

MINUTES OF MEETING
AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Amelia Concourse Community Development District held a workshop on Tuesday, April 16, 2024 at 11:00 a.m. at the Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida 32034.

Present were:

Harvey Greenberg	Chairman
William Busby	Supervisor
Jeff Snow	Supervisor

Also present were:

Daniel Laughlin	District Manager
Chip Dellinger	Governmental Management Services, LLC
Multiple Residents	

The following is a summary of the discussions taken at the April 16, 2024 workshop.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the workshop to order at 11:04 a.m. and called the roll.

SECOND ORDER OF BUSINESS

Discussion of the Fiscal Year 2024 Budget

Mr. Laughlin noted there is no increase in assessments being proposed in the version of the budget presented for the workshop and provided an overview of proposed changes from the current year's budget.

Mr. Greenberg asked Mr. Dellinger to follow up with Hi-Tech on the security camera proposal. He also asked Mr. Laughlin to request GMS spread the increase in their district management fees over a two-year period.

Other budget line items that were discussed are:

- Confirming any insurance rate adjustments related to the utility building refurbishment.
- Discussing issuing a request for proposals for landscape maintenance services at the next meeting and increasing the line item for landscape maintenance to \$45,000.

- Reducing the increase in field operations management, facility management, facility maintenance and janitorial line items to 20% for Fiscal Year 2025, 15% in Fiscal Years 2026 and 2027.
- Maintaining a budget of \$18,000 for the repairs and replacements line item.
- Moving the different in the increase in the field management and maintenance lines to the capital reserve line item.
- Increasing the capital reserve line item to \$75,000 to \$100,000 pending a discussion with the Board at the next meeting.

THIRD ORDER OF BUSINESS

Adjournment

The workshop was adjourned at approximately 11:57 p.m.