/22 12930B | 202210 300-13100-10200 | LATE FEES | * | 99.56 | |
| | | | | | | | 3,393.56 002173 |
| ARTIC AIR OF NORTHERN FLORIDA,LLC | | | | | | | |
| 2/24/23 | 00132 | 2/09/23 8285326 | 202302 320-57200-46400 | IRRIGATION REPAIRS | * | 2,047.00 | |
| | | | | | | | 2,047.00 002174 |
| BRIGHTVIEW LANDSCAPE SERVICES, INC. | | | | | | | |
| 2/24/23 | 00135 | 2/19/23 5686 | 202301 310-51300-31500 | JAN GENERAL COUNSEL | * | 3,019.21 | |
| | | | | | | | 3,019.21 002175 |
| KILINSKI VAN WYK PLLC | | | | | | | |
| 2/24/23 | 00128 | 2/15/23 3266450 | 202302 320-57200-46100 | FEB TRASH SERVICE | * | 55.00 | |
| | | | | | | | 55.00 002176 |
| MERIDIAN WASTE FLORIDA,LLC | | | | | | | |
| TOTAL FOR BANK A | | | | | | 365,234.49 | |
| TOTAL FOR REGISTER | | | | | | 365,234.49 | |
| ACON AMELIA CONCOUR OKUZMUK | | | | | | | |

FIRST COAST CONTRACT
MAINTENANCE SERVICES, LLC
352 PERDIDO ST
Saint Johns, FL 32259
(904) 537-9034
lauren@firstcoastcms.com
www.firstcoastcms.com

Invoice 7341



BILL TO

Amelia Concourse
c/o GMS, LLC
Attn - Daniel Laughlin
475 W. Town Place - Suite 114
St. Augustine, FL 32092

DATE
01/01/2023

PLEASE PAY
\$2,188.00

DUE DATE
03/02/2023

P.O. NUMBER

Monthly Service

MONTH OF SERVICE

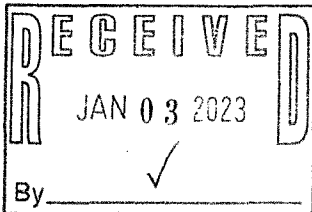
February 2023

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------|--|-----|----------|----------|
| | Amelia Concourse Contract: <u>Janitorial Service</u> Janitorial Services | 1 | 393.00 | 393.00 |
| | Amelia Concourse Contract: <u>Pool Service</u> Pool cleaning service, three days a week for all three swimming pools | 1 | 1,200.00 | 1,200.00 |
| | Amelia Concourse Contract: <u>Site Management</u> Amenity Center site management | 1 | 595.00 | 595.00 |

TOTAL DUE

\$2,188.00

THANK YOU.



49

1320 57200 46000

453.11

34.111

FIRST COAST CONTRACT
MAINTENANCE SERVICES, LLC
352 PERDIDO ST
Saint Johns, FL 32259
(904) 537-9034
lauren@firstcoastcms.com
www.firstcoastcms.com

Invoice 7246



BILL TO

Amelia Concourse
c/o GMS, LLC
Attn - Daniel Laughlin
475 W. Town Place - Suite 114
St. Augustine, FL 32092

DATE
12/01/2022

PLEASE PAY
\$2,188.00

DUE DATE
01/30/2023

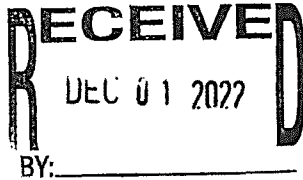
P.O. NUMBER

Monthly Service

MONTH OF SERVICE

January 2023

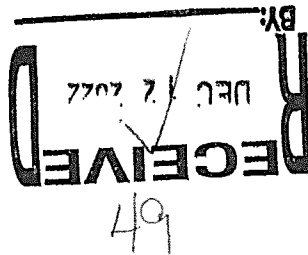
| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------|---|---------|----------|----------|
| | Amelia Concourse Contract: Janitorial Service Janitorial Services | 46000 1 | 393.00 | 393.00 |
| | Amelia Concourse Contract: Pool Service Pool cleaning service, three days a week for all three swimming pools | 45300 1 | 1,200.00 | 1,200.00 |
| | Amelia Concourse Contract: Site Management Amenity Center site management | 34000 1 | 595.00 | 595.00 |



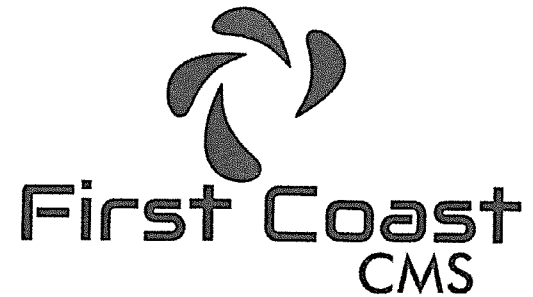
TOTAL DUE

\$2,188.00

THANK YOU.



FIRST COAST CONTRACT MAINTENANCE
SERVICES, LLC
352 PERDIDO ST
Saint Johns, FL 32259 US
(904) 537-9034
lauren@firstcoastcms.com
www.firstcoastcms.com



BILL TO

Amelia Concourse
c/o GMS, LLC
Attn - Daniel Laughlin
475 W. Town Place - Suite 114
St. Augustine, FL 32092

INVOICE 7303

DATE 12/20/2022 TERMS Net 60

DUE DATE 02/18/2023

P.O. NUMBER

Reimbursables

MONTH OF SERVICE

December 2022

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------------|--|--------|------|--------|
| 12/09/2022 | Ring - alarm 1320 572.. 621.. | | | 214.00 |
| 12/14/2022 | Hawkins invoice #6355897 POOL CHEM 1320 572.. 454.. | | | 448.20 |
| 12/19/2022 | Amzn - DE for pool filter POOL CHEM 1320 572.. 454.. | | | 169.44 |
| 12/19/2022 | My Security Sign - signs & BRACKETS 1320 572.. 621.. | | | 121.72 |
| | Purchasing Fee 1320 572.. 621.. | 953.36 | 0.03 | 28.60 |
| | 3% purchase fee | | | |

49
RECEIVED
DEC 20 2022
BY: _____

TOTAL DUE

\$981.96

Invoice *AK*



Invoice number C0E3713C-0003
Date of issue December 7, 2022
Date due December 7, 2022

Ring LLC
1523 26th Street
Santa Monica, California 90404
United States
+1 800-656-1918
help@cs.ring.com

Bill to
Tony Shiver
tony@firstcoastcms.com

\$214.00 due December 7, 2022

[Pay online](#)

| Description | Qty | Unit price | Tax | Amount |
|--|-----|------------|-----|----------|
| Ring Pro LTE Plan Dec 7, 2022 – Dec 7, 2023 | 1 | \$200.00 | 7% | \$200.00 |
| Subtotal | | | | \$200.00 |
| Total excluding tax | | | | \$200.00 |
| Tax (7% on \$200.00) | | | | \$14.00 |
| Total | | | | \$214.00 |
| Amount due | | | | \$214.00 |

If you have any questions, contact Ring LLC at support.ring.com

Amelia Con

Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

| | |
|-------------------------|-----------------|
| Total Invoice | \$448.20 |
| Invoice Number | 6355897 |
| Invoice Date | 12/12/22 |
| Sales Order Number/Type | 4088467 SO |
| Branch Plant | 74 |
| Shipment Number | 4803238 |

Sold To: 293028
ACCOUNTS PAYABLE
FIRST COAST CMS
3434 Colwell Ave
Suite 200
Tampa FL 33614

Ship To: 295171
FIRST COAST CMS AMELIA CONCOURS
85164 Amaryllis Ct
Fernandina Beach FL 32097

| Net Due Date | Terms | FOB Description | Ship Via | Customer P.O.# | P.O. Release | Sales Agent # | | | |
|--------------|----------------|-------------------------------|-------------------------|----------------|--------------|---------------|--------------|---------------------|-------------------|
| 12/12/22 | Credit Card | PPD Origin | HAWKINS SOUTHEAST FLEET | | | B74 | | | |
| Line # | Item Number | Item Name/ Description | Tax | Qty Shipped | Trans UOM | Unit Price | Price UOM | Weight Net/Gross | Extended Price |
| 1.000 | 37769 | Hydrochloric Acid 20 Degree | N | 4.0000 | CA | \$23.1000 | CA | 154.7 LB | \$92.40 |
| | | 1 CA (4 X 1 GA) | | 4.0000 | CA | | | 163.0 GW | |
| | | Lot/SN: 994016 | | | | | | | |
| 1.010 | Fuel Surcharge | Freight | N | 1.0000 | EA | \$12.0000 | | | \$12.00 |
| 2.000 | 43967 | Ultra-Chlor (Sod. Hypo 12.5%) | N | 180.0000 | GA | \$1.9100 | GA | 1,816.2 LB | \$343.80 |
| | | 1 GA BLK (Mini-Bulk) | | 180.0000 | GA | | | 1,966.2 GW | |

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

| | | | | |
|-------------|----------|-----------|---------------|-----------------|
| Page 1 of 1 | Tax Rate | Sales Tax | Invoice Total | \$448.20 |
| | 0 % | \$0.00 | | |

No Discounts on Freight or Containers

IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original containers. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. The "Sold To" party above is the guarantor for purposes of fertilizer laws and regulations.

NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Please
Remit To: **Hawkins, Inc.**
P.O. Box 860263
Minneapolis, MN 55486-0263

Job# 2804469



Details for Order #112-0014844-2823435

Order Placed: December 19, 2022

PO number : Amelia concourse

Amazon.com order number: 112-0014844-2823435

Order Total: **\$169.44**

| Not Yet Shipped | |
|--|-------------------------------|
| Items Ordered | Price |
| 4 Of: <i>EasyGo Product Celatom Diatomaceous Earth DE Pool Filter Aid - Swimming Pool & Spa Filtration - - 25 Pounds</i> | \$39.77 |
| Sold by: In The Swim Pool Supplies (seller profile) | |
| Condition: New | |
| Shipping Address: First Coast CMS, LLC 352 PERDIDO ST SAINT JOHNS, FL 32259-8756 United States | |
| Shipping Speed: Two-Day Shipping | |
| Payment information | |
| Payment Method: Visa Last digits: 6026 | Item(s) Subtotal: \$159.08 |
| | Shipping & Handling: \$0.00 |
| Billing address First Coast CMS, LLC 352 PERDIDO ST SAINT JOHNS, FL 32259-8756 United States | Total before tax: \$159.08 |
| | Estimated Tax: \$10.36 |
| | Grand Total: \$169.44 |

To view the status of your order, return to [Order Summary](#) .

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc.

AK



300 Cadman Plaza West, Suite 1303, Brooklyn, NY 11201

Invoice

Questions? Call (800) 952-1457

Bill To

Ship To

Tony Shiver
First Coast CMS, LLC
352 PERDIDO ST
SAINT JOHNS, FL 32259 8756
Phone: 904 537 9034
Email: Tony@firstcoastcms.com

Tony Shiver
First Coast CMS, LLC
352 PERDIDO ST
SAINT JOHNS, FL 32259 8756
Phone: 904 537 9034

| Order No.: MSS-285883 | | Date: December 19, 2022 | | Ship by: Two-Day | | PO Number: Amelia | |
|--|--|-------------------------|--|------------------------------|--------------|-------------------|--|
| Item Description | | | | Unit Price | Qty. | Amount | |
| 1. Custom Reflective Aluminum Designer Property Sign | | | | \$71.45/Sign | 1 Sign | \$71.45 | |
| Size: 18" x 24" | | | | Package: 1 Sign | | | |
| Part #: K-3062 • HTC Code: 8310.00.0000 | | | | | | | |
| Adders: | | | | | | | |
| + Sign set-up charge | | | | \$ 0.00/Order | 1 | \$ 0.00 | |
| + 3M SmartShield POF Laminate – Superior protection against Fading and Graffiti. | | | | \$ 20.85/Sign | 1 | \$ 20.85 | |
| | | | | | Item Total : | \$92.30 | |
| 2. Decorative Fence Attachment Kit – Pair of Brackets | | | | \$21.99/Pack | 1 Pack | \$21.99 | |
| Size: " x " | | | | Package: 2 Brackets/Pack | | | |
| Part #: Fence-ORN • HTC Code: 8302.49.6085 | | | | | | | |
| | | | | Product Subtotal : | | \$114.29 | |
| | | | | Estimated Shipping Charges : | | Free | |
| | | | | Tax : | | \$7.43 | |
| | | | | Order Total : | | \$121.72 | |

Please make checks payable to SmartSign.

Print

Close

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

Invoice #: 256

Invoice Date: 12/1/22

Due Date: 12/1/22

Case:

P.O. Number:

Bill To:Amelia Concourse CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

| Description | Hours/Qty | Rate | Amount |
|--|-----------|----------|----------|
| Management Fees - December 2022 1310 513.34 | | 3,937.50 | 3,937.50 |
| Website Administration - December 2022 1310 513.52 | | 83.33 | 83.33 |
| Information Technology - December 2022 35 | | 166.67 | 166.67 |
| Dissemination Agent Services - December 2022 324 | | 875.00 | 875.00 |
| Office Supplies 51 | | 0.54 | 0.54 |
| Postage 42 | | 47.22 | 47.22 |
| Copies 425 | | 30.60 | 30.60 |

RECEIVED
DEC 5 2022
BY: ✓

5 /

Total \$5,140.86**Payments/Credits** \$0.00**Balance Due** \$5,140.86



Security and Automation / CCTV / Access Control
Fire Alarms / Smart Homes / Smart Business

(850) 385-7649
www.hitechflorida.com

FL License # EG13000410 and EF0000306

Account Information

Customer Name Amelia Concourse CDD
Customer Number 14212
Invoice Number 375805
Due Date Due Upon Receipt
P.O. Number

Important Messages

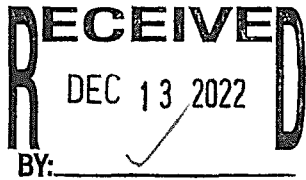
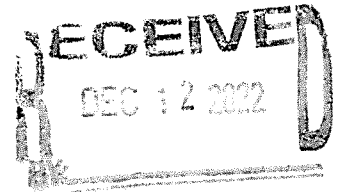
Service or billing questions:

Invoice memo:
Thank you for choosing Hi-Tech!

Summary of Charges

| Description | Quantity | Rate | Amount |
|---|----------|-------|----------|
| Amelia Concourse CDD, 85200 Amaryllis Court, Fernandina Beach, FL | | | |
| Alarm.com Cloud Access Control | 1.00 | 20.00 | 20.00 |
| ADC-Access-Door-Addon | 1.00 | 40.00 | 40.00 |
| Service Plan | 1.00 | 50.00 | 50.00 |
| Sales Tax | | | 0.00 |
| Payments/Credits Applied | | | 0.00 |
| Invoice Balance Due: | | | \$110.00 |

| Date | Invoice # | Description | Current Invoice | Balance Due |
|------------|-----------|-------------------|-----------------|-------------|
| 12/01/2022 | 375805 | Security Services | \$110.00 | \$110.00 |



127
DEC Cloud Access Control
1320 57200 34500

Page 1

To pay with your credit card or bank account, free of charge, please complete the back of this form.

Please detach and return this portion with your payment to ensure proper credit.



Hi-Tech System Associates, Inc.
2498 Centerville Road
Tallahassee, FL 32308
www.hitechflorida.com

Return Service Requested



Please check if your billing address has changed,
provide your new address on the reverse side.

INVOICE / STATEMENT

Customer Number 14212
Invoice Number 375805
Date 12/01/2022
Due Date Due Upon Receipt
Amount Due \$110.00

Amount Enclosed: \$ _____

Please write your Customer Number 14212 on your check.
Make your check payable to: Hi-Tech System Associates, Inc.

AMELIA CONOURSE CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE, FL 32092-3649

1572

REMIT TO:

Hi-Tech System Associates, Inc.
2498 Centerville Road
Tallahassee, FL 32308



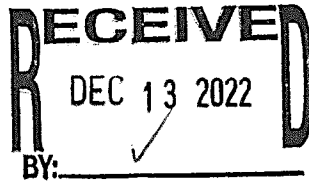
INVOICE

Invoice # 5029
 Date: 12/12/2022
 Due On: 01/11/2023

KE Law Group, PLLC

P.O. Box 6386
 Tallahassee, Florida 32314
 United States

Amelia Concourse CDD
 475 West Town Place Suite 114
 St. Augustine, Florida 32092



117

1000 GENERAL COUNSEL
 1310 51300 31500

ACCDD-01

Amelia Concourse CDD - General

| Type | Professional | Date | Notes | Quantity | Rate | Total |
|---------|--------------|------------|--|----------|----------|----------|
| Expense | AL | 11/01/2022 | Certified Mail: Certified mail to Deer | 1.00 | \$4.60 | \$4.60 |
| Expense | AL | 11/01/2022 | Certified Mail: Certified mail to Wasarman | 1.00 | \$4.60 | \$4.60 |
| Expense | AL | 11/01/2022 | Certified Mail: Certified mail to Horman | 1.00 | \$4.60 | \$4.60 |
| Expense | AL | 11/01/2022 | Certified Mail: Certified mail to Lisa Gallerani | 1.00 | \$4.60 | \$4.60 |
| Service | MG | 11/01/2022 | Prepare Notice of Voluntary Dismissal and file same; prepare and transmit service of court documents | 0.80 | \$170.00 | \$136.00 |
| Service | LG | 11/02/2022 | Confer with district manager regarding easement injunctions. | 0.40 | \$295.00 | \$118.00 |
| Service | LG | 11/03/2022 | Prepare affidavit regarding notice letter. | 0.90 | \$295.00 | \$265.50 |
| Service | JK | 11/03/2022 | Confer re: status of dismissal and transmit correspondence to resident on fence removal | 0.20 | \$305.00 | \$61.00 |
| Service | GK | 11/04/2022 | Review Motion for Leave to File Amended Petition, Amended Petition and compile exhibits. | 0.40 | \$280.00 | \$112.00 |
| Service | LG | 11/04/2022 | Confer with district manager regarding affidavit and amended petition. | 0.30 | \$295.00 | \$88.50 |
| Service | JK | 11/05/2022 | Review/edit dismissal for fence removal and confer with district manager on same | 0.20 | \$305.00 | \$61.00 |

| | | | | | | |
|---------|----|------------|--|------|----------|------------|
| Service | LG | 11/07/2022 | Finalize motion for amended petition; research procedures for injunction; review status of pending injunctions; review motion to dismiss; attend agenda call | 2.20 | \$295.00 | \$649.00 |
| Service | GK | 11/07/2022 | Review email from T. Rodrigues regarding removal of fence at 85451 Amayllis Court and prepare Notice of Voluntary Dismissal. | 0.40 | \$280.00 | \$112.00 |
| Service | JK | 11/07/2022 | Attend agenda call with staff; confer with District Manager re: dreamfinders home fence impairments; update variance information; confer re: dismissal notice and review same; confer re: petition/ motion to amend original petition and declaratory relief | 1.60 | \$305.00 | \$488.00 |
| Service | MG | 11/07/2022 | File motion in case 22-CC-310; transmit service of court documents regarding same | 0.50 | \$170.00 | \$85.00 |
| Expense | AL | 11/08/2022 | Certified Mail: Certified mail to Wasserman | 1.00 | \$4.60 | \$4.60 |
| Service | JK | 11/08/2022 | Confer re: motion to compel and civil procedure options; update injunction documents | 0.40 | \$305.00 | \$122.00 |
| Service | MG | 11/08/2022 | File Notice of Voluntary Dismissal, case 22-CC-307; transmit service of court documents regarding same | 0.50 | \$170.00 | \$85.00 |
| Service | LG | 11/09/2022 | Prepare prehearing memorandum of law. | 4.80 | \$295.00 | \$1,416.00 |
| Service | GK | 11/09/2022 | Review minutes and background information regarding easement encroachment in preparation for hearing on Petition for Injunction at 85457 Amayllis Court. | 1.40 | \$280.00 | \$392.00 |
| Service | JK | 11/10/2022 | Review motion to objection for amended injunction complaint; confer with Gentry and Laughlin on same | 0.50 | \$305.00 | \$152.50 |
| Service | LG | 11/13/2022 | Revise pre-hearing memorandum; prepare hearing strategy and plan witness questioning. | 2.80 | \$295.00 | \$826.00 |
| Service | GK | 11/14/2022 | Revise Prehearing Memorandum of Law for hearing and review case law cited in the same. | 2.20 | \$280.00 | \$616.00 |
| Service | LG | 11/14/2022 | Finalize memorandum of law. | 0.40 | \$295.00 | \$118.00 |
| Service | JK | 11/15/2022 | Review memorandum of law for prehearing litigation and provide edits/ | 1.30 | \$305.00 | \$396.50 |

comments to same; review case history

| | | | | | | |
|---------|----|------------|---|-------|----------|------------|
| Service | GK | 11/15/2022 | Prepare certificates for documents in support of Petition for Injunction; review District Manager files and Nassau County public records regarding deeds recorded in favor of the District. | 1.40 | \$280.00 | \$392.00 |
| Service | LG | 11/15/2022 | Prepare for, travel to, and attend Board meeting. | 3.40 | \$295.00 | \$1,003.00 |
| Service | LG | 11/15/2022 | Meet with Laughlin to prepare for injunction hearing. | 1.30 | \$295.00 | \$383.50 |
| Service | MG | 11/15/2022 | File Prehearing Memorandum of Law and transmit same to respondents | 0.50 | \$170.00 | \$85.00 |
| Expense | AL | 11/15/2022 | Mileage: Mileage for LG | 77.96 | \$0.625 | \$48.73 |
| Expense | AL | 11/15/2022 | Hotel: Hotel for LG | 1.00 | \$39.35 | \$39.35 |
| Service | GK | 11/16/2022 | Review Notice of Hearing on Petition for Mandatory Injunction by Judge Higgenbotham. | 0.10 | \$280.00 | \$28.00 |
| Service | MG | 11/16/2022 | Transmit prehearing memorandum of law via US mail | 0.60 | \$170.00 | \$102.00 |
| Service | JK | 11/16/2022 | Confer with Martins re: 90 day extension and prepare filing of dismissal without prejudice for same | 0.30 | \$305.00 | \$91.50 |
| Service | GK | 11/17/2022 | Review email from Respondents D. Martin and C. Martin regarding agreement to remove fence and prepare Notice of Voluntary Dismissal of Petition for Injunction; review emails from Respondent D. Homans regarding Motion for Enlargement of Time. | 0.60 | \$280.00 | \$168.00 |
| Service | LG | 11/17/2022 | Coordinate filing of notice of dismissal. | 0.30 | \$295.00 | \$88.50 |
| Service | MG | 11/17/2022 | Confer with clerk regarding scheduling of hearings | 0.20 | \$170.00 | \$34.00 |
| Service | MG | 11/17/2022 | Prepare Notices of Hearings for Case 22-CC-308 and Case 22-CC-309; file same and transmit same via email to respondents; File Notice of Voluntary Dismissal Case 22-CC-310; transmit same via email to respondents | 1.40 | \$170.00 | \$238.00 |
| Service | MG | 11/17/2022 | Transmit Notices of Hearings and Notice of Voluntary Dismissal via US mail | 0.40 | \$170.00 | \$68.00 |
| Service | GK | 11/18/2022 | Review email from D. Homans regarding hearing on Petition for Injunction and request for additional extension to | 0.10 | \$280.00 | \$28.00 |

respond to the same.

| | | | | | | |
|---------|----|------------|--|--------------|----------|--------------------|
| Service | LG | 11/18/2022 | Respond to homeowners regarding additional extension of time and rescheduling hearing. | 0.40 | \$295.00 | \$118.00 |
| Expense | AL | 11/18/2022 | UPS: Shipping | 1.00 | \$15.24 | \$15.24 |
| Expense | AL | 11/18/2022 | UPS: Shipping | 1.00 | \$15.24 | \$15.24 |
| Service | MG | 11/18/2022 | Prepare and transmit Notice of Hearing and Notice of Voluntary Dismissal via electronic and U. S. Mail; confer with clerk regarding same | 0.80 | \$170.00 | \$136.00 |
| Service | JK | 11/21/2022 | Review injunction status and hearing information; review correspondence from Laughlin re: resident inquiry on fencing information | 0.40 | \$305.00 | \$122.00 |
| Service | GK | 11/21/2022 | Begin research regarding CDD authority to increase the age limit for minors to access District owned amenities. | 0.40 | \$280.00 | \$112.00 |
| Service | MG | 11/21/2022 | File Notice of Hearing Case 22-CC-309; transmit service of court documents via electronic and US mail | 0.90 | \$170.00 | \$153.00 |
| Service | LG | 11/28/2022 | Prepare memoranda of law for cases scheduled for hearing. | 1.20 | \$295.00 | \$354.00 |
| Service | MG | 11/28/2022 | Confer with Clerk of Court and Judicial Assistant regarding Case 22-CC-309 | 0.80 | \$170.00 | \$136.00 |
| Service | JK | 11/28/2022 | Review correspondence re: phase 3 minimum payments from Dreamfinders and confer with team on same | 0.10 | \$305.00 | \$30.50 |
| Service | MG | 11/29/2022 | Confer with Judicial Assistant regarding Case 22-CC-309 | 0.10 | \$170.00 | \$17.00 |
| | | | | Total | | \$10,329.56 |

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|----------------|------------|-------------|----------------------------|--------------------|
| 5029 | 01/11/2023 | \$10,329.56 | \$0.00 | \$10,329.56 |
| | | | Outstanding Balance | \$10,329.56 |

Total Amount Outstanding \$10,329.56

Please make all amounts payable to: KE Law Group, PLLC

Please pay within 30 days.



Invoice

7643 Gate Parkway
Suite# 104-167
Jacksonville, FL 32256

| Date | Invoice # |
|----------|-----------|
| 1/1/2023 | 7055B |

Bill To

Amelia Concourse CDD
Tony Shiver
352 Period St.
St. Johns, FL 32259

| P.O. No. | Terms | Project |
|----------|--------|---------|
| | Net 30 | |

| Quantity | Description | Rate | Amount |
|--|--|--------------------|----------|
| | Monthly Lake Maintenance-4 Ponds-January | 368.00 | 368.00 |
| RECEIVED JAN 04 2023 | | | |
| 129 1320 572..468.. JAN LK MAINT ✓ | | | |
| | | Balance Due | \$368.00 |



Invoice

7643 Gate Parkway
Suite# 104-167
Jacksonville, FL 32256

| Date | Invoice # |
|-----------|-----------|
| 12/1/2022 | 6933B |

Bill To

Amelia Concourse CDD
Tony Shiver
352 Period St.
St. Johns, FL 32259

| P.O. No. | Terms | Project |
|----------|--------|---------|
| | Net 30 | |

| Quantity | Description | Rate | Amount |
|----------------------|---|--------------------|----------|
| | Monthly Lake Maintenance-4 Ponds-December | 368.00 | 368.00 |
| RECEIVED DEC 01 2023 | | | |
| | | Balance Due | \$368.00 |

TRIM ALL LAWN SERVICE, INC.

942360 Old Nassauville Road
Fernandina Beach, FL 32034

| | |
|-----------|-----------|
| Date | 12/1/2022 |
| Invoice # | 56135 |

(904) 491-3232

TRIMALLLAWN@GMAIL.COM

| |
|---|
| Bill To |
| Amelia Concourse CDD 475 West Town Place, Suite 114 St. Augustine, FL 32092 |

| |
|------------------|
| Property Address |
| |

| | | |
|---|------------------|------------|
| DECEMBER MONTHLY MAINTENANCE | PO # | Terms |
| | | Net 30 |
| Description | Amount | |
| Monthly Maintenance | 1,174.00 | |
| Monthly Maintenance for Phase I pond | 59.50 | |
| Treatment of Turf & Shrubs - Included in Contract | 150.00 | |
| Monthly Irrigation Inspection | 85.00 | |
| <div>RECEIVED</div> <div>DEC 05 2022</div> <div>40</div> <div>1320 57200 46300</div> <div>DEC LAND - MAINT - PH1PD</div> | | |
| <div>Please contact our office if you are interested in setting up automatic payments via ACH or credit/ debit card</div> <div>Thank you for your business.</div> | Total | \$1,468.50 |
| | Payments/Credits | \$0.00 |
| | Balance Due | \$1,468.50 |

From: Courtney Hogge chogge@gmsnf.com

Subject: Supervisor Payments and Oaths

Date: December 13, 2022 at 4:13 PM

To: Oksana Kuzmuk okuzmuk@gmsnf.com, Sharyn Henning shenning@gmssf.com, Patti Powers ppowers@gmssf.com, Bernadette Peregrino bperegrino@gmsnf.com, Tiziana Cessna tcessna@gmssf.com

Cc: Tracey Fox tfox@gmsnf.com

Hi ladies!

It's that time again where we have to send oaths of office and \$10 checks off to the Division of Elections for the newly elected supervisors. Below is the list for my districts. I think it may be best to send one check for each supervisor in the event one of them is quicker than we are in paying the fee. The DOE does not mail things back to us so it would be a whole annoying process if \$10 out of \$30 is not needed for instance.

Please make sure you put the name of the supervisor somewhere it would be seen by them, whether it be the check stub or on the check itself.

Address for mailing is:

Division of Elections
R.A. Gray Building, Room 316
500 South Bronough Street
Tallahassee, FL 32399-0250

113
001 310 513, 49, 11

Amelia Concourse CDD:

-Harvey Greenberg ✓ 121322 HG
-Fred Eichmann ✓ 121322 FE
-Kim Chamerda ✓ 121322 KC

Amelia Walk CDD:

-David Swan
-Jeffrey Robinson
-Brad Thomas

The Crossings at Fleming Island CDD:

-John Tabor
-Paul Booth

Double Branch CDD:

-Andre Lanier
-Cindy Nelsen

Dunes CDD:

-Kevin Porter
-George DeGovanni

Durbin Crossing CDD:

-Peter Pollicino
-Jason Harrah
-Shalene Estes

Middle Village CDD

-Timothy Hartigan

Sweetwater Creek CDD:

-Robert Lisotta
John Smith



Fernandina Office 904-225-9425
PO Box 1330
Yulee, FL 32041-1330
www.naderspestraiders.com

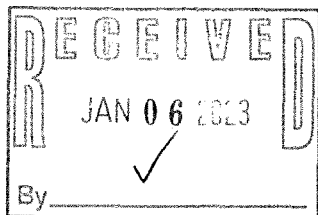
IS YOUR HOME PROTECTED FROM TERMITES?

Termites cause billions of dollars in damage every year rarely covered by homeowner's insurance and in our area, it's not if your home will encounter termites, but when. Protect your family and home 24/7/365 with Sentricon® with Always Active from Nader's, the #1 provider of Sentricon in the world. CALL TODAY! 855-MY-NADERS.

It's not just termite control. It's Nader's Pest Raiders termite control.

Customer Number: 1328696 Statement Date: 12/20/22 Payment Due Upon Receipt

| Date | Invoice # | Description | Amount | Tax | Balance |
|--|-----------|------------------|---------|--------|---------|
| Service Address: 85200 Amaryllis Ct, Fernandina Beach, FL 32034-9716 | | | | | |
| 12/14/22 | 49636131 | Fire Ant Service | \$77.00 | \$0.00 | \$77.00 |



82
DEC FIRE ANT SER
1320 538,145513

Current: \$77.00

Past Due: \$0.00

Total Amount Due: \$77.00

Please Keep the Top Portion For Your Records Return Bottom Portion with Payment

GA22349F



PO Box 1330 • Yulee, FL 32041-1330
Temp-Return Service Requested

You can pay your bill online at www.naderspestraiders.com

*****AUTO**MIXED AADC 270



AMELIA CONOURSE AMENITIES CENTER 6
TONY SHIVER 1178
393 PALM COAST PKWY SW UNIT 4
PALM COAST FL 32137-4774

Please check Invoice(s) paid below.

| Invoice # | Amount | Invoice # | Amount |
|-----------------------------------|---------|--------------------------|--------|
| <input type="checkbox"/> 49636131 | \$77.00 | <input type="checkbox"/> | |
| <input type="checkbox"/> | | <input type="checkbox"/> | |
| <input type="checkbox"/> | | <input type="checkbox"/> | |
| <input type="checkbox"/> | | <input type="checkbox"/> | |
| <input type="checkbox"/> | | <input type="checkbox"/> | |
| <input type="checkbox"/> | | <input type="checkbox"/> | |
| <input type="checkbox"/> | | <input type="checkbox"/> | |

If you are paying by credit card, please see reverse side.

Please make checks payable and remit to:

NADER'S PEST RAIDERS
PO BOX 1330
YULEE FL 32041-1330



Statement Date: 12/20/22
Customer Number: 1328696

Balance Forward: \$0.00
Amount: _____

Amount Due: \$77.00
Check # _____

Amelia Concourse
COMMUNITY DEVELOPMENT DISTRICT

General Fund

Check Request

| Date | Amount | Authorized By |
|------------------|--------------|---------------|
| January 19, 2023 | \$300,000.00 | Oksana Kuzmuk |

Payable to:

| |
|----------------------------------|
| Amelia Concourse CDD C/O SBA #67 |
|----------------------------------|

Date Check Needed:

Budget Category:

| | |
|------|---------------------|
| ASAP | 001.300.15100.30000 |
|------|---------------------|

Intended Use of Funds Requested:

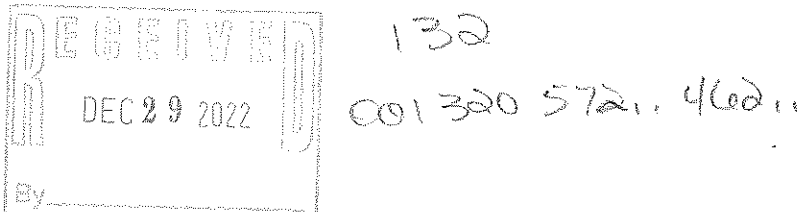
| |
|--|
| |
| |
| Transfer excess funds to SBA investment acc |
| |
| |
| |
| |
| |
| (Attach supporting documentation for request.) |



INVOICE

Amelia Concourse CDD
GMS North Florida LLC
475 W Town Place Ste 114
St Augustine FL 32092

Customer #: 24578747
Invoice #: 8221995
Invoice Date: 1/1/2023
Cust PO #:

| Job Number | Description | Amount |
|----------------------|---|----------|
| 346700408 | Amelia Concourse CDD Exterior Maintenance For January  | 2,618.00 |
| Total invoice amount | | 2,618.00 |
| Tax amount | | |
| Balance due | | 2,618.00 |

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904-725-2552

Please detach stub and remit with your payment

Payment Stub

Customer Account#: 24578747
Invoice #: 8221995
Invoice Date: 1/1/2023

| |
|------------------------|
| Amount Due: \$2,618.00 |
|------------------------|

Thank you for allowing us to serve you

Please reference the invoice # on your check
and make payable to:

Amelia Concourse CDD
GMS North Florida LLC
475 W Town Place Ste 114
St Augustine FL 32092

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 257
Invoice Date: 1/1/23
Due Date: 1/1/23
Case:
P.O. Number:

Bill To:

Amelia Concourse CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

| Description | Hours/Qty | Rate | Amount |
|---|-----------|-------------------------|-------------------|
| Management Fees - January 2023 | | 3,937.50 | 3,937.50 |
| Website Administration - January 2023 | | 83.33 | 83.33 |
| Information Technology - January 2023 | | 166.67 | 166.67 |
| Dissemination Agent Services - January 2023 | | 875.00 | 875.00 |
| Office Supplies | | 6.07 | 6.07 |
| Postage | | 61.96 | 61.96 |
| Copies | | 41.70 | 41.70 |
| Telephone | | 25.56 | 25.56 |
| | | Total | \$5,197.79 |
| | | Payments/Credits | \$0.00 |
| | | Balance Due | \$5,197.79 |

Committed to Excellence in Customer Service



Security and Automation / CCTV / Access Control
Fire Alarms / Smart Homes / Smart Business

(850) 385-7649
www.hitechflorida.com

FL License # EG13000410 and EF0000306

Account Information

Customer Name: Amelia Concourse CDD
Customer Number: 14212
Invoice Number: 377625
Due Date: 01/03/2023
P.O. Number:

Important Messages

Service or billing questions:

Invoice memo:
Alpha Dog is now powered by Hi-Tech. Welcome to the Hi-Tech Family.

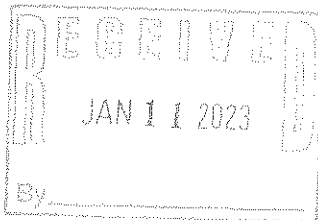
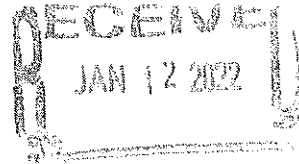
Summary of Charges

| Description | Quantity | Rate | Amount |
|--|----------|-------|----------|
| Amelia Concourse CDD 95,700 Amalgam's Court, Fort Lauderdale, FL | | | |
| Alarm.com Cloud Access Control | 1.00 | 20.00 | 20.00 |
| ADC-Access-Door-Addon | 1.00 | 40.00 | 40.00 |
| Service Plan | 1.00 | 50.00 | 50.00 |
| Sales Tax | | | 0.00 |
| Payments/Credits Applied | | | 0.00 |
| Invoice Balance Due: | | | \$110.00 |

| Date | Invoice # | Description | Current Invoice | Balance Due |
|------------|-----------|-------------------|-----------------|-------------|
| 01/03/2023 | 377625 | Security Services | \$110.00 | \$220.00 |

127

1,320,572.345



Page 1

To pay with your credit card or bank account, free of charge, please complete the back of this form.

Please detach and return this portion with your payment to ensure proper credit.



Hi-Tech System Associates, Inc.
2498 Centerville Road
Tallahassee, FL 32308
www.hitechflorida.com

Return Service Requested

INVOICE / STATEMENT

Customer Number: 14212
Invoice Number: 377625
Date: 01/03/2023
Due Date: 01/03/2023
Amount Due: \$220.00

Amount Enclosed: \$

☐ Please check if your billing address has changed, provide your new address on the reverse side.

Please write your Customer Number 14212 on your check.
Make your check payable to: Hi-Tech System Associates, Inc.

AMELIA CONCOURSE CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE, FL 32092-3649

1357

REMIT TO:

Hi-Tech System Associates, Inc.
2498 Centerville Road
Tallahassee, FL 32308

TRIM ALL LAWN SERVICE, INC.

942360 Old Nassauville Road
Fernandina Beach, FL 32034

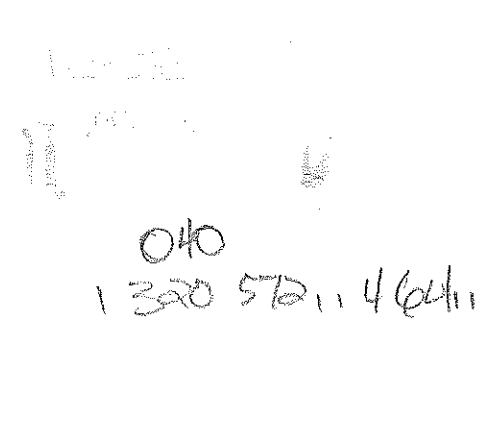
| | |
|-----------|------------|
| Date | 12/28/2022 |
| Invoice # | 56417 |

E-mail Trimalllawn@gmail.com

| |
|--|
| Bill To |
| Amelia Concourse CDD 475 West Town Place, Suite 114 St. Augustine, Fl. 32092 |

| | |
|-------------------------|--------------------------|
| Project Name / Location | |
| | |
| P.O. # | Service Date: 12/27/2022 |

| | |
|--------|-----------|
| Terms | Due Date |
| Net 30 | 1/27/2023 |

| Description | Amount |
|---|--------------------------------|
| <u>Irrigation Repair recommended after inspection:</u> Zone 7: Located and repaired wire that is short. Wire fried and could not carry current. Replaced entire length of wire.  | 363.30 |
| Thank you for your business. | Total \$363.30 |
| | Payments/Credits \$0.00 |
| | Balance Due \$363.30 |

M2 Accents LLC

1098 Three Forks Court
Saint Augustine, FL 32092 US
+1 9048917784
matt@m2accents.com

INVOICE

BILL TO
Contact Tony Shiver
Amelia Concourse CDD
475 West Town Place, Suite 114
Saint Augustine, Florida
32092

INVOICE 1326
DATE 12/15/2022
DUE DATE 12/15/2022

| DATE | SERVICE | DESCRIPTION | QTY | RATE | AMOUNT |
|-------------|----------------------------|-----------------|--------|--------|-------------------|
| | Gemstone Lights LF | | 148.50 | 20.00 | 2,970.00 |
| | Controller Hub / Power Box | | 1 | 500.00 | 500.00 |
| | Gemstone Lights LF | Amenities tower | 58 | 20.00 | 1,160.00 |
| SUBTOTAL | | | | | 4,630.00 |
| DISCOUNT | | | | | -250.00 |
| TAX | | | | | 0.00 |
| TOTAL | | | | | 4,380.00 |
| BALANCE DUE | | | | | \$4,380.00 |

Capitol

133

1.300 131.10101

M2 Accents LLC

1098 Three Forks Court
Saint Augustine, FL 32092 US
+1 9048917784
matt@m2accents.com

INVOICE

BILL TO
Contact Tony Shiver
Amelia Concourse CDD
475 West Town Place, Suite 114
Saint Augustine, Florida
32092

INVOICE 1327
DATE 12/15/2022
DUE DATE 12/15/2022

| DATE | SERVICE | DESCRIPTION | QTY | RATE | AMOUNT |
|-------------|--------------------|--------------------------|-----|--------|-------------------|
| | Gemstone Lights LF | Flanking entrance towers | 116 | 20.00 | 2,320.00 |
| | Gemstone Lights LF | | 2 | 500.00 | 1,000.00 |
| SUBTOTAL | | | | | 3,320.00 |
| DISCOUNT | | | | | -500.00 |
| TAX | | | | | 0.00 |
| TOTAL | | | | | 2,820.00 |
| BALANCE DUE | | | | | \$2,820.00 |

Capitol

133

1,300.131, 10101

INVOICE

BrightView

Landscape Services

Amelia Concourse CDD
GMS North Florida LLC
475 W Town Place Ste 114
St Augustine FL 32092

Customer #: 24578747
Invoice #: 8259295
Invoice Date: 2/1/2023
Cust PO #:

| Job Number | Description | Amount |
|---|--|--------------------------|
| 346700408 | Amelia Concourse CDD Exterior Maintenance For February | 2,618.00 |
| <div>RECEIVED JAN 25 2023 By _____</div> <div>1-32-572 462 132</div> <div>Total invoice amount Tax amount Balance due</div> | | 2,618.00 2,618.00 |

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904-725-2552

Please detach stub and remit with your payment

Amelia Concourse
COMMUNITY DEVELOPMENT DISTRICT

General Fund

Check Request

| Date | Amount | Authorized By |
|------------------|----------|---------------|
| February 2, 2023 | \$250.00 | Oksana Kuzmuk |

Payable to:

| |
|----------------------|
| Daniel Laughlin #124 |
|----------------------|

Date Check Needed:

Budget Category:

| | |
|------|-----------------|
| ASAP | 001.310.513.490 |
|------|-----------------|

Intended Use of Funds Requested:

| |
|--|
| |
| |
| FY22 Performance Bonus |
| |
| |
| |
| |
| |
| (Attach supporting documentation for request.) |

EIGHTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures

Copies of the financial statements were included in the agenda package.

B. Approval of Check Register

A copy of the check register totaling \$41,141.07 was included in the agenda package.

On MOTION by Mr. Snow seconded by Ms. Chamerda with all in favor the Check Register was approved.

NINTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

Supervisor Requests

Mr. Laughlin voluntarily exited the meeting at this time.

Mr. Greenberg informed the Board that in past years the Board has authorized a bonus for Mr. Laughlin and Mr. Shiver, in the amounts of \$250 and \$350 respectively, in appreciation for their efforts and asked if they'd like to do the same this year.

On MOTION by Mr. Snow seconded by Mr. Eichmann with all in favor performance bonuses for Mr. Laughlin in the amount of \$250 and Mr. Shiver in the amount of \$350 were approved.

Mr. Laughlin returned to the meeting at this time.

Mr. Snow stated that homeowners are questioning who is responsible for the trees between the fence and the Concourse.

Mr. Laughlin responded that any limbs over the homeowner's fence can be trimmed by the homeowner. If they are concerned about the tree falling, it can be reported to District staff and if the tree is determined to be dead, it will be removed.

Mr. Snow informed the Board another resident has requested a lending library.

Mr. Greenberg stated that to his recollection, the last time a lending library was requested, the information the Board asked for was never submitted.

Mr. Snow stated if everyone is willing to have a conversation, he will get information to Mr. Laughlin to include the request on the next agenda.

Audience Comments

FIRST COAST CONTRACT MAINTENANCE
SERVICES, LLC
352 PERDIDO ST
Saint Johns, FL 32259 US
(904) 537-9034
lauren@firstcoastcms.com
www.firstcoastcms.com



BILL TO
Amelia Concourse
c/o GMS, LLC
Attn - Daniel Laughlin
475 W. Town Place - Suite 114
St. Augustine, FL 32092

INVOICE 7366

DATE 01/31/2023 TERMS Net 60

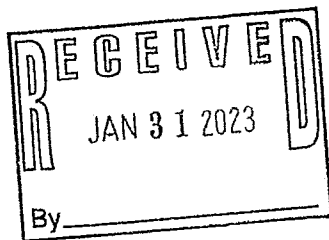
DUE DATE 04/01/2023

P.O. NUMBER
Reimbursables

MONTH OF SERVICE
January 2023

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------------|--|----------|------|--------|
| 12/29/2022 | Hawkins invoice #6366890 1.32.572.454 | | | 592.40 |
| 01/17/2023 | Home Depot Pro - ladder | | | 48.02 |
| 01/17/2023 | Home Depot Pro - security items | | | 335.34 |
| 01/17/2023 | Home Depot Pro - hardware | | | 26.69 |
| 01/17/2023 | Home Depot Pro - extension cord | | | 78.07 |
| 01/17/2023 | Home Depot Pro - magic erasers, goo gone | | | 11.38 |
| 01/24/2023 | Hawkins invoice #6387297 1.32.572.454 | | | 207.00 |
| | Purchasing Fee | 1,298.90 | 0.03 | 38.97 |
| | 3% purchase fee | | | |

TOTAL DUE \$1,337.87



1.32 572.62
49

Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

| | |
|-------------------------|-----------------|
| Total Invoice | \$592.40 |
| Invoice Number | 6366890 |
| Invoice Date | 12/27/22 |
| Sales Order Number/Type | 4102249 SO |
| Branch Plant | 74 |
| Shipment Number | 4821450 |

Sold To: 293028
ACCOUNTS PAYABLE
FIRST COAST CMS
3434 Colwell Ave
Suite 200
Tampa FL 33614

Ship To: 295171
FIRST COAST CMS AMELIA CONCOURS
85164 Amaryllis Ct
Fernandina Beach FL 32097

| Net Due Date | Terms | FOB Description | Ship Via | Customer P.O.# | P.O. Release | Sales Agent # | | | |
|--------------|----------------|-------------------------------|-------------------------|----------------|--------------|---------------|--------------|---------------------|-------------------|
| 12/27/22 | Credit Card | PPD Origin | HAWKINS SOUTHEAST FLEET | | | B74 | | | |
| Line # | Item Number | Item Name/ Description | Tax | Qty Shipped | Trans UOM | Unit Price | Price UOM | Weight Net/Gross | Extended Price |
| 1.000 | 42756 | Filter Media | N | 2.0000 | BG | \$26.5000 | BG | 24.0 LB | \$53.00 |
| | | 12 LB BG 1.6 cft Cela/Perlite | | 2.0000 | BG | | | 26.0 GW | |
| 1.010 | Fuel Surcharge | Freight | N | 1.0000 | EA | \$12.0000 | | | \$12.00 |
| 2.000 | 37769 | Hydrochloric Acid 20 Degree | N | 4.0000 | CA | \$23.1000 | CA | 154.7 LB | \$92.40 |
| | | 1 CA (4 X 1 GA) | | 4.0000 | CA | | | 163.0 GW | |
| | | Lot/SN: 994016 | | | | | | | |
| 3.000 | 14420 | Sodium Bicarbonate | N | 2.0000 | BG | \$26.5000 | BG | 100.0 LB | \$53.00 |
| | | 50 LB BG (Pool Grade) | | 2.0000 | BG | | | 102.0 GW | |
| 4.000 | 43967 | Ultra-Chlor (Sod. Hypo 12.5%) | N | 200.0000 | GA | \$1.9100 | GA | 2,018.0 LB | \$382.00 |
| | | 1 GA BLK (Mini-Bulk) | | 200.0000 | GA | | | 2,184.7 GW | |

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

132.572.454
134

Page 1 of 1

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| Tax Rate | Sales Tax |
| 0 % | \$0.00 |

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| Invoice Total | \$592.40 |
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No Discounts on Freight or Containers

IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original containers. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. The "Sold To" party above is the guarantor for purposes of fertilizer laws and regulations.

NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

This contractor and subcontractor shall abide by the requirements of 41 CFR §60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 2849379

Please Remit To: **Hawkins, Inc.**
P.O. Box 860263
Minneapolis, MN 55486-0263



Powered by HD Supply

PO BOX 2317
Jacksonville FL 32203-2317

Please mail payments to the remit address at the bottom of this bill

INVOICE

Page 1 of 1

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|----------------|------------|
| INVOICE DATE | 11/08/2022 |
| INVOICE NUMBER | 716229935 |
| ACCOUNT NUMBER | 918852 |
| ORDER NO. | 47223749 |

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customer@wilmar.com

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

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| ENROLLMENT ACCOUNT #: | ENROLLMENT TOKEN |
| WIL918852 | MSZ RLQ GVP |

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

| ORDER NO. | | CONTROL NO. | | CUSTOMER P.O. | | SHIPPED VIA | | | TERMS | | CASH DISCOUNT AMT | | | |
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| Trans Type: Sale | | | | | | | | | | | | | | |
| Store#: 6921 Date: 11/08/22 | | | | | | | | | | | | | | |
| Register#: 052 Trans#: 0298 | | | | | | | | | | | | | | |
| Cardholder: DAVE BYER | | | | | | | | | | | | | | |
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TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



Powered by HD Supply

| ACCOUNT NUMBER | INVOICE NUMBER | INVOICE DATE | INVOICE AMOUNT DUE |
|---|----------------|--------------------------|-----------------------|
| 918852 | 716229935 | 11/08/2022 | 48.02 |
| IF PAID BY 11/18/2022 | AMT DUE: 47.57 | IF PAID AFTER 11/18/2022 | AMT DUE: 48.02 |
| DEDUCT 0.45 IF PAID BY 11/18/22 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD. | | | NET DUE DATE 12/08/22 |
| | | | NET AMOUNT PAID |

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



Powered by HD Supply

PO BOX 2317
Jacksonville FL 32203-2317

INVOICE

Page 1 of 1

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| INVOICE DATE | 11/08/2022 |
| INVOICE NUMBER | 716220215 |
| ACCOUNT NUMBER | 918852 |
| ORDER NO. | 47221353 |

FOR INQUIRIES CALL: (800) 345-3000
FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customercare@wilmar.com

Please mail payments to the remit address at the bottom of this bill

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

| | |
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| ENROLLMENT ACCOUNT #: | ENROLLMENT TOKEN |
| WIL918852 | MSZ RLQ GVP |

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

| ORDER NO. | | CONTROL NO. | | CUSTOMER P.O. | | SHIPPED VIA | | | TERMS | | CASH DISCOUNT AMT | | | |
|---|--------------|-------------|------------------------------------|---------------|--|-----------------|------|-----|-------------------|------------|-------------------|-----------|-----|------|
| 47221353 | | | | AC | | THDPU-902 | | | 1%10 DAYS, NET 30 | | 3.13 | | | |
| LN | ITEM NO. | CAT | DESCRIPTION | | | ORDER | SHIP | B/O | UOM | LIST PRICE | PRICE | EXT. AMT. | TAX | CODE |
| The Home Depot In Store Purchase | | | | | | | | | | | | | | |
| Trans Type: Sale | | | | | | | | | | | | | | |
| Store#: 1324 Date: 11/08/22 | | | | | | | | | | | | | | |
| Register#: 061 Trans#: 9220 | | | | | | | | | | | | | | |
| Cardholder: DAVE BYER | | | | | | | | | | | | | | |
| Card Nickname: MAGNOLIA WEST STAFF CARD | | | | | | | | | | | | | | |
| Card#: XXXX-XXXX-XXXX-1790 | | | | | | | | | | | | | | |
| 1 | HD0002000889 | 17 | 12X12 ALUMINUM NO TRESPASSING SIGN | | | 2 | 2 | 0 | EA | | 24.30 | 48.60 | T | |
| Receipt SKU: 030699312047 | | | | | | | | | | | | | | |
| 2 | HD273369 | 17 | 4X5 SECURITY CAMERA SELF ADH. SIGN | | | 4 | 4 | 0 | EA | | 3.68 | 14.72 | T | |
| Receipt SKU: 030699315147 | | | | | | | | | | | | | | |
| 3 | HD0002001089 | 3 | RING FLOODLIGHT CAM PRO BLACK | | | 1 | 1 | 0 | EA | | 249.99 | 249.99 | T | |
| Receipt SKU: 840080570099 | | | | | | | | | | | | | | |
| PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX) | | | | | | | | | | | | | | |
| 3-Lighting and Electrical 267.56 | | | | | | | | | | | | | | |
| 17-Building Supplies 67.78 | | | | | | | | | | | | | | |
| NET MERCHANDISE TOTAL | | | TAX TOTAL | | | SPECIAL CHARGES | | | INVOICE TOTAL | | | | | |
| 313.31 | | | 22.03 | | | 0.00 | | | 335.34 | | | | | |

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



Powered by HD Supply

| ACCOUNT NUMBER | INVOICE NUMBER | INVOICE DATE | INVOICE AMOUNT DUE |
|---|-----------------|--------------------------|--------------------|
| 918852 | 716220215 | 11/08/2022 | 335.34 |
| IF PAID BY 11/18/2022 | AMT DUE: 332.21 | IF PAID AFTER 11/18/2022 | AMT DUE: 335.34 |
| DEDUCT 3.13 IF PAID BY 11/18/22 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD. | | | NET AMOUNT PAID |

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



Powered by HD Supply

PO BOX 2317
Jacksonville FL 32203-2317

INVOICE

Page 1 of 1

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| INVOICE DATE | 11/07/2022 |
| INVOICE NUMBER | 715966628 |
| ACCOUNT NUMBER | 918852 |
| ORDER NO. | 47190875 |

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customercare@wilmar.com

Please mail payments to the remit address at the bottom of this bill

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

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| ENROLLMENT ACCOUNT #: | ENROLLMENT TOKEN |
| WIL918852 | MSZ RLQ GVP |

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

| ORDER NO. | | CONTROL NO. | CUSTOMER P.O. | | SHIPPED VIA | | | TERMS | | CASH DISCOUNT AMT | | | |
|---|--------------|-------------|--------------------------------|--|-------------|-----------------|-----|-------------------|---------------|-------------------|-----------|-----|------|
| 47190875 | | | AC | | THDPU-902 | | | 1%10 DAYS, NET 30 | | 0.25 | | | |
| LN | ITEM NO. | CAT | DESCRIPTION | | ORDER | SHIP | B/O | UOM | LIST PRICE | PRICE | EXT. AMT. | TAX | CODE |
| The Home Depot In Store Purchase | | | | | | | | | | | | | |
| Trans Type: Sale | | | | | | | | | | | | | |
| Store#: 6921 Date: 11/07/22 | | | | | | | | | | | | | |
| Register#: 062 Trans#: 6755 | | | | | | | | | | | | | |
| Cardholder: DAVE BYER | | | | | | | | | | | | | |
| Card Nickname: MAGNOLIA WEST STAFF CARD | | | | | | | | | | | | | |
| Card#: XXXX-XXXX-XXXX-1790 | | | | | | | | | | | | | |
| 1 | HD1002135656 | 17 | 2-1/2" CONSTRUCTION SCREW 1 LB | | 1 | 1 | 0 | EA | | 9.97 | 9.97 | T | |
| Receipt SKU: 764666681576 | | | | | | | | | | | | | |
| 2 | HD0002001265 | 5 | RYB IMPACT SET 70PC | | 1 | 1 | 0 | EA | | 14.97 | 14.97 | T | |
| Receipt SKU: 033287181124 | | | | | | | | | | | | | |
| PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX) | | | | | | | | | | | | | |
| 5-Tools and Equipment | | 16.02 | | | | | | | | | | | |
| 17-Building Supplies | | 10.67 | | | | | | | | | | | |
| NET MERCHANDISE TOTAL | | | TAX TOTAL | | | SPECIAL CHARGES | | | INVOICE TOTAL | | | | |
| 24.94 | | | 1.75 | | | 0.00 | | | 26.69 | | | | |

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



Powered by HD Supply

| ACCOUNT NUMBER | INVOICE NUMBER | INVOICE DATE | INVOICE AMOUNT DUE |
|---|----------------|--------------------------|-----------------------|
| 918852 | 715966628 | 11/07/2022 | 26.69 |
| IF PAID BY 11/17/2022 | AMT DUE: 26.44 | IF PAID AFTER 11/17/2022 | AMT DUE: 26.69 |
| DEDUCT 0.25 IF PAID BY 11/17/22 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD. | | | NET DUE DATE 12/07/22 |
| | | | NET AMOUNT PAID |

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284



Powered by HD Supply

PO BOX 2317
Jacksonville FL 32203-2317

Please mail payments to the remit address at the bottom of this bill

INVOICE

Page 1 of 1

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| INVOICE DATE | 11/03/2022 |
| INVOICE NUMBER | 715474201 |
| ACCOUNT NUMBER | 918852 |
| ORDER NO. | 47143258 |

FOR INQUIRIES CALL: (800) 345-3000

FAX: (800) 220-3291

www.HomeDepotPro.com/Multifamily
customer@wilmar.com

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

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| ENROLLMENT ACCOUNT #: | ENROLLMENT TOKEN |
| WIL918852 | MSZ RLQ GVP |

SHIPPED TO:

FIRST COAST CONTRACT MAINT SVC
FIRST COAST CONTRACT MAINT SVC
ASK FOR ADDRESS GATE CODE 7913
JACKSONVILLE FL 32217

| ORDER NO. | | CONTROL NO. | CUSTOMER P.O. | | SHIPPED VIA | | | TERMS | | CASH DISCOUNT AMT | | | | |
|---|----------|-------------|-------------------------------|-------------|-------------|-------|------|-------------------|-----|-------------------|-------|-----------|-----|------|
| 47143258 | | | AC | | THDPU-902 | | | 1%10 DAYS, NET 30 | | 0.73 | | | | |
| LN | ITEM NO. | | CAT | DESCRIPTION | | ORDER | SHIP | B/O | UOM | LIST PRICE | PRICE | EXT. AMT. | TAX | CODE |
| The Home Depot In Store Purchase | | | | | | | | | | | | | | |
| Trans Type: Sale | | | | | | | | | | | | | | |
| Store#: 6921 Date: 11/03/22 | | | | | | | | | | | | | | |
| Register#: 051 Trans#: 5915 | | | | | | | | | | | | | | |
| Cardholder: DAVE BYER | | | | | | | | | | | | | | |
| Card Nickname: MAGNOLIA WEST STAFF CARD | | | | | | | | | | | | | | |
| Card#: XXXX-XXXX-XXXX-1790 | | | | | | | | | | | | | | |
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| HD277541 | | 3 | 14/3 50' HUSKY EXTENSION CORD | | 2 | 2 | 0 | EA | | 36.48 | | 72.96 | T | |
| Receipt SKU: 032886747038 | | | | | | | | | | | | | | |
| PRODUCT CATEGORY TOTALS (INCLUDES APPLICABLE SALES TAX) | | | | | | | | | | | | | | |
| 3-Lighting and Electrical 78.07 | | | | | | | | | | | | | | |
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TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



Powered by HD Supply

| ACCOUNT NUMBER | INVOICE NUMBER | INVOICE DATE | INVOICE AMOUNT DUE |
|---|----------------|--------------------------|-----------------------|
| 918852 | 715474201 | 11/03/2022 | 78.07 |
| IF PAID BY 11/13/2022 | AMT DUE: 77.34 | IF PAID AFTER 11/13/2022 | AMT DUE: 78.07 |
| DEDUCT 0.73 IF PAID BY 11/13/22 *NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD. | | | NET DUE DATE 12/03/22 |
| | | | NET AMOUNT PAID |

SOLD TO:

FIRST COAST CONTRACT MAINT SVC
352 PERDIDO ST
SAINT JOHNS FL 32259-8756

REMIT TO:

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284

THE HOME DEPOT PRO
PO Box 404284
Atlanta GA 30384-4284

Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice **\$207.00**
Invoice Number 6387297
Invoice Date 1/23/23
Sales Order Number/Type 4128860 SO
Branch Plant 74
Shipment Number 4856731

Sold To: 293028
ACCOUNTS PAYABLE
FIRST COAST CMS
3434 Colwell Ave
Suite 200
Tampa FL 33614

Ship To: 295171
FIRST COAST CMS AMELIA CONCOURS
85164 Amaryllis Ct
Fernandina Beach FL 32097

| Net Due Date | Terms | FOB Description | Ship Via | Customer P.O.# | | | P.O. Release | | Sales Agent # |
|--------------|----------------|-------------------------------|-------------------------|----------------|--------------|---------------|--------------|---------------------|-------------------|
| 1/23/23 | Credit Card | PPD Origin | HAWKINS SOUTHEAST FLEET | | | | | | B74 |
| Line # | Item Number | Item Name/ Description | Tax | Qty Shipped | Trans UOM | Unit Price | Price UOM | Weight Net/Gross | Extended Price |
| 1.000 | 43967 | Ultra-Chlor (Sod. Hypo 12.5%) | N | 100.0000 | GA | \$1.9500 | GA | 1,009.0 LB | \$195.00 |
| | | 1 GA BLK (Mini-Bulk) | | 100.0000 | GA | | | 1,092.3 GW | |
| 1.010 | Fuel Surcharge | Freight | N | 1.0000 | EA | \$12.0000 | | | \$12.00 |

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

Page 1 of 1

Tax Rate
0 %

Sales Tax
\$0.00

Invoice Total

\$207.00

No Discounts on Freight or Containers

IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original containers. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. The "Sold To" party above is the guarantor for purposes of fertilizer laws and regulations.
NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

Please
Remit To:

Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263

This contractor and subcontractor shall abide by the requirements of 41 CFR §60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 2940243

FIRST COAST CONTRACT
MAINTENANCE SERVICES, LLC
352 PERDIDO ST
Saint Johns, FL 32259
(904) 537-9034
lauren@firstcoastcms.com
www.firstcoastcms.com

Invoice 7404



BILL TO

Amelia Concourse
c/o GMS, LLC
Attn - Daniel Laughlin
475 W. Town Place - Suite 114
St. Augustine, FL 32092

DATE
02/01/2023

PLEASE PAY
\$2,188.00

DUE DATE
04/02/2023

P.O. NUMBER
Monthly Service

MONTH OF SERVICE
March 2023

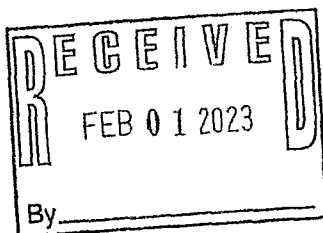
| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------|---|-----|----------|----------|
| | Amelia Concourse Contract:Janitorial Service Janitorial Services 1-32-572-46 | 1 | 393.00 | 393.00 |
| | Amelia Concourse Contract:Pool Service Pool cleaning service, three days a week for all three swimming pools 1-32-572-453 | 1 | 1,200.00 | 1,200.00 |
| | Amelia Concourse Contract:Site Management Amenity Center site management 1-32-572-34 | 1 | 595.00 | 595.00 |

49

TOTAL DUE

\$2,188.00

THANK YOU.





Tallahassee, FL 32308
2498 Centerville Rd.

Bill to:

Amelia Concourse CDD
475 W Town Place
Suite 114
Saint Augustine, FL 32092
[Click Here to Pay Online!](#)

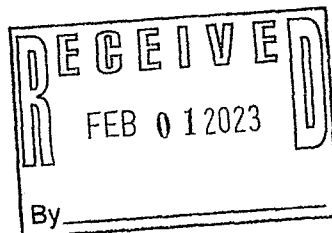
Invoice

Invoice #: 379346
Invoice Date: 02/01/2023
Completed: 02/01/2023
Terms: Due on Aging Date
Bid#:

475 W Town Place

HiTechFlorida.com

| Description | Qty | Rate | Amount |
|--|------|---------|--------|
| 11576 - Access Control System - Amelia Concourse CDD - 85200 Amaryllis Court, Fernandina Beach, FL | | | |
| Alarm.com Cloud Access Control | 1.00 | \$20.00 | 20.00 |
| ADC-Access-Door-Addon | 1.00 | \$40.00 | 40.00 |
| Service Plan | 1.00 | \$50.00 | 50.00 |
| Sales Tax | | | 0.00 |



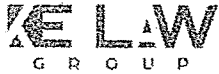
1-32-572-345
127

Tech Resolution Note:

AlphaDog is now powered by Hi-Tech. Thank you for choosing Hi-Tech!

| | | |
|---|--------------------|----------|
| To review or pay your account online, please visit our online bill payment portal at Hi-Tech Customer Portal . You will need your customer number and billing zip code to create a new login. | Total | \$110.00 |
| | Payments | \$0.00 |
| | Balance Due | \$110.00 |

Support@hitechflorida.com
Office: 850-385-7649



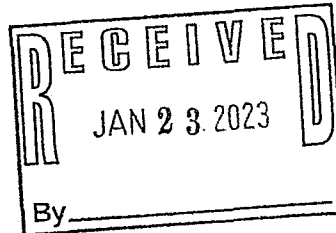
INVOICE

Invoice # 5332
Date: 01/22/2023
Due On: 02/21/2023

KE Law Group, PLLC

P.O. Box 6386
Tallahassee, Florida 32314
United States

Amelia Concourse CDD
475 West Town Place Suite 114
St. Augustine, Florida 32092



ACCDD-01

Amelia Concourse CDD - General

1-31-513-315
117

| Type | Professional | Date | Notes | Quantity | Rate | Total |
|---------|--------------|------------|---|----------|----------|----------|
| Service | LG | 12/05/2022 | Review signed orders in injunction cases. | 0.30 | \$295.00 | \$88.50 |
| Service | GK | 12/05/2022 | Review Order Granting Defendants' Motion for Enlargement of Time for the Deers and Homans; analyze timelines regarding the same. | 0.40 | \$280.00 | \$112.00 |
| Service | MG | 12/06/2022 | Review open cases 308 and 309, Enlargement of Time, update schedule/tracking chart | 0.30 | \$170.00 | \$51.00 |
| Service | JK | 12/08/2022 | Draft Trim All deficiency letter; draft Brightview contract for landscape maintenance; review correspondence re: status of fence removal and easement options | 1.20 | \$305.00 | \$366.00 |
| Service | MG | 12/08/2022 | Draft landscape agreement with Brightview; review and revise same | 1.30 | \$170.00 | \$221.00 |
| Service | GK | 12/12/2022 | Prepare Notice of Voluntary Dismissal for 85452 Amaryllis Court; update addresses with easement encroachments. | 0.40 | \$280.00 | \$112.00 |
| Service | LG | 12/13/2022 | Review resident information regarding fence removal and coordinate notice of dismissal. | 0.20 | \$295.00 | \$59.00 |
| Service | MG | 12/13/2022 | File Notice of Voluntary Dismissal, transmit Service of Court documents via electronic mail and US mail | 0.90 | \$170.00 | \$153.00 |

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|---------|----|------------|---|------|--------------|-------------------|
| Service | GK | 12/21/2022 | Continue research regarding Fair Housing Act, constitutionality of age restrictions on amenity access. | 0.70 | \$280.00 | \$196.00 |
| Service | JK | 12/28/2022 | Draft/edit water management district and encroachment newsletter and confer re: same | 0.30 | \$305.00 | \$91.50 |
| Service | GK | 12/30/2022 | Review Answer to Petition for Injunction by the Homans; review docket; update chart regarding addresses with easement encroachments and statutes of the same. | 0.60 | \$280.00 | \$168.00 |
| Service | LG | 12/30/2022 | Review filed answer; prepare response and memorandum of law. | 2.30 | \$295.00 | \$678.50 |
| Service | MG | 12/30/2022 | Review answer for Case 22-CC-309 | 0.20 | \$170.00 | \$34.00 |
| | | | | | Total | \$2,330.50 |

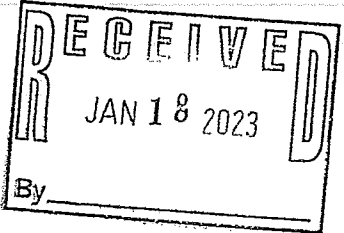

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|--------------------------|------------|------------|-------------------|-------------|
| 5332 | 02/21/2023 | \$2,330.50 | \$0.00 | \$2,330.50 |
| Outstanding Balance | | | | \$2,330.50 |
| Total Amount Outstanding | | | | \$2,330.50 |

Please make all amounts payable to: KE Law Group, PLLC

Please pay within 30 days.

| DATE | DESCRIPTION | QTY | TOTAL | | |
|--|-----------------------------|--|---------|---------|------------|
| 01/15/23 | 95GL TRASH SERVICE # P/U: 1 | 1.00 | 27.50 | | |
| 01/15/23 | 95GL TRASH SERVICE # P/U: 1 | 1.00 | 27.50 | | |
| 01/15/23 | LATE FEE | | 3.28 | | |
|  1-32-572-461 128 | | | | | |
| Your next invoice may reflect a change in rates. Online bill pay is available 24/7 visit www.MeridianWaste.com your access code is: 0640464 | | Total Invoice | 58.28 | | |
| AGE | CURRENT | 30 DAYS | 60 DAYS | 90 DAYS | Please Pay |
| AMOUNT | 58.28 | 56.63 | 54.17 | 0.00 | \$169.08 |
|  | | Please pay from this invoice. This includes your remittance portion. | | | |



Fernandina Office 904-225-9425

PO Box 1330

Yulee, FL 32041-1330

www.naderspestraiders.com

IS YOUR HOME PROTECTED FROM TERMITES?

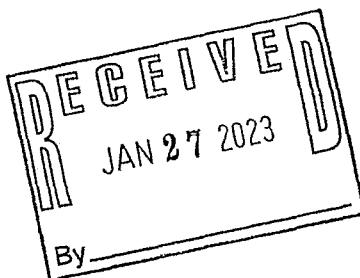
Termites cause billions of dollars in damage every year rarely covered by homeowner's insurance and in our area, it's not if your home will encounter termites, but when. Protect your family and home 24/7/365 with Sentricon® with Always Active from Nader's, the #1 provider of Sentricon in the world. CALL TODAY! 855-MY-NADERS.

It's not just termite control. It's Nader's Pest Raiders termite control.

Customer Number: 1328696

Statement Date: 01/17/23 Payment Due Upon Receipt

| Date | Invoice # | Description | Amount | Tax | Balance |
|--|-----------|------------------|---------|--------|---------|
| Service Address: 85200 Amaryllis Ct, Fernandina Beach, FL 32034-9716 | | | | | |
| 12/14/22 | 49636131 | Fire Ant Service | \$77.00 | \$0.00 | \$77.00 |
| 01/11/23 | 49989755 | Fire Ant Service | \$77.00 | \$0.00 | \$77.00 |



132-538-45513
82

Current: \$77.00

Past Due: \$77.00

Total Amount Due: \$154.00

Please Keep the Top Portion For Your Records Return Bottom Portion with Payment



Invoice

7643 Gate Parkway
Suite# 104-167
Jacksonville, FL 32256

| Date | Invoice # |
|----------|-----------|
| 2/1/2023 | 7171B |

Bill To

Amelia Concourse CDD
Tony Shiver
352 Period St.
St. Johns, FL 32259

P.O. No.

Terms

Project

Net 30

| Quantity | Description | Rate | Amount |
|---|---|--------------------|-----------------|
| | Monthly Lake Maintenance-4 Ponds-February | 368.00 | 368.00 |
| <div data-bbox="574 1113 896 1327"><p>RECEIVED</p><p>FEB 01 2023</p><p>By _____</p></div> <p>1-32 572-468 129</p> | | | |
| | | Balance Due | \$368.00 |

Amelia Concourse
COMMUNITY DEVELOPMENT DISTRICT

General Fund

Check Request

| Date | Amount | Authorized By |
|------------------|----------|---------------|
| February 2, 2023 | \$350.00 | Oksana Kuzmuk |

Payable to:

| |
|-----------------|
| Tony Shiver #91 |
|-----------------|

Date Check Needed:

Budget Category:

| | |
|------|-----------------|
| ASAP | 001.310.513.490 |
|------|-----------------|

Intended Use of Funds Requested:

| |
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| FY22 Performance Bonus |
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| |
| <i>(Attach supporting documentation for request.)</i> |

EIGHTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures

Copies of the financial statements were included in the agenda package.

B. Approval of Check Register

A copy of the check register totaling \$41,141.07 was included in the agenda package.

On MOTION by Mr. Snow seconded by Ms. Chamerda with all in favor the Check Register was approved.

NINTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

Supervisor Requests

Mr. Laughlin voluntarily exited the meeting at this time.

Mr. Greenberg informed the Board that in past years the Board has authorized a bonus for Mr. Laughlin and Mr. Shiver, in the amounts of \$250 and \$350 respectively, in appreciation for their efforts and asked if they'd like to do the same this year.

On MOTION by Mr. Snow seconded by Mr. Eichmann with all in favor performance bonuses for Mr. Laughlin in the amount of \$250 and Mr. Shiver in the amount of \$350 were approved.

Mr. Laughlin returned to the meeting at this time.

Mr. Snow stated that homeowners are questioning who is responsible for the trees between the fence and the Concourse.

Mr. Laughlin responded that any limbs over the homeowner's fence can be trimmed by the homeowner. If they are concerned about the tree falling, it can be reported to District staff and if the tree is determined to be dead, it will be removed.

Mr. Snow informed the Board another resident has requested a lending library.

Mr. Greenberg stated that to his recollection, the last time a lending library was requested, the information the Board asked for was never submitted.

Mr. Snow stated if everyone is willing to have a conversation, he will get information to Mr. Laughlin to include the request on the next agenda.

Audience Comments



Engineering / Permitting
Development Services
Property Management
Construction Management
ADA Consulting

Invoice

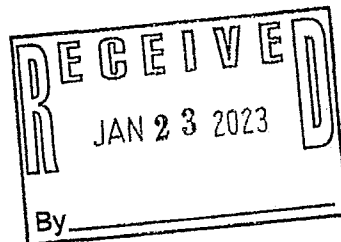
| Date | Invoice # |
|---------|-----------|
| 1/20/23 | 3207 |

| | |
|---|--|
| Bill To | |
| Governmental Management Services Daniel Laughlin Amelia Concourse CDD - District Manager 475 West Town Place, Suite 114 St. Augustine, FL 32092 | |
| P.O. No | |
| | |

1-31-513-311
112

| |
|------------------------------------|
| Yuro & Assoc. - Job No. |
| Y20-910 |

| Item | Date | Description | Hours | Rate | Amount |
|----------------|----------|---|-------|--------|--------|
| | | AMELIA CONCOURSE - CDD ENGINEER | | | |
| | | NOVEMBER 2022 | | | |
| Amelia Conc... | 11/4/22 | Pay Requisition #36 | 1 | 135.00 | 135.00 |
| Amelia Conc... | 11/7/22 | Agenda conference call | 0.5 | 135.00 | 67.50 |
| Amelia Conc... | 11/10/22 | provide as-builts & permit information to manager per request | 2 | 135.00 | 270.00 |
| Amelia Conc... | 11/15/22 | CDD Meeting | 3 | 135.00 | 405.00 |



| | |
|--------------|-----------------|
| Total | \$877.50 |
|--------------|-----------------|

Invoice

RECEIVED
FEB 68 2023
BY: _____

Invoice #: 259
Invoice Date: 2/1/23
Due Date: 2/1/23
Case:
P.O. Number:

| Description | Hours/Qty | Rate | Amount |
|--|-----------------|----------|-------------------|
| Management Fees - February 2023 | 1,310.513.340 ✓ | 3,937.50 | 3,937.50 |
| Website Administration - February 2023 | 520 ✓ | 83.33 | 83.33 |
| Information Technology - February 2023 | 351 ✓ | 166.67 | 166.67 |
| Dissemination Agent Services - February 2023 | 324 ✓ | 875.00 | 875.00 |
| Office Supplies | 510 ✓ | 0.45 | 0.45 |
| Postage | 420 ✓ | 15.95 | 15.95 |
| Copies | 425 ✓ | 78.90 | 78.90 |
| Total | | | \$5,157.80 |
| Payments/Credits | | | \$0.00 |
| Balance Due | | | \$5,157.80 |



JOHNNY'S ELECTRIC INC.

P.O. BOX 6296
FERNANDINA BEACH, FL 32035

Invoice

| Date | Invoice # |
|------------|-----------|
| 12/29/2022 | 26338 |

| |
|--|
| Bill To |
| AMELIA CONCOURSE CDD 85200 AMARYLIS COURT FERNANDINA BEACH, FL 32034 |

RECEIVED
FEB 67 2023
BY: _____

RECEIVED
FEB 67 2023
BY: _____

| P.O. No. | Terms | Project |
|----------|-------|---------|
| | | |

| Description | Est Amt | Prior Amt | Prior % | Qty | Rate | Curr % | Total % | Amount | |
|--|----------|-----------|---------|-----|----------|---------|---------|----------|------------|
| THIS PRICE INCLUDES ALL LABOR AND MATERIAL PER THE FOLLOWING: ~TAKE EXISTING LIGHTS OFF PHOTOCELL AT PEDESTAL AND MAKE CIRCUIT CONSTANT HOT ~REPLACE (4) 110V LIGHTS WITH 30 WATT FLAT PANELS AND ADD PHOTOCELL FOR EACH LIGHT ~REPLACE GARDEN POST IN ISLAND SO IT SITS HIGHER OFF THE GROUND. ~ADD PHOTOCELL FOR NEW POST SO THAT ALL LIGHTS IN ISLAND ARE CONTROLLED BY IT ~RUN A 110V CIRCUIT FROM EXISTING GARDEN POST OUTLET UP BACKSIDE OF EACH COLUMN TO THE HIGHEST INSIDE POINT SO THEY CAN PLUG IN LIGHTS FOR THE TOP COLE/TIM-12/16/22 | 2,177.00 | | | | 2,177.00 | 100.00% | 100.00% | 2,177.00 | |
| | | | | | Total | | | | \$2,177.00 |

1,320.572.620

| | |
|-------------------------|-------------------|
| Payments/Credits | \$0.00 |
| Balance Due | \$2,177.00 |

Arctic Air of Northern Florida, LLC

451688 State Road 200

Callahan, FL 32011 US

(904) 607-5777

rachael@arcticairofnorthernflorida.com



INVOICE

INVOICE # 12930

DATE 09/21/2022

DUE DATE 10/21/2022

BILL TO

AMELIA CONCOURSE CDD

85200 AMARYLLIS CT

FERNANDINA BEACH, FL

32034

USA

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

PROPERTY ADDRESS

85200 AMARYLLIS CT

| ACTIVITY | QTY | RATE | AMOUNT |
|--|-----|----------|----------|
| 014034 COMPLETE CHANGE OUT - 14 SEER 3.5 TON CARRIER HEAT PUMP SYSTEM 10 YEAR PARTS WARRANTY ON RESIDENTIAL IF REGISTERED TO THE HOME OWNER 1 YEAR LABOR WARRANTY **WARRANTY EXCLUDES HOME OWNER PREVENTATIVE MAINTENANCE i.e. filter and drain line issues** | 1 | 6,588.00 | 6,588.00 |
| Late fee 1.5% - Applied on Dec 21, 2022 | | | 49.41 |
| Late fee 1.5% - Applied on Jan 21, 2023 | | | 50.15 |

25HCE442AP030
4122X45268

PAYMENT

3,294.00

BALANCE DUE

\$3,393.56

FB4CNP042
3222F07988

PAY ONLINE TODAY WITH CREDIT CARD, DEBIT CARD OR CHECK! NO FEE TO PAY ONLINE!

A FINANCE CHARGE OF 1.5% PER MONTH IS ASSESSED ON ALL AMOUNTS IF PAYMENT IS NOT RECEIVED WITHIN 14 DAYS OF INVOICE.

WARRANTY WORK ONLY PROVIDED DURING NORMAL BUSINESS HOURS OF MONDAY-FRIDAY, 9 AM-4 PM.

INVOICE

BrightView

Landscape Services

Sold To: 24578747
Amelia Concourse CDD
GMS North Florida LLC
475 W Town Place Ste 114
St Augustine FL 32092

Customer #: 24578747
Invoice #: 8285326
Invoice Date: 2/9/2023
Sales Order: 8029432
Cust PO #:

Project Name: Startup Irrigation Inspection

Project Description: Repairs and upgraded to irrigation system found during the startup inspection

| Job Number | Description | Amount |
|--|---|----------------------|
| 346700408 | Amelia Concourse CDD Replace 1 - 6" Pop-up Spray Head Replace 2 - 6" - rotor heads Covert 15 - 4" pop-up Spray Heads to 6" for proper water cov Relocate 1 head within 5 ft to proper water coverage Raise 9 heads in the shrubs (including 12" Spray with stake Raise or lower 10 heads in the turf for proper water coverag Irrigation Technician to track and troubleshoot zone 10 on | 2,047.00 |
| <div>RECEIVED FEB 09 2023 BY: _____ 1,320.572.462</div> | | Total Invoice Amount |
| | | 2,047.00 |
| | | Taxable Amount |
| | | 2,047.00 |
| | | Tax Amount |
| | | Balance Due |
| | | 2,047.00 |

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904 725-2552

Please detach stub and remit with your payment

Payment Stub

Customer Account #: 24578747
Invoice #: 8285326
Invoice Date: 2/9/2023

Amount Due: \$ 2,047.00

Thank you for allowing us to serve you

Please reference the invoice # on your
check and make payable to

Amelia Concourse CDD
GMS North Florida LLC
475 W Town Place Ste 114
St Augustine FL 32092

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Proposal for Extra Work at Amelia Concourse CDD

| | | | |
|------------------|--|-----------------|---|
| Property Name | Amelia Concourse CDD | Contact | Tony Shiver |
| Property Address | 85200 Amaryllis Ct Fernandina Beach, FL 32034 | To | Amelia Concourse CDD |
| | | Billing Address | GMS North Florida LLC 475 W Town Place Ste 114 St Augustine, FL 32092 |

Project Name Startup Irrigation Inspection

Project Description Repairs and upgraded to irrigation system found during the startup inspection

Scope of Work

| QTY | UoM/Size | Material/Description | Unit Price | Total |
|-------|----------|---|------------|----------|
| 1.00 | EACH | Replace 1 - 6" - Pop-up Spray Head | \$42.00 | \$42.00 |
| 2.00 | EACH | Replace 2 - 6" - rotor heads | \$62.00 | \$124.00 |
| 15.00 | EACH | Covert 15 - 4" pop-up Spray Heads to 6" for proper water coverage of plant material | \$38.00 | \$570.00 |
| 2.00 | EACH | Relocate 1 head within 5 ft to proper water coverage | \$75.00 | \$150.00 |
| 9.00 | EACH | Raise 9 heads in the shrubs (including 12" Spray with stake for proper water coverage of the plant material | \$69.00 | \$621.00 |
| 10.00 | EACH | Raise or lower 10 heads in the turf for proper water coverage | \$15.00 | \$150.00 |
| 6.00 | HOUR | Irrigation Technician to track and troubleshoot zone 10 on the pool clock and zones 4 and 5 on the clock located at the left side of entrance | \$65.00 | \$390.00 |

For Internal use only

SO# 8029432
JOB# 346700408
Service Line 150

Total Price \$2,047.00

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
1854 West Road Jacksonville, FL 32216 ph: (904) 725-2552 fax: (904) 725-0188
Enhancement Manager, Certified Arborist #FL-6354A
Certified Pest Control Operator JF95758

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
4. **Taxes:** Contractor agrees to pay all applicable taxes including sales or General Excise Tax (GET), where applicable.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
7. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
8. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
9. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
10. **Access to Jobsite:** Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
11. **Payment Terms:** Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise agreed to in writing.
12. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
13. **Assignment:** The Customer and the Contractor respectively bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided however that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
14. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means at or about the time this proposal was prepared. The price quoted in this proposal for the work described is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

15. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care services:

16. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to: concrete back filled trunks, metal rods, etc. If requested mechanical grinding of viable tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
17. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboriculture) standards will require a signed waiver of liability.

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY.

Customer

| | |
|--------------|-------------------|
| Signature | Title |
| Tony Shiver | February 06, 2023 |
| Printed Name | Date |

| | |
|--|-------------------|
| BrightView Landscape Services, Inc. "Contractor" | |
| Account Manager | |
| Signature | Title |
| Jesse L. Knaust | February 06, 2023 |
| Printed Name | Date |

| | | | | |
|--------|-----------|-----------------|------------|--|
| Job #: | 348700408 | | | |
| SO #: | 8028432 | Proposed Price: | \$2,047.00 | |

Jennifer Mabus

From: Jesse Knaust
Sent: Monday, February 6, 2023 8:27 AM
To: Jennifer Mabus
Subject: Fwd: BrightView - SO# 8029432 Startup Irrigation Inspection

See approval below. Thanks Jen!!

Get [Outlook for iOS](#)

From: Tony Shiver <Tony@firstcoastcms.com>
Sent: Wednesday, February 1, 2023 9:59 AM
To: Jesse Knaust <Jesse.Knaust@brightview.com>
Subject: Re: BrightView - SO# 8029432 Startup Irrigation Inspection

EXTERNAL E-MAIL

Approved. Please proceed.

On Wed, Feb 1, 2023, 8:36 AM Jesse Knaust <Jesse.Knaust@brightview.com> wrote:

Dear Tony,

Good morning hope all is well. I have attached a copy of the startup irrigation inspection for Amelia Concourse. Also, attached is a copy of the proposal for the needed repairs and upgrades. Below is a quick summary:

2/1/2023 1:07:42 PM | SO# 8029432

Name - Startup Irrigation Inspection

Description -Repairs and upgraded to irrigation system found during the startup inspection

Scope of Work-

Sub-Total Price - \$2047.00

Tax - \$0.00

Total Price - \$2047.00

If you would like us to proceed with the attached proposal, please respond to this e-mail with the word 'Approved'. We appreciate your business and look forward to enhancing the beauty and value of your property.



KILINSKI | VAN WYK

Kilinski | Van Wyk, PLLC

P.O. Box 6386
Tallahassee, Florida 32314
United States

Amelia Concourse CDD
475 West Town Place Suite 114
St. Augustine, Florida 32092

ACCDD-01

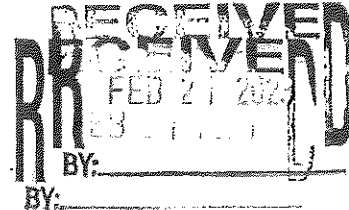
Amelia Concourse CDD - General

| Type | Professional | Date | Notes | Quantity | Rate | Total |
|---------|--------------|------------|---|----------|----------|----------|
| Service | LG | 01/03/2023 | Prepare response for filing in Homans injunction. | 0.60 | \$295.00 | \$177.00 |
| Service | MG | 01/03/2023 | Review Prehearing Memorandum of Law/ Response and file same | 0.60 | \$170.00 | \$102.00 |
| Service | JK | 01/04/2023 | Attend agenda call; review injunction status | 0.30 | \$305.00 | \$91.50 |
| Service | GK | 01/12/2023 | Continue research regarding requirements for age restrictions on District facilities. | 0.40 | \$280.00 | \$112.00 |
| Service | MG | 01/13/2023 | Transmit Response regarding Case 22-CC-309 to respondents and correspond regarding hearing date | 0.30 | \$170.00 | \$51.00 |
| Service | LG | 01/16/2023 | Prepare for Board meeting. | 0.30 | \$295.00 | \$88.50 |
| Service | LG | 01/17/2023 | Travel to and attend board meeting. | 2.80 | \$295.00 | \$826.00 |
| Service | GK | 01/17/2023 | Continue research regarding Fair Housing Act and Department of Housing and Urban Development requirements for age restrictions on District amenities and facilities, begin preparation of materials regarding the same. | 0.80 | \$280.00 | \$224.00 |
| Expense | AL | 01/17/2023 | Hotel: Hotel for LG | 1.00 | \$65.51 | \$65.51 |
| Service | JK | 01/17/2023 | Confer with staff re: removal of signage from CDD property and transmit requirements for same | 0.10 | \$305.00 | \$30.50 |

INVOICE

Invoice # 5686
Date: 02/19/2023
Due On: 03/21/2023

1310-513 815



| | | | | | | |
|---------|-----|------------|---|-------|--------------|-------------------|
| Service | GK | 01/18/2023 | Prepare letter to Dream Finders regarding removal of signage on District property. | 0.60 | \$280.00 | \$168.00 |
| Service | JK | 01/18/2023 | Prepare Dreamfinders demand edits and confer re: meeting follow up on same | 0.20 | \$305.00 | \$61.00 |
| Expense | AL | 01/18/2023 | Mileage: Mileage for meeting -LG | 91.36 | \$0.625 | \$57.10 |
| Service | MG | 01/19/2023 | Finalize and transmit letter to Dream Finders regarding removal of signage on District property | 0.40 | \$170.00 | \$68.00 |
| Expense | AL | 01/26/2023 | Certified Mail: Letter to Dream finders | 1.00 | \$4.60 | \$4.60 |
| Service | LG | 01/26/2023 | Review and provide comments to January minutes. | 0.60 | \$295.00 | \$177.00 |
| Service | MG | 01/30/2023 | Follow up on letter regarding signage removal | 0.10 | \$170.00 | \$17.00 |
| Service | GK | 01/31/2023 | Prepare timeline regarding fence encroachments in preparation for hearing for Petition for Injunction (Homans). | 1.10 | \$280.00 | \$308.00 |
| Service | LG | 01/31/2023 | Review and provide comments to January minutes; confer with District Manager regarding hearing procedures; prepare for hearing. | 1.20 | \$295.00 | \$354.00 |
| Service | RVW | 01/31/2023 | Monitor legislative activity for impact on special districts. | 0.10 | \$365.00 | \$36.50 |
| | | | | | Total | \$3,019.21 |

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|---------------------------------|------------|------------|-------------------|-------------------|
| 5686 | 03/21/2023 | \$3,019.21 | \$0.00 | \$3,019.21 |
| Outstanding Balance | | | | \$3,019.21 |
| Total Amount Outstanding | | | | \$3,019.21 |

Please make all amounts payable to: Kilinski | Van Wyk, PLLC

Please pay within 30 days.



P.O. BOX 580210
CHARLOTTE, NC 28258-0210
904-849-5122

Invoice

| Date | Invoice # |
|------------|-----------|
| 02/15/2023 | 3266450 |

Bill To:

C/O GMS INC AMELIA CONCOURSE CDD
85128 AMARYLLIS CT
FERNANDINA BEACH FL 32034

Location:

C/O GMS IN AMELIA CONCOURSE CDD
85200 AMARYLLIS CT
FERNANDINA BEACH FL 32034

DATE PAID _____


CHECK NO. _____

AMOUNT _____

Due Date 03/03/2023**Account No.** 30-1201917 7**Service Dates** 03/01/23--03/31/23

For proper credit please return top portion.

| DATE | DESCRIPTION | QTY | TOTAL | | |
|--|-----------------------------|---------------|---------|---------|------------|
| 02/15/23 | 95GL TRASH SERVICE # P/U: 1 | 1.00 | 27.50 | | |
| 02/15/23 | 95GL TRASH SERVICE # P/U: 1 | 1.00 | 27.50 | | |
| <div>RECEIVED</div> <div>FEB 16 2023</div> <div>BY: _____</div> <div>1,320.572.461</div> <div>Your next invoice may reflect a change in rates. Online bill pay is available 24/7 visit www.MeridianWaste.com your access code is: 0640464</div> | | Total Invoice | 55.00 | | |
| AGE | CURRENT | 30 DAYS | 60 DAYS | 90 DAYS | Please Pay |
| AMOUNT | 55.00 | 0.00 | 0.00 | 0.00 | \$55.00 |



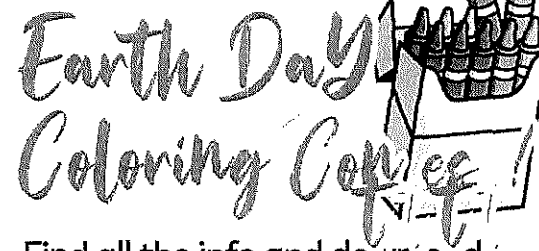
Meridian
Waste

Please pay from this invoice. This includes your remittance portion.



Please pay from this invoice. This includes your remittance portion.

4th Annual Meridian Waste



Find all the info and download
this year's designs at:

MeridianWaste.com/EarthDay