

MINUTES OF MEETING
AMELIA CONCOURSE COMMUNITY DEVELOPMENT DISTRICT

An audit committee meeting of the Amelia Concourse Community Development District was held Tuesday, January 20, 2026 at 11:00 a.m. at the Amelia Concourse Amenity Center, 85200 Amaryllis Court, Fernandina Beach, Florida 32034.

Audit Committee members present were:

Kim Chamerda
Bill Busby
Harvey Greenberg
Khristen Snow
Bill Toohey *by phone*

Also present were:

Daniel Laughlin	District Manager
Lauren Gentry	District Counsel
Mary Grace Henley	District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 11:00 a.m.

SECOND ORDER OF BUSINESS

**Approval of Auditor Selection Evaluation
Criteria**

Mr. Laughlin noted the criteria included in the agenda package are consistent with what have been used in past years. Those criteria are ability of personnel, proposer's experience, understanding of the scope of work, ability to furnish the required services and price, all weighted equally at 20 points. Once the criteria are selected, Mr. Laughlin noted staff will issue a request for proposals and will rank the proposals at the next meeting.

On MOTION by Mr. Busby seconded by Ms. Chamerda with all in favor the Auditor Selection Evaluation Criteria were approved as presented.

THIRD ORDER OF BUSINESS

Other Business

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Chamerda seconded by Ms. Snow with all in favor the Audit Committee Meeting was adjourned.